

DISTRICT COUNCIL OF ROBE

Pursuant to Section 81 of the Local Government Act 1999 notice is hereby given that the next Ordinary Meeting of the District Council of Robe will be held on **14th August 2007** commencing at 5.00pm at the Council Chambers, Smillie Street, Robe.

Malcolm Crout
CHIEF EXECUTIVE OFFICER
10.8.07

1. Welcome**2. Present****3. Apologies****4. Confirmation of Minutes**4.1 Ordinary Meeting 10th July 2007

Recommendation: Moved Cr _____ that the minutes of the Ordinary Council Meeting held on 10th July 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.

Seconded Cr _____

5. Notices of Motion**6. Public Forum****7. Business Arising From Minutes****8. Address**

Andrew Smith, Robe Tourism & Traders Association (attachments tabled at meeting)

9. Mayor's Report**10. Reports of Committees**

10.1 CDAP Meeting held on 17th July 2007.

11. Working Party Committee

11.1 General Waste and Recycling Working Party Meeting held on 6th July 07.

12. Reports of Subsidiary

Nil

13. Reports of Associated Bodies

13.1 Robe Tourism and Traders Association Meeting held on 5th July 2007.

13.2 SELGA Waste Management Committee Meeting held on 25th July 2007

14. Reports of Members

15. Officers' Reports**15.1 Chief Executive Officer**

- 15.1.1 Interim Report – External Auditor
- 15.1.2 Delegations of Council
- 15.1.3 Policy Review
- 15.1.4 Customer Complaint & Query Action Process
- 15.1.5 Annual Business Plan Second Draft (for web users download off website)
- 15.1.6 Strategic Plan (for web users download off website)

15.2 Manager of Works

- 15.2.1 Robe Bowling Club stone wall
- 15.2.2 ForestrySA
- 15.2.3 Robe Primary School – Recycling Service
- 15.2.4 Special Event Permit
- 15.2.5 Co-mingled Recycling Pick up Service
- 15.2.6 Road Maintenance and Signage
- 15.2.7 Open Tenders
- 15.2.8 Works Department Duties

15.3 Development Officer

- 15.3.1 J & N Allen Appeal
- 15.3.2 Appeal by Hexell Pty Ltd
- 15.3.3 Emergency Order, 21 Sturt Street

15.4 Manager of Administration & IT

- 15.4.1 Financial Reports

16. Correspondence (attachments tabled at meeting)

- 16.1 Syneca Consulting – Draft Final Report Impact of Tourism on Councils of the Limestone Coast
- 16.2 The Southern Ocean Art Prize 2007 – request for limited Licence

17. Questions on Notice**18. Other Business****19. Confidential Item****20. Closure**

Item No. 10.1

District Council of Robe

Council Development Assessment Panel

Minutes of the District Council of Robe Council Development Assessment Panel (CDAP) Meeting held 17th July, 2007 commencing at 10.30am in the Council Chambers, Smillie Street, Robe.

Present Chairman W Hender, Mayor W Peden, Cr P Riseley, Cr J Mathews, D Stanhope and Development Officer; D Crafter

Apology Apologies were received from Mr R Miles and Mr D Chapman which were accepted by the sitting members.

Welcome Chairman welcomed new reporter from Coastal Leader, Helen Caderbaccus.

Confirmation Of Minutes Cr P Riseley moved **that the Minutes of the Development Assessment Panel Meeting held on 5th June 2007 be taken as read and confirmed subject to Mr R Miles being added to the list of members present at the meeting.** (D1/2008)

Second Mayor Peden

Carried

Business Arising From the Minutes

Chairman W Hender asked the question in relation to Bainger's Application and had the applicant been advised of the CDAP motion.

Chairman Hender recently attended Development Assessment Commission workshop.

Commissioner Green, ERD Court yet to advise of decision in relation Allen appeal.

Development Officers Delegated Authority Report

Cr Mathews moved **that the list of Delegated Approvals be received.** (D2/2008)

Seconded Cr Riseley

Carried

Due to the nature of the development applications it was deemed necessary that CDAP go into confidence.

Cr Mathews moved **that CDAP go into confidence at 10.45am.**
(D3/2008)

Seconded Mr Stanhope

Carried

Out of Confidence at 11.15 am

Development Applications

(A)

Development

Application No: 822/D009/07
Applicant: Kelly & Co Lawyers C/- Hennig & Co Pty Ltd
Location: Sections 3, 4, 21, 23, 24, 42, 43, 80, 81, 93, 94, 108, 212 & 234 Hundred of Bray
Proposal: Land Division – Realignment of Property Boundaries
Zone: Primary Industry Zone

Cr Riseley moved **that the Development Application No. 822/D009/07 by Kelly & Co Lawyers c/- Hennig & Co Pty Ltd for land division to be deferred seeking more information on the proposed land division especially the status of the public road.** (D4/2008)

Seconded Cr Mathews

Carried

(B)

Development

Application No: 822/D010/07
Owner: R Von Bertouch
Location: 2 Denning Street, Robe
Development
Proposal: Land Division
Zone: Residential Zone

Mr Stanhope moved **that Development Application by R Von Bertouch for land division at 2 Denning Street, Robe be granted Provisional Development Plan Consent and Land Division Consent subject to the following conditions:-**

DEVELOPMENT ASSESSMENT COMMISSION CONDITIONS

1. **The financial and augmentation requirements of SA Corporation shall be met for the provision of water supply (SA Water 04118/07)**

The necessary easements shall be granted to the SA Water Corporation free of cost.

2. **Payment of \$2310 into Planning and Development fund (1 allotment @ \$2310/allotment). Cheques to be made payable and marked " Not Negotiable" to the Development Assessment Commission and payment made at Level 5, 136 North Terrace, Adelaide, or sent to GPO Box 1815, Adelaide, 5001.**
3. **Plans shall be in accordance with the requirements for plans under the Real Property (Land Division) Regulations 1982.**

Development Plan Conditions

1. **Where land is subdivided into individual allotments or units the Developer at his/her cost will pay to Council upon approval of land division a levy of \$2500.00 for each newly created allotment or unit that needs access to the existing STEDS Scheme. Such Payment to be made before Council can issue approval for the issue of title.**
2. **That the developer shall provide, at their expense, a separate connection point to the District Council of Robe Septic Tank Effluent System with an inspection opening raised to the surface level for each newly created allotment. Plans to be submitted and approved to Council before work commences. (D5/2008)**

Seconded Mr D Stanhope

Carried

(C)

Development

Application No: 822/C011/07

Owner: A P & M Dawson

Location: Lots 4, 6 and 7 Backler Street, Robe

Development

Proposal: Land Division (Community Title)

Zone: Residential Zone

Mayor Peden moved that **Development Application by A P & M Dawson for land division at Lots 4, 6 and 7 Backler Street, Robe be granted Provisional Development Plan and Land Division Consent subject to the following condition: -**

DEVELOPMENT ASSESSMENT COMMISSION CONDITION

1. **The financial, easement and internal drain requirements for water and sewerage services of SA Water Corporation, if any, being met.**

SA Water Corporation, will in due course, correspond directly with the applicant/agent regarding details of condition No. 1. (D6/2008)

Seconded Mr Stanhope

Carried

(D)

Development

Application No: 822/D012/07

Owner: A P & M Dawson

Location: Lots 3 and 5, Backler Street, Robe

Development

Proposal: Land Division

Zone: Residential Zone

Mayor Peden moved that **the Development Application by A P & M Dawson for land division at Lots 3 and 5 Backler Street, Robe be granted Provisional Development Plan and Land Division Consent subject to the following condition:-**

DEVELOPMENT ASSESSMENT COMMISSION CONDITION

1. **The financial, easement and internal drain requirements for water and sewerage services of the SA Water Corporation, if any, being met.**
2. **A certified survey plan being lodged with the Development Assessment Commission for Certificate purposes. (D7/2008)**

Seconded Cr Mathews

Carried

(E)

Development

Application No: 822/D003/07

Owner: T S Thomas

Location: Lots 3 and 4 Evans Cave Road, Robe

Development

Proposal: Land Division

Zone: Rural Living Zone

Mr D Stanhope moved that **Development Application by TS Thomas for land division at Lots 3 and 4 Evans Cave Road, Robe be granted Provisional Development Plan and Land Division Consent subject to the following condition:-**

- 1. A certified survey plan being lodged with the Development Assessment Commission for Certificate purposes. (D8/2008)**

Seconded Cr Mathews

Carried

Meeting adjourned at 11.40am to reconvene on site at 12.00pm at Lots 15 & 16, 30/32 Woolundry Road, Robe to assess the application by F Schedlich for land division.

(F)

Development

Application No: 822/D007/06

Owner: F Schedlich

Location: Lots 15 & 16, 30/32 Woolundry Road, Robe

Development

Proposal: Land Division

Zone: Residential Zone

Moved Cr Riseley that **Development Application 822/D007/06 by F Schedlich for land division at Lots 15 & 16, 30/32 Woolundry Road, Robe be refused. Reason: The form of development is not orderly and economic. (D9/2008)**

Seconded Cr Mathews

Carried

Other

Business

Change of CDAP Meeting date

Cr Riseley moved that **the CDAP Meeting dates be changed to the 3rd Tuesday of each month at 10.30am. The CDAP meeting will be held on the 21st August 2007. (D10/2008)**

Seconded Cr Stanhope

Carried

Meeting closed at 12.20pm

Confirmed

_____ Chairman

Date _____

Recommendation: Moved Cr _____ that the Minutes of the CDAP Meeting held on 17th July 2007 be taken as read and confirmed.

Seconded Cr _____ -

Item No. 11.1**GENERAL WASTE & RECYCLING WORKING PARTY****NOTES**

Meeting Friday 6th July 2007
Held at Council Office Meeting Room, 10am

1) Committee Attendees: Crs. Riseley, Wright, Loxton and Director of Engineering Services Glenn Sanford

2) Present: Crs. Mathews, Petrovic, Mayor Peden

2) Apologies: Nil

3) Correspondence

3.1 Correspondence In: Nil

3.2 Correspondence Out: Correspondence sent to Robe Recyclers, dated 12/07/07 regards to meeting held 06/07/07.

4) Items Discussed

4.1 Landfill

- Review of Landfill fees and charges, should be linked to proposed transfer centre fees and charges to encourage greater recycling. Director of Engineering Services advised over the term of this Council that Council's existing landfill will be closed due to capacity reasons as well as the need to consider a transfer centre disposal centre for recyclables.

▪ **4.2 Green Waste Stockpile, should Council charge for this service?**

The stockpile of green waste was inspected approximately 3000m³ piled in readinesses for chipping. Vanessa McDonald was advised to place money in the budget for Council's consideration to have the stockpile chipped this financial year 2007/08. Last chipped two years ago.

3000m³ of green waste will be reduced to 1000m³ of chips for the purpose of the community to purchase and for Council's own use.

Director of Engineering Services advised if funds allow for the chipping Council may wish to consider placing the next green waste dumping site at the Robe landfill and charge a appropriate fee to recover the chipping cost. Estimated cost to produce a cubic metre of chips: \$12 to \$15.

▪ **4.3 Landfill Closure Plans, Timeframes, and Costs SE Council's Involved?**

Costs to create a landfill closure plan was provided to Vanessa McDonald and placed in financial year 2007/08 draft budget for Council's consideration. A closure plan is an extremely important document and tool at this point of time, as the landfill will be at capacity within the next 2 years. The closure plan will

create a clear direction for Council to consider.

Director of Engineering Services advised that he has made contact with SELGA Council's seeking a joint contract for the development of landfill closures plans. Wattle Range Council is willing to work on this initiative with myself, they have three operating landfills that require closure plans within the next 12 months.

Inspection of the landfill was undertaken to gain a perspective of the remaining capacity of the landfill.

▪ **4.4 Transfer Centres**

Director of Engineering Services tabled transfer concept plans for discussion. Plans were created by Geoff Alexander from Kingston 'Revision B' plans dated 29/11/06. SELGA funded the cost to produce the concept transfer centre designs for all interested SELGA Council's.

Zero Waste SA will be providing further infrastructure funding during 2007, for the purpose of transfer centres and alike.

4.5 Robe Recycling Centre

Discussions took place with the owner operators of the Robe Recycling Centre. Correspondence sent to the owner outlining the possible joint working relation and future direction for the Robe community and district. Additional comments in regards to our meeting to be received by the 1st August 2007 from the owner/operators.

5) Meeting Closure

Approx 12.45pm

6) Next Meeting

To be advised.

NOTE: SELGA Waste Management Meeting to be held on Wednesday 25th July 2007, 10am Naracoorte Townhall. This meeting will be an important meeting, EPA and Zero Waste SA representatives will be in attendance to answer any questions that members may have.

12 July 2007

Robe Beachport Recyclers
Ms. Heidi Gribble & Mr & Mrs Graham Gribble
10 Flint Street
ROBE S.A. 5276

Re: Site Visit, Friday 6th July 2007

Dear Sir/Madam

I am following up after Council's Waste and Recycling Working Party visited your recycling depot located at 10 Flint Street, on Friday 6th July 2007.

As you may be aware, the State Government is imposing greater controls and measures on waste being sent to landfill and the need for greater recycling to reduce waste. I found our site visit last week extremely worthwhile as it provided an opportunity for both parties to explore and discover similar objectives that need to be met within the next 2 years for the Robe community and district. As you advised your business has purchased a new cardboard baler and that you are considering upgrading and expanding your recycling depot to cater for additional recyclables and enable a one stop recycling depot. In part of our discussions it was noted that all recyclables can be dropped off at your depot excluding paper, as you indicated there was no market for papers at this point of time, however, the larger collection agencies will provide this service as they have larger volumes to market.

Currently Council disposes of its fortnightly co-mingled recyclables at Green Triangle Recyclers located in Mt Gambier, you advised that you were not in a position to cater and manage Councils recyclables, however, in the future you may have the necessary infrastructure to assist the District Council of Robe in its disposal.

Council has placed an enormous amount of time and energy to educate the public on what recyclables can be placed in the co-mingled 240litre mobile garbage bins for collection.

Council's Accepted Recyclables via the Co-mingled Pick up Service: -

- Newspapers;
- Cardboard;
- Plastic Containers (all sorts);
- Magazines, Brochures, Paper, Junk Mail;
- Milk Containers;
- Metal Tins eg: Fruit, Pet Food (empty);
- Cake & Margarine Containers;
- Plastic Strapping and Bubble Wrap;
- Chip Packets;
- Plastic including Motor Oil Containers (empty with no residue);
- Glass Jars, Bottles and Containers (all colors);
- Plastic & Paper Lolly Bags;
- Aluminum Drink Containers;
- Plastic & Paper Shopping Bags;

Noting that newspaper is not collected at your recycling depot, if your business was successful in collecting and managing Council's co-mingled recyclables, further investigation would need to be undertaken for a paper collection service as the public have an expectation and a need for this service. Can you please explore other alternatives and discuss with other recycling outlets to try and provide a solution to manage the collection of newspaper at your depot, if you require any assistance on this please advise.

The other opportunity that may exist for your business is to collect all of the listed above recyclables at your depot as a drop off point for the general public by the placement of appropriately marked receptors. As I advised the Robe landfill will probably be closed within the next 2 years and all general waste will have to be placed into an engineered landfill and carted away for disposal. I envisage within the next 18 months that your recycling depot becomes the public's first point of disposal and that the public segregates its waste/recyclables. If the public do not wish to segregate they will be able to utilise Council's landfill or place into a receptor for a fee, therefore, trying to discourage landfill waste as the preferred disposal option. I strongly believe this concept has merit and that both parties collectively work together to achieve the agreed objectives with the next 18 months. If you are not interested in expanding your business to cater for the wider community, Council may have to explore alternative avenues and give consideration for the establishment of its own transfer centre similar to what Kingston District Council is considering.

Zero Waste SA provides financial assistance for projects that support the waste reduction goals and targets of South Australia's Waste Strategy 2005-2010, please contact Fiona Jenkins from Zero Waste SA to discuss your objectives and see if they can assist financially or in any other way.

At the August 2007 Council meeting, I will be submitting a report outlining what was discussed at our site meeting, can you please respond to this letter and provide clarification of your business intentions and objectives to ensure that we are both aligned to meet the needs of the District Council of Robe. Please advise in writing by 1st August 2007.

Should you have any queries, or wish to further discuss the above, please do not hesitate to contact me.

Yours sincerely

Glenn Sanford
Director of Engineering Services

Recommendation: Moved Cr _____ that the Notes of the General Waste and Recycling Working Party Meeting held on 6th July 2007 be received.

Seconded Cr _____



Item No. 13.1

**MINUTES OF THE
ROBE TOURISM AND TRADERS ASSOCIATION
GENERAL MEETING
Held at the Caledonian Inn
Thursday 5th July at 7.30pm**

Meeting opened by President Murray Pitt at 19.30

1.1 PRESENT

David Flannery, Peter Young, David Stanhope, Gordon Biddle, George Murphy, Sue Shopov, Annie Haynes, Jojo Spark, Ross Kilner, Murray Pitt, Neil Welsh, Leah Sourris

1.2 APOLOGIES

Mick Quinlan-Watson. Andrew Smith, Robin and Geoff Moloney, Richard Peake, Nathalie Ling, Martin Stanley, Ann Murphy, Susie Young, Kate Kurray, Mary McInerney

2 MINUTES FROM THE PREVIOUS MEETING

The minutes were circulated as read after acceptance of clarification to the Limestone Coast Report was heard.

That the minutes of the meeting be accepted.

MOVED Annie Haynes **SECONDED** Peter Young **CARRIED**

3 BUSINESS ARISING FROM MINUTES

No business arising from previous minutes.

4 CORRESPONDENCE IN-OUT Leah Sourris

Correspondence out

None

Correspondence in:

- BAS for June (to be submitted before 30 July)
- LCT Membership invoice and Regional Guide prospectus
- Limestone Coast Updates

That correspondence be accepted.

MOVED Leah Sourris **SECONDED** David Flannery **CARRIED**

5 PRESIDENT'S REPORT Murray Pitt
Treasurer's Report presented and attached.

That the President's Report be accepted.
MOVED Murray Pitt **SECONDED** Neil Welsh **CARRIED**

6 TREASURER'S REPORT Leah Sourris
Treasurer's Report presented and attached.

That the Treasurer's Report be accepted.
MOVED Leah Sourris **SECONDED** Gordon Biddle **CARRIED**

7 MARKETING REPORT Leah Sourris
Marketing Report presented and attached.

That the Marketing Report be accepted.
MOVED Leah Sourris **SECONDED** Neil Welsh **CARRIED**

8 LIMESTONE COAST TOURISM REPORT Annie Haynes

- Totally Wild (wildlife TV programme for children on Ten Network) had been in the region filming at Naracoorte Caves and other sites throughout the Coorong
- LCT Regional Guide is to have picture of Naracoorte Caves on front for 2007-8
- New Regional Marketing manager has been announced as Biddie Lee Teitz
- Kanawinka National Park (applying for Geopark recognition) are looking at improving cross-border relations; Steve Borne (Manager Naracoorte Caves) is working on board along with five VIC shires and 3 SA district councils (Grant, Wattle Range, Naracoorte Lucindale) to achieve this
- 350+ entries in the Put Yourself In The Picture campaign and first plasma screen winners drawn

That the Limestone Coast Tourism Report be accepted.
MOVED Annie Haynes **SECONDED** Peter Young **CARRIED**

8 DC OF ROBE REPORT

No report in Rolf Petrovic's absence.

9 MAJOR EVENTS REPORT

No report in Andrew Smith's absence, but plans going well for Robe Village Fair ahead of launch on 16th August at 12 noon where 200 tickets for locals at special prices will be on sale for one week only.

10 SOUTHERN OCEAN ART PRIZE REPORT George Murphy

Southern Ocean Art Prize Report attached.

George Murphy added to report that he encourages members of the RTTA to become "Friends of the Art Prize".

That the Southern Ocean Art Prize Report be accepted.
MOVED George Murphy **SECONDED** David Stanhope **CARRIED**

11 VIC REPORT Sue Shopov
VIC Report read out at meeting by Sue Shopov and attached.

That the VIC Report be accepted.
MOVED Sue Shopov **SECONDED** David Flannery **CARRIED**

12 GENERAL BUSINESS

12.1 Council Website has dropped off front page of GOOGLE search engine

Companies such as Wotif.com and others which take a 10% commission on bookings are now showing on first page. Discussion was raised as to whether this was just a Google issue or whether it was the same on Yahoo and other engines. Murray Pitt to investigate.

12.2 Ramifications of request to Council for \$7000 being rejected

Discussion took place regarding Council's imminent rejection of RTTA's request for \$7000 for reprinting this year's Robe Brochure. Members discussed that perhaps a letter be written in advance to explain the benefits of tourism and necessity of these funds to council.

That a letter be sent to council addressing benefits of tourism and the necessity of these funds for this year's reprint of the Robe Brochure.
MOVED David Stanhope **SECONDED** George Murphy **CARRIED**

AMENDMENT: That a delegation be sent to the Public Meeting this Thursday, 19th July to present an official letter to council regarding the benefits of tourism and requirement of \$7000.
MOVED David Flannery **SECONDED** Gordon Biddle **CARRIED**

That a sub-committee be formed to formulate a contingency plan should the \$7000 not be available from council to see what we can get for half the funding and that this subcommittee involve the participation of Murray Pitt, Leah Sourris and David Flannery.
MOVED David Flannery **SECONDED** Murray Pitt **CARRIED**

Meeting closed at 20.40.

NEXT MEETING THURSDAY 2TH AUGUST UPSTAIRS AT CALEDONIAN HOTEL, 7.30PM

PRESIDENTS REPORT FOR JUNE 2007

Time has flown this month and honestly little apart from attending the SATC road show has happened.

One has to question their decision to hold a meeting at 10.00 am in a cave in the middle of winter. I consider I have done my penance this year freezing down there until morning tea when they decided to move us to a warmed room above ground.

This coming month we have the Midyear merriment and with the Blue map out of the way Leah will be trying to get the spring promo off the ground. Instead of her chasing us all, if you are interested please help cut down her admin hours on this project and contact her.

June did follow May's trend and reports I have received suggest that it was quiet. We must find new ways to lift our trade in these months and I would ask any person sitting on an idea to bring it to attention ASAP.

**MURRAY PITT
PRESIDENT
ROBE TOURISM & TRADERS ASSOCIATION**

TREASURER'S REPORT FOR JUNE 2007

Bank SA Power Saver Account	Opening Balance	\$4010.34
Credit Interest		\$13.18

Account Balance	30/06/07	\$4023.52
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Bank SA Society Cheque Account	Opening Balance	\$21,415.37
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Deposits:	Membership	\$183.70
Debits:	Cheques Presented	
	Leah Sourris	\$540.00
	ATO credit for Main Events	\$1444.00
	Post Office account	\$27.00
	Paperworks (business cards)	
	\$130.00	

Balance at	30/06/07	
\$19,458.07		

Bendigo Bank Extra Cash Mgmt Account	Opening Balance	
\$5715.93		
Credit Interest		\$22.55

Balance at	01/07/07	\$5738.48
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TOTAL BALANCE of ALL RTTA Accounts
\$29,220.07

SPECIFIED GRANT MONEY	to MARCH 2007
January 2002 – Encounter Trails Money – Coastcare	
Grant held for Robe Walking Trails Project 29/11/02 (refer Terry Johnson)	
TOTAL	\$11,000

ACCOUNTS TO BE PAID	\$509.50
<input type="checkbox"/> Leah Sourris	\$460.00
<input type="checkbox"/> LCT Membership renewal	\$ 49.50

CURRENT AVAILABLE FUNDS TOTAL	\$17,250.57
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SOUTHERN OCEAN ART PRIZE REPORT FOR JUNE 2007

- Webpage in Events Calendar completed by Sharon at DC of Robe
- Over 400 entry forms posted out across Australia and still inquiries mounting through email and gained from article in the Border Watch
- 250 "Friends of the Art" letters posted and distributed, approx 27 paid applications for support, letters also available at VIC
- Follow up letters for support and more "Friends of the Art" letters to be sent this week to gain more funds for additional costs
- Art Prize advertised in the Sculptor's Society of Sydney, Phillip Island Arts Society, Mt Gambier Arts Society and Contemporary Artists of Australia newsletters and sent to TAFEs, universities and various galleries across Australia and receiving responses
- Workshops to be completed during the weekend and beforehand consisting of painting, crazy felting, fun with wire, Limestone carving and contemporary textiles
- Children's Art Section to be possibly on display at the RSL while workshops being conducted to gain public interest
- Children's Art entry forms to be sent out
- Wine for opening night to be sponsored by Governor Robe and possible cleanskins from Wangolina Station for "Friends of the Art" participants
- Catalogue business card print advertising at \$30 per entry possibly entered into 300 booklets for opening night and weekend

GEORGE MURPHY

SOUTHERN OCEAN ARTS PRIZE COMMITTEE

ROBE VISITOR INFORMATION CENTRE REPORT FOR JUNE 2007

STATISTICS: VISITOR NUMBERS

JUNE 2007: 1323

JUNE 2006: 1623

BREAKDOWN OF FIGURES

SA Total: 530

SA Total: 681

Interstate: 347

Interstate: 661

Overseas: 207

Overseas: 197

Unknown: 239

Unknown: 84

2008 Calendar of Events in Robe

- The 2008 Calendar of Events in Robe for Limestone Coast Tourism is below:

November 2007

Nov 2nd-5th The Southern Ocean Art Prize, Robe

Nov 23rd-25th Robe Village Fair, Robe

January 2008

Jan 28th Australia Day Awards & Celebrations, Robe

March 2008

Mar 22nd Robe Primary School Easter Fete, Robe

Mar 23rd 40th Annual Easter Surf Competition, Robe

September 2008

Sep 21st Blessing of the Fleet, Robe

November 2008

Oct 31st-Nov 3rd The Southern Ocean Art Prize, Robe

No 1st-30th Discover Robe, Robe

Nov 28th-30th Robe Village Fair, Robe

5TCB FM RADIO SEGMENT – TUES 3rd JULY

- Mount Benson Mid-Winter Merriment Event: Sunday 8th July, 2007.
- The Southern Ocean Art Prize: 2nd – 5th November, 2007.
 - Entry forms now available.
 - Become a "Friend of the Art".
- Robe Village Fair: 23rd – 25th November, 2007.
 - Official launch on August 16th

SUE SHOPOV

LIBRARY/VIC MANAGER



ro be
Tourism & Traders
Association

**ROBE TOURISM AND TRADERS ASSOCIATION
GENERAL MEETING
Being held at the Caledonian Inn
Thursday 2nd August at 7.30pm**

AGENDA

- 1 MINUTES FROM THE PREVIOUS MEETING**
- 2 BUSINESS ARISING FROM MINUTES**
- 3 CORRESPONDENCE IN-OUT**
- 4 PRESIDENT'S REPORT**
- 5 TREASURER'S REPORT**
- 6 MARKETING REPORT**
- 7 LIMESTONE COAST TOURISM REPORT**
- 8 DISTRICT COUNCIL OF ROBE REPORT**
- 9 MAJOR EVENTS REPORT**
- 10 SOUTHERN OCEAN ART PRIZE REPORT**
- 11 VISITOR INFORMATION CENTRE REPORT**
- 12 GENERAL BUSINESS**

Contingency plans should council funding not be available for Robe Brochure

**NEXT MEETING:
AGM
THURSDAY 13th SEPTEMBER UPSTAIRS AT
CALEDONIAN HOTEL, 7.30PM**

Item No. 13.2

SOUTH EAST LOCAL GOVERNMENT ASSOCIATION INC

Incorporated under the provisions of The Local Government Act

C/- PO Box 1445

Mount Gambier 5290

"Old Town Hall"
Commercial Street East
Mount Gambier

Phone: 08 8723 1057
Fax: 08 8723 1286
Email: selga@lcrdb.com

Business Hours - 9.00 am to 5.00 pm - Monday to
- - -

**MINUTES OF THE SELGA WASTE MANAGEMENT COMMITTEE MEETING HELD AT THE
NARACOORTE, ON WEDNESDAY 25th JULY 2007 COMMENCING AT 10.00 PM**

1.0 ATTENDANCE

Council Delegates

Kingston District Council
City of Mount Gambier

Cr Graham Gribble (Chairman), Bob Bates, Martin McCarthy
Mayor Steve Perryman, Cr Des Mutton, Daryl Sexton, Greg
Muller, Daryl Morgan

District Council of Tatiara
Wattle Range Council

Rob Harkness, Richard Pym
Cr Peter Dunncliff, Morven Hutchesson, Frank Brennan

District Council of Robe
Naracoorte Lucindale Council
SELGA

Cr David Loxton, Cr Ned Wright, Glenn Sanford
Cr Scott McLachlan, Andrew Evans, David Leahy
Ron Ellis

Visitors

Zero Waste SA

Fiona Jenkins, John Comrie

Environment Protection Authority

Tony Circelli, Marina Wagner, Thomas Gallasch

Coorong District Council

Bill Henderson

Apologies*District Council of Robe*

Malcolm Crout

District Council of Tatiara

Cr John Ross

District Council of Grant

Cr Bruce Bain, Bob Dunstone

Naracoorte Lucindale Council

Mayor Ken Grundy, Geoff Back

Wattle Range Council

Mayor Mark Braes

LGA

Adam Gray

2.0 MINUTES OF THE PREVIOUS MEETING HELD ON 28 June 2007

Moved, District Council of Robe;**Seconded, Naracoorte Lucindale Council;**

"That the minutes of Meeting held on 28 June 2007 be taken as read and confirmed as a true and correct record of the proceedings at that meeting."

CARRIED

3.0 BUSINESS ARISING FROM MINUTES OF MEETING OF 28 JUNE 2007

3.1 **Landfill Closure Plans** – Glenn Sanford, District Council of Robe

The meeting noted:

- District Council of Robe is requiring closure plans.
- District Council of Robe has consulted with Bob Dunstone, District Council of Grant and obtained expressions of interest in collaborative approach from Naracoorte Lucindale Council and Wattle Range Council

3.2 **Regional Implementation Program 2007-2008** – Fiona Jenkins, Zero Waste SA

The meeting noted:

- Advertising the 2007-2008 Program is anticipated to occur in September 2007
- Closing date expected in November 2007
- Regional Assessment to be undertaken by Regional Assessment Panel and forwarded to ZWSA
- Assessment process to be assisted by ZWSA-appointed consultant
- Amount of funding available is \geq \$800,000

4.0 CORRESPONDENCE

The meeting noted inward correspondence:

From Minister Gail Gago – Re: South East Regional Waste Management Strategy (received 18 July 2007)

- Minister Gago indicated Zero Waste SA officers would provide support for SE regional waste management strategy

From Mr Vaughan Levitzke, Chief Executive, Zero Waste SA – Re: Regional Collection of Hazardous Household Waste and Farm Chemicals (received 15 June 2007)

- ZWSA is reviewing the service and SELGA can expect to be consulted by the reviewers.

Moved, Kingston District Council;

Seconded, District Council of Robe;

“That the correspondence be received and noted.”

CARRIED

5.0 GENERAL BUSINESS

5.1 **Reports – Setting the Scene** (2 min wrap from Works Managers)

The meeting noted:

DC District Council of Grant

- Three licensed landfills (Pt MacDonnell, Carpenters Rocks and Nene Valley) to be closed by 2010 and transfer stations established in there place.
- Closure plans are in with EPA and being assessed

Wattle Range Council

- Closure of two landfills at Tower Road and Canunda past June 2008 and by 2010.
- Transfer stations being established at Millicent and Penola.
- Transfer station at Beachport intended but some difficulties with site selected

Tatiara District Council

- Three landfills operating, Keith, Bordertown and Padthaway
- Two, Keith and Padthaway, to be converted to transfer stations
- Will be seeking funding for transfer station build from Zero Waste SA
- Bordertown landfill has 20 year life

District Council of Robe

- Landfill to reach capacity by 2009-2010, no further capacity at this site
- Transfer station plan in place
- Kerbside recycling services working well

Kingston District Council

- Few years capacity in current landfill, to about 2010
- Transfer station being developed nearer town with Zero Waste SA financial assistance
- Transfer station design has facilities for demolition and green waste
- Closure plans needed
- Cannot afford engineered landfill
- Logistical solution may be the economical option

City of Mount Gambier

- Caroline landfill is engineered to be compliant with Guidelines

- Site has about 100 years capacity
- Current cell has about 4-5 year life
- New cell will be needed in about 3 years

Naracoorte Lucindale Council

- Six months capacity in current site at Naracoorte
- Sub-regional facility is needed
- NLC had recent discussions with investor about establishing facility in NLC area
- Costing and economic analysis yet to be addressed

5.2 **Implementation of the EPA's Landfill Guidelines** – Tony Circelli, Marina Wagner and Thomas Gallasch

The meeting noted:

- Implementation is to be applied with discretion and understanding Councils' needs
- Communication between EPA and Councils vital
- Presentation on Implementation and extensive question and answer session ensued

5.3 **Coorong District Council Situation** – Bill Henderson, Coorong DC

The meeting noted:

- Coorong DC wishes to stay engaged with SELGA group on landfill issue
- CDC has three landfills, Coonalpyn, Meningie and Taillem Bend – Coonalpyn and Meningie to close by 2010
- Five transfer stations
- Intention is to deliver all general waste to engineered landfill at Taillem Bend
- Life at TB site is about 30 years, with possibility of three more cells at this site
- Coorong DC has been approached by SELGA re access to Taillem Bend
- To take SELGA waste would reduce life of TB site to 4-5 years
- There is advantage to Coorong to get into arrangement with other Councils but does require a long-term agreement, say 25 years
- Many favourable features of the Coorong site identified (rainfall, evaporation, availability of clay and depth to water table)

5.4 **Landfill Options – Finding solutions**

The meeting noted:

Two issues: (i) finding solutions, and (ii) managing the solutions

Investigating a regional authority to manage regional waste was premature, but a future possibility

Debate on region waste authority deferred

SELGA is suitable forum for finding solutions, which is the priority

Study by Doug Bowers, GHD Australia, regarding economics of regional landfill reform still valid

Best economic and environmentally acceptable landfill solution needs to be formulated

Moved, Wattle Range Council;

Seconded, Kingston District Council;

“That SELGA Waste Management Committee recommends to SELGA that a waste landfill evaluation project to identify and qualify waste landfill disposal options for the Limestone Coast region, building on the GHD study “Landfill Rationalisation and Resource Recovery Options for the South East Region”, be undertaken, and,

That the SELGA Waste Management Committee recommends to SELGA that a project brief/outline be prepared by a taskforce established by SELGA for that purpose, and,

That the SELGA Waste Management Committee recommends to SELGA that SELGA meet as required to progress this project.”

CARRIED

The meeting noted that Cr Graham Gribble (Chairman), Martin McCarthy, Andrew Evans, Glenn Sanford and the Executive Officer were available to serve on any taskforce so established.

Moved, Naracoorte Lucindale Council;

Seconded, City of Mount Gambier;

“Given that SELGA receives significant annual funding for regional capacity building from the Local Government Research and Development Scheme, Waste Management Committee recommends to SELGA that the waste landfill evaluation project be funded by negotiating with Zero Waste SA a cost-share arrangement.”

CARRIED

5.5 Short-term issues

The meeting noted:

Naracoorte Lucindale Council needs to find short-term solution for putrescibles waste
Naracoorte Lucindale Council to consult with EPA and Wattle Range Council

6.0 OTHER BUSINESS

6.1 Election of Deputy Chairman, Waste Management Committee

Cr Scott McLachlan was nominated by Naracoorte Lucindale Council.

There being no other nominations, Cr McLachlan was elected Deputy Chairman.

7.0 CLOSURE

Meeting closed at 1.40 pm

Next meeting at the discretion of the Chairman

Item No. 15.1.1

REPORT TITLE:	Interim Report – External Auditor
DATE OF MEETING:	14 th August 2007
AUTHOR:	Malcolm Crout
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	None
FILE NUMBER:	F.01.08
ATTACHMENTS:	Action Sheet

PURPOSE

To advise Council of the results of the interim audit undertaken on the 26th June 2007.

RECOMMENDATION

That Council notes the report.

BACKGROUND

The Local Government Act 1999 requires that information contained in external auditor reports are brought before Council at the next available Council meeting.

DISCUSSION

Galpin, Engler, Bruins & Dempsey, Council's external auditors discovered seven items for action, of which bank signatories, petty cash, the stale cheque, plant hire rates and credit cards have been actioned as advised.

The bank reconciliation will be performed weekly on a manual system until we are able to integrate it within Synergy Soft system. Sundry debtors will be addressed within the focus of internal control procedures as an ongoing review function.

POLICY IMPLICATIONS

Section 4.1 Risk Management Policy

STRATEGIC PLAN

Monitoring of Performance

COMMUNITY CONSULTATION

Not required

Item No. 15.1.2

REPORT TITLE: Delegations of Council

DATE OF MEETING: 14th August 2007

AUTHOR: Malcolm Crout

AUTHOR'S TITLE: Chief Executive Officer

REPRESENTORS: None

FILE NUMBER: F.01.08

ATTACHMENTS:

PURPOSE

To gain Council approval to review the delegations to the Chief Executive Officer and other authorised officers.

RECOMMENDATION

That Council authorise the Chief Executive Officer to undertake a review of delegations and provide a recommended delegations instrument at the ordinary Council meeting of September 2007.

BACKGROUND

Pursuant to Division 4 of the Local Government Act 1999, Council may delegate certain of its powers and functions to the Chief Executive Officer (CEO) and other authorised officers. The purpose of such delegation is to ensure the timely delivery of decisions on matters which are considered operational or require certain qualifications to conduct the day to day business of Council.

44—Delegations

(1) A council may delegate a power or function vested or conferred under this or another Act.

(2) A delegation may be made—

(a) to a council committee; or

(b) to a subsidiary of the council; or

(c) to an employee of the council; or

(d) to the employee of the council for the time being occupying a particular office or position; or

(e) to an authorised person.

(3) However, a council may not delegate—

(a) power to make a by-law;

(b) power to declare rates or a charge with the character of a rate;

(c) power to borrow money or to obtain other forms of financial accommodation;

(d) power to adopt or revise a strategic management plan of the council;

- (da) power to adopt or revise an annual business plan or budget of the council;*
 - (e) power to approve expenditure of money on works, services or operations of the council not contained in a budget adopted by the council;*
 - (f) power to determine annual allowances under Chapter 5;*
 - (g) power to approve payment or reimbursement of expenses that may be paid at the discretion of the council and for which the council has not adopted a formal policy or made specific financial provision;*
 - (h) power to establish a subsidiary, or to participate in the establishment of a regional subsidiary;*
 - (i) power to make an application or recommendation, or to report or to give a notice, to the Governor or the Minister, being an application, recommendation, report or notice for which provision is made by or under this or another Act;*
 - (j) power to fix, vary or revoke a fee under section 188(1)(d) to (h);*
 - (k) a power or function excluded from delegation by the regulations.*
 - (4) A delegation—*
 - (a) is subject to conditions and limitations determined by the council or specified by the regulations; and*
 - (b) if made to the chief executive officer authorises the subdelegation of the delegated power or function unless the council directs otherwise and if made to anyone else authorises the subdelegation of the delegated power or function with the approval of the council; and*
 - (c) is revocable at will and does not prevent the council from acting in a matter.*
 - (5) If a power or function is delegated to an employee of the council, the employee is responsible to the chief executive officer for the efficient and effective exercise or performance of that power or function.*
 - (6) The council must cause a separate record to be kept of all delegations under this section, and should at least once in every financial year review the delegations for the time being in force under this section.*
 - (7) A person is entitled to inspect (without charge) the record of delegations under subsection (6) at the principal office of the council during ordinary office hours.*
 - (8) A person is entitled, on payment of a fee fixed by the council, to an extract from the record of delegations under subsection (6).*
 - (9) This section does not limit or affect a power of delegation under another Act.*
-

The CEO may in turn sub-delegate those powers to other officers who are responsible to the CE for performing duties under those powers, but overall accountability remains with the CEO.

101. (1) The chief executive officer may delegate (or subdelegate) a power or function vested or conferred in or on the chief executive officer under this Act.

(2) A delegation may be made -

(a) to an employee of the council, or to the employee for the time being occupying a particular office or position; or

(b) to a committee comprising employees of the council; or

(c) to an authorised person.

(3) A delegation -

(a) is subject to conditions and limitations determined by the chief executive officer; and

(b) may constitute the further delegation of a power or function delegated by the council to the chief executive officer, unless the council has directed otherwise; and

(c) is revocable at will and does not prevent the chief executive office from acting personally in a matter.

(4) The chief executive officer must not subdelegate a power or function if its subdelegation is prohibited by the Act or instrument under which it was delegated to the chief executive officer.

(5) This section does not limit or affect a power of delegation under another Act.

DISCUSSION

There is some uncertainty as to the currency of present Council delegations, and since a governance review is in progress, it would be useful for delegations to be reviewed by the CEO and may be adjusted according to any recommendations of the governance review.

Council may revoke delegations at any time, and/or modify delegations as the need arises. A model template is provided by the Local Government Association of South Australia and this negates the need to engage consultants to carry out this work. Accordingly. All work will be managed within Council's current resources

POLICY IMPLICATIONS

Section 4.1 Risk Management Policy

STRATEGIC PLAN

Monitoring of Performance

COMMUNITY CONSULTATION

Not required for this report

Item No. 15.1.3

REPORT TITLE:	Policy Review
DATE OF MEETING:	14 th August 2007
AUTHOR:	Malcolm Crout
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	None
FILE NUMBER:	A.01.01
ATTACHMENTS:	None

PURPOSE

To seek Council's approval to modify or delete certain policies which are either redundant or are now not appropriate.

RECOMMENDATION

1. That Council revoke policies 5.12, 5.24 and 4.2; and
 2. That the CEO be authorised to review the policies and procedures; and
 3. That draft policies be table at the January Council meeting
-

BACKGROUND

Policies support Council to achieve its objectives and need to be underpinned by clear procedures and responsibilities for implementation. Policies and procedures must comply with legal obligations and relevant community standards. Review of policies and procedures are necessary to ensure that they continue to be relevant and do not present conflicting positions.

The Local Government Act requires that Council reviews its policies once each year and some policies are required under the Act such as:

- Contracts and Tenders
- Public Consultation
- Employee Code of Conduct
- Council Code of Conduct and others.

DISCUSSION

A complete review of policies and procedures is required, but in the interim period, some policies are not appropriate and include:

Policy 5.12 Plant and Equipment – permits the “free” use of plant for private purposes to certain groups, which is not covered by our insurer and would be costly to implement. In the event of personal injury or property damage Council may be liable.

Policy 4.2 Fireworks – now redundant and needs to be withdrawn and advice taken from Council's insurer and SAPOL.

Policy 5.24 Council Houses – is now redundant and may be dealt with on application as Council has only two house properties.

Other policies for immediate review include requirements of the LG Act, Risk Management. OH&S Policy appears to be contemporary but the LGA Workers' Compensation representative will be requested to provide advice in this regard. It is intended that the complete policies and procedures be reviewed and put to Council for endorsement and public consultation in January 2008.

POLICY IMPLICATIONS

Councils must have and review policies and procedures annually

STRATEGIC PLAN

Central to the performance of the objectives of the Strategic Plan

COMMUNITY CONSULTATION

When endorsed, certain policies are required pursuant to the Act to be available for public consultation

Item No. 15.1.4

REPORT TITLE:	Customer Complaint & Query Action Process
DATE OF MEETING:	14 th August 2007
AUTHOR:	Malcolm Crout
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	None
FILE NUMBER:	A.01.01
ATTACHMENTS:	Complaint/Request form

PURPOSE

To seek Council's approval to universally utilise the attached form for the purpose of developing and maintaining a customer complaint and query system so as to demonstrate a risk management context to the management of complaints and requests.

RECOMMENDATION

1. That Council endorses the Complaint/Request form for use in Council's Complaint and Query System.

BACKGROUND

A key requirement of Council's insurers is the need to have a risk management system underpinned by an effective and auditable trail of the management of customer complaints and queries. Apart from being good management, the system should permit the insurer to defend any action for damages against Council arising out of the public use of Council's assets such as playgrounds, roads, footpaths, buildings, recreation areas, plant and in fact for the majority of insurable events occurring in the Council area.

While policy is an important component of this system, the "glue" to risk management is the identification, assessment, remediation and documentation of the entire process. Our insurers require that Council is able to demonstrate an effective and working system to qualify for continuance of insurance cover. Other interlocking systems are the policies as mentioned, service levels, asset management, asset maintenance, asset renewal and maintenance.

DISCUSSION

A body of work is required over a period of time to review the risk management of Council, but the urgent issue is to develop a disciplined system whereby complaints and service requests are documented and that a trail that may be audited is in place. It is proposed that any verbal complaints or requests, lists of "jobs" and direction of Council staff by other than management and supervisors will cease. Any such complaint or

query must be delivered to Council's Administration Office in the attached format duly completed and signed so that the process of query tracking and resolution may be initiated.

The CEO will initiate a system in conjunction with staff to ensure that the requests or complaints are resolved within a reasonable period of time and that the flow of documentation is managed in an appropriate manner.

If Council agrees to the basic principle of this system, then a monthly activity report would be produced to each Council meeting to determine the effectiveness of staff in addressing the issues brought forward to Council. From this we would develop performance criteria, which is a non financial measure to be reported monthly and in Council's Annual Report.

POLICY IMPLICATIONS

Risk management policy will be reviewed

STRATEGIC PLAN

Central to the performance of the objectives of the Strategic Plan

COMMUNITY CONSULTATION

Not required in this report, but staff will advise the community as and when complaints and queries are submitted.

Item No. 15.1.5

REPORT TITLE:	Annual Business Plan Second Draft
DATE OF MEETING:	14 th August 2007
AUTHOR:	Malcolm Crout
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	None
FILE NUMBER:	A.01.01
ATTACHMENTS:	Under Separate Cover

PURPOSE

To review the second draft of the Annual Business Plan 2007/2008 in preparation for the public meeting on the 16th August 2007.

RECOMMENDATION

1. That Council endorses the Draft Annual Business Plan 2007/2008 for public consultation on the 16th August 2007.

BACKGROUND

Section 123 of the Local Government Act 1999 prescribes the requirement for Councils to prepare an Annual Business Plan which has direct linkages to Council's Strategic Plan. The Annual Business Plan must include the plans for the forthcoming year on Council's activities and include a budget and sources of revenue explanation. The rating policy is now permitted to be included within the Annual Business Plan.

DISCUSSION

The first draft of the endorsed Annual Business Plan for the District Council of Robe was discussed at a public meeting in July 2007. Written feedback received and discussion at the meeting revealed that more information was required and that the projected deficit of circa \$1million was unacceptable to both Council and the community. Council and officers have reworked the plan to now reflect an operating deficit under \$500,000 by the required accrual method of accounting as required by legislation.

Difficult decisions have been made which will impact on Council and the community, but designed so that as best can be achieved, the impact will be balanced across the community. The key issue is the current financial negative impact of the marina, which may take the whole of 2007/2008 to develop and implement a plan which will reduce the financial drain on Council's resources.

Notwithstanding the problems, the positive impact is that from the uniform presentation of finances reports of the Robe Marina Corporation and Council, Council has moved from being a net borrower of circa \$2.5million to a net lender of circa \$500,000. This means that debt may be reduced by almost half a million dollars and provides a respite

period whereby although little Council capital works are planned, Council will be in a position to address finalisation of the marina.

Following the second round of public consultation, Council will consider the annual business plan at a special meeting of Council on the 21st August 2007 and if adopted, Council will adopt the budget contained in and declare the rates and service charges for 2007/2008

POLICY IMPLICATIONS

On the back of work on the Annual Business Plan, Council will address the asset management policies, long term financial plan and other finance policies to establish a framework for the future sustainability of the District Council of Robe.

STRATEGIC PLAN

Central to the performance of the objectives of the Strategic Plan

COMMUNITY CONSULTATION

Four Public meetings inside and outside of the Council Chamber
Advertising in the Coastal Leader
Documentation available on Council's web site.

Item No. 15.1.6

REPORT TITLE:	Strategic Plan
DATE OF MEETING:	14 th August 2007
AUTHOR:	Malcolm Crout
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	None
FILE NUMBER:	A.01.01
ATTACHMENTS:	Under Separate Cover

PURPOSE

To review the draft Strategic Plan

RECOMMENDATION

1. That Council establishes a working party of members assisted by the CEO to review the Strategic Plan and present in 2008 to Council for the purpose of endorsing a revised draft for public consultation.

BACKGROUND

The Local Government Act 1999 requires all Councils to have a Strategic Plan and review regularly in line with changing events.

122—Strategic management plans

(1) A council must develop and adopt plans (which may take various forms) for the management of its area, to be called collectively the strategic management plans, which—

(a) identify the council's objectives for the area over a period of at least 4 years (the relevant period), and provide a clear indication of—

(i) the extent to which the council has participated with other councils, and with State and national governments, in setting public policy objectives, and the extent to which the council's objectives are related to regional, State and national objectives; and

(ii) the extent to which the council has given consideration to regional, State and national objectives and strategies which are relevant to the economic, social, physical and environmental development and management of its area; and

(iii) the extent to which the council intends to co-ordinate with State and national governments in the planning and delivery of services in which there is a common interest; and

(ab) provide assessments that relate to the following matters (with particular reference to the relevant period):

(i) the sustainability of the council's financial performance and position; and

(ii) the extent or levels of services that will be required to be provided by the council to achieve its objectives; and

- (iii) the extent to which any infrastructure will need to be maintained, replaced or developed by the council; and*
- (iv) anticipated changes in its area with respect to—*
 - (A) real property development; and*
 - (B) demographic characteristics of its community to the extent that is reasonable taking into account the availability of appropriate and accurate data; and*
- (v) the council's proposals with respect to debt levels; and*
- (vi) any anticipated or predicted changes in any factors that make a significant contribution to the costs of the council's activities or operations; and*
- (b) identify the principal activities that the council intends to undertake to achieve its objectives; and*
- (d) state the measures (financial and non-financial) that are to be used to monitor and assess the performance of the council against its objectives over the relevant period; and*
- (e) identify the means by which its activities are to be carried out and its objectives achieved; and*
- (g) address issues associated with arranging its affairs so as to separate its regulatory activities from its other activities, so far as this is reasonable to do so; and*
- (h) make provision for the regular review of the charters, activities and plans of any subsidiary of the council.*

DISCUSSION

The current draft Strategic plan was constructed in a period when Council was in a different position to that currently, and accordingly, the plan should be reviewed and adjusted to take into account those changes. The terms of reference for the working group would be the requirements of S122 of the Act as inserted above.

POLICY IMPLICATIONS

Central to policy development

COMMUNITY CONSULTATION

To be determined when the reviewed draft is endorsed for consultation.

Item No. 15.2.1

REPORT TITLE:	Robe Bowling Club Stone Wall
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENT:	Email received from South East Heritage Advisor Mr. Richard Woods, dated 07/08/07 Re: Repairs to Stone Wall

PURPOSE

As Council may be aware, the top stones along the Robe Club stone wall get removed predominately over the busier holiday period during the night. Stone(s) are placed on the footpath below that may cause a pedestrian accident.

Council's works department is in the process of removing all the loose stones that lay on the walls surface that provide no purpose and some stones will be relocated and secured in mortar to minimize further rock dislodgment.

RECOMMENDATION

It is recommended that Council:

Monitor the bowling club stone wall over the next 12 months, if further stones are dislodged and placed on the footpath that Council consider upgrading the stone wall during financial year 2008/09 budget deliberations.

BACKGROUND	Rocks dislodging from the stone walls (top layer only)
DISCUSSION	Council to given due consideration for the bowling club stone wall restoration works during financial year 2008/2009
POLICY IMPLICATIONS:	Nil
STRATEGIC PLAN:	Asset Management
COMMUNITY CONSULTATION:	Bowling Club President/Representative was contacted to discuss current condition of stone wall.

Item No. 15.2.2

REPORT TITLE:	Forestry SA
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENTS:	Correspondence received from Forestry SA – Dumping, Chemical Containers in Comaum Plantation, dated 14/06/07 Ref: FD01/142

PURPOSE

I met a representative from Forestry SA in relation to their advice to the dumping of chemical containers in a Forestry SA Plantation, at Comaum.

ForestrySA are seeking cooperative arrangements with Councils. ForestrySA has an agreement and an understanding with the District Council of Grant and Department of Correctional Services, where community service offenders collect illegally dumped waste from ForestrySA plantations and deposit the collected waste in the District Council of Grants landfill, free of charge.

ForestrySA is seeking the same cooperative arrangements with DC Robe.

RECOMMENDATION

It is recommended that Council:

- 1) Authorize the Director of Engineering Services to assess the frequency, quantity and types of waste collected from ForestrySA plantation before allowing any waste to be deposited at the Robe Landfill.**
- 2) That ForestrySA is charged accordingly for dumping of waste at the Robe Landfill.**

BACKGROUND

Dumping of Waste

DISCUSSION

Council to give due consideration in regards to providing assistance to Forestry SA when the need arises in dumping of waste at the Robe Landfill.

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Nil

COMMUNITY CONSULTATION:

Nil

Item No. 15.2.3

REPORT TITLE:	Robe Primary School – Recycling Service
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENT:	Correspondence received from Robe Primary School, Nicole Slater dated 24/07/07 Re: Recycling Service for the School

PURPOSE

The Robe Primary School is requesting that an exception be made for the school to participate in the co-mingled recycling pick up service. As Council is aware, businesses are not included in the recycling pick up service, however, this is being investigated and it is likely to be introduced to all businesses in the future with the inclusion of the Robe Primary School. It must be noted that SA Government schools do not pay local government rates, if a waste service levy is introduced in line with Robe residential property owners they will be obligated to pay the Local Council.

RECOMMENDATION

It is recommended that Council receive and note this report.

BACKGROUND	Co-mingled Recycling Pick-up Service
DISCUSSION Businesses	Expanding of Recycling Pick up Service, for
POLICY IMPLICATIONS:	Nil
STRATEGIC PLAN:	Waste Management
COMMUNITY CONSULTATION:	Correspondence provided to Robe Primary School

Item No. 15.2.4

REPORT TITLE:	Special Event Permit
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENTS:	Nicole Gilbert and Dru Reschke, Special Event Permit Original approve dated 8/12/06 amended version dated 13/7/07

PURPOSE

As Council is aware, permission was granted to Nicole Gilbert for a Special Event Permit at Council meeting held 09/01/07.

"That a fee of \$250 is imposed for the usage of the Robe Foreshore" (252/2007)

Nicole Gilbert recently contacted me wishing to amend the original Special Event Permit agreement. *Please refer to table below.*

Accepted (Original) Permit 8 December 2006	Amended Permit Version 13 July 2007
Music from 12 noon to 7pm	Music from 12noon to 10pm
No mention of marquee days and times	Marquee mentioned, next to bowling club
Wedding between the hours of 12noon and 10pm	Wedding between the hours of 12noon and 11pm
Marquee set up days and times - NIL	Erect Marquee 7am Friday 30 November 2007
Marquee set up days and times - NIL	Remove Marquee early Sunday morning 2 December 2007
Fireworks Not Mentioned	Permission requested to let off fire works at around 9.30pm on main beach

On the general conditions of the special event permit item (10) *"This permit is liable to be revoked by Council if the permit holder fails to comply with a condition of this permit or may be revoked in any other justifiable circumstance."*

I suggest that Council revoke the Special Event Permit approved on the 09/01/07 dated 08/12/06 due to a number of variations given on the amended special permit.

I believe that the following terms and conditions should be imposed on the amended Special Event Permit dated 13/07/07.

- 1) Wedding between the hours of 12noon and 11pm;
- 2) Waste collection and removal at the applicants cost;
- 3) Applicant to keep clean and tidy up the foreshore area during and after the event;
- 4) Applicant to supply 240volt power for the event;
- 5) Music commencing from 12noon to 10pm; sound not be excessive that may annoy or bother residents;
- 6) Marquee erection no earlier than 4pm Friday 30 November 2007;
- 7) Marquee removal no later that 10am Sunday 2 December 2007;
- 8) Permission can not be given to allow fireworks to be let off on this special event permit as other legislative conditions control this activity;
- 9) Foreshore reserve is a public area and is not for the applicant's sole use;
- 10) Council infrastructure that may become damaged due to the event that the applicants be responsible for the all repairs and/or replacement and associated costs.

RECOMMENDATION

It is recommended that Council

- 1) **Revoke special event permit dated 08 December 2007, under general conditions of the special event permit item 10.**
- 2) **Approve the Special Event Permit dated 13 July 2007, subject that the following terms and conditions are met by the applicants.**
 - 1) **Wedding between the hours of 12noon and 11pm;**
 - 2) **Waste collection and removal at the applicants cost;**
 - 3) **Applicant to keep clean and tidy up the foreshore area during and after the event;**
 - 4) **Applicant to supply 240volt power for the event;**
 - 5) **Music commencing from 12noon to 10pm; sound not be excessive that may annoy or bother residents;**
 - 6) **Marquee erection no earlier than 4pm Friday 30 November 2007;**
 - 7) **Marquee removal no later that 10am Sunday 2 December 2007;**
 - 8) **Advise the applicants that the Foreshore reserve is a public area and is not for the applicant's sole use;**
 - 9) **Council's infrastructure that may become damaged due to the event that the applicants be responsible for the all repairs and/or replacement and associated costs.**

BACKGROUND

Special Event Permit

DISCUSSION

Variations to original agreement

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Nil

COMMUNITY CONSULTATION:

Nil

Item No. 15.2.5

REPORT TITLE:	Co-mingled Recycling Pick up Service
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENTS:	Nil

PURPOSE

The Robe residents have taken up the new kerbside recycling collection service with enthusiasm that wish to improve our environment. The new recycling pick up service commenced in February, and has helped reduce the amount of waste at the Robe landfill by 15% so far.

I expect between 150 to 200 tonnes of waste material to be collected from households and recycled each year. This will help reduce the estimated 1340 tonnes of waste that was disposed at the landfill each year. With continuing community education, awareness and participation, I believe it is achievable and realistic to aim for 25% waste reduction at the landfill.

Since the introducing the recycling pick up service I have only received positive feedback from all community members. I am currently investigating the feasibility of extending the recycling pick-up service to businesses. I have included two local businesses in the domestic recycling pick-up service on a trial basis and the results of this trial will help guide the further development and expansion of the recycling service.

Last week we undertook our first recycling bin audit to view for ourselves the recycling materials that were placed in the 240litre green lid mobile garbage bin to ensure that recyclables were not being contaminated by other waste items.

The results were positive out of 55 bins audited 2 had some minor level of contaminants in their 240 litre bin. The contaminant was polystyrene and the bin provider was approached and advised of this waste not being part of the collection. The bin provider was offered another copy of the Waste Matters Newsletter and Waste Recycling Calendar.

RECOMMENDATION

It is recommended that Council receive and note the report.

BACKGROUND

Co-mingled Recycling Pick-up Service

DISCUSSION

Success of this new service

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Waste Management

COMMUNITY CONSULTATION:

Editorial Coastal Leader

Item No. 15.2.6

REPORT TITLE:	Road Maintenance and Signage
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENTS:	Nil

PURPOSE

The weather has been ideal for patrol grading and patching along Council's unsealed road network, 90% of the second grade of required roads has been completed.

Road patching has occurred over the past four weeks on the following unsealed roads:-

- Sandy Lane Road;
- Boomeroo Park Road;
- Thompson Street/Robe Street Intersection;
- Springs Road/Old Naracoorte Road Intersection;
- Spots Hill Road;

Other unsealed road that will be patched and attended to over the next five weeks:-

- Loxtons Road;
- Springs Road (repair and establish drain);
- Lake Hawdon Road/Robe Clay – Wells Road Intersection;
- Nora Creina Road;

New regulatory road signage has been purchased and erected along the Boomeroo Park Road, 10tonne weight restriction signs for Sandy Lane Road have been ordered and will be erected within the next three weeks. I will place adverts in regards to the road condition changes for Sandy Lane Road (10tonne load limit) in the next edition of the Robe Newsletter, and Coastal Leader.

Boatswain Point Road signage 2 x Caution Slow Moving Agriculture Machines and Stock on Road, as requested were ordered and will be erected within the next three weeks.

RECOMMENDATION

It is recommended that Council receive and note this report.

BACKGROUND

Road Maintenance Program

DISCUSSION

Works Completed

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Asset Management

COMMUNITY CONSULTATION:

Robe Newsletter

Item No. 15.2.7

REPORT TITLE:	Open Tenders
DATE OF MEETING:	14 August 2007
AUTHOR:	Glenn Sanford
AUTHOR'S TITLE:	Director of Engineering Services
REPRESENTORS:	Nil
FILE NUMBER:	Nil
ATTACHMENTS:	Matrix – Sale of Surplus Plant & Equipment Tender Number: SS/0708 Matrix – Supply and Delivery of Oils Tender Number: OS0708 Matrix - Supply and Delivery of Fuel Tender Number: FS0708

PURPOSE

Open tenders were called for the Sale of Surplus Plant and Equipment and for Supply and Delivery of Oils & Fuel.

RECOMMENDATION

It is recommended that Council

- 1) **Accept the highest received tendered prices for the Sale of Surplus Plant and Equipment, Tender Number: SS/0708.**
- 2) **Accept and receive tender 'G' for the Supply and Delivery of Oils, Tender Number: OS0708.**
- 3) **Accept and receive tender 'A' for the Supply and Delivery of Fuel, Tender Number: FS0708.**

BACKGROUND

Removal of Surplus Plant and Equipment from Works Depot, and Supply and Delivery of Oils and Fuels

DISCUSSION

Select Tenderers

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Nil

COMMUNITY CONSULTATION:

Nil

Item No. 15.2.8

REPORT TITLE: Works Department Duties

DATE OF MEETING: 14 August 2007

AUTHOR: Glenn Sanford

AUTHOR'S TITLE: Director of Engineering Services

REPRESENTORS: Nil

FILE NUMBER: Nil

ATTACHMENTS: Nil

MATRIX

Meeting Date	Resolution	Status	Responsible Person(s)	Completed <input type="checkbox"/> On-going <input checked="" type="checkbox"/>
10 April 2007	Council advise residents of "The Esplanade" that 1/3 contribution would be payable by them. (401/2007)	<u>TO BE ACTIONED</u> Awaiting further advice from PLEC Re: Designs	Glenn	<input checked="" type="checkbox"/>
8 May 2007	<u>Power Line Environment Committee 'PLEC' Elizabeth Street, Robe</u> 1) Advise PLEC to commence with the design plans for Elizabeth Street, at Robe. 2) Advise residents of Elizabeth Street that 1/3 contribution would be payable by them. 3) Advise Paul and Marnie Bishop that no major road construction works are programmed for Elizabeth Street. (449/2007)	<u>ACTIONED</u> Excluding item 2, awaiting further advice from PLEC Re: Designs	Glenn	<input type="checkbox"/> <input checked="" type="checkbox"/>
12 June 2007	That Council considers the removal of the two roundabouts along The Esplanade during 2007/08 financial year budget deliberations. (512/2007)	<u>TO BE ACTIONED</u> Through budget decisions.	Council	<input checked="" type="checkbox"/>
12 June 2007	Advise Robe Lakeside Caravan Park, Robe Sea-vu Caravan Park and Big4 Holiday park operators that Council will review the waste pick up service for the Caravan Park operators and the fee to be charged. (515/2007)	<u>ON-GOING</u>	Waste Working Party	<input checked="" type="checkbox"/>
12 June 2007	<u>Sails at Robe</u> That Council grant approval to Andrew Lawrie of 'Sails at Robe', 21 Victoria Street, Robe to place clear plastic curtains on the verandah subject to a copy of appropriate insurances being provided and approval in line with Local Government Risk Management Services Policy. (517/2007)	<u>ON-GOING</u> Insurances are in place, awaiting plan on location / distances for tables and chairs from Mr. A. Lawrie.	Glenn	<input type="checkbox"/>
12 June 2007	That Council seek advice to access copies of agreements. (519/2007)	<u>ON-GOING</u>	CEO	<input checked="" type="checkbox"/>
12 June 2007	<u>Thompson Street, Bitumen Seal</u> That Thompson Street be included in the long term Asset Management Plan. (523/2007)	<u>TO BE ACTIONED</u>	Council	<input checked="" type="checkbox"/>
10 July 2007	<u>J. Enright Unit 2, 13 Hateley Crescent</u> That the Director of Engineering Services to cost options for a portable ramp to be made in accordance with guidelines for aged care facilities. CEO and Mayor to authorize ramp when report is complete. (25/2008)	<u>TO BE ACTIONED</u>	Glenn	<input checked="" type="checkbox"/>
10 July 2007	<u>Forestry SA</u> That Mr. Sanford meet with Forestry SA to discuss the issues and report back to Council with his findings and recommendations. (31/2008)	<u>ACTIONED</u> Report to Council meeting held 14/08/07	Glenn	<input type="checkbox"/>
10 July 2007	<u>Caravan Parks Association</u> The G. Sanford prepare a draft policy for Council on Roadside Camping and that this draft policy be presented to Council for consideration at the august meeting/. (33.2008)	<u>TO BE ACTIONED</u>	Glenn	<input checked="" type="checkbox"/>

10 July 2007	<u>Power Line Environment Committee (PLEC) The Esplanade and Hagen Street</u> Items 1 to 7 (36/2008)	<u>ON-GOING</u>	Glenn	X <input type="checkbox"/>
10 July 2007	<u>Emergency Access Track</u> That Council place a funding application to the Australian Government for 100% of the total project cost for 2007/08, giving rise to the exceptional circumstances waiver of the standard funding, to create a fire and emergency access track following route 1, as indicated on the General Inspector's report of July 2006, this route being between the eastern end of beacon hill road to the Nora Creina Road. (38/2008)	<u>ACTIONED</u>	Glenn	<input type="checkbox"/>
10 July 2007	<u>Sandy Lane – vehicle Load Limit</u> That council declare that pursuant to section 359(1) of the local government act 1934, (as amended), that Sandy Lane is closed to the passage of all motor vehicle the total weight of which, with the load thereof. Exceeds ten (10) tones with the exception of general farming vehicles that deliver or collect produce of goods on that road and residents / tenants to adjacent properties and council's construction and maintenance vehicles subject to them using the shortest practicable route to the delivery base (depot or job side or home) from an allowable road and that this be implemented and take effect from 12noon Monday 3 September 2007. (39/2008)	<u>ON GOING</u>	Glenn	<input type="checkbox"/> X
10 July 2007	<u>Authorization to Alter Public Road – Bower Street</u> Items 1 and 2 (40/2008)	<u>COMPLETED</u>	Glenn	<input type="checkbox"/>
10 July 2007	<u>Robe Bowling Club Rock Wall</u> That the Director of Engineering Services liaises with the Robe Bowling Club regarding unstable rocks on the wall along Mundy Tce. (44/2008)	<u>COMPLETED</u> Refer to DES Report to Council meeting held 14/08/07	Glenn	<input type="checkbox"/>
10 July 2007	<u>Roads (Opening and Closing) Act 1991 Old Naracoorte Rd, adjacent Spots Hill Bridge, Reedy Creek, Hd Ross</u> Authorise the Director of Engineering Services to advise Mr. Max Schleuniger acting on behalf of Royden Pty Ltd that the road process order is finalized in regard to Council's involvement as the process cannot be varied or altered pertaining to Old Naracoorte road adjacent Spots Hill Bridge, Reedy Creek, Hd Ross and that all future correspondence and contact is to be made directly with the Surveyor Generals Department. Authorise the Director of Engineering Services to advise Mr. Max Schleuniger acting on behalf of Royden Pty Ltd if access is required at or near the Spots Hills Road bridge, to gain access to property Section 141 Hd of Ross to liaise and negotiate with Doug Ogilvie and Sons representatives. (50/2008)	<u>COMPLETED</u>	Glenn	<input type="checkbox"/>

Recommendation

It is recommended that Council:

Receive and note the matrix report highlighting Council's resolutions in regards to the Works Departments duties.

BACKGROUND

Council resolution provided to view adopted resolutions in matrix style

DISCUSSION

Works Completed

POLICY IMPLICATIONS:

Nil

STRATEGIC PLAN:

Nil

COMMUNITY CONSULTATION:

Nil

Item No. 15.3.1

REPORT TITLE: Development Officers Report
DATE OF MEETING: 14th August 2007
AUTHOR: Dennis Crafter
AUTHOR'S TITLE: Development Officer
REPRESENTORS: Nil
FILE NUMBER: 822/016/07
ATTACHMENTS: Judgment & Order

PURPOSE

J & N Allen Appeal 10A Elizabeth Street, Robe

RECOMMENDATION

Advice only to Elected Members

BACKGROUND

Mr. & Mrs. Allen appealed a decision by the Councils Development Assessment Panel to refuse their application to construct 2 single storey semi-detached dwellings at 10A Elizabeth Street, Robe. A Compulsory Conference was conducted on 15th May, 2007 to see if there was a compromise as this was not reached then Commissioner Green set a hearing date for 5th July, 2007.

On the 30th July, 2007 Commissioner Green handed down his decision in which he allowed the appeal with a Court Order.

 [PRINTER FRIENDLY VERSION](#)

Environment, Resources and Development Court of South Australia

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ALLEN v DISTRICT COUNCIL OF ROBE

[2007] SAERDC 39

Judgment of Commissioner Green

30 July 2007

ENVIRONMENT AND PLANNING - ENVIRONMENTAL PLANNING - DEVELOPMENT CONTROL

Development Act 1993 - applicant appeal - refusal by the Council - semi-detached dwellings - Historic (Conservation) Zone - dwelling density - assessment generally limited to that issue - rationale behind dwelling density guidelines; amenity, character and infrastructure implications considered - limited case by the Council - proposal sufficiently meets Development Plan - appeal allowed - decision of the Council reversed - conditional Provisional Development Plan Consent granted.

Development Act 1993; Development Regulations 1993, referred to.

SA Housing Trust v Development Assessment Commission & Corporation of the City of Marion (1994) 63 SASR 35, considered.

ALLEN v DISTRICT COUNCIL OF ROBE

[2007] SAERDC 39

THE COURT DELIVERED THE FOLLOWING JUDGMENT:

1 This is an applicant appeal against the decision of the District Council of Robe (the Council hereafter) made under delegation by the Development Assessment Panel (DAP) established under the *Development Act 1993*, to refuse to grant Provisional Development Plan Consent to Development Application No. 822/016/07 made under the Act, for semi-detached dwellings at Robe.

2 The sole reason given for the Council refusal was:

1. That the proposed allotment sizes will be at substantial variance with Principle 35 of the Historic (Conservation) Zone Residential Policy Area of the District Council of Robe's Development Plan.

3 A summary of some of the relevant details in this matter is as follows:

Registration date of application:	1 March 2007
Subject land address:	10A Elizabeth Street, Robe (Allotment 23, DP 65468, CT Vol.5930 Fol.333)
Existing use:	Vacant residential allotment
Proposal:	Erect single storey semi-detached dwellings with decks, garaging, fencing and landscaping
Relevant authority:	District Council of Robe
Relevant/appropriate Development Plan:	Robe (DC) consolidated version 11 January 2007
Relevant Area/Zone/Policy Area:	Historic/Historic (Conservation)/Residential – MAP Ro/1 (Overlay 1) (Enlargement A), Ro/10 and Ro/16
Date of decision:	3 April 2007
Appeal lodged:	5 April 2007
Conference concluded:	15 May 2007

4 The Court viewed the subject land and the locality on the morning of Thursday, 5 July 2007 in the presence of the parties.

5 The appellant called only Mr M Richardson, a qualified consulting town planner who advised the Council on the application, under subpoena (with respect to Exhibit R1, pp.7-8 and Exhibit A2) and not required to produce a statement of evidence of his opinion given his appearance on that basis. As an aside, and for the Council's benefit, it is not unusual for either an officer of a Council or other persons providing reports, recommendations and advice to a Council (its Development Assessment Panel), to be summoned to give evidence before this Court. The input of Mr R Wood, the Council's heritage adviser is also noted. The only witness in the respondent Council's case was Mr W Peden, a layperson, Mayor of the Council and, I understand, a member of the Development Assessment Panel.

6 I advised the respondent's advocate, Mr Hender, chairperson of the DAP and a farmer, that Mr Peden could not speak on behalf of the Council as a body, or the Development Assessment Panel, and could only give evidence as a layperson and about facts or experiences known to him. He raised some concerns about possible infrastructure ramifications of approval to the application and a so-called precedent effect for other development applications.

7 The Court was advised on the view by the Council representatives, that whilst it had received copy documents prepared by a legal firm, and a statement of expert evidence from a qualified town planner/architect, some days before the hearing as required by the Court Rules, all perused by me, it would not be represented by that or any other legal firm, nor would it be calling the expert due to the financial difficulties and priorities of the Council. The hearing proceeded accordingly, however, that position is most unfortunate. The statement received from the expert is not relied upon but in effect became contextual material of which both parties and the Court were aware.

The Subject Land

8 The subject land is a rectangular east-west orientated allotment on the western side of Elizabeth Street, south of Lord Syleham Street, two allotments removed from the golf course to the south (forming a dead-end to Elizabeth Street). It has a frontage of 18.97 metres to Elizabeth Street, depth of 32.94 metres and site area of approximately 625 square metres. It sits slightly below road level and is relatively level with some filling thereon. It has no trees or other features of note.

The Proposal

9 The development proposal before the Court was the subject of minor amendments to plans and in effect comprises Exhibit A1 (floor plan and site plan, sheets 1 and 3 of 3); Exhibit A4 (elevations, sheet 3 of 7); and Exhibit A5 (elevations, sheet 2 of 7). Exhibit A5 includes minor amendments to the front elevations following the recommendations of Mr Wood, heritage adviser to the Council. Exhibit A4 comprising side and rear elevations is new information but not representing any amendment. It simply completes the picture of the development and should have been available to the Council when it made its decision.

10 Counsel for the appellant also indicated during the view and the hearing that his clients were prepared to amend the siting of the building (by increasing its front street

setback by 1 metre and reducing its rear boundary setback by the same amount), should that be required by the Court (*vide* Historic (Conservation) Zone, Principle 9(a)(c)). The amendments in Exhibit A4 and information in Exhibit A5 with or without the further siting amendment, not before the DAP for the Council, are minor and can be properly considered and determined by the Court arising from the hearing.

11 Each dwelling is the same in terms of floor area, layout and elevations, though of course, one is a mirror image of the other. Each dwelling was calculated by the designer to have a total floor area of approximately 98 square metres, garage of approximately 23.6 square metres, front deck of some 14 square metres and rear private open space (with 1.8 metre high Colorbond fencing to external side rear and presumably internal boundaries), of some 133 square metres. Site coverage for the purposes of general Principle of Development Control 55(a) was calculated by the designer as 38.9% (compared to the guide of 50%) and private open space for the purposes of general Principle 55(b) calculated at 133 square metres compared to the guide of 20% of the site area, namely 62.48 square metres.

12 The front setback of the main face of the dwellings is 5.0 metres and to the garage on each side 6.5 metres. A low deck projects forward of each dwelling into and becoming part of the front landscaped area. The dwellings are sited 10.76 metres from the rear boundary and 3.49 metres from the side boundaries, except for the garages (2.6 metre high walls by 6.6 metres long) that are located on the southern and northern boundaries (*vide* general Principle 43 and Designed Technique 43.1 and with some regard to general Principles 39 and 40/41, with the latter two not expressly applicable to the Historic (Conservation) Zone).

The Locality

13 Comprising that part of the area surrounding the subject land of tangible influence on it and that the specific proposal affects, to a notable degree, the locality boundary in this matter is to be based on a combination of visual, character perception and traffic generation factors. There is no defined locality before me from the experts or in any of the reports. I define the locality to extend as follows:

- to the south beyond four residential allotments into the golf course open space for some 100 metres;
- to the north beyond Lord Syleham Street to a low ridge and the corner of Elizabeth and George Streets for some 150 metres;
- to the west up to Davenport Street, a distance of some 70-100 metres; and
- to the east along Lord Syleham Street up to its intersection with Union Street, a distance of some 150 metres.

When put to Mr Richardson, he did not disagree with that definition.

14 Except for the golf course in the Special Use Zone, the balance of the locality is within the Historic (Conservation) Zone and the Residential Policy Area, and except for a police station on Lord Syleham Street to the east and the golf course, it is used entirely for residential purposes, including I surmise, more intensively during holiday periods.

15 Most buildings are single storey (except for the size of the police station and two-storey semi-detached dwellings adjoining it to the east), and detached dwelling residential type, although there are exceptions including three row dwellings/residential

flats on the eastern periphery; further semi-detached dwellings (with a third dwelling apparently approved to attach to them) on the north-western corner of Elizabeth and Lord Syleham Streets; three older residential flat/row dwellings at the south-western corner of Elizabeth and George Streets; and two units on the eastern side of Davenport Street adjoining the golf course. There are also a few vacant allotments.

16 Age and condition of buildings are very mixed from new and good, to old and fair to poor, and a number have intermediate characteristics. Dwellings to the north of Lord Syleham Street are mostly older with "heritage", cottage characteristics with masonry walling and pitched, generally corrugated galvanised iron roofing (including five with Local Heritage Place status – Fig Ro(Hlt)/5), whilst those south of that road are not old and do not exhibit such characteristics.

17 Front and side building setbacks are most varied ranging from close to generous (*vide* Historic (Conservation) Zone Principle 9). Site areas per dwelling are mostly in the low-density range, probably greater than 500 square metres, however the average or actual site areas per dwelling (refer Historic (Conservation) Zone Principle 35), of the medium density development appears to be in the 300-450 square metres range. Site widths for dwellings are mostly broad to generous, however for the new two-storey semi-detached dwelling development at 20A/B Lord Syleham Street, it was observed to be in the order of 8 metres per dwelling (confirmed at 7.8 metres by Exhibit A3). These dwellings also have no setbacks to side boundaries.

18 Amenity levels for residential purposes are relatively high due to the coastal/golf course proximity and ambience but marred by the appearance and condition of several dwellings, outbuildings (including sheds) and fencing.

The Relevant Development Plan Provisions

19 I have noted certain provisions referred to by counsel, the advocate and the witnesses and I find the following to be the provisions in the relevant/appropriate Development Plan of assistance to an assessment of the proposal focusing on the key issue in dispute:

ROBE (DC) (General hereafter)

Objectives: 4, 15, 16, 18, 22 and 32; and

Principles of development control: 1, 11, 15, 22, 23, 45, 74, 82-85, and 169.

Historic (Conservation) Zone (H(C)Z hereafter)

Desired Character Statement: Para 1, sentence 1; para 3, sentence 1 and para 5, sentence 2.

Objectives: 1, 3 and 5; and

Principles of development control: 8, 9, 10, 37 and 38; and

Residential Policy Area

Principles of development control: 34, 35 and 36.

20 The overall structure of zones envisaging residential development in Robe has also been examined and the following noted:

- Residential Zone (RZ hereafter) the Desired Character Statement, Objectives 1, 2 and 5, and Principles 3 and 13 (site area per dwelling also 400 square metres);
- Residential (Coastal) (Frenchman Bay) Zone Principle 2(c) – site area per dwelling of 500 square metres; and
- Commercial (Lake Butler) Zone around the marina and Principle 9(i) - site area per dwelling of 350 square metres.

21 In terms of processing, the development was categorised by the Council as a Category 1 development, no public notification undertaken and there appeared to be no requirements for statutory referrals.

Approach to Assessment

22 Section 88(2)(a) of the Act encourages the Court to "only seek to deal with and resolve those issues in dispute between the parties" and should not consider any aspect of the decision and the assessment that is not being challenged. Despite there being some minor deficiencies acknowledged by Mr Richardson, such as the internal layout and direct access to private open space, whether building design maximises access to solar energy and a northern orientation and its degree of roof-scape compatibility, and notwithstanding the discretion available to the Court provided by s 88(2)(b) to hear the whole matter and all issues *de novo*, afresh, I decline to do so as those other issues are minor, not significant and accordingly a more detailed approach is not justified or required to determine it.

23 Section 33(a) of the Act requires the relevant authority (the Council) and on appeal this Court, to assess a development application against the provisions of the appropriate/relevant Development Plan and s 35(2) specifies that where a development is assessed as being seriously at variance with the Development Plan, it must not be granted consent. The whole of the Development Plan must be assessed, including on appeal, if all aspects and issues are to be considered and heard *de novo* (s 88(2)(b)). However, there may be an intent that only the relevant provisions are to be considered if the matter is limited to those issues in dispute (s 88 (2)(a)), which is still heard *de novo*. The relevant guidelines in the Plan provide the firm basis for decision-making together with a consideration of any other relevant matters

24 In terms of s 35 and the relevant provisions of the Development Plan, the proposal is for consideration on its merits against the Plan guidelines, weighing up the pros and cons and considering whether it is sufficiently conducive to the overall intent, purpose and desired character and amenity of the H(C)Z and tested in the specific site and locality context. The Plan is also to be utilised as a flexible, advisory planning policy document, not as a mandatory legal statute and as a practical guide for practical application, superimposed upon an existing state of development on the site and in the relevant locality. Ultimately, a planning judgment is to be made on a fact and degree basis as to whether the specific proposal sufficiently meets the Development Plan and having regard to all relevant matters, warrants consent.

Planning Assessment

25 This assessment focuses on the single issue in dispute, raised by the Council as its reason for refusal of the application, namely dwelling density expressed as "site area per dwelling of any type". The case of the respondent Council was that it took no objection

with the design, layout and appearance of the proposed development. I have over-viewed those aspects and agree that they are not contentious and sufficiently meet the Plan.

26 The relevant guide in the H(C)Z Principle 35 is that site area per dwelling of any type "should not be less than 400 square metres ...". The proposal has a site area per dwelling of some 312.48 square metres.

27 As context, and by size, the other main zone for residential development in Robe, the RZ, also has the same 400 square metres guide, whilst for residential development in other zones as noted above, it is either 350 or 500 square metres. I take account of the context of that zoning structure and density differentiation.

28 Apparently, on the imprecise submission and evidence in the Council's case, prior to the Development Plan amendment of 3 November 2005, different guidelines applied to dwelling densities, which it was implied, may explain certain medium density residential development "standards" in the locality and elsewhere in Robe. That is of little relevance now, except in recognition of the particular density and character of development in the relevant locality (as defined), at present, for assessment of this matter.

29 It must also be remembered that a guideline clause such as H(C)Z Principle 35 is not mandatory and as a matter of law (*South Australian Housing Trust v Development Assessment Commission and Corporation of the City of Marion* (1994) 63 SASR 35 at p.38) no one principle such as Principle 35, is necessarily more important than other standards and objectives in the Plan and it is a matter to be determined on the facts of each case. Nevertheless the dwelling density factor is acknowledged as an important "building block" in the composition of the overall character and amenity of a developed township (or urban) area, but it is one only of a suite or range of guidelines, standards and characteristics that go to make up the overall picture.

30 It is important to consider the general planning rationale behind the site area per dwelling guideline and not just the numerical standard. It is likely, given the thrust of all of the Development Plan guidelines for Robe, particularly the Desired Character Statement for the H(C)Z and other zones, that the primary emphasis is on protection-preservation of historic character (and enhancement thereof), and on visual amenity – that is of vistas, streetscapes, localities and zones. Another rationale potentially in the minds of the authors of the Plan, though I agree with counsel for the appellant, not expressed in the Plan, may have been implications for infrastructure – such as water supply, effluent treatment, stormwater management from covered/paved areas, electricity provision, traffic and parking management – as a result of additional households and population implicit in the nominated dwelling density figures.

31 The appellants' case, through the evidence of Mr Richardson, including his oral evidence and examination before the Court, the other documentary material before the Council and the Court, referred to above, and submissions, was that both the locality character context and the specific design features of the proposal (single storey, low coverage, adequate front-side-rear setbacks – with the Court finding no requirement to increase front setbacks given adjoining building setbacks and relevant guidelines; small built form scale; building details including roof/parapet design and detailing, and materials/colours), are sufficient to offset the smaller site areas per dwelling. On that basis the overall visual amenity, "fit" between existing dwellings, relationship-compatibility with Local Heritage Places (though somewhat removed to the north),

maintenance of and perceptions of impact upon historic character (including the desired single storey, small-scale form), are such that the intent and spirit of the H(C)Z and the Plan as a whole are met and consent is therefore warranted.

32 Nothing of consequence was put before the Court in the respondent's case about amenity and character implications or impacts arising from the development proposal.

33 On the consideration of a potential further rationale of the site area per dwelling guide for infrastructure planning and service delivery, and whilst Mr Peden and the Council's advocate echoed the issue, once raised from the Bench, they provided no evidence of a factual nature or of substance validating such a concern. Given that, and the absence of a link or reference to such consideration in the Development Plan and as submitted by the appellant, I cannot raise that potential concern to the heights that dictates or justifies a refusal to the specific application, and notwithstanding possible arguments of incremental and growing impacts on infrastructure planning, if that approach was to be perpetuated.

34 Whilst the degree of variance to the guideline in Zone Principle 35 is substantial (some 20% less) and is of significance, acknowledged by Mr Richardson, and being even less than envisaged in the more intensely developed area around the marina (350 square metres per dwelling envisaged), it is appropriate with assessment of every application to weigh up all relevant factors, including the factors in support - compliance with Plan guidelines (including for example a building envelope very close to meeting H(C)Z Principle 36, should a land division proceed in due course to place each dwelling on a separate Torrens Title) and factors against, with variances to the Plan guidelines.

35 The potential importance of this decision to future residential development density in Robe (arguably whether in the H(C)Z or the RZ), and to subsequent assessments under the current relevant Development Plan regime, is acknowledged. That is, consideration of the outcomes of a "flow-on effect" for future development in the locality in particular, for current allotment sizes of between 620-800 square metres and widths of 18-20 metres. There is some risk of that, however, on the evidence, the specific design and on my general assessment, such variance is one factor only going to make up the character and amenity of the whole, and as a whole, the proposed development sufficiently accords with that envisaged and the intent of the H(C)Z, applied and weighed up in the specific locality context.

36 The lack of a thorough, professional case or expert evidence for the Council, left the Court with no evidence to warrant rejection of the application, confirmed by my general assessment. Any concern about the implications of greater dwelling density upon infrastructure planning and provision (in the near or more distant future), was not made out or substantiated in the Council's case.

Conclusions

37 Pursuant to s 88(2)(a) the Court generally limited the appeal and assessment to the issues raised in dispute between the parties. However in doing so, I have considered in a general sense, the whole development and all relevant issues and Development Plan criteria and the Plan as a whole, as if the Court had proceeded on the basis of s 88(2)(b). The variance to H(C)Z Principle 35 is acknowledged, however on the evidence, what I saw on the view, from my assessment and a consideration of the relevant Development Plan provisions and all relevant matters, I find that on balance the

development proposal warrants conditional Provisional Development Plan Consent. The conditions recommended in the report to the DAP are incorporated together with a limited number of other standard conditions.

Decision

38 The appeal is allowed, the decision of the Council reversed. Provisional Development Plan Consent is granted to DA No. 822/016/07 subject to compliance with the following conditions:

1. The development shall be undertaken in accord with amended proposal plans comprising as a group, sheets 1 and 3 of 3, Rev.D (marked Exhibit A1), sheet 3 of 7, Rev.F (marked Exhibit A4), and sheet 2 of 7, Rev.F (marked Exhibit A5), except where varied by any conditions of this consent or as may be further approved by the Council as a minor variation prior to Development Approval.
2. The external surfaces of the building shall be finished in colours, which, in the reasonable opinion of the Council, harmonise and blend with the natural landscape and are of low reflectivity. If such materials are not pre-coloured, they shall be colour finished by painting or other means within 6 months of completion of the development.
3. The front of the subject land shall be landscaped with suitable species, in accord with further landscaping detail to be submitted to and approved by the Council prior to the issue of Building Rules Consent for the development proposal. Such planting shall be implemented in the first available planting season after completion of all building work and shall be maintained in good health, or plants that may become diseased or die, promptly replaced, all to the reasonable satisfaction of the Council.
4. The crossovers and driveways to each garage shall be paved or otherwise surfaced, drained and constructed to the reasonable satisfaction of the Council, prior to occupation of either dwelling.
5. Approval shall be obtained from the District Council of Robe (pursuant to Waste Control Regulations) for the plumbing and drainage system and connected to the Septic Tank Effluent Drainage Scheme (STEDS), prior to the issue of the Development Approval.

39 There will be an order to that effect.

Item No. 15.3.2

REPORT TITLE: Development Officers Report
DATE OF MEETING: 14th August 2007
AUTHOR: Dennis Crafter
AUTHOR'S TITLE: Development Officer
REPRESENTORS: Nil
FILE NUMBER: 822/97/06
ATTACHMENTS: Nil

PURPOSE Appeal by Hexell Pty Ltd

RECOMMENDATION Advice only to Elected Members

BACKGROUND

Reference is made to the appeal lodged by Hexell Pty Ltd relating to the Provisional Development Plan Consent issued by Council to Beston Parks Management Pty Ltd to construct 18 cabins located in Denning Street, Robe.

On Monday 30th July, 2007 at 2.30 p.m. there was a Compulsory Conference held between Council, Beston Parks Management Pty Ltd represented by Mr. Peter Lawrence and Hexell Pty Ltd represented by the Planning Consultant Mr. Phillip Bruning. Council was represented by Mr. Will Webster from Mellor Olsson and Michael Hutchinson Council's Planning Consultants.

The main point raised by Mr. Bruning for the Appellants was that Condition No: 3 which was changed by the Development Assessment Panel (being the Council) from the recommended conditions as set out by MasterPlan.

The condition set by DAP was "*All access to this Development is to be off from the Esplanade users exiting the access to the Caravan Park off to Esplanade. There is to be no access off Denning Street*".

This was changed from MasterPlan Condition No: 3 which read "*That the proposed boom gate fronting Denning Street shall be installed prior to occupation of the site and that only persons at the time occupying a cabin on the subject site shall be granted access to utilise the boom gate*".

Mr. Bruning asked the question on whether Condition No: 3 set by the DAP was legal. At this time this could not be answered and a Directional Hearing was laid down for 7th August, 2007 in front of a full bench i.e. Commissioner for Planning matters and a Judge for the legal argument.

At this hearing it was decided by all parties concerned to adjourn until 18th September, 2007 at 9.10 a.m. so that the options can be resolved between Beston Parks Management Pty Ltd and Hexell Pty Ltd.

Item No. 15.3.3

REPORT TITLE: Development Officers Report
DATE OF MEETING: 14th August 2007
AUTHOR: Dennis Crafter
AUTHOR'S TITLE: Development Officer
REPRESENTORS: Nil
FILE NUMBER: Nil
ATTACHMENTS: ERD Order

PURPOSE

Issuing Section 69 Emergency Order Notice pursuant to the Development Act, 1993

RECOMMENDATION

Seeking Council ratifies my actions in issuing this Notice pursuant to Section 69 of the Development Act, 1993.

BACKGROUND

On 1st of August, 2007 I was requested to carry out an inspection on a retaining wall which had collapsed at 21 Sturt Street, Robe. Upon inspecting this wall, there was at least 10 metres of wall collapsed and trees leaning onto the roof of the dwelling. Depending on a Structural Engineer's inspection and design the total length of the wall may have to be removed so that a suitable retaining wall can be constructed.

The height of the retaining wall measured from the lower adjoining ground level is approximately 1.5 metres.

After inspection I issued a verbal Emergency Order pursuant to Section 69 of the Development Act, 1993 to Mr. Matt Austin of Matt's Plumbing to repair the retaining wall or replace it so that the property at the rear is protected.

Pursuant to Section 69 after issuing a verbal Emergency Order I confirmed the Order in writing to Mr. Austin for his action.

The Emergency Order requires that all work must be carried out by 31st August, 2007.

Item No. 15.4.1

REPORT TITLE: Finance Reports

DATE OF MEETING: 14 August 2007

AUTHOR: Sharon Pettit

AUTHOR'S TITLE: Manager of Admin & IT

REPRESENTORS: Nil

FILE NUMBER: F.01.12

ATTACHMENTS: Financial Reports

PURPOSE

Monthly financial reporting for Council and Robe Marina Corporation to advise Council on financial position for July 2007.

RECOMMENDATION

That Council notes the report.

BACKGROUND

Although the budget for 07/08 is yet to be adopted, July figures are compared against anticipated budget.

DISCUSSION

<i>General Op Insurance</i>	Budget	\$47,363
	Actual	\$96,201

Insurances to be further investigated – budget figure maybe to low

<i>General Op Office Equip Mtce</i>	Budget	\$15,000
	Actual	\$20,594

\$19874 Synergysoft Annual Assurance Licence to be re-allocated to IT Operating

<i>General Op Other Expenditure</i>	Budget	\$7,000
	Actual	\$21,442

\$17,800 Workers Compensation Scheme Insurance Renewal to be re-allocated

Income

User Charges as sale of Industrial Land \$80,000 to be transferred to capital.

Grants and Contributions, CCOWS have received first ¼ grant money

Expenses

Materials/Contracts & Other Expenditure is high due to insurance to be transferred.

Depreciation will be in future reports

POLICY IMPLICATIONS

Nil

STRATEGIC PLAN

Performance Monitoring

COMMUNITY CONSULTATION

None required

**DISTRICT COUNCIL OF ROBE
MONTHLY REPORT JULY 2007**
INCOME STATEMENT

DRAFT 2007/2008 BUDGET \$	INCOME	JULY 2007 ACTUAL \$	YTD 2007/2008 BUDGET \$
3,001,888	Rates	574	500
46,100	Statutory Charges	6,739	3,842
303,904	User Charges	134,529	52,826
458,297	Grants Subsidies and Contributions	102,571	76,592
10,000	Investment Income	-	-
13,000	Reimbursements	42,344	1,083
118,700	Other	7,125	9,892
3,951,889	TOTAL REVENUES	293,882	144,735
	EXPENSES		
1,389,579	Wages and Salaries	107,377	115,798
1,428,666	Materials, contracts & other expenses	293,559	213,430
313,190	Finance Costs	10,832	26,099
1,190,000	Depreciation, amortisation & impairment	-	-
4,321,435	Total Expenses	411,768	355,327
(369,546)	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(117,886)	(210,592)
353,809	Net gain (loss) on disposal or revaluation of assets	-	-
-	Amounts specifically for new or upgraded assets	-	-
(15,737)	NET SURPLUS/(DEFICIT)	(117,886)	(210,592)
(15,737)		(117,886)	(210,592)

**DISTRICT COUNCIL OF ROBE
MONTHLY REPORT JULY 2007**
BALANCE SHEET

DRAFT 2007/2008 BUDGET		JULY 2007 ACTUAL	YTD 2007/2008 BUDGET
	ASSETS		
	CURRENT ASSETS		
\$		\$	\$
445,906	Cash and cash equivalents	219,025	149,140
177,360	Trade & other receivables	177,360	177,360
95,509	Inventories	95,509	95,509
<u>718,775</u>		<u>491,894</u>	<u>422,009</u>
657,574	Non-Current Assets held for Sale	657,574	657,574
<u>1,376,349</u>	TOTAL CURRENT ASSETS	<u>1,149,468</u>	<u>1,079,583</u>
	NON-CURRENT ASSETS		
49,111,661	Infrastructure, Property, Plant & Equipment	48,659,482	48,636,661
36,070	Other Non-current Assets	36,070	36,070
<u>49,147,731</u>	TOTAL NON-CURRENT ASSETS	<u>48,695,552</u>	<u>48,672,731</u>
<u>50,524,080</u>	TOTAL ASSETS	<u>49,845,020</u>	<u>49,752,314</u>
	LIABILITIES		
	CURRENT LIABILITIES		
756,492	Trade & Other Payables	756,492	756,492
1,546,700	Borrowings	1,546,700	1,546,700
250,668	Short-term Provisions	250,668	188,168
<u>2,553,860</u>	TOTAL CURRENT LIABILITIES	<u>2,553,860</u>	<u>2,491,360</u>
	NON-CURRENT LIABILITIES		
1,183,654	Long-term Borrowings	1,159,980	1,159,980
84,790	Long-term Provisions	84,790	84,790
<u>1,268,444</u>	TOTAL NON-CURRENT LIABILITIES	<u>1,244,770</u>	<u>1,244,770</u>
<u>3,822,304</u>	TOTAL LIABILITIES	<u>3,798,630</u>	<u>3,736,130</u>
<u>46,701,776</u>	NET ASSETS	<u>46,046,390</u>	<u>46,016,184</u>
	EQUITY		
8,889,711	Accumulated Surplus	8,771,825	8,679,119
37,235,116	Asset Revaluation Reserve	37,235,116	37,235,116
49,595	Other Reserves	49,595	49,595
<u>46,174,422</u>	TOTAL EQUITY	<u>46,056,536</u>	<u>45,963,830</u>

Programme Description	Sub Programme Description	YTD Budget	YTD Actual	Variance	Full Year Budget
Administration		\$123,060	\$169,301	38%	(\$2,316,872)
	Elected Members	\$625	\$1,568	151%	\$41,000
	General Operations	\$97,672	\$154,058	58%	\$317,074
	Rates	(\$500)	(\$574)	15%	(\$2,942,897)
	Grants	\$0	\$0	0%	(\$25,000)
	Public Relations	\$167	\$0	-100%	\$2,000
	Administration Other	(\$4,808)	(\$4,505)	-6%	(\$67,700)
	Salary - Office	\$29,904	\$18,754	-37%	\$358,851
Health		\$792	\$1,230	55%	\$19,506
	Health Inspection	\$782	(\$265)	-134%	\$9,378
	Other Health Services	\$71	\$112	59%	\$848
	Health Prevention Services	(\$42)	\$0	-100%	(\$500)
	Health Centres	(\$18)	\$1,383	-7645%	\$9,780
Public Order & Safety		\$1,034	(\$966)	-193%	\$12,409
	Dog Control	(\$15)	(\$966)	6340%	(\$180)
	Fire Protection	\$619	\$0	-100%	\$7,428
	Other General Public Services	\$430	\$0	-100%	\$5,161
Housing & Community Amenities		\$26,393	\$12,512	-53%	\$409,719
	Cemeteries	(\$89)	(\$309)	246%	(\$72)
	Effluent Drainage	\$7,883	\$3,697	-53%	\$174,594
	Public Conveniences	\$3,957	\$2,512	-37%	\$53,480
	Sanitary & Garbage	\$13,106	\$6,520	-50%	\$157,269
	Street Lighting	\$1,833	\$0	-100%	\$22,000
	Council Houses	(\$296)	\$92	-131%	\$2,448
Social Security & Welfare		(\$40,970)	(\$68,968)	68%	\$16,170
	Other Social Sec/Wel Svcs	\$92	\$0	-100%	\$1,100
	Aged Homes	(\$290)	\$558	-293%	\$8,520
	Mobilechildcare	(\$41,317)	(\$69,526)	68%	\$0
	Aged Services	\$546	\$0	-100%	\$6,550
Sport & Recreation		\$22,729	\$27,742	22%	\$349,743
	Halls	\$1,081	\$3,388	213%	\$34,972
	National Estates	\$125	\$823	559%	\$1,500
	Parks & Gardens	\$10,402	\$4,853	-53%	\$142,821
	Sport & Recreation	\$2,575	\$1,625	-37%	\$38,897
	Libraries	\$8,490	\$13,296	57%	\$112,884
	Jetty	\$51	\$3,756	7301%	\$18,609
	Festivals	\$5	\$0	-100%	\$60
Transport & Communication		\$40,588	(\$5,300)	-113%	\$1,367,060
	Road Construction	(\$14,979)	(\$41,800)	179%	(\$179,750)
	Road Maintenance	\$52,221	\$33,119	-37%	\$1,504,154
	Stormwater Drainage	\$3,210	\$588	-82%	\$40,015
	Community Bus	\$94	\$367	289%	\$1,133
	Boat Ramp	\$42	\$2,424	5627%	\$1,508
Protection Of The Environ Nec		\$777	\$1,008	30%	\$9,319
	Foreshore Protection	\$777	\$706	-9%	\$9,319
	Beach Patrol Officer	\$0	\$301	0%	\$0
Mining, Manufacturing & Const		\$10,417	\$9,030	-13%	\$125,002
	Development Act	\$10,459	\$9,030	-14%	\$125,502
	Quarries	(\$42)	\$0	-100%	(\$500)
Economic Affairs N.E.C.		(\$25,327)	(\$104,778)	314%	\$70,075
	Caravan Parks	(\$28,949)	(\$27,403)	-5%	(\$387)
	Land Development	\$1,250	(\$80,049)	-6504%	\$15,000
	Other Economic Services	\$375	\$0	-100%	\$4,500
	Tourism	\$4,247	\$3,590	-15%	\$50,963
	Lake Butler	(\$2,250)	(\$916)	-59%	(\$1)
Other Purposes N.E.C.		\$51,101	\$77,073	51%	(\$46,594)
	Depot & Overhead Expenses	\$26,167	\$61,771	136%	\$0
	Other Property & Services	\$42	\$0	-100%	\$8,500
	Plant Operations	(\$0)	\$10,311	-215949947757221000%	\$0
	Vandalism	\$634	\$50	-92%	\$7,607
	Other General Purpose N.E.C.	(\$307)	(\$5,286)	1623%	(\$357,491)
	Public Bedt Transaction	\$24,566	\$10,226	-58%	\$294,790

DISTRICT COUNCIL OF ROBE

BANK RECONCILIATION AS AT 31st JULY 2007

Balance as per Bank Statement		\$ 458,473.91
ADD:		
Outstanding Deposits	3,324.67	
LESS:		
Outstanding Cheques		
1311	53.4	
2397	907.1	
2456	250	
2465	39	
2482	120	
2486	360	
2493	339.9	
2518	19465.64	
	21,535.04	-18210.37
EXPECTED GENERAL LEDGER BALANCE		\$ 440,263.54
Balance as per General Ledger		440208.54
Add:		
UKFPW	55.00	
	55.00	
Less		
Amounts on Bank Statement not processed		0.00
		0.00
RECONCILED GENERAL LEDGER BALANCE		\$ 440,263.54
Variance		\$ -

Robe Marina Corporation

*PO Box 301
ROBE, SA 5276*

Balance Sheet

As of July 2007

Assets	
Bendigo Bank	\$61,398.74
Accounts Receivable	\$84,715.48
Buildings	
Buildings - Office Accom	\$26,970.06
Total Buildings	\$26,970.06
Acc Dep Buildings	(\$2,697.01)
Furniture and Fittings	
Furniture and Fittings:General	\$1,961.82
Laptop Computer Package	\$1,398.18
Board Tables x 2 + Chairs x 8	\$543.64
Total Furniture and Fittings	\$3,903.64
Acc Depn Furniture & Fittings	(\$780.28)
Non Current Assets	
Infrastructure - Marina Develo	\$4,629,323.57
Total Non Current Assets	\$4,629,323.57
Total Assets	\$4,802,834.20
Liabilities	
Accounts Payable	\$95,720.05
Amounts Received in Advance	\$3,899.96
LGFA Cash Advance	\$1,900,000.00
Deposits Held in Trust	
Robe Marina Lease Deposits	\$200,786.00
Total Deposits Held in Trust	\$200,786.00
Current Liability	
Tax Payable	
Tax Collected	\$27,064.91
Tax Paid	(\$74,239.38)
Total Tax Payable	(\$47,174.47)
Total Current Liability	(\$47,174.47)
Bendigo Bank Loan - (EMAC)	\$21,615.29
Provn Infrs Repl/Renewals	\$6,000,000.00
Prov for Marina Completion	\$2,500,000.00
Total Liabilities	\$10,674,846.83
Net Assets	(\$5,872,012.63)
Equity	
Retained Earnings	(\$6,050,271.84)
Opening Bal Equity	\$113,130.26
Current Earnings	\$65,128.95
Total Equity	(\$5,872,012.63)

Robe Marina Corporation

*PO Box 301
ROBE, SA 5276*

Profit & Loss Statement

July 2007

Income	
Marina Berth Income	
Lease Income	\$3,500.00
Total Marina Berth Income	\$3,500.00
Administration Fees	\$70,242.00
Other Income	\$12,235.00
Straddle Hire	\$469.83
Mooring Fee	\$88.00
Hardstand Storage	\$695.65
Total Income	\$87,230.48
Cost Of Sales	
Gross Profit	\$87,230.48
Expenses	
Electricity	\$249.64
Equipment Rental	\$1,576.66
Insurance	\$13,374.70
Communication & Postage	
Telephone	\$31.77
Postage	\$90.91
Total Communication & Postage	\$122.68
Professional Fees	
Administration Fee	\$2,082.52
Accounting Fees	\$945.00
Total Professional Fees	\$3,027.52
Equipment	
Equipment Repairs	\$151.50
Total Equipment	\$151.50
Wages & Salaries	\$3,598.83
Total Expenses	\$22,101.53
Net Profit/(Loss)	\$65,128.95

Robe Marina Corporation
 PO Box 301
 ROBE, SA 5276

Reconciliation Report

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-1108		Bendigo Bank		
Date of Bank Statement: 31/07/2007				
Reconciled Cheques				
407	27/07/2007	District Council of Robe		\$205,818.91
		Total:	\$0.00	\$205,818.91
Outstanding Cheques				
408	30/07/2007	Australian Tax Office		\$27,286.36
		Total:	\$0.00	\$27,286.36
Outstanding Deposits				
CR000032	31/07/2007	Payment; Braithwaite MD	\$671.88	
		Total:	\$671.88	\$0.00
Reconciliation				
			Balance on 31/07/2007:	\$61,398.74
			Outstanding Cheques:	\$27,286.36
			Subtotal:	\$88,685.10
			Outstanding Deposits:	\$671.88
			Balance on Statement:	\$88,013.22
Cheque Account: 2-7102		Bendigo Bank Loan - (EMAC)		
Date of Bank Statement: 31/07/2007				
Outstanding Payments				
	DIRECT 19/07/2007	Bendigo Bank	\$385.00	
		Total:	\$385.00	\$0.00
Reconciliation				
			MYOB Balance on 31/07/2007:	\$21,615.29
			Subtract: Outstanding Charges:	\$0.00
			Subtotal:	\$21,615.29
			Add: Outstanding Payments:	\$385.00
			Expected Balance on Statement:	\$22,000.29