

5 December 2003

Dear Elected Member,

I wish to advise that the next Council Meeting will be held on 9 December 2003 commencing at 5.00pm.

Please note the following:

- 4.00pm - Casuarina Lodge Workshop
- 4.30pm - Rob Hudd Komatsu
- 5.00pm - Address by Limestone Coast Regional Development Board

Yours faithfully,

RJ Kay  
Chief Executive Officer

## AGENDA

**PRESENT**

**APOLOGIES**

**CONFIRMATION  
OF MINUTES**

Minutes of the Council Meeting held on 11 November 2003 be taken as read and confirmed with the addition of the following two resolutions under Officers' Reports:

“Cr Boylan moved **that the Economic Development Officer’s Report be received.**

Seconded Cr Denton

Carried

*and*

Cr Mathews moved **that the Environmental Health Officer’s Report be received.**

Seconded Cr Boylan

Carried”

Minutes of the Special Council Meeting held on 11 November 2003 be taken as read and confirmed.

## **MAYOR’S REPORT**

### **REPORTS OF COMMITTEES**

1. Child Care on Wheels Service – 13 November 2003.
2. Lake Butler Management Committee – 18 November 2003.
3. Joint Council / Golf Club Working Committee - 12 November 2003.
4. Machinery Committee – 4 December 2003.
- 5.

### **REPORTS OF DELEGATES**

### **REPORTS OF ASSOCIATED BODIES**

1. South East Local Government Association – 10 October 2003.
2. South East Coast Management Group – 1 December 2003.

3. Robe Tourism & Traders Association – 6 November 2003.

#### OFFICER'S REPORTS

1. Chief Executive Officer (green)
2. Manager of Works (gold)
3. Economic Development Officer (lilac)
4. Child Care Manager (groovy green)
5. Visitor Information Centre Report (white)

#### FINANCE

1. Accounts for Payment.
2. Reconciliation Statement.
3. Budget Comparison for period ending 30 November 2003.

#### NOTICES OF MOTION

The following Notices of Motion have been received from Cr Mathews.

Motion          Customs House

That we accept the quote of \$6699 for a plumber plus a \$1501 contingency for the roof and wall repairs of the Custom House.

*This is going on too long, we put \$7,500 in the budget. We still apply for a grant, but in the interim fix the roof so that the National Trust can proceed with the repairs to the West Wall, the longer it is left the worse the damage is going to be.*

Motion          Custom House

That we let the National Trust use the Institute free of charge.

*They are a volunteer group and spend all their income on maintaining the Police Stables & Custom House.*

Motion Financial Report – Budget

That Robe Council produce a detailed budget comparison report every month.

The Financial Statement Year ending 30<sup>th</sup> June 2003 how can an auditor pass the Financial Statements when we have an item listed as Other and we spent over the Budget by \$170109 for me this is not good enough. We should not have to spend hours trying to find these amounts. (I have done this but it is very time consuming).

Other councils produce a detailed budget comparison report, why can't Robe. We have an upgraded computer system that should have no trouble coping with this.

**CORRESPONDENCE**

Section A

1. Heritage Branch Department for Environment & Heritage – State Heritage Grant Customs House (see attached).

Officers Comment – Order has been issued to Mat's Plumbing to undertake the work. It will be commenced in February 2004. The Robe National Trust has been advised.

2. Australian Services Union – Economic Development Officer (see attached).

Officers Comment – Council decision / response required.

3. Ian Bruce – Lake Butler (see attached).

Officers Comment – Recommend that the letter be received.

4. Transport SA – Speed Limit Princes Highway (Meningie to Salt Creek) (see attached).

Officers Comment – Recommend that the letter be received.

5. Café / Takeaway Businesses – Robe Marina Proposal (see attached).

Officers Comment – I will meet with these businesses as requested.

6. SA Ambulance Service – SAAS South East Communication Centre (see attached).

Officers Comment - Recommend that the letter be received.

7. Bendigo Bank – Annual Review of Business Banking Relationship (see attached).

Officers Comment - Recommend that the letter be received.

8. Waterhouse Range Vineyards – Bush Inn (see attached).

Officers Comment – Council response / decision required.

9. Select Committee on Mount Gambier District Health Service – Investigate and Report on Mount Gambier Health Service (see attached).

Officers Comment – Do Council wish to make a submission?

10. SE Area Consultative Committee – Annual Report (see attached).

Officers Comment – The Report is tabled.

11. Passenger Transport Board – Disability Transport Standards & Compliance requirements (see attached).

Officers Comment – Officers will access the requirements.

12. Department of Transport & Regional Affairs – Roads to Recovery (see attached).

Officers Comment - Recommend that the letter be received.

13. Country Fire Services – Country Fire Act Regulations (see attached).

Officers Comment – Council’s Fire Prevention Officer has participated in the consultation process and forwarded a response.

14. Whyninga Bush Foods – Harvest fruit and seed from roadsides and reserves (see attached).

Officers Comment - Recommend that approval be granted.

15. Australian Services Union – Working in SA Local Government “More of the Same or Time for a Change” (see attached).

Officers Comment – The book is tabled.

16. Standing Committee on Economics, Finance & Public Administration – Inquiry into Local Government and Cost Shifting (see attached).

Officers Comment – The report is tabled.

17. Local Government Association of SA – Creating Communities Kit (see attached).

Officers Comment – The kit is tabled.

18. Local Government Association of SA – Nominations sought for SA Water Customer Council (see attached).

Officers Comment - Recommend that the letter be received.

19. Local Government Association of SA – Consultation Draft Genetically Modified Crops (see attached).

Officers Comment - Recommend that the letter be received.

20. Local Government Association of SA – Zero Waste SA Bill 2003 Update on Progress (see attached).

Officers Comment - Recommend that the letter be received.

21. Local Government Association of SA – Comparative Performance Measurement Project (see attached).

Officers Comment – Do Council want to participate - cost \$1500 plus annually.

22. Office for Youth – Youth Advisory Committee (see attached).

Officers Comment - Recommend that the letter be received.

Section B

23. Annual Report – Mount Gambier & District Health Service.

- 24.

**OTHER BUSINESS**

**District Council of Robe**  
**Chief Executive Officer's Report**

LTO Advices & Changes of Ownership

Robe SA Pty Ltd & ors to Epic Close Pty Ltd Lots 101 & 102 Main Road Robe.

GK Stephan & JC McKenzie to AJ Stephan Lot 1 (212) Robe Street Robe.

JA & NW Sangster to LM & FM Anderson, RG DeKrester & CJ Anderson Lot 105 (310) Powell Avenue Robe.

LR & VE Packer to Robe SA Pty Ltd Lot 2(306) Hundred of Waterhouse.

EA Ferguson to C Ferguson, W Turner & M Ferguson Lot 78 (84) Nora Creina.

RJ Hateley to CJ & CA Budarick Lot 34 (220) Bower Street & Lot 1 (220) Victoria Street Robe.

IR & AR Wallis to AR Wallis Section 172 & 173 Hundred of Smith.

EW Jones to ER & VJ Jennings Section 628 Hayes Avenue Robe \$71500.

OG & D Mills to AJ & JM Bermingham Lot 18 (402) Quinlan-Watson Drive Wildfield Estate \$120000.

CJ & RE Moreland to CR & PE Moreland Lot 4 (212) Lakeside Terrace Robe \$120000.

AJ & JM Bermingham to DB Mathews Lot 10 (212) Harold Street Robe \$310000.

LJ Tomlinson to JM & SI Brittain Lot 4 (369) Backler Street Robe \$197000.

WL Hender & ors to KR Steele Lot 58 (310) Powell Avenue Robe \$242000.

AR Dale to Griffin Pastoral Co Pty Ltd Lot 2, 3 & 4 Hundred of Bray.

KS & PJ Crowley to DH McLeod and NC Cullen Lot 49 (369) Williams Avenue Robe.

DW & NJ Boundy to KJ & DM Merrett Lot 24 (213) Thompson Road Robe.

JB Hinge to Horseshoe Ridge Pty Ltd Lot 9 (214) Woolundry Road Robe.

N & MD Bradshaw to L & BW Becker Pty Ltd Lot 23 (477) Boatswain Point.



5 December 2003

AW & PF Denning to ND & KJ Douglas Lot 13 (366) Boatswain Point.

### Loan Borrowings

Council included the following loan borrowings in the 2003/2004 Budget:

Plant	\$320000
Infrastructure	\$ 53700

In response to a request from the Robe Community Bank Steering Committee in April 2002 the following resolution was made:

“That Council is prepared to direct 50% of its borrowings over the first three years operation of the Robe Bendigo Community Bank to the Robe Branch subject to competitive terms with the LGFA.”

In the financial year 2002/2003 Council undertook the following loans:

Bendigo Bank	\$250000
LGFA	\$120000

It should be noted that there are no legal costs associated with any LGFA loans and that the LGFA returns a bonus related to the business transacted with the Authority. The Authority is owned by Local Government in South Australia. The legal costs associated with the Bendigo Bank loan in 2002/2003 was \$1200. Bonus returned from the LGFA for 2002/2003 was \$2400. In addition, loans with the Bendigo Bank incur an annual review fee of \$594 for the current loan – actual cost depends on the amount.

The indicative rates from the LGFA as at 1 December 2003 are as follows:

7 year term	6.85%
10 year term	6.90%

The Plant Loan is recommended to be \$250000 calculated as follows:

Grader	229000
Freeroll	8000
Garbage Truck Repairs	<u>13000</u>
(see Machinery Committee Minutes)	<u>\$250000</u>

It is recommended that Council borrows \$250000 from the Local Government Finance Authority over a term of 7 years to fund Plant Purchases and that the Mayor and Chief Executive Officer be authorized to sign and seal the necessary documentation.

5 December 2003

It is further recommended that Council borrows \$60000 from Robe Bendigo Community Bank over a term of 10 years to fund infrastructure projects and that the Mayor and Chief Executive Officer be authorized to sign and seal the necessary documentation.

#### Strategic Management Plan

Attached is the updated Objectives, Strategies and Actions developed from the Workshop held by Council. Council to adopt these when appropriate.

#### Australia Day Awards

Council to make a decision in respect to the Australia Day Citizen of the Year Award.

RJ Kay  
Chief Executive Officer

District Council of Robe

Reconciliation Statement as at 30 September 2003

District Fund

Balance as per Bank Statement	274141.14 CR
Less outstanding cheques	<u>1078.90</u>
	<u>273062.24</u>
Add outstanding deposit	361.42
Add bank fees	55.50
Add loans	30718.21
Less direct debits	31223.12
Add Toshiba payment	90.67
Add interest	406.52
Less cheque processed twice	1685.19
Add cheques cashed (not on computer)	14207.07
Add roundings	<u>0.08</u>
	<u>\$285993.40</u>

Long Service Leave

Balance as per Bank Account	<u>55.94</u>
<i>Agrees Bank Account</i>	<u>\$55.94</u>

Machinery Replacement

Balance as per Bank Account	<u>674.00</u>
<i>Agrees Bank Account</i>	<u>\$674.00</u>

STEDS Reserve

Balance as per Bank Account	<u>696.61</u>
<i>Agrees Bank Account</i>	<u>\$696.61</u>

Tree Trust Fund

Balance as per Bank Account	<u>7127.43</u>
<i>Agrees Bank Account</i>	<u>\$7127.43</u>

Trust Fund

Balance as per Bank Account	<u>14636.55</u>
<i>Agrees Bank Account</i>	<u>\$14636.55</u>