

9 October 2003

Dear Elected Member,

I wish to advise that the next Council Meeting will be held on Tuesday 14 October 2003 commencing at 5.00pm.

From 5.00 to 5.30pm James Yates & Penny Fairweather from Limestone Coast Tourism will be addressing the meeting.

Please note that the Lake Butler Workshop will commence at 12 noon, followed at 3.00 pm to continue with Strategic Management Plan Review Workshop.

Yours faithfully,

RJ Kay  
Chief Executive Officer

## AGENDA

**PRESENT**

**APOLOGIES**

**CONFIRMATION  
OF MINUTES**

Minutes of the Council Meeting held on 9 September 2003 be taken as read and confirmed.

## MAYOR'S REPORT

### REPORTS OF COMMITTEES

1. Lake Butler Management Committee – 16 September 2003.
2. Plant Machinery Committee – 9 and 25 September 2003.
3. Robe Youth Advisory Committee – 7 September 2003.
4. Child Care on Wheels Service – 11 September 2003.

### REPORTS OF DELEGATES

### REPORTS OF ASSOCIATED BODIES

1. Robe Tourism & Traders Association – 4 September 2003.

### OFFICER'S REPORTS

1. Chief Executive Officer (green)
2. Economic Development Officer (lilac)
3. Child Care Manager (groovy green)

### FINANCE

1. Accounts for Payment
2. Reconciliation Statement
3. Budget Comparison period ending 30 September 2003

Can also be prepared in summary form. Council direction as to what you want is required.

4. Audited Financial Statements (enclosed)

**NOTICES OF MOTION**

The following Notices of Motion have been received from Cr Denning-Wasson.

Motion

In recognition of Works Manager Ron White's contribution to the District Council of Robe in excess of 20 years, Council erect a park bench with an appropriate brass memorial plaque dedicated in his memory. The park bench is to be sited on the corner of Royal Circus and Cooper Street with an appropriate set-back distance and angled so that the seat faces Mundy Terrace.

At the last Council Meeting members flagged an interest in perhaps some sort of memorial to Ron White. I believe a park bench situated on the Council Office grounds would be an appropriate gesture given that it is the building where Ron worked. If the park bench were placed in the appropriate position, it would give quite a pleasant view over the bay for anyone who cared to rest there. This level of appreciation is not too opulent; we need to be mindful that we do not set unrealistic precedences. This form of memorial would be quickly and quietly achievable and I believe in keeping with the area of work in which Ron was employed.

Motion

Senior, Junior Australia Day Citizen and Community Event of the Year Awards nominations be called during November. Nominations to close on 30 November and nominees to be considered at the December meeting and announced in December.

I believe in the past we have left the process too late and think that it would be more appropriate to have the recipients announced in December with the awards given in January. This would give adequate time for recipients to be officially invited and for them and their families to make arrangements for the presentation. It is my understanding that the awards previously have not been announced until January.

Motion

Council collate accurate and complete records of past Australia Day Award recipients and present the names of these recipients on an appropriate honour board to be displayed in the Public Library. The records, including

areas of individual recipient's achievements, to be maintained by Council and housed in the local history section of the Public Library.

I find it extremely disappointing that there is no public acknowledgement of past recipients or, that there are no easily attainable records of past recipients. These people are leaders and contributors within our community and deserve to have that acknowledged in a long-term fashion.

## CORRESPONDENCE

### Section A:

1. Community Builders Programme – Building your community and it's economy (see attached).

Officer's Comment – Council to send a representative and pass onto Tourism & Traders.

2. HA Bawden – Thankyou for discretionary rebate (see attached).

Officer's Comment – Recommend that the letter be received.

3. Plain Central Services – PLAIN Telecommunications & Internet Upgrade (see attached).

Officers Comment – What this means is that the Library Computer will need to be replaced irrespective of it being removed from the Budget.

4. Friends of Robe Institute – Institue Hall/VIC (see attached).

Officers Comment – A lot of work will be required to formalize such a process to ensure that liability, Occupational Health & Safety etc are required if Council wishes to pursue this type of option.

5. Environment Protection Authority – Kerbside Collection Systems (see attached).

Officers Comment – Recommend that the letter be received.

6. Skydive – Skydiving at Robe Airfield (see attached).

Officers Comment – Recommend that approval be granted subject to adequate liability cover be provided – perhaps some small charge could be made for the use of the aerodrome.

7. Australian Local Government Association – Renew Roads to Recovery (see attached).

Officers Comment – Recommend Council support Roads to Recovery and take the appropriate action.

8. Department of Transport and Urban Planning – Black Spot Projects (see attached).

Officers Comment – Recommend that the letter be received.

9. SE Catchment Water Management Board – Water Trading Information Session (see attached).

Officers Comment - Does Council want a presentation?

10. Transport SA – Pedestrian Crossing (see attached).

Officers Comment – Recommend that the letter be received.

11. Surf & Sun Safaris – Learn to Surf (see attached).

Officers Comment – Council decision required.

12. SM Smyth – Ideas (see attached).

Officers Comment - Recommend that the letter be received.

13. Grant Leach – Casuarina Lodge Access (see attached).

Officers Comment – Council to make decision. Trevor Hondow, Works Supervisor has discussed

with Grant and there isn't a problem.  
Approximate cost \$300.

14. Robe Sports & Recreation – Toilets (see attached).

Officers Comment – Council decision required.  
Last year Council agreed.

15. LGA – SA Councils Working Together (see attached).

Officers Comment – For Elected Members Information.

16. LGA – Establishment of Regional Local Government Waste Groups (see attached).

Officers Comment – Does Council want to participate?

17. Limestone Coast Regional Development Board – Meeting in Robe (see attached).

Officers Comment – For Elected Members Information. Does Council want to meet?

18. National Trust – Customs House (see attached).

Officers Comment – See Economic Development Officer's Report.

19. SA Recreational Fishers Association Inc – Ban of Professional Net Fishing (see attached).

Officers Comment – Council decision required if it wants to support the proposition.

20. LGA – Premiers Community Initiatives Fund – Round Two (see attached).

Officers Comment – Recommend some information be publicised at this stage.

21. LGA – Coastal Management Strategy.

Officers Comment – Recommend that the Report be received at this stage.

22. SELGA – Waste Management Plan.

Officers Comment – For Elected Members Information.

23. LGA – State Government New Road Safety Initiatives.

Officers Comment – For Elected Members Information.

24. LGA – Nominations for SA Boating Facility Advisory Committee.

Officers Comment – Does Council want to nominate anyone?

Section B:

1. LGA – Annual Report
2. LGFA – Annual Report
3. Limestone Coast Regional Development Board – Annual Report

**OTHER BUSINESS**

Remembrance Day

Any Elected Members attending on behalf of Council?  
Wreath has been ordered.

## Chief Executive Officer's Report

### LTO Advices & Changes of Ownership

P & MLM Elliott to Westley Properties Pty Ltd, SA Sutcliffe and R & RL Mason, Lot 121 Hd Waterhouse.

AL Dunstall to SA Kent, Lot 8 Pearson Street Greenways.

G Lea Pty Ltd to Sail No.1 Pty Ltd, CT5899/530 Hd Waterhouse.

R Dawson (dec'd) to JA Klingberg & RJ Williams, Sec 189, 302 & 304 Hd Waterhouse.

M & H Holman to MJ John & GJ Downard, Lot 15 Hd Waterhouse \$39,000.

MH Monfries Pty Ltd & Monbur Nominees to PJ Burchell, SL Burchell & MH Monfries Pty Ltd, Lot 67 Adam Lindsay Gordon Drive Robe.

Monbur Nominees Pty Ltd to JM Monfries, PJ Burchell & SL Burchell, Lot 77 Grice Court Robe \$210,000.

A O'Brien to JB & JL Sawyer, 3 Kingston Road Robe.

GJ Fuller to MW & SM Slessar, 42 Thompson Road Robe.

### Discretionary Rebate

Council has received two late applications for discretionary rebate. A decision is required on whether to give consideration to grant a rebate.

### Bush Inn

Another application has been received (after the closing date) for Expressions of Interest for the Bush Inn.

Council decision required whether to accept this late application.

### Senator Meg Lees

Senator Meg Lees will be in Robe for a public meeting. She wants to meet with Elected Members at 11.30am on 18 November in the Council Chambers.

RJ Kay  
Chief Executive Officer

**REPORT TO COUNCIL**  
**ECONOMIC DEVELOPMENT OFFICER**  
**FIONA RITCHIE**  
**2 OCTOBER 2003**

### **Robe Public Library / Visitor Information Centre Redevelopment**

I have spent considerable time on this issue over the past month. I have consulted with The Mayor on all aspects of the process and have gained his approval of all documents. I have arranged a panel of experts, prepared a briefing paper for Council, conducted a Council workshop, prepared a report for the newsletter, prepared a display for the Institute Hall, sent information to the Coastal Leader as requested, promoted the public meeting on WINTV, once via the Mayor in the Institute Hall and once prior to the display.

### **Lake Butler Redevelopment**

I have spent considerable time on this project this month as follows:

- . Funding investigation confirmation
- . Finalisation of financial projections using the Development plan implementation and funding assumptions
- Preparation of a Next Steps report
- . Lake Butler Steering Committee meeting
- . Finalising a scope for the detailed Commercial Berth Design with Maunsell, requesting a fee submission and discussing likely terms of this contract
- . Receipt and analysis of Prudential Report Expressions of Interest
- . Preparing for a Council workshop
- . Working with media embargos subject to Council's position

### **Electricity**

I have followed up the recent incident of low voltage and subsequent outage on Monday 22 September and subsequent momentary outages on around Thursday and Friday in the same week with ETSA Utilities. I have been advised that the first incident was a "brown out" due to a broken tap on the line between Robe and Hatherleigh. The outage occurred while the fault was being repaired. ETSA Utilities have advised that they were not aware of the two subsequent momentary outages and that there was no apparent reason why the outages should occur. However, they further advised that the annual helicopter inspection of the line was due the following week and should reveal any problems with the line.

### **Casuarina Lodge**

I have liaised with three prospective residents regarding Casuarina Lodge in the last month, conducted an inspection and have sent out two sets of documents to interested parties

### **AusIndustry Breakfast**

After a request by Steve Chapple, Southern Regional Manager, AusIndustry, I have arranged a free business breakfast at *The Gallerie* on Friday 26 September 2003 at 7.30am. The breakfast was attended by representatives from Waterhouse Range Vineyards, Kangaroo Hill Vineyards, Robe IceCreamery & Art Cards, Sky Seafoods, Cr Jenny Matthews and Cr Marcia Dening-Wasson.

### **Advanced Exporters Workshop**

After a request by Bruce Rodda, Export Adviser for the Limestone Coast Regional Development Board and Rob Forgan, Small Business Answers Program, Limestone Coast Development Board, I arranged this workshop for experienced Robe Exporters seeking to widen their markets. The session was held at GreyMasts on 24 September 2003 and was attended by Cape Jaffa Wines, Baudin Rock Wines, Sky Seafoods, David Stanhope and the Mayor

### **Chinese Heritage Strategy**

I attended a meeting of the National Trust of South Australia Robe branch on to discuss opening hours of the Customs Houses and its promotion as part of the Chinese Heritage Strategy with District Council of Ararat. Although I have not received formal advice of the National Trust's decisions, I was verbally advised that the organisation has decided not to raise funds through the making and retailing of Chinese souvenirs, they are happy to retail the Chinese book when it is ready and would like to be consulted over the wording of any voucher regarding opening times to be included in the book when sold at Ararat. I have since received formal notification of the opening times of the Customs House Nautical Museum as follows: From September 2003 – July 2004 (when a Winter recess will be determined)

Tuesday	2-4 pm
Saturday	2-4 pm
January Daily	2-4 pm
Public Holidays	2-4 pm

Sundays may be arranged via the Robe Visitor Information Centre, if a volunteer is available.

### **Raise the Roof**

I have spent time this month preparing material for this display.

### **Lobster Research Mailout**

I have distributed the article attached to Robe lobster fishermen and seafood buyers.

### **Free Community Websites**

I have conducted a mailout to Robe Community organisations regarding the opportunity to have websites developed via the Community Webs project. To date, the Robe Tennis Club has responded and said they may take up the opportunity in the future and the Mount Benson Angling Club will be exploring the opportunity.

**FIONA RITCHIE**  
**ECONOMIC DEVELOPMENT OFFICER**