

District Council of Robe

**MINUTES**

Minutes of the Ordinary Council Meeting held 8 November 2011, commencing at 6.00 pm at the District Council of Robe Chambers, Smillie Street Robe.

**ACKNOWLEDGEMENT**

Acknowledgement of Traditional Owners

The District Council of Robe acknowledges and respects the traditional owners of the ancestral lands of the Robe district. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to this country.

**WELCOME**

Mayor Riseley welcomed the Elected Members, Staff and Gallery.

**PRESENT**

Mayor Peter Riseley; Crs Lawrence Polomka, Rino Dell'Antonio, Jenny Mathews, Kristina Alexander and Harvey Nolan.

**STAFF IN ATTENDANCE**

Acting Chief Executive Officer, Mrs Michelle Gibbs, Works Operation Coordinator, Mr Trevor Hondow and Minute Taker, Miss Kellie Jordan

**APOLOGIES**

Chief Executive Officer, Mr Bill Hender, Cr John Enright

**CONFLICT OF INTEREST**

Nil

**PUBLIC FORUM**

Claire Domaschenz – Tourism concerns

We just got back from overseas and it was noticeable that the Limestone Coast Region does not get mentioned nationally or internationally. I question, why do ratepayers and Council pay money towards Limestone Coast Tourism. It would be better to keep the money within Council, and spend the money on a designated tourism officer and exclusive Robe marketing.

## ADJOURNED MATTERS

### 7.1 PLEC Hagen Street

Cr Dell'Antonio moved **that Council request further information from the Chief Executive Officer and considers the matter when all of the options are understood.** (80/2012)

Seconded Cr Nolan

Carried

## CONFIRMATION OF MINUTES

### 8.1 Ordinary Council Meeting Minutes 11 October 2011

Cr Alexander moved that **the minutes of the Ordinary Council meeting held on 11 October 2011 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (81/2012)

Seconded Cr Dell'Antonio

Carried

## BUSINESS ARISING FROM MINUTES

Nil

## MAYOR'S REPORT

### Road Safety Group Robe

The Road Safety Group held its AGM on the 3<sup>rd</sup> of November; due to insufficient interest in executive positions the group has moved to a position of recess with a meeting scheduled for May 2012. Since formation, the group has achieved increased awareness of road safety through signage at key locations drawing attention to risks of riding in the back of utes, mobile phone risks and the importance of seat belts.

The bin sticker project, highlighted road safety in Robe; Bin stickers are still readily available at the Council office and the Visitor Information Centre.

Promotional activities including distribution of road safety educational materials have been well received at the SE field days and the Robe Primary School Fete.

If you are interested in assisting this group to continue their work, attend the May meeting.

### Main Street Parking

With the approach of the busy summer trading period upon us it is important for business owners and staff to consider off street and rear of business parking. Maximise your businesses opportunity by ensuring there are parking spots for the customer. Every park occupied by staff or business owners could result in the loss of a potential customer.

#### Building Tourism Success

Each and every person in the community can contribute to the success of tourism just by being courteous, helpful, a kindly goodaye or a smile.

What do you remember most about a recent holiday? Invariably it's one of the above; share with others that small thing we enjoy when we are on holidays. Making visitor's time in Robe special can benefit the whole community. Successful businesses support more jobs and contribute to clubs and groups through sponsorship.

#### Seasons Greetings

I would like to extend greetings for the Festive season and wishes for a prosperous New Year on behalf of all at the Robe District Council. To all those who are travelling may you return safe and rested.

## **ELECTED MEMBER REPORTS**

#### Cr Rino Dell'Antonio

- 3/11/2011 Council Workshop

#### Cr Jenny Mathews

- 13/10/2011 Council Meeting
- 19/10/2011 Planting at Council office garden
- 21/10/2011 Robe Street Trees
- 25/10/2011 Royal Circus Meeting
- 25/10/2011 CDAP Meeting
- 3/11/2011 Council Workshop

#### Mayor Peter Riseley

- 19/10/2011 Bendigo Bank Board Members Meeting
- 21/10/2011 Dimestore Fishing Interview
- 21/10/2011 Little Dip Survey
- 25/10/2011 Royal Circus Meeting
- 25/10/2011 CDAP Meeting
- 25/10/2011 Marina Committee Meeting
- 26/10/2011 Meeting with CEO

- 27/10/2011 LGA Financial Association Meeting
- 28/10/2011 LGA AGM
- 29/10/2011 SOAP Opening
- 30/10/2011 Tatiara Civic Centre Opening
- 1/11/2011 Coast Care AGM
- 2/11/2011 Road Safety Group AGM
- 3/11/2011 Council Workshop
- 4/11/2011 Volunteer for SOAP
- 5/11/2011 Meeting with Golf Club Executive

Cr Kristina Alexander

- 2/11/2011 Road Safety Group AGM
- 3/11/2011 Council Workshop
- 7/11/2011 CCOWS Committee Meeting

## SECTION 41 COMMITTEES

12.1 Robe Marina Committee Minutes 25 October 2011

Cr Nolan moved that **the minutes of the Robe Marina Committee meeting 25 October 2011 be received.**  
(82/2012)

Seconded Cr Dell'Antonio

Carried

12.2 CDAP Committee Minutes 25 October 2011

12.3 CDAP Committee Minutes 20 September 2011

12.4 CDAP Committee Minutes 16 August 2011

12.5 CDAP Committee Minutes 19 July 2011

12.6 CDAP Committee Minutes 21 June 2011

12.7 CDAP Committee Minutes 17 May 2011

Cr Polomka moved that **the minutes of the CDAP Committee meetings held:**

- **25 October 2011**
- **20 September 2011**
- **16 August 2011**
- **19 July 2011**
- **21 June 2011**
- **17 May 2011**

**be received.** (83/2012)

Seconded Cr Mathews

Carried

## REPORTS OF ASSOCIATED BODIES

### 13.1 CCOWS Committee Minutes 12 September 2011

Cr Alexander moved that **the minutes of the CCOWS Committee meeting 12 September 2011 be received.**  
(84/2012)

Seconded Cr Mathews

Carried

## OFFICER'S REPORTS – Chief Executive Officer

### 14.1.1 Mayoral Christmas Parade Road Closures

Cr Alexander moved that pursuant to the powers conferred on the Minister for Transport by Section 33 of the Road Traffic Act 1961 and delegated to Council's by the Minister on 12 March 2001, the District Council of Robe hereby advises:

That the event known as "Mayoral Christmas Parade" to be an event to which Section 33 of the Road Traffic Act 1961 applies and; Makes this order, temporarily closing the following street in the Robe Township.

The following roads will be closed to traffic from 4.00 pm to 10.00 pm Sunday 18 December 2011:

-Mundy terrace: from Morphett Street to Davenport Street

-Bagot Street: from Smillie Street to Mundy Terrace

Makes an order exempting persons participating in the event from the following Australian Road Rules:

230- Crossing a road [general]

238- Pedestrians traveling along a road [except in or on a wheeled recreational device or toy]

268- How persons must travel in a vehicle do not exceed the speed limit of 25 km/hr on the portions of the road described above during the period specified above

298- Driving with a person in a trailer only when the participating vehicles do not exceed the speed of 25 km/hr on the portion of the road described above and during the period above. (85/2012)

Seconded Cr Polomka

Carried

14.1.2 Office Closure Christmas New Year Period

Cr Mathews moved **that Council agrees to close the Council office from 5.00 pm Friday 23 December 2011 to Tuesday 3 January 2012.** (86/2012)

Seconded Cr Dell'Antonio

Carried

14.1.3 Purchase of Second Pontoon

Cr Polomka moved **that Council allocate \$2,500.00 to match the funds donated by the Robe Lions Club for the purchase of a second pontoon to be moored off town beach.** (87/2012)

Seconded Cr Dell'Antonio

Carried

14.1.4 Financial Statements 2010/2011

Cr Polomka moved **that the Audited Financial statements pertaining to the operations of District Council of Robe for the financial year ending 30 June 2011 be received as presented pursuant to Section 16 (1) of the Local Government (Financial Management) Regulations 2011.** (88/2012)

Seconded Cr Nolan

Carried

14.1.5 Annual Report 2010/2011

Cr Alexander moved **that Council adopts the District Council of Robe Annual Report 2010/2011, as presented, subject to the Consolidated Financial Statements 2010/2011 being endorsed by Council.** (89/2012)

Seconded Cr Nolan

Carried

## **OFFICER'S REPORTS – Works Operation Coordinator**

### 14.2.1 Works Report October 2011

Cr Alexander moved **that Council receive the Works Operation Coordinator Report October 2011. (90/2012)**

Seconded Cr Mathews

Carried

## **OFFICER'S REPORTS – Accountant**

### 14.3.1 Finance Report October 2011

### 14.3.2 Payment Listing October 2011

Cr Polomka moved **that Council receive the Finance Report and Payment Listing October 2011 as presented. (91/2012)**

Seconded Cr Dell'Antonio

Carried

### 14.3.3 Budget Comparison 2010/2011 – Final as at June 2011

Cr Dell'Antonio moved **that Council notes the Budget Comparison Report 2010/2011 – Final as at June 2011. (92/2012)**

Seconded Cr Polomka

Carried

## **OFFICER'S REPORTS – General Inspector**

### 14.4.1 Long Beach Rock Barrier

Cr Mathews moved that Council agrees to move the rock barrier at Long Beach 100 meters towards Second Ramp.

Seconded Cr Alexander

Lost

## OFFICER'S REPORTS – Director of Child Care Services

### 14.4.1 CCOWS Report October 2011

Cr Alexander moved **that Council receive the CCOWS Report October 2011.** (93/2012)

Seconded Cr Nolan

Carried

## OFFICER'S REPORTS – Environmental Health Officer

### 14.5.1 Public and Environmental Health Annual Report 2010/2011

Cr Alexander moved **that Council receive the Public and Environmental Health Annual Report 2010/2011.** (94/2012)

Seconded Cr Nolan

Carried

## URGENT BUSINESS

### 18.1 Carparking Main Street

Cr Nolan moved **that parking divisions be painted in the Main Street and Elizabeth Street (including centre line) as per Australian Standard to assist with more orderly parking.** (95/2012)

Seconded Cr Dell'Antonio

Carried

### 18.2 Financial Workshop

Cr Dell'Antonio moved **that a workshop be scheduled for Elected Members to meet with Council's Accountant with the purpose of explaining the Financial Indicators to Elected Members.** (96/2012)

Seconded Cr Polomka

Carried



## CONFIDENTIAL ITEMS

### 19.1 Tenders – General Waste, Co-mingled Recyclables and Garbage

Cr Mathewsmoved:

- i. **that under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public (not including Acting Chief Executive Officer Michelle Gibbs, Works Operation Coordinator Trevor Hondow and Minute Taker Kellie Jordan) be excluded from attendance at the Meeting in order to consider in confidence Agenda Item titled 19.1 Tenders – General Waste, Co-mingled Recyclables and Garbage;**
- ii. **that under the provisions of Section 83(5) the council is satisfied that it is necessary that the public be excluded to enable the council to consider the matter on the following grounds:**
  - 90(3)(d) Commercial information of a confidential nature (not being a trade secret) the disclosure of which - (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) Would, on balance, be contrary to public interest; and***
  - 90(3)(k) Tenders for the supply of goods, the provision of services or the carrying out of works.***
- iii. **that accordingly on this basis, the council considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss and consider information and that the council is satisfied that the principle of the meeting should be conducted in a place open to the public has been outweighed.(97/2012)**

Seconded Cr Dell'Antonio

Carried

Cr Nolan moved **that Enviro Tec SE Pty Ltd be advised that they are the successful tenderer for the Collection and Disposal of Putrescible Waste (T01/2011). (98/2012)**

Seconded Cr Mathews

Carried

**Cr Alexander moved that Enviro Tec SE Pty Ltd be advised that they are the successful tenderer for the Collection and Disposal of Co-Mingled Recyclables (T02/2011). (99/2012)**

Seconded Cr Mathews

Carried

**Cr Nolan moved that Enviro Tec SE Pty Ltd be advised that they are the successful tenderer for the purchase of the Robotic Arm garbage Truck (T03/2011). (100/2012)**

Seconded Cr Alexander

Carried

**Cr Alexander moved that an order be made under the provisions of Section 91(7) of the Local Government Act 1999 that the documents relating to Agenda Item 19.1 Tenders – General Waste, Co-mingled Recyclables and Garbage, including the minutes of the council relating to discussion of the subject matter of that document, having been dealt with on a confidential basis under Section 90 of the Act, shall be kept confidential on the ground that: (Section 90(3)(d)) *Commercial information of a confidential nature (not being a trade secret) the disclosure of which – (i) Could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) Would, on balance, be contrary to public interest; and (Section 90(3)(k)) Tenders for the supply of goods, the provision of services or the carrying out of works for a period of 18 months or finalisation of negotiations, whichever is sooner.* (101/2012)**

Seconded Cr Dell'Antonio

Carried

Next Ordinary Meeting of Council to be held 6.00 pm Tuesday 13 December 2011.

Meeting closed at 7.18 pm.

\_\_\_\_\_  
Mayor Peter Riseley

signed

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date