

District Council of Robe

**MINUTES**

Minutes of the Ordinary Council Meeting held 8 October 2013, commencing at 6.01 pm at the District Council of Robe Chambers, Smillie Street Robe.

**ACKNOWLEDGEMENT**

Acknowledgement of Traditional Owners

The District Council of Robe acknowledges and respects the traditional owners of the ancestral lands of the Robe district. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to this country.

**WELCOME** Mayor Riseley welcomed the Elected Members, Staff and Gallery.

**PRESENT** Mayor Peter Riseley; Crs Rino Dell'Antonio, Jenny Mathews, John Enright, Harvey Nolan, Kristina Alexander and Lawrence Polomka.

**STAFF IN ATTENDANCE**

Chief Executive, Mr Roger Sweetman, Deputy Chief Executive, Mr Lyndon Prior, Works Operation Co-ordinator, Mr Trevor Hondow and Minute Taker, Ms Anne-Marie Peters.

**APOLOGIES** Nil

**CONFLICT OF INTEREST**  
Nil

**PUBLIC FORUM** Nil

**ADDRESS** Nil

**ADJOURNED MATTERS**  
Nil

**CONFIRMATION OF MINUTES**

8.1 Ordinary Council Meeting Minutes 10 September 2013

Cr Mathews moved that **the minutes of the Ordinary Council meeting held on 10 September 2013 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (97/2014)

Seconded Cr Nolan Carried

8.2 Confidential Council Meeting Minutes 10 September 2013

Cr Alexander moved that **the minutes of the Confidential Council meeting held on 10 September 2013 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (98/2014)

Seconded Cr Enright Carried

**BUSINESS ARISING FROM MINUTES**

Nil

**MAYOR'S REPORT**

Preparation for Fire Season

This year's winter and spring have provided abundant growth and the fuel load is likely to be high. Now is the time to commence preparations for the Fire Season.

Flammable growth inspections will commence at the start of November, with notices going out on 8 November 2013.

The Bush Fire Season start date is 22 November 2013. Dates are subject to change dependent on conditions.

#### Robe Tourism Association

The voice of Robe's tourism and business interests held its AGM on 23 September 2013. The general meeting followed this. The various sub committees presented their reports and there was great contributions offered by those in attendance.

The success of this important organisation for Robe's business wellbeing depends on your business being a member and contributor. Make the effort to get along and observe and consider joining up.

#### Police Remembrance Day

27 September 2013 was Police Remembrance Day; it was an honour and privilege to attend this service in Mount Gambier. It is often overlooked that Police Officers are lost in their line of duty serving our society.

## **ELECTED MEMBER REPORTS**

#### Cr Rino Dell'Antonio

- 17/9/13 Elected Member Forum
- 1/10/13 Strategic Plan Workshop
- 8/10/13 Ordinary Council Meeting

#### Cr Jenny Mathews

- 1/9/13 Planning Chambers – Institute
- 2/9/13 Planning Chambers – Institute
- 3/9/13 Coast Care Meeting
- 10/9/13 Ordinary Council Meeting
- 17/9/13 CDAP Meeting
- 17/9/13 Elected Member Workshop
- 19/9/13 LCC&CCMG Meeting – Kingston
- 23/9/13 Robe Tourism Meeting
- 26/9/13 Friends of Institute Meeting

#### Cr Harvey Nolan

- 10/9/13 Ordinary Council Meeting
- 13/9/13 Marina Entrance Plan Meeting
- 13/9/13 SE Excavations – Main Wharf Repairs
- 17/9/13 Elected Member Forum
- 18/9/13 Beach Energy Briefing

- 23/9/13 Meeting with Barry Bowyer & Land Group
- 24/9/13 Robe Marina Committee Meeting
- 27/9/13 Code of Conduct – Mt Gambier
- 4/10/13 SELGA Meeting - Naracoorte

Mayor Peter Riseley

- 10/9/13 Ordinary Council Meeting
- 12/9/13 Meeting with CE & Cr Mathews Foxes Beach
- 13/9/13 Marina Entrance Plan Meeting
- 13/9/13 ICAC Training – Mt Gambier
- 17/9/13 Elected Member Forum
- 18/9/13 Marine Parks Council – Adelaide
- 19/9/13 LCC&CCMG Meeting – Kingston
- 23/9/13 Land Holder Group
- 23/9/13 Tourism Group Meeting
- 24/9/13 Robe Marina Committee Meeting
- 26/9/13 Friends of Institute Meeting
- 27/9/13 Police Remembrance Day – Mt Gambier
- 1/10/13 Strategic Plan Review
- 4/10/13 NRM Council - Adelaide

## COUNCIL COMMITTEES

### 12.1 CDAP Minutes 17 September 2013

Cr Mathews moved that **the minutes of the CDAP meeting held on 17 September 2013 be received.** (99/2014)

Seconded Cr Nolan

Carried

### 12.2 Robe Marina Committee Minutes 24 September 2013

Cr Nolan moved that **the minutes of the Robe Marina Committee meeting held on 24 September 2013 be received.** (100/2014)

Seconded Cr Dell'Antonio

Carried

## REPORTS OF ASSOCIATED BODIES

### 13.1 CCOWS AGM Minutes 4 September 2013

Cr Alexander moved that **the minutes of the CCOWS AGM meeting held on 4 September 2013 be received.**  
(101/2014)

Seconded Cr Mathews

Carried

## OFFICER'S REPORTS – Chief Executive

### 14.1.1 Power Line Environment Committee (PLEC) – Underground Power Esplanade

Cr Nolan moved that **the District Council of Robe having considered Report No 14.1.1 “Power Line Environment Committee (PLEC) – Underground Power Esplanade”:**

- **Do not support an application to underground the power on the Esplanade between Newton Road and the southern boundary of the Long Beach Caravan Park.**
- **Do not support an application to underground the power on the Esplanade between Laurel Terrace and Dennis Avenue.**
- **That Council would be prepared to consider applications on streets where all property owners support the application and are prepared to contribute to Council's share of the cost of the project. (102/2014)**

Seconded Cr Enright

Carried

#### 14.1.2 Retirement Living – Registrations of Interest

Cr Mathews moved that **the District Council of Robe having considered Report No 14.1.2 “Retirement Living Registrations of Interest”:**

- 1. Seek expressions of interest from Retirement living providers in developing Council’s property 11 Hateley Crescent Robe via an advertisement placed in the Adelaide Advertiser and the Limestone Coast regional newspapers; and**
- 2. Establish an informal group of community members to assist Council in formulating its position in relation to retirement living opportunities in Robe. (103/2014)**

Seconded Cr Nolan

Carried

#### 14.1.3 Elected Members Code of Conduct – Complaints Handling Procedure

Cr Dell’Antonio moved that **the District Council of Robe having considered Report No 14.1.3 “Elected Members Code of Conduct – Complaints Handling Procedure” adopt the Elected Members Code of Conduct – Complaints Handling Procedure as it appears in the agenda . (104/2014)**

Seconded Cr Nolan

Carried

#### 14.1.4 Fraud and Corruption Prevention Policy

Cr Enright moved that **the District Council of Robe having considered Report No 14.1.4 “Fraud and Corruption Prevention Policy” adopt the Fraud and Corruption Prevention Policy as it appears in the agenda replacing Council’s Fraud and Corruption Policy Number 2.20. (105/2014)**

Seconded Cr Polomka

Carried

14.1.5 Redevelopment Lake Butler Marina Entrance

Cr Nolan moved **that the District Council of Robe having considered Report No 14.1.5 “Redevelopment Lake Butler Marina Entrance” accept the concept plan as contained within this report and commence the implementation of this plan in accordance with Council’s budget allocation. (106/2014)**

Seconded Cr Dell’Antonio

Carried

14.1.6 Community Consultation – Proposal to Alter the Format and Distribution of the Council News

Cr Dell’Antonio moved that the District Council of Robe having considered Report No 14.1.6 “Community Consultation - Proposal to Alter the Format and Distribution of the Council News”:

1. Acknowledge that Council needs to consult and communicate with the members of its community and therefore adopts the new newsletter style, and posts the newsletter to all ratepayers.

Seconded Cr Alexander

Lost

14.1.7 Whistleblower Protection Policy

Cr Polomka moved **that District Council of Robe having considered Report No 14.1.7 “Whistleblower Protection Policy” adopt the Whistleblower Protection Policy as it appears in the agenda replacing Council’s Whistleblower Protection Policy Number 2.17.**

**That the District Council of Robe pursuant to Section 302B of the Local Government Act 1999 appoint Mr Lyndon Prior as the Responsible Officer for Council for the purposes of the Whistleblowers Protection Act 1993 (107/2014)**

Seconded Cr Enright

Carried

14.1.8 South East Local Government Association (SELGA) – 2013/2014 Regional Development Australia Limestone Coast Business Plan

Cr Enright moved that the District Council of Robe having considered Report No 14.1.8 “South East Local Government Association (SELGA) – 2013/2014 Regional Development Australia Limestone Coast Business Plan” note the Plan. (108/2014)

Seconded Cr Nolan

Carried

14.1.9 South East Local Government Association (SELGA) – Consideration of the Draft Regional Development Australia Limestone Coast Regional Road Map 2013-2016

Cr Enright moved that the District Council of Robe having considered Report No 14.1.9. “South East Local Government Association (SELGA) – Consideration of the Draft Regional Development Australia Limestone Coast Regional Road Map 2013-2016” note the contents of the Road Map and make the appropriate comments.

Comment that the Australian Bureau of Statistics show a decline in Robe’s population, which is an aberration and does not reflect the development activity and growth within the District. (109/2014)

Seconded Cr Mathews

Carried

14.1.10 Road Opening Joy Terrace

Cr Mathews moved that the District Council of Robe having considered Report No 14.1.10 “Road Opening Joy Terrace” authorize the Mayor and Chief Executive to sign and place the Council seal on the documentation for the dedication of Joy Terrace under the care, control and management of the District Council of Robe.



**Pursuant to Division 8 Part of the Local Government Act 1999 as amended declare Lot 300 Hundred of Waterhouse as a public road and place the required notices in the Government Gazette. (110/2014)**

Seconded Cr Polomka

Carried

14.1.11 Coastal Trail Surface Treatment

**Cr Mathews moved that the District Council of Robe having considered Report No 14.1.11 “Coastal Trail Surface Treatment” instruct the Chief Executive that the surface treatment on the Coastal Trail redevelopment between Drain L and McIntyre Reserve be a sand color sympathetic to the local limestone, occurring adjacent the trail. (111/2014)**

Seconded Cr Enright

Carried

14.1.12 Council Seal – South East Natural Resources Management Board – Office Space and Depot Space

**Cr Nolan moved that the District Council of Robe having considered Report No 14.1.12 “Council Seal – South East Natural Resources Management Board – Office space and Depot Space” authorize the Mayor and Chief Executive to sign the lease and attach the Council seal. (112/2014)**

Seconded Cr Polomka

Carried

14.1.13 Information Report September 2013

**Cr Dell’Antonio moved that the District Council of Robe having considered Report No 14.1.13 “Information Report September 2013” receives the report. (113/2014)**

Seconded Cr Polomka

Carried

## OFFICER'S REPORTS – Deputy Chief Executive

### 14.2.1 Business Continuity Plan – DRAFT

Cr Nolan moved **that the District Council of Robe having considered Report No. 14.2.1 “Business Continuity Plan - DRAFT” adopts the draft business continuity plan as its Business Continuity Plan.** (114/2014)

Seconded Cr Dell'Antonio

Carried

## OFFICER'S REPORTS – Works Operation Co-ordinator

Works Operation Co-ordinator, Mr Trevor Hondow, gave a verbal works report.

Cr Nolan moved **that the verbal works report be received.** (115/2014)

Seconded Cr Mathews

Carried

## OFFICER'S REPORTS – Finance Officer

### 14.3.1 2012-2013 Audited Financial Statements

Cr Polomka moved **that the Audited Financial Statements pertaining to the Operations of District Council of Robe for the financial year ending on 30<sup>th</sup> June 2013 be received as presented pursuant to Section 16 (1) of the Local Government (Financial Management) Regulations 2011.** (116/2014)

Seconded Cr Enright

Carried

14.3.2 Finance Report September 2013

Cr Polomka moved **that the District Council of Robe having considered Report No 14.3.2 “Finance Report September 2013” receive the report.** (117/2014)

Seconded Cr Nolan

Carried

14.3.3 2012/2013 Budget to Actual Comparison Report

Cr Alexander moved **that the District Council of Robe having considered Report No 14.3.3 “2012/2013 Budget to Actual Comparison Report” receives the report.** (118/2014)

Seconded Cr Nolan

Carried

**OFFICER’S REPORTS – Director of Childcare**

14.4.1 CCOWS Report September 2013

Cr Alexander moved **that the District Council of Robe receives the CCOWS Report September 2013.** (119/2014)

Seconded Cr Mathews

Carried

**CORRESPONDENCE**

Cr Enright moved **that correspondence items No.15.1 to 15.7 be received en mass.** (120/2014)

Seconded Cr Nolan

Carried

**NOTICES OF MOTION**

Nil

**QUESTIONS ON NOTICE**

Nil

**LATE ITEMS**

Cr Nolan moved **that items**

18.1 Marina Berth Request to Transfer

18.2 Coastal Protection Works – Sand Replenishment  
Town Beach

**being a matter of urgency be admitted to the meeting for  
consideration. (121/2014)**

Seconded Cr Dell'Antonio

Carried

18.1 Marina Berth Request to Transfer

**Cr Nolan moved that the District Council of Robe  
having considered Report No 18.1 “Marina Berth  
Request to Transfer” provides its consent to the  
request to the transfer and expressly advises the  
purchaser through their agent of the covenants of  
Item 7 of the Schedule to the Underlease which  
permits only commercial fishing boats to be  
moored in this berth. (122/2014)**

Seconded Cr Alexander

Carried

18.2 Coastal Protection Works – Sand Replenishment  
Town Beach

**Cr Dell'Antoniol moved that the District Council of Robe having considered Report No 18.2 “Coastal Protection Works – Sand Replenishment Town Beach”:**

**Receive the correspondence from the Coast Protection Board of the 3<sup>rd</sup> of October 2013.  
(123/2014)**

Seconded Mathews

Carried

**Cr Mathews moved that the District Council of Robe having considered Report No 18.2 “Coastal Protection Works – Sand Replenishment Town Beach”:**

**Rescind the resolution passed at the Council meeting held on the 10<sup>th</sup> September 2013 minute 81/2014, Minute Book page number 7 appearing below:**

*“14.1.7 Coastal Protection Works – Town Beach*

*Cr Enright moved that District Council of Robe having considered Report No 14.1.7 “Coastal Protection Works – Town Beach”:*

- (1) Undertake works and repairs to the groyne on Town Beach in accordance with the design specifications prepared by the Coastal Protection Board; and*
- (2) Make application to the Coast Protection Board for funding for sand replenishment on Town Beach for the 2014-2015 financial year; and*
- (3) That the Chief Executive approach the appropriate government departments seeking permission to source sand adjacent third ramp, Long Beach for replenishment on Town Beach.  
(81/2014)*

*Seconded Cr Nolan Carried*

(124/2014)

Seconded Cr Polomka

Carried

Cr Mathews moved **that the District Council of Robe having considered Report No 18.2 “Coastal Protection Works – Sand Replenishment Town Beach”:**

- (1) Undertake sand replenishment works and repairs to the groyne on town beach in accordance with the design specifications prepared by the Coastal Protection Board;**
- (2) Allocate \$40,000 for this work and adjust the Annual Business Plan and Budget at the first budget review; and**
- (3) That the Chief Executive approach the appropriate government departments seeking permission to source sand adjacent third ramp, Long Beach for replenishment on Town Beach. (125/2014)**

Seconded Cr Dell’Antonio

Carried

## **CONFIDENTIAL ITEMS**

Nil

Next Ordinary Meeting of Council to be held 6.00 pm Tuesday 12 November 2013.

Meeting closed at 7.32 pm.

\_\_\_\_\_ signed \_\_\_\_\_ date  
Mayor Peter Riseley