



District Council of Robe

NOTICE OF MEETING

Pursuant to Section 81 of the Local Government Act 1999 notice is hereby given that the next Ordinary Meeting of the District Council of Robe will be held on **8 June 2010** commencing at **5.00pm** at the Council Chambers, Smillie Street, Robe.

A handwritten signature in black ink, appearing to read "Bill Hender".

Bill Hender
Chief Executive Officer
3 June 2010

ORDER OF BUSINESS

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1. Acknowledgement

1.1 Acknowledgement of traditional owners

The District Council of Robe acknowledges and respects the traditional owners of the ancestral lands of the Robe District. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to country.

2. Welcome

2.1 Protocol for members of the public

Members of the public are welcome to speak for up to three minutes on any topic during the public forum session. At other times we ask that members of the public allow Councillors to proceed with the meeting without interruption.

3. Present

4. Apologies

5. Conflicts of Interest

Any Councillor with a potential conflict of interest is asked to declare it at the start of each meeting and explain what the conflict is and why they will not be participating in any item relating to that issue.

6. Public Forum

7. Address

8. Adjourned Matters

8.1 Ordinary Council Minutes 13 April 2010

Recommendation: Moved Cr _____ that the minutes of the Ordinary Council Meeting held on 13 April 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.

Seconded Cr _____

9. Confirmation of Minutes

9.1 Ordinary Council Minutes 11 May 2010

Recommendation: Moved Cr _____ that the minutes of the Ordinary Council Meeting held on 11 May 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.

Seconded Cr _____

9.1 Special Council Minutes 26 May 2010

Recommendation: Moved Cr _____ that the minutes of the Special Council Meeting held on 26 May 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.

Seconded Cr _____

10. Business Arising

11. Mayor's Report

12. Reports of Elected Members

13. Reports of Committees

Robe Marina Committee

Minutes of the Meeting of the Robe Marina Committee held in the Council Chambers, Smillie St Robe, on Thursday 29th April 2010 at 5.00pm

Present: Cr Peter Riseley, H Nolan, Mr. William Hender, Cr Rino Dell'Antonio, Dr. Geoff Wells, and Ms. Vanessa McDonald

Apologies: Mr. Lyle Domaschenz, Cr. Ned Wright, Mr. Grant King.

Conflict of Interest: Nil

Correspondence: Nil

General Business: Dr. Geoff Wells presented summary report to Section 41 Robe Marina Committee – Marina Financial Modelling Project.

Dr. Geoff Wells reported that his report had been externally reviewed by John Comrie, a consultant who specialises in financial modeling.

Dr. Geoff Wells thanked interested parties who participated in the Project, in particular Professional and Recreation Berth holders.

On behalf of the Robe Marina Committee, Mr. Harvey Nolan thanked Dr. Geoff Wells and Ms. Vanessa McDonald for their work on this project.

Next meeting: 5.00 pm, Wednesday 12 May 2010

Meeting Closed: 6.27pm

Chairman

date

Robe Marina Committee

Minutes of the Meeting of the Robe Marina Committee held in the Council Chambers, Smillie St Robe, on Wednesday 12th May 2010 at 5.00pm

Present: Cr Peter Riseley, Cr Ned Wright, Mr. Harvey Nolan, Mr. Lyle Domaschenz, Mr. Grant King, Mr. William Hender, Dr. Geoff Wells, Mr. Michael Wilkin and Ms. Vanessa McDonald

Apologies: Cr R Dell'Antonio

Confirmation of Minutes

Moved P Riseley that the Minutes of the Robe Marina Committee Meeting held on 22 December 2009 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

Seconded H Nolan

Carried

Moved H Nolan that the Minutes of the Robe Marina Committee Meeting held on 29 April 2010 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr P Riseley

Carried

Conflict of Interest: Mr. Grant King declared a conflict of interest

Correspondence: Nil

General Business:

1. Report from Dr G Wells – Recommendations to Council.

Geoff Wells and Vanessa McDonald were congratulated on the Report and Committee Members discussed the model as proposed in the Report.

Moved Cr N Wright that a draft set of recommendations to Council be prepared for consideration at the next meeting of the Committee.

Seconded H Nolan

Carried

2. Judith Jones Report

Cr P Riseley reminded Committee Members that some of the recommendations of the Judith Jones Report were still relevant ie the appointment of a supervisor to manage capital works projects.

3. Recreational Facilities Levy.

Cr P Riseley suggested that Michael Wilkin and the CEO further investigate the possibility of gaining funding from the Recreational Facilities Levy.

Next meeting: To be advised.

Meeting closed: 6.35pm

Robe Marina Committee

Minutes of the Meeting of the Robe Marina Committee held in the Council Chambers, Smillie St Robe, on Wednesday 26th May 2010 at 5.00pm

Present: Cr Peter Riseley, Cr Ned Wright, Mr. Harvey Nolan, Mr. Lyle Domaschenz, Mr. William Hender, and Dr. Geoff Wells.

Apologies: Cr R Dell'Antonio, Mr. Grant King

Confirmation of Minutes

Moved H Nolan that the Minutes of the Robe Marina Committee Meeting held on 12 May 2010 be taken as read and confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr P Riseley Carried

Conflict of Interest: Mr. Grant King declared a conflict of interest

Business arising from Minutes: Nil

Correspondence: Nil

General Business:

4. Recommendations for Council.

Moved Cr N Wright that the Report To Council On The Development Of The Lake Butler Marina and the recommendations contained therein, as amended, be forwarded to Council for consideration.

The amendment to the recommendation in the Report to Council is:
4) That Council notes the reference made during the consultation process for "*a more independent managing body for the Marina project*". Council, however recognizes its obligation to ensure that the Marina project is completed in a financially sustainable manner and reserves the right to make further appointments to and alterations to the Terms of Reference of, the Section 41 Committee.

The Council requires the Section 41 Committee to report on a regular basis on the progress of the Marina project and particularly the financial status of the project against the budgets which will be generated by the financial model.

Seconded Cr P Riseley

Carried

5. Future Yacht Race

M Quinlan-Watson reported from the public gallery that there was the possibility of a yacht race from Robe to Adelaide being organised in the future.

Next meeting date: To be advised

Meeting closed: 5.40 pm

District Council of Robe

Council Development Assessment Panel

Minutes of the District Council of Robe Council Development Assessment Panel (DAP) Meeting held on the 18th May 2010 commencing at 10.35am at District Council of Robe, Council Chambers, Royal Circus, Robe.

Present Chairperson; David Chapman, Robert Miles, David Stanhope, Cr William Peden, Cr Jenny Mathews, and Niels Hansen.
Cr Riseley entered the meeting at 10.40am.

Confirmation of Minutes Niels Hansen moved **that the minutes of the DAP meeting held on the 20th April 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (D19/2010)

Seconded Robert Miles

Carried

Conflict of Interest David Chapman declared a conflict of interest with Item No. 7.1.4 as he is the Architect for the proposal 822/024/10.
David Stanhope declared a conflict of interest with Item No. 7.1.4 as he is part owner of the proposal 822/024/10.

List of Approvals The list of approvals from 1 April 2010 to 30 April 2010 be received.
Received

Development Applications

7.1.1 **Development Application No.** 822/D002/10

Owner: J Scanlon
Subject Land: Allotment 13 & 102 and Allotment comprising pieces 100 & 101 Hundred of Waterhouse, Robe
Proposal: Land Division – Boundary Realignment (3 into 3)
Zone: Coastal

N Hansen moved that **Development Plan Consent and Land Division Consent to Development Application 822/D002/10 for the boundary realignment of Allotment 13 and 102 and Allotment comprising pieces 100 and 101 Hundred of Waterhouse subject to the following conditions:-**

Development Plan Consent Conditions:

1. The development shall be undertaken in accordance with the approved plan, reference number 471407 div.lcd (dated 2/03/10), prepared by Weber Frankiw and Associates.
2. That any fencing be erected on cleared land to ensure that livestock do not encroach into native vegetation areas, to Council satisfaction.

Land Division Consent Conditions:

1. A certified survey plan being lodged with the Development Assessment Commission for Certificate purposes. (D20/2010)

Seconded Cr J Mathews

Carried

7.1.2 Development Application No. 822/034/10

Applicant	Casey Sharpe
Owner:	M & R Wynne
Subject Land:	Lot 2, 17 Davenport Street, Robe
Proposal:	Two storey dwelling
Zone:	Historic Conservation Zone, Residential Policy Area

D Stanhope moved that Development Plan Consent be granted to Development Application No. 822/034/10 subject to the following conditions:-

- 2.1 The development shall be carried out in accordance with plans and details approved with DA 822/034/10 except where required to be varied by any condition of consent or where approval is sought from and granted by Council, for any variation. Reason: Development Act Section 44.
- 2.2 The external surfaces of the building shall be finished in colours which harmonise and blend with the natural landscape and are of low reflectivity. Where the materials that form the external surfaces are not pre-coloured, they shall be colour finished by painting or other means within 6 months from their erection of fixing. Reason: To assist in

maintaining the character and amenity of the locality and to conform to provisions of the Robe Development Plan.

- 2.3 Approval shall be obtained from the Robe Council pursuant to the Waste Control Regulations for the plumbing and drainage system for connection to the Community Wastewater Management System (CWMS) (previously known as STEDS) prior to issue of Development Approval. Reason: To comply with Development Act, Regulation 77.
- 2.4 A rainwater tank not less than 1000 litres must be installed and plumbed to a toilet, to a water heater or to all cold water outlets in the laundry. An overflow device must be fitted and a mosquito proof, non-degradable screen must be attached to protect the water quality. SA Water require all plumbing work to comply with AS/NZS 3500:2003, the National Plumbing and Drainage Code and any SA Variations published by SA Water. The technical requirements for rainwater tanks are contained in Section 14 of AS/NZS 3500:2003 Part 1 and the SA Water Variations. A licensed plumber must:
- Install the piping system delivering the rainwater to the closet, water heater or cold water laundry outlets and
 - Complete a Certificate of Compliance certifying that the installation has been installed in accordance with AS/NZS 3500 and the SA Variations. The Certificate of Compliance must be provided to SA Water and the home owner within 7 days of completion of the work.
- 2.5 The stairwell window to be opaque.
- 2.6 Direct overlooking from the balcony on the northern side on the first floor and from the living room windows also on the northern side onto the property on the north should be minimized by:
- 2.6.1 Permanently fixed translucent glazing in any part of the window below 1.5 metres above floor; or
 - 2.6.2 Window sill heights of 1.5 metres above floor level
 - 2.6.3 Permanently fixed external screens, including wing walls, solid or translucent panels; or
 - 2.6.4 Permanently fixed external perforated panels or trellises, which have a maximum of 25 per cent openings

Seconded N Hansen

MOTION IS LOST

R Miles moved that Development Plan Consent be refused for Development Application No. 822/034/10 as the proposal is seriously at variance with the following Principles:

**Historic Conservation Zone
General Principles**

No. 10

Development should be primarily single storey, presenting a low scale appearance to the street frontage. Two storey developments may be appropriate where:

- (a) the site is sloping and the development is designed to be complementary to the land form;**
- (b) there is a concentration of historic landmark two storey buildings in the locality;**
- (c) the two storey elements are setback behind the single storey elements;**
- (d) the roofs of the buildings comprise appropriate articulation;**
- (e) appropriate design elements are incorporated into the buildings to off-set the bulk and scale; and**
- (f) the building height for any two storey component does not exceed 6.5 metres, where:**
 - (i) “building height” is measured from highest existing ground level (as may be determined by survey, prior to any earthworks being undertaken) immediately below the eaves of the first floor; and**

No. 11

Dwellings should be designed and sited in such a way and be of such a scale as to be unobtrusive, and in particular:

- (a) the mass of buildings should be minimized by variation in wall and roof lines and by floor plans which complement the contours of the land; and**

No. 20

Development should be constructed of materials which are in harmony with the historic character of the town. Appropriate materials include local stone, limestone, rendered and bagged masonry and painted weatherboard, galvanized or painted corrugated iron roofing, and painter timber joinery and trims. The use of highly reflective materials or very bright external colours, unpainted zincalume, aluminium windows and glass curtain walls should be avoided.

No. 21

The characteristic roof-scape of Robe should be maintained.

Roofs should have the following characteristics:

- (a) generally be of a hipped or gabled design with spans between 4.0 to 6.0 metres and a maximum roof span between 6.0 and 8.0 metres;
- (b) roof pitches of new buildings should be between 25 to 35 degrees, with lower pitched roofs used only in the manner of “lean to” additions to existing buildings or behind appropriately designed parapets, especially along street frontages;
- (c) traditional roof colours should be used in any new building and should not include zincalume, white, blue, black, light grey or sand colours; and
- (d) gutters should be D, OG or half round profile

Historic Conservation Zone, Residential Policy Area

No. 34

The Residential Policy Area, depicted on Map Ro/16 should be developed primarily with single storey dwellings and small-scale tourist accommodation in the nature of intimate and personalised cottage style and bed and breakfast accommodation. (D21/2010)

Seconded Cr P Riseley

Carried

7.1.3 Development Application No. 822/028/10

Applicant	J Sinel
Owner:	T Bailey
Subject Land:	Allotment 30, 13 Thompson Road, Robe
Proposal:	Double carport
Zone:	Residential Zone

R Miles moved that Development Plan Consent be refused for Development Application No. 822/028/10 as it is seriously at variance with the following General Principle:-

- 40. Carports, garages and outbuildings excluding those in the Historic (Conservation) Zone, should be setback from the street as follows:-
 - (a) not less than 6.0 metres, or in line with or behind the main face of the associated dwelling; and

- (b) a minimum of 5.5 metres from the street which they are accessed, should the existing setback of the dwelling be less than 6.0 metres. (D22/2010)

Seconded D Stanhope

Carried

Robert Miles left the room at 11.42am and re-entered the meeting at 11.45am.

7.1.5 Development Application No. 822/039/10

Applicant	DA & KS Burzacott
Owner:	as above
Subject Land:	Allotment 24, 34 Thompson Road, Robe
Proposal:	Single storey detached dwelling
Zone:	Residential Zone

Cr W Peden moved that development application number 822/039/10 be deferred and the applicant be request to amend the plans by:-

- reducing the length of the wall on the boundary to not more than 6 metres;
- reducing the height of the wall on the boundary to more than 3 metres;
- using a hip roof over the garage in place of the gable end;
- narrowing the garage from 6.5 metres (internal dimension) to 6 metres;
- narrowing the width of the building to increase the setback from the western boundary to a minimum of 2 metres from the boundary to the wall. (D23/2010)

Seconded D Stanhope

Carried

Conflict of Interest

Chairman; David Chapman and David Stanhope left the meeting at 11.55am due to a conflict of interest with Item No. 7.1.4, Development Application No. 822/024/10.

Deputy Chairman; Robert Miles in the chair.

David Chapman and David Stanhope entered the meeting at 11.56am. to address the Panel members on Item No. 7.1.4, Development Application No. 822/024/10.

David Chapman and David Stanhope left the meeting at 12.04pm.

Development Application

7.1.4 Development Application No. 822/024/10

Applicant David Chapman
Owner: West Australian Seafood Marketing Pty Ltd and F Stanhope
Subject Land: 19 Main Road, Robe
Proposal: Single storey shops with associated car parking
Zone: Historic Conservation Zone, Town Centre Policy Area

W Peden moved **that the CEO be authorised to grant Development Plan Consent to development application numbered 822/024/10 subject to the following conditions:-**

1. **The submission of a detailed schedule of finishes and colours in accord with the Historic Conservation Zone Principle 20.**
2. **The submission of a detailed plan for stormwater management, including the provision of either grassed drainage swales to direct water from the site to the Lake or a humeceptor or similar with disposal to the Lake to Council satisfaction.**
3. **The provision of a detailed site landscaping plan.**
4. **The provision of a plan for 9 car parking spaces in offset bays along Main Road designed by a suitably qualified traffic engineer.**
5. **Notation identifying connection of the rainwater tanks to the toilet(s) for flushing purposes. (D24/2010)**

Seconded Cr J Mathews

Carried

Site Visit Panel members visited 40 Thompson Road after the close of the meeting.

Meeting closed at 12.20pm.

Next meeting: 15th June 2010.

_____ Chairman ----- date

13.5 CCOWS Management Meeting Minutes 17 May 2010

**CCOWS MANAGEMENT COMMITTEE
MEETING – Monday, May, 17th, 2010.
RDC Chambers – 6:30pm**

WELCOME	Meeting commenced at 6.32pm
PRESENT	Sally Smith, Robyn Paterson, Stefan Kurray, Peter Riseley, Rebecca-Leigh Dowley and Bronwen Gadd
APOLOGIES	Bill Hender
CONFIRMATION OF MINUTES	Peter Riseley <u>moved</u> that the minutes of the meeting held on 19 th April be confirmed. <u>Seconded</u> Robyn Paterson <u>Carried</u>
BUSINESS ARISING:	CCOWS have decided to trial the Kingston Laundry Service starting from 18 th May.
REPORTS:	<p><u>Staff:</u> Presented by Stefan Kurray Team leader Bronwen has started on the floor she is finding her way around. Both parents and children have been welcoming. Matters discussed at previous Management Meeting have been taken care off. The trees have been cut and there are no more further issues.</p> <p><u>Kindergarten:</u> Presented by Sally Smith Reports of vandalism. Items have been removed, taken to another location and destroyed. Local police have been notified and are regularly driving past the kindergarten at night to ensure that it does not occur again.</p> <p>Sally has been investigating quotes for the carpet cleaning.</p> <p><u>Director's Report:</u> Contractor organized to do some work to the shed due to recent vandalism that occurred. The work has now been completed</p> <p>Child care is in a difficult position when it comes to replacing staff.</p> <p>Robyn Paterson move report to be accepted. <u>Seconded</u> Peter Riseley <u>Carried</u></p> <p><u>Financial report:</u> Financial statement presented and discussed. Robyn Paterson move report to be accepted. <u>Seconded</u> Peter Riseley <u>Carried</u></p>

CORRESPONDENCE

INCOMING:

Vol. 10 No.1 Voice Newsletter
Brochure from Beyondblue – the national depression initiative in regards to depression
Modern Teaching Aid (MTA) catalogue – Browse and Buy Online.
Information Booklet from Government of South Australia – Department of Education and Children’s Services in regards to there visions and values
Information package from Crazy Camel Fundraising – personalized calendars and cards.
Letter from Matthew Hardy – branch manager from the Department of Education, Employment and Workplace Relations in regards to census
Letter from Paula Tsernjavski Principle of the Beachport Primary School in regard to the CCOWS possibly have another day in robe

OUTGOING:

Letter to Paula Tsernjavski Principle of the Beachport Primary School to notify her that we are unable to provided another day of care to the parent in Beachport.

GENERAL BUSINESS

1 Finance

As per previous minutes Robyn discussed the sedan change over. As the car is a newer model to the one previously discussed.
Robyn moved that the new figure be accepted.

The Child care has decided to put more staff on now so that the government is able to see the impact of change Staff: children ratio. Doing this will mean that the operating budget will be tight in the coming years.

2 RSL Project

Emails and phone calls have been made to the company that came to measure the fence at the end of March, we have not yet heard back from the company. Builder and Carpenter have quoted for alterations.

3 Operations

(1) Rosters

Rosters were shown and discussed. Rosters have been created for when the RSL upgrade is completed.

(2) Closure in July

Discussed a closure with in the child care between 5th July – 16th July.

Robyn moved that this be accepted

Seconded Bronwen Gadd

Carried

(3) Early Childhood Australia National Conference

Robyn is currently investigating using some of the child care funding to support staff to attend the ECA National Conference which will take place in September. The funding is also to cover staff travel and accommodation. Robyn feels that the child care staff will benefit from

the conference as they will be able to attend lectures and interact with other child care workers that work for larger organizations.

Robyn moved that this be accepted

Seconded By all

Carried

4 Families and Community

The 7 stages of the National Quality Standard were discussed along with the ratings which will be judged by assessors.

Meeting Closed at 7.40pm

14. Working Party Committee

14.1 District Bushfire Prevention Committee Annual Report



District Bushfire Prevention Committee

Annual Report

1. INTRODUCTION

This is the annual report from the Robe District Bushfire Prevention Committee year ending 31st May 2010

2. MEMBERSHIP

a. List the current members of the committee and whom they represent.

CFS Group Officer	Brian Kirkland
CFS Deputy Group Officer	Barry Trussell
Fire Prevention Officer	Michael Wilkin
CFS Community Education	Vicki Hann
Robe CFS Captain	Rod McMartin
Greenways CFS Captain	Rob Hamilton
Robe Brigade	Eric Green
Robe Brigade	Neville Cullen
Mt Benson Brigade	Brian Ling
Robe Council Delegate	Crs Peter Riseley & Rolf Petrovic
Bray CFS Captain	Jamie Millard
National Parks & Wildlife	Keith Welsby
Forestry SA	Ian Blackmore

3. MEETINGS HELD

a. List the dates and location of meetings held

Meetings were held on the 12th August 2009, 25th November 2009 and 10th March 2010 at the Robe CFS meeting room

4. DISTRICT COMMITTEE ACTIVITIES

a. Summarise the significant issues the DBPC has dealt with over the past year.

➤ Fire Plan

- New Fire Prevention Officer appointed
- Brigades were challenged to assist the Fire Prevention Officer in identifying areas of potential risk

b. Has the DBPC met its legislative responsibilities under the Fire & Emergency Services Act 2005,

- Yes

c. Functions, Successes, Actions & Challenges of the DBPC.

- Updated and prepared District Council of Robe Fire Plan
- Identified high risk area
- Public Education program within the District Council of Robe

5. DISTRICT BUSHFIRE PREVENTION PLANNING

a. District Bushfire Prevention Planning

i. Has the plan been reviewed after the completion of the Fire Danger Season, and what if any significant changes have been recommended?

- Plan has been updated to reflect the changes to the Fire and Emergency Services Act 2005
- Works program was changed to identify a greater need to be flexible in vegetation management

ii. Significant wildfire threats, actions and challenges that need to be addressed before the next FDS.

- The Township of District Council of Robe fire plan need to be reviewed on an annual basis

b. District Works Program

i. Summarise whether this reflected the objectives of the plan.

- District Council of Robe Fire Plan adequately reflected work and preparations carried out for Fire Danger Period 09/10

ii. Highlight exceptional successes and challenges from the works program,

- Success:
- Mowing for section 105F was completed ahead of schedule and before

- commencement of Fire Danger Period
- District Council of Robe works crew carried out and maintained all mowing of Road side verges before commencement of Fire Danger Period.

iii. Has the program been reviewed annually and updated.

- Yes

iv. Are the actions appropriate for wildfire threat mitigation?

- Yes

c. Fire & Emergency Services Act 2005, Section 105F Hazard Reduction Program

i. Summarise the district priorities both rural and urban.

- Ensure all properties comply with Section 105F Notices.
- Ensure all properties maintain mowing requirements throughout Fire Danger Period

ii. Number of notice's issued.

- Approx 190

iii. Number of notices appealed.

- Nil

iv. Any challenges identified from the program

- Ensuring Section 105F and Expiation Notices were followed through.

v. Successes identified that could be shared with other districts.

- Ensure everybody is treated equally

vi. Method of how the program was used.

- FPO was fair and treated each place equally which ensured no favouritism or comment

d. Fire & Emergency Services Act 2005, Permits

i. Number of each type of permit issued.

➤ Schedule 9 Permits 14 Schedule 10 Permits 0

ii. Summary of fire escapes from permits.

➤ Nil Fire escape

iii. Report on permit condition

➤ Permit Conditions were set prior to the Season commencing and advertised in the Print Media and were readily available at District Council of Robe Office and Visitor information Centre

iv. Successes and challenges of district permits.

➤ Nil fire escapes suggests that the education processes are working

e. Review of statistics

i. Summary of rural fire statistics for the district.

➤ Vehicle	1
➤ Deliberate	1
➤ Campfire	4
➤ Burn off without permit	0
➤ Fire works	0
➤ Lighting	2
➤ Other	2

ii. Report on district trends

➤ Most fires were lit by visitors to the area

iii. Special interest or anomaly areas, these could be angle grinders etc.

➤ Nil

f. Community Awareness and publicity

i. Local and district campaign highlights.

- Extensive use of Print media to make the community aware of their responsibilities
- Permit conditions advertised

ii. Distribution of CFS literature.

- Pamphlet available Visitors Information Centre
- Pamphlet available at Council Office
- Articles written in Council produced gazette
- Word of mouth

6. OTIHER ISSUES

a. Codes of practice.

- All appear to be working and effective.

b. Restructuring of committee.

- Committee committed to fire prevention

c. District initiatives for community awareness and publicity.

- Current campaign is successful so will maintain this for the next fire danger season

d. Successes, issues and challenges facing the district committee in wildfire prevention

- All brigades in the area are represented on this committee. Challenge is to recruit appropriate persons from these brigades.
- Maintain close reporting ties with Council so as to maintain current working relationship

Report compiled by:

Michael Wilkin Fire Prevention Officer District Council of Robe

From the: Robe District Bushfire Prevention Committee

15. Reports of Associated Bodies

16. Officer's Reports – Chief Executive Officer

16.1.1 Youth Directory – Request for Sponsorship

REPORT TITLE:	Youth Directory – Request for Sponsorship
DATE OF MEETING:	8 th June 2010
AUTHOR:	Bill Hender
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	Nil
FILE NUMBER:	
ATTACHMENTS:	Letter from Helen Strickland, Regional Development Australia Limestone Coast.

PURPOSE

To consider a request for assistance with funding a regional Youth Directory.

RECOMMENDATION

That Council either:

Advise Regional Development Australia Limestone Coast that Council is prepared to provide funding of \$500.00 towards the cost of producing an updated Youth Directory.

Or

Advise Regional Development Australia Limestone Coast that Council is not prepared to provide funding assistance towards the cost of producing an updated Youth Directory.

BACKGROUND

Regional Development Australia is seeking funding assistance with the production of an updated Youth Directory. These directories have been available in the past and have proven to be very popular. The purpose of the directory is to outline key services for young people in the region and to provide contact details for those services.

DISCUSSION

If Council is to agree to this request, Helen Strickland has advised that as Naracoorte Lucindale Council have given \$1,000, an amount of \$500 may be appropriate however, any amount would be gratefully received.

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Any fund for this purpose could come out of the 2010/2011 budget.

STRATEGIC PLAN

Nil

COMMUNITY CONSULTATION

None required.

7th May 2010

Mr Bill Hender
Chief Executive Officer
District Council of Robe
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Commercial Street East
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Mount Gambier SA 5290
ABN: 83 127 441 747

DC of Robe
For Action By: *Bill* 17:53:10
Bill
The Council report
Received: 10.5.10
Letter No: C02010
1342
File No: 17.36.1

Dear Bill

Re: NEW AND UPDATED YOUTH DIRECTORY

You may recall that a business card sized Youth Directory which outlines key services for young people in our region and the contact details for those services, was produced on two occasions in the past ten years. This proved very useful both for young people and for parents and services working with them. There has been considerable interest in once again producing such a directory.

We are currently seeking to produce an updated version of the Youth Directory for distribution across the Limestone Coast as part of our work with the Partnership Broker program.

Regional Development Australia Limestone Coast is the provider of the Partnership Broker program in the Limestone Coast, funded by the Australian Government as part of a National Partnership on Youth Attainment and Transitions that the Commonwealth, state and territory governments have entered into. The Partnership Broker program objective is to facilitate stakeholder engagement, build community capacity and infrastructure and drive the government's education reform and social inclusion agendas to improve education and transition outcomes for all young people.

We seek your involvement in this project through providing sponsorship of the directory. The total cost of the directory, which will be available throughout the Limestone Coast to young people and the agencies which work with them, is approx \$6,500 for 5000 directories. These would be Z-Card style which can fit a lot more information in comparison to the fold out DL. This also gives the option to include a small blurb about each hotline and locality services for each town in the Limestone Coast. This is a very sturdy and groovy pocket directory that would appeal to young people.

Sponsorship from the City of Mount Gambier and South Australia Works means that we are half way to our funding target and any support from your organisation would be appreciated and recognised on the directory.

I look forward to discussing the directory further with you and have included a mock up of the directory used last time – unfortunately they were so popular I can't find a 'real one' anywhere! The intention is that this directory will be produced by two young people, one a recognised graphic designer and the other mentored by her, working with support and guidance from the Partnership Broker and Gina Ploenges from the City of Mount Gambier.

Yours sincerely



Helen Strickland
Manager; Skills, Career and Workforce Development
Partnership Broker Program

career advice & employment

Cumtula... 137 800
 CallBrand... 135 200
 Salaries.com... 08 8724 2200
 JobSearch... 138 127
 Pkya Forecast... 08 8722 2155
 Find a Job... 138 225
 JobSearch.com.au... 08 8725 1481
 JobSearch.com.au... 08 8725 1481
 XRM by... 08 8721 1929
 Open House Employment... 08 8728 4100
 JobSearch.com.au... 08 8725 1481
 JobSearch.com.au... 08 8725 1481
 JobSearch.com.au... 08 8725 1481
 JobSearch.com.au... 08 8725 1481



alcohol & drugs housing career advice & employment



1-800-233-7522
 24/7 Online Support
 1-800-233-7522
 24/7 Online Support

www.somkit.com

youth directory

health & wellbeing

Child Development Services... 08 8728 2106
 Health Services 24 Hour Oils and... 08 8728 2106
 Support Services... 131 911
 Dial and Text Health... 131 911
 Youthline... 131 911
 For Help... 1800 541 888
 4200 Coast... 1800 541 888
 Accident Urgency... 132 502
 Accident... 132 502
 Accident... 132 502
 Accident... 132 502

safety

1-800-133-1460
 Child Abuse... 133 911
 Child Abuse... 133 911
 Child Abuse... 133 911
 Child Abuse... 133 911

alcohol & drugs

Alcohol and Drug Services... 1300 131 340
 Alcohol and Drug... 1300 131 340
 Alcohol and Drug... 1300 131 340
 Alcohol and Drug... 1300 131 340

severely

Severely... 1300 131 340
 Severely... 1300 131 340
 Severely... 1300 131 340
 Severely... 1300 131 340

housing

Housing... 1300 131 340
 Housing... 1300 131 340
 Housing... 1300 131 340
 Housing... 1300 131 340

16.1.2 Long Term Financial Management Plan

REPORT TITLE: Long Term Financial Plan
DATE OF MEETING: 8 June 2010
AUTHOR: Bill Hender
AUTHOR'S TITLE: Chief Executive Officer
REPRESENTORS:
FILE NUMBER:
ATTACHMENTS: Long Term Financial Plan

PURPOSE

To adopt Council's *Long Term Financial Plan*.

RECOMMENDATION

That Council pursuant to Section 122 (1a)(a) of the Local Government Act 1999, adopt the Long Term Financial Plan as presented.

BACKGROUND

Section 122 (1a)(a) of the Local Government Act 1999 requires Council to develop and adopt a Long Term Financial Management Plan for a period of at least 10 years, (which will be taken to form part of Council's Strategic Management Plan).

DISCUSSION

Council issued the draft Plan was issued for public comment on the 13th April 2010.

No comment was received from the Public

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

STRATEGIC PLAN

The Long Term Financial Plan forms a part of Council's Strategic Management Plan.

COMMUNITY CONSULTATION

Community Consultation was undertaken.

District Council of
ROBE

**LONG TERM
FINANCIAL PLAN**

2008/09 to 2018/19

OUR VISION

**“The District Council of Robe will be a vibrant, harmonious
& prosperous place to live, work & visit, where the heritage & environment
are preserved for future generations.”**

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Introduction

The purpose of a Long Term Financial Plan (LTFP) is to guide the future direction of Council in a sustainable manner.

The Long Term Financial Plan is designed as a 'high-level' summarised document towards the future planning of Council's financial operations – particularly in relation to key components such as rate increases, service levels to our community, major infrastructure asset replacement/renewal, loan indebtedness and internal cash reserves.

It is driven by the formation of Council's strategic plan which sets out Council's objectives, goals and desired outcomes in financial terms.

It is a guideline for future action and encourages council to think about the future impact decisions made today have on council's long-term sustainability.

The Local Government Act 1999 ("the Act") requires that Councils must develop and adopt Strategic Management Plans.

In February 2005, following consultation with Council's, the public, and the State Government, the Local Government Association of SA commissioned an Independent inquiry into the financial sustainability of Local Government.

The two key initiatives identified in the inquiry was the need for Council's to develop Long Term Financial Plans and sustainable Infrastructure and Asset Management Plans, both of which form integral parts of Council's strategic planning framework.

The Asset Management Plans aim to predict infrastructure consumption and renewal needs and consider infrastructure requirements to meet future community service expectations. The plans set out the forecast capital requirements of the Council for the next 20 to 30 years. These expenditure requirements have been incorporated in the Long Term Financial Plan to ensure projected investment in infrastructure can be accommodated without detriment to Council's financial sustainability.

The Plan is a moving document and will be updated on an ongoing ten year rolling basis moving forward. The plan does not include any new initiatives, projects or expansion of services. As these matters arise and are considered by Council, the Plan will be updated to incorporate any future Council decisions on policy, priorities, new initiatives or strategic direction.

Long Term Financial Plan Framework

The Long Term Financial Plan has been drafted within the following framework:

- Remain consistent with Council's current plans;
- To maintain current Council services at their existing service levels;
- To externally borrow monies in accordance with Council's Treasury Management Policy.

The Long Term Financial Plan has been drafted within the underlying key strategies of Council's Strategic Management Plan as follows:

Council is committed to providing BEST VALUE to its customers and Community in the manner that it carries out its duties, functions, responsibilities and obligations. The following goals were set by Council to realise this objective:

- Tourism & Economic Development
To ensure the economy of the District is managed to encourage & support sustainable economic growth, including tourism, which is consistent with our unique character.
- Environment & Heritage
To build a collaborative approach between private, public & community sectors which embraces practices that support the sustainability of the District's heritage & natural environment.
- Community Services
Through provision, facilitation & advocacy seek to ensure our community has an appropriate range & level of community services.
- Lifestyle
To ensure the District provides for the lifestyle needs of its community in a financially & environmentally sustainable & responsible manner.
- Governance & Finance
To ensure the delivery of sustainable, high quality, corporate governance for the District Council of Robe.

Initiatives and strategies to achieve these goals include the following:-

Tourism & Economic Development

- Complete the action plan for the Marina endorsed by Council;
- Develop & maintain appropriate website;
- Ensure Development Plan enables only desirable development;
- Facilitate & encourage private sector developments & activity consistent with our Development Plan;
- Support & encourage appropriate tourism;
- Implement appropriate rating policies;
- Ensure appropriate infrastructure is in place & maintained as required;

Environment & Heritage

- Reduce our carbon Foot Print;
- Protect & enjoy our Natural Environment;
- Weed Eradication;
- Retain & promote our history & built heritage;
- Deal with water issues including effluent, waste water & improving the standard of drinking water;
- Increase waste recycling & reduce waste to landfill;

Community Services

- Ensure Robe has appropriate levels of Aged Care/Accessibility;
- Ensuring appropriate Educational facilities for our residents;
- Enhance the Library & Learning opportunities;
- Volunteers & Service Clubs;

Lifestyle

- To maintain & improve access & equity within the township of Robe;
- To maintain adequate services & facilities;
- To provide for the recreational & non-recreational needs of the community;

Governance & Finance

- Commit to attaining long term financial sustainability;
- Effectively manage infrastructure;
- Maintain transparent budgeting & financial reporting practices;
- Promote strategic decision making on service delivery;
- Adopt a rigorous & accountable rating process;
- Meet statutory legal & due diligence requirements;
- Marina.

Action plans detailing major activities that Council will undertake to achieve these objectives are detailed in the Strategic Management Plan.

Financial Sustainability

The definition of Financial Sustainability for Local Government emanated from the independent SA Local Government Financial Sustainability Inquiry in 2005.

It is defined as follows:

“A Council’s long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.”

The definition was endorsed nationally at the National General Assembly of Local Government in Canberra in November 2006.

Why is it important?

The importance of financial sustainability is to ensure that each generation ‘pays their way’, rather than any generation ‘living off their assets and leaving it to the future generations to address the issue of repairing worn out infrastructure.

The Council is the custodian of infrastructure and assets with a value in excess of \$96 million. Council has the responsibility to ensure that assets are managed efficiently and effectively and that decisions regarding the acquisition of new assets and the sale and maintenance of existing assets are undertaken in an open and transparent fashion.

Sound asset management is the key to financial sustainability. There is clearly a direct link between the development and implementation of Council’s Infrastructure and Asset Management Plan and its Long Term Financial Plan. Council expends considerable funds on the acquisition and management of assets. It will be exposed to financial risk over the longer term if budget processes have little regard for ongoing costs associated with the maintenance and renewal of these assets beyond the current budget period. It is incumbent on Council to carefully consider information about the stock of infrastructure and other assets and the contribution that current ratepayers are making to their consumption.

Unless Council reverses past inappropriate practices in asset management, it will be leaving a considerable financial legacy to future Councils and their communities. Coupled with the challenges of scarcity of resources and costs increasing beyond CPI, the Council is facing new challenges in managing infrastructure and other assets as a result of issues such as increasing community expectations; population growth; replacement of ageing infrastructure; new legislative requirements (e.g. EPA standards) and the growing demands of an ageing population.

The term “asset management” is used to describe the process by which the Council manages physical assets to meet current and future levels of service. The Council determines the policy framework within which existing assets are managed and new assets acquired and the overall program for maintenance and disposal of assets. This policy framework typically has regard to the link between the purchase, upgrade and disposal of assets, the delivery of services to communities and consultation processes required to ensure the community is well informed and able to influence the decisions of the Council.

How is it measured?

To ensure that each generation ‘pays its way’, it is crucial that current ratepayers effectively fund the current net cost of services provided and community assets consumed. Without this

being achieved (i.e. an operating deficit), future generations are effectively subsidising the current cost of service provision and asset consumption.

Based on this, the financial sustainability of a Council is measured by the surplus/(deficit) (before capital revenues) disclosed in the Income Statement. A Council's long-term financial sustainability is dependent upon ensuring that on average, over time its expenses are less than its associated revenues.

In addition to the Operating Surplus/(Deficit), the following indicators have been developed specifically to focus attention on factors identified as key to securing long-term financial security:

- Net financial liabilities
- Operating surplus ratio
- Net financial liabilities ratio
- Interest cover ratio
- Asset sustainability ratio

For each indicator, appropriate targets have been nominated to enable meaningful performance measurement. These indicators are consistent with industry standards and are discussed in more detail later in the document.

How is Council addressing the issue?

This plan sees Council making significant inroads into both its Operating Deficit and its Asset Sustainability Ratio. Council continues to incur significant operating deficits but is making a conscious effort to concentrate on the sustainability indicators to ensure that Council is heading in the correct direction.

Significant progress is being made towards comprehensive Infrastructure and Asset Management plans to act as stewardship documents in the effective upkeep and renewal of the \$96 Million community infrastructure assets maintained by Council. As can be seen in the Long Term Financial Plan however, Council will need to generate a significant amount of revenue to ensure that the assets are not completely run down.

Long Term Financial Plan Presentation

In accordance with the Local Government (Financial Management) Regulations 1999, Part 2, Section 5 and pursuant to section 122(2)(b) of the Local Government Act 1999, a Long Term Financial Plan must include –

- (a) *an estimated income statement, balance sheet, statement of changes in equity and statement of cashflows with respect to the period of the long-term financial plan presented in a manner consistent with the Model Financial Statements;*
- (b) *a summary of proposed operating and capital investment activities presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances;*
- (c) *estimates with respect to an operating surplus ratio, an asset sustainability ratio and net financial liabilities ratio presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.*

Council's Long Term Financial Plan has been expressed and presented in accordance with the above mentioned legislation and can be found as Appendix A.

Influences on Preparation of Plan

The preparation of the Long Term Financial Plan has been determined based on a number of key assumptions.

The key assumptions are as follows:

- Anticipated CPI Change has been detailed in the table below

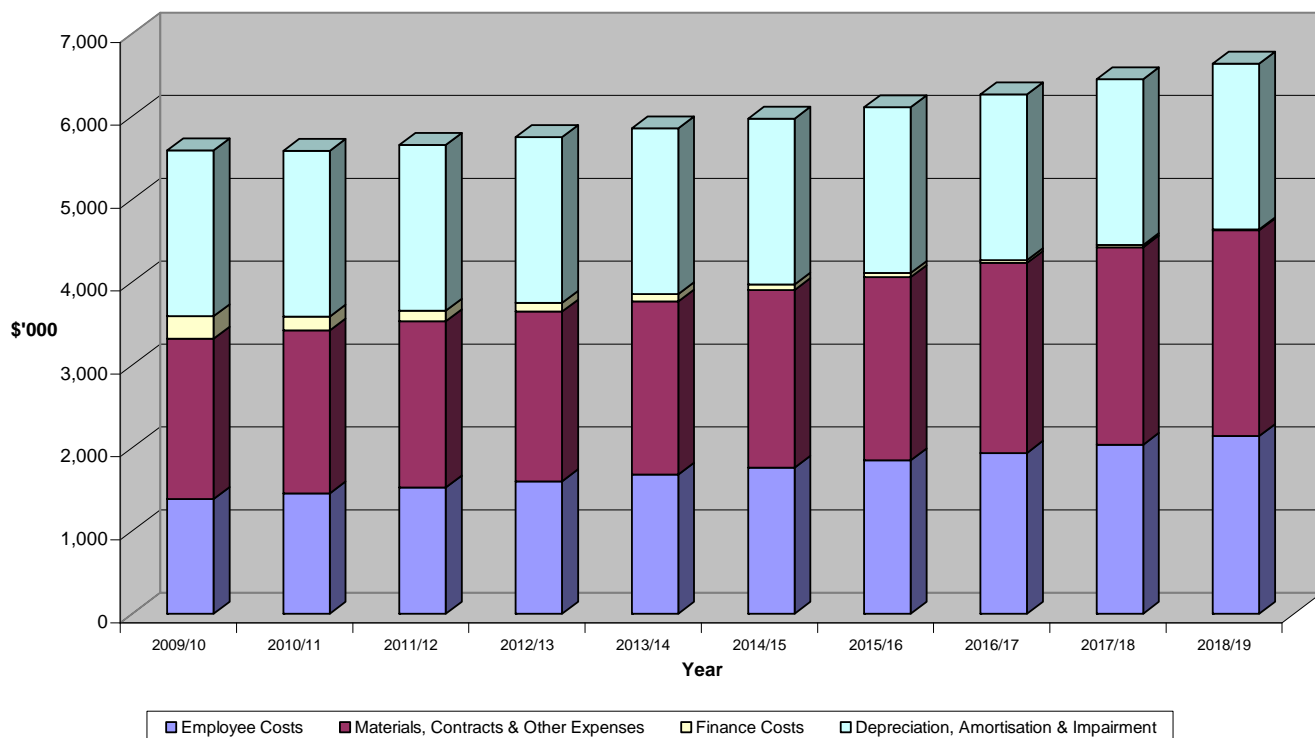
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Assumed Adelaide City March Quarter CPI	4.0%	2.3%	1.5%	1.8%	2.0%	2.0%	2.5%	3.0%	3.5%	4.0%	4.0%

- Existing service levels will be maintained;
- Rates to increase 2% above CPI – made up of 2% growth;
- Operating Grants to increase by CPI;
- Statutory Charges to increase by 2.5% per annum more than CPI;
- User Charges to increase by 2.0% per annum more than CPI;
- Investment income will increase by 1% per annum more than CPI;
- Other Revenues will increase by 2% per annum more than CPI;
- Staff levels will remain constant;
- Operating Costs to increase on average by CPI with Insurance and Workcover premiums to increase by approx 2%-3% more than CPI;
- No major NEW Capital projects have been included.

Council Operations Expenditure/Revenue Analysis

EXPENSES

Projected Operating Expenses 2009/10 to 2018/19



Employee Costs

Employee costs include all costs necessarily incurred as a result of their employment. It therefore includes such items as Salaries and wages as remuneration for labour, employee leave expense, superannuation contributions and workers compensation insurance.

Employee costs have been forecasted as per current Enterprise Bargaining negotiations for the term of this plan. Workers Compensation payments have been budgeted for at 2% more than CPI.

This plan also allows for an increase of employees leave entitlements equivalent to CPI each year.

We expect staffing numbers to remain the same throughout the plan.

Materials, Contracts & Other Expenses

Materials, Contract & Other Expenses, effectively include all expenses that are NOT employee costs, finance costs, or depreciation, amortisation & impairment.

This plan factors a CPI increase for all materials, contract & other expenses excluding NRM Levy and insurance premiums which have been budgeted at 2% and 3% above CPI respectively.

Finance Costs

Finance Costs are the costs of financing Council's activities through borrowings or other types of financial accommodation (e.g. finance leases). This does not include bank charges which is included under materials, contract and other expenses.

Finance Charges for the purpose of this plan have been derived by the interest payable over the next ten years on our already existing loan portfolio, additional interest payable on the new loans to be taken out at the estimated rate.

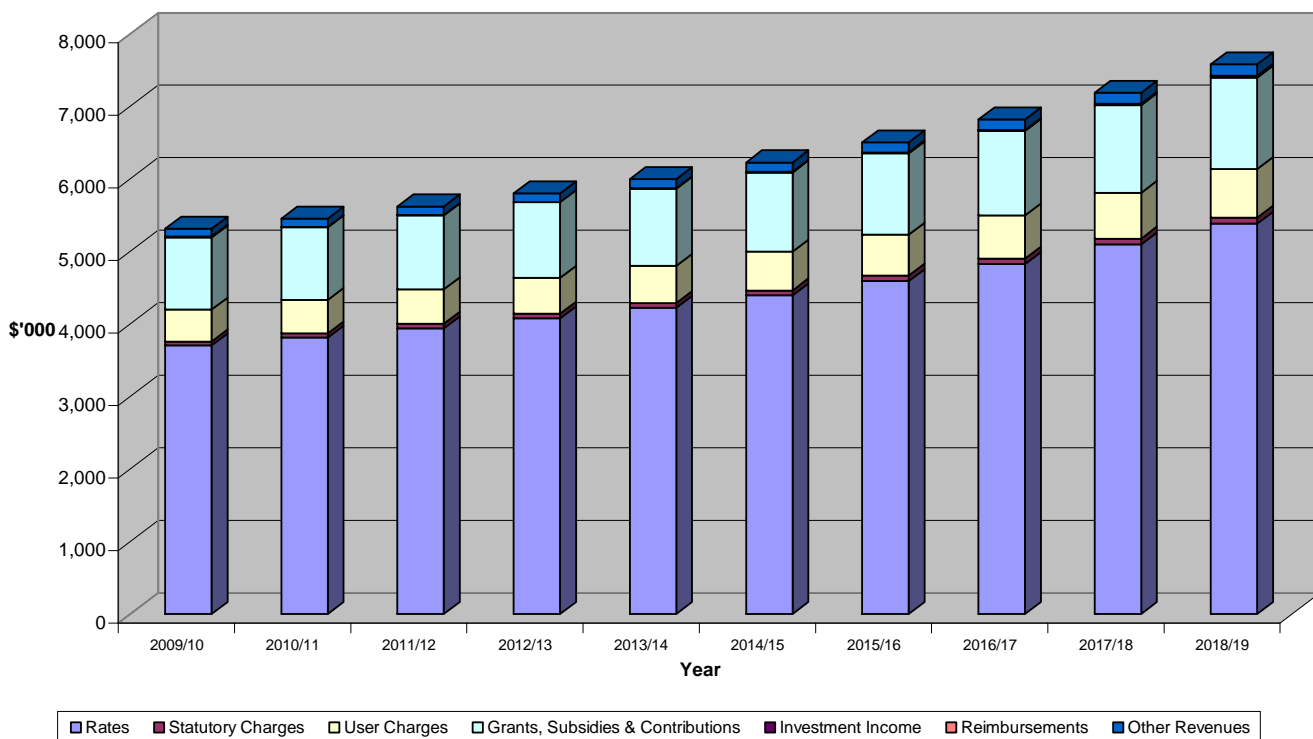
Depreciation, Amortisation & Impairment

Depreciation relates to infrastructure, property, plant and equipment to which the Council has title, amortisation to leasehold assets and impairment charges are recognised pursuant to AASB 136.

The annual depreciation of an asset reflects the financial value of the rate at which the asset wears out each year and hence the amount of money which will need to be spent at a point in time in the future to either rebuild or replace the asset.

REVENUE

Projected Operating Revenue 2009/10 to 2018/19



Rates

Rates include revenue from General Rates, Service rates (Garbage / CWMS charges), levies collected on behalf of State Government agencies (Natural resource Management Levy) and late rate payment penalty fines.

General rate revenue currently comprises approximately 60% of total operating revenue, and this is projected to increase to approximately 65% by 2018/19 with CPI increases and 2% growth.

Rate revenue is an integral part of the Council's finance resource base, the value of which is determined through Council's desire, on behalf of the community, to achieve the strategies articulated in the Council's Community Plan.

Statutory Charges

Statutory Charges are fees from regulatory services. They are associated with the granting of permit/licence, the regulation of an activity or penalties for non-compliance with a regulatory requirement. They include:

Development Act fees; Town planning fees; Rate searches; Animal registration fees and fines; Parking fines and expiation fees; Septic Tank fees; other licences/fees/fines.

Development application fees are determined on an annual basis by State legislation.

This plan anticipates statutory charges increasing by 2.5% more than CPI each year.

User Charges

User Charges are revenues from the sale of goods and services or rent of property/facilities. They are voluntary charges for which the payer receives a direct benefit. They include:

Burning off fees; Caravan park fees; Cemetery/crematoria fees; Parking fees; Rubbish tip fees; Sundry sales; Hall Hire; Equipment Hire.

User Charges are forecast to increase 2% more than CPI over the life of the plan towards ensuring parity of user charges with the cost of service delivery.

Grants, Subsidies and Contributions

Includes grants and subsidies from all sources but excludes grants and subsidies specifically provided for new/upgraded assets.

The main grants received are the General untied Financial Assistance Grants (general and roads) as well as the Roads to Recovery Grants.

This plan anticipates that Grants will increase inline with CPI.

Investment Income

Investment income is revenue from financial investments or loans to community groups. It includes:

Interest received from the LGFA or banks and interest received on loans to community groups.

A marked reduction in investment income is projected over the life of the plan due to the extensive utilisation of Council's cash reserves. A 1% increase above CPI has been forecast.

Reimbursements

Reimbursements are amounts received as payment for work done by the council acting as an agent for other government bodies and property owners, organisations and individuals.

A CPI increase has been forecast for all reimbursements.

Other Income

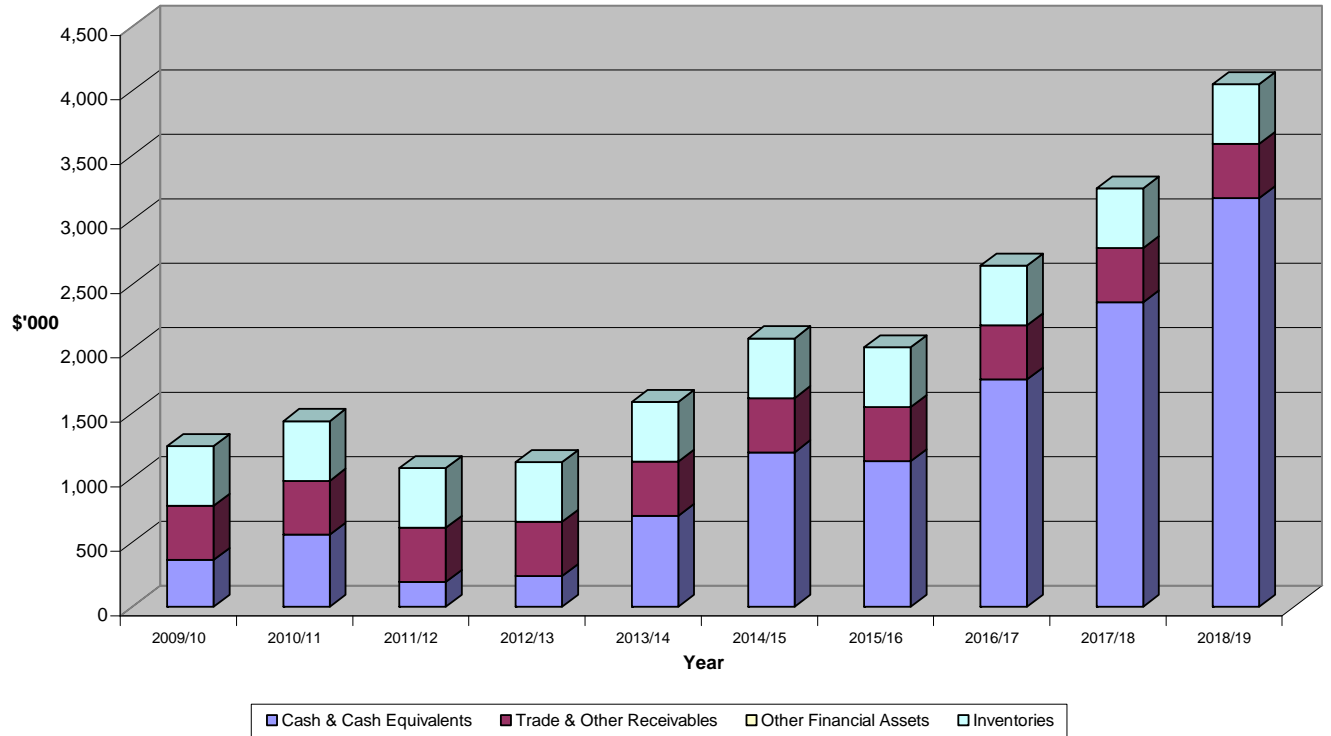
Other revenue is revenue not classified elsewhere.

Examples of revenues within this classification include insurance recoupments, rebates and commissions

This plan anticipates that other income will increase by 2% more than CPI each year.

CURRENT ASSETS

Projected Current Assets 2009/10 to 2018/19

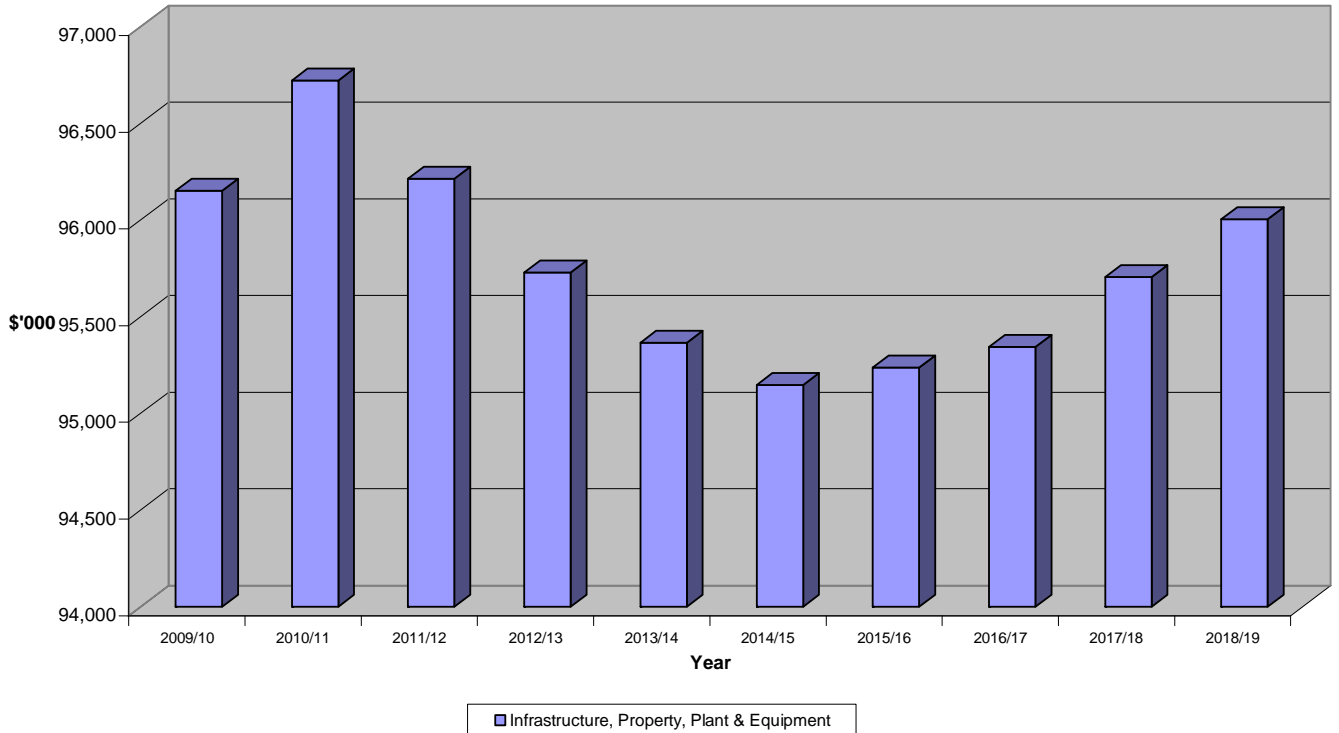


The cash position has been manipulated in this plan with any additional cash available being spent on Capital Renewal/Replacement.

Outstanding rate and other debtor balances are not expected to change significantly and are at acceptable levels.

NON CURRENT ASSETS

Projected Non Current Assets 2009/10 to 2018/19

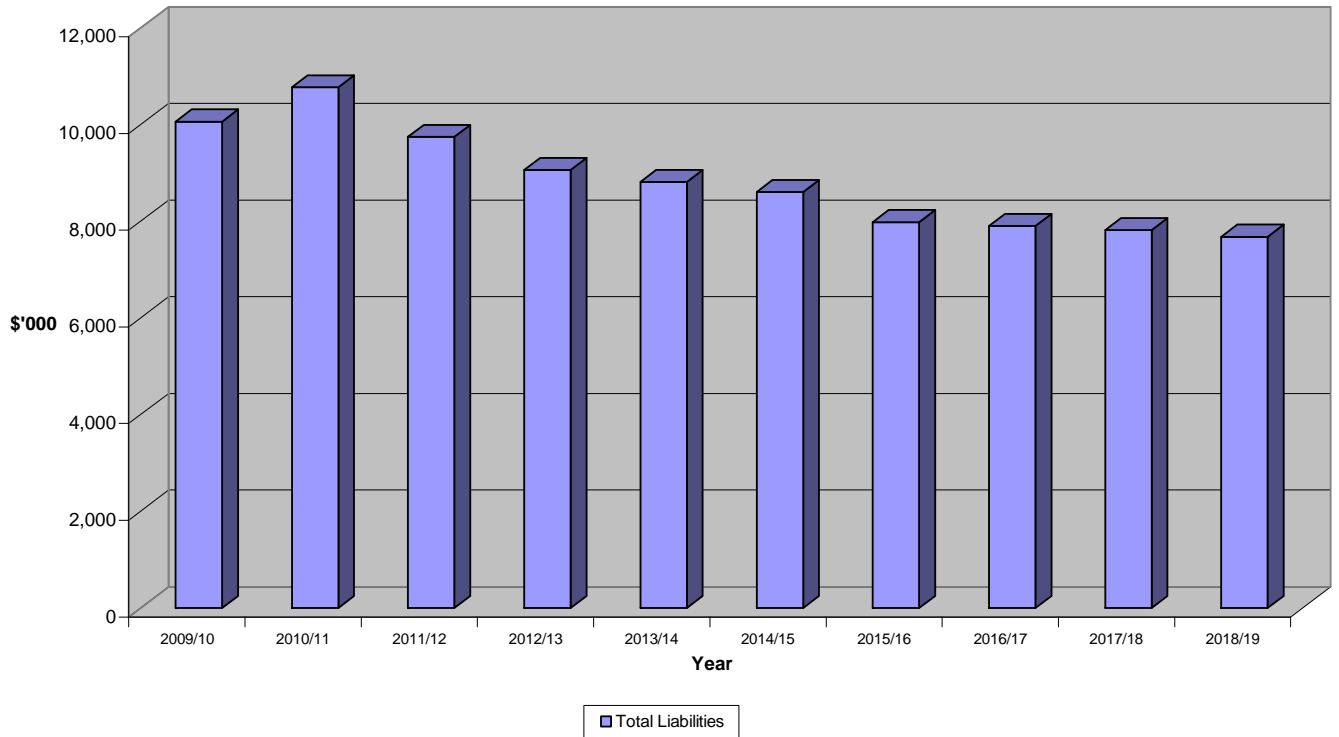


Non-current assets include 'fixed' assets such as Land and Buildings, Infrastructure (e.g. Roads, Footpaths, Stormwater Drainage and CWMS systems), Plant and Equipment and Furniture and Fittings.

With the focus of achieving financial sustainability, Council is constrained by the level of capital works (additions to value of non-current assets) that can be undertaken. Council currently is not raising enough revenue to maintain its current asset base hence the reduction in projected non current assets.

LIABILITIES

Projected Liabilities 2009/10 to 2018/19

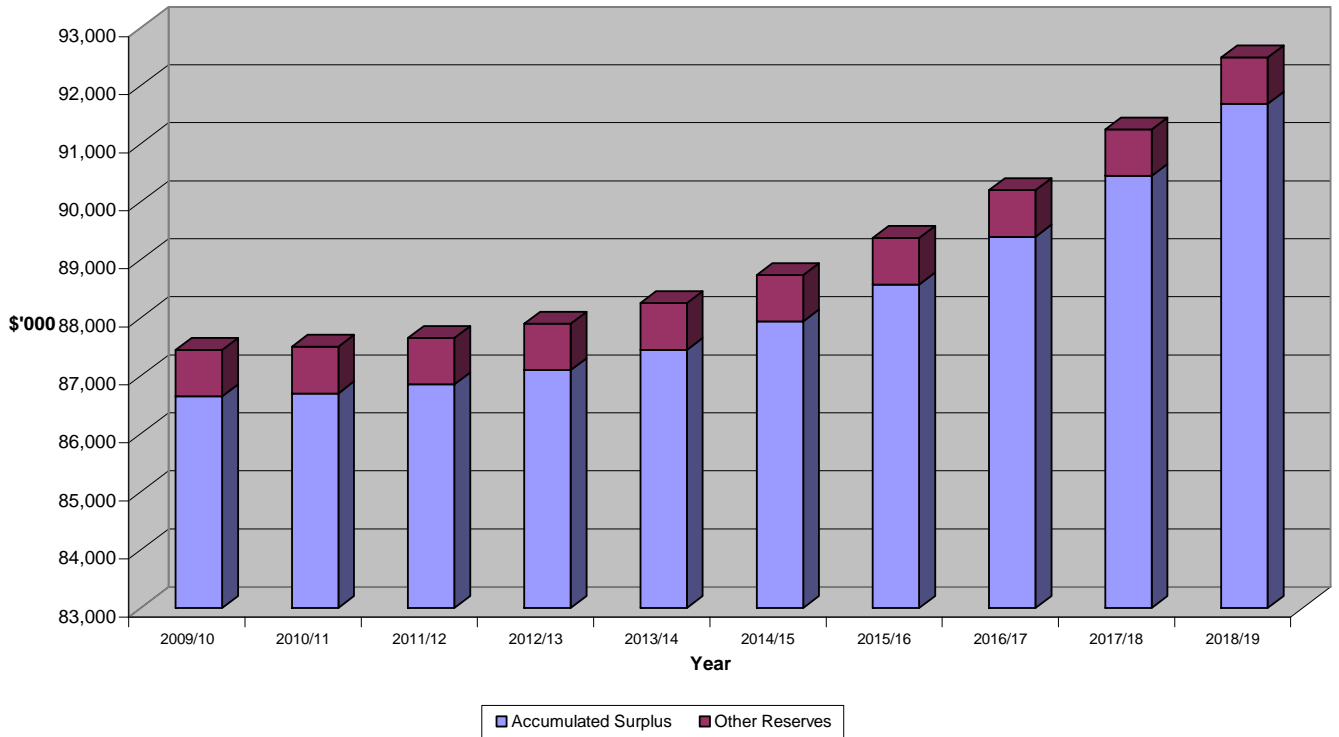


With no new borrowings projected, Council's indebtedness is planned to significantly reduce over the remaining life of the plan.

Long term, however, the value of liabilities may increase should Council elect to utilise identified borrowing capacity for new capital projects.

ACCUMULATED SURPLUS / FUNDED RESERVES

Projected Accumulated Surplus / Funded Reserves 2009/10 to 2018/19



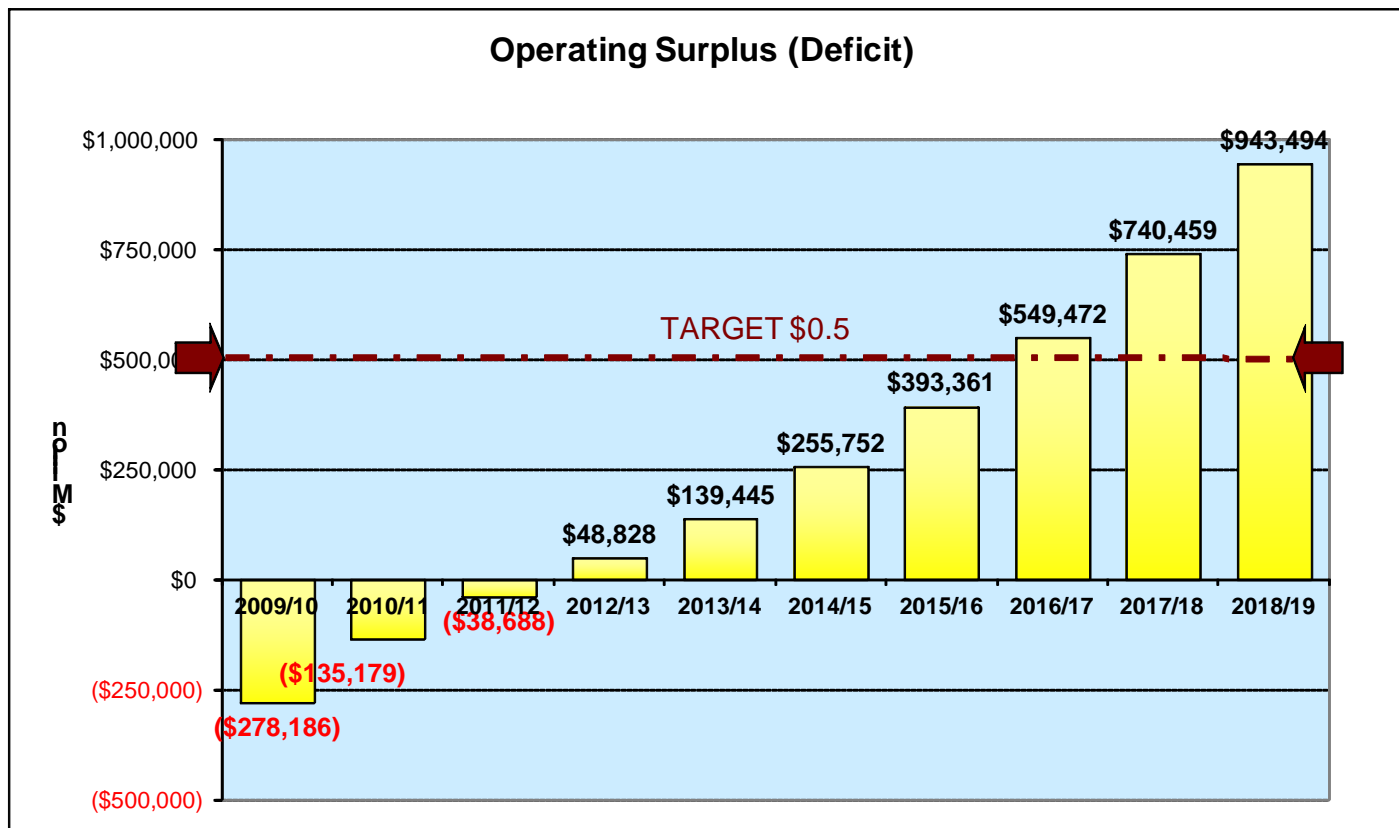
The movement in the Accumulated Surplus / Funded Reserves is determined by the net operating surplus / (deficit) illustrated on the budgeted Income Statement – an operating surplus will increase the overall balance whilst a deficit will reduce it.

Key Financial Indicators

Indicator 1 – Operating Surplus (Deficit)

An operating surplus indicates the extent to which operating revenues are sufficient to meet all operating expenses including depreciation and consequently the extent to which the burden of expenses is being met by current ratepayers.

An operating deficit occurs when total operating expenses exceed total operating revenues and consequently the burden of a portion of expenses will need to be met by future ratepayers.



Council's Long Term Financial Plan indicates through the graph above that it will operate on average over the term with a significant operating surplus. The average operating surplus is forecast to be \$261,876 over the plan period.

This has a significant impact on Council's operations. As in the past Council has not been funding its depreciation over a number of years and has continued to obtain Capital Grants for the construction of new assets. As a result of this Council has significantly run down its existing assets; however from 2014 Council will be able to take measures to correct this.

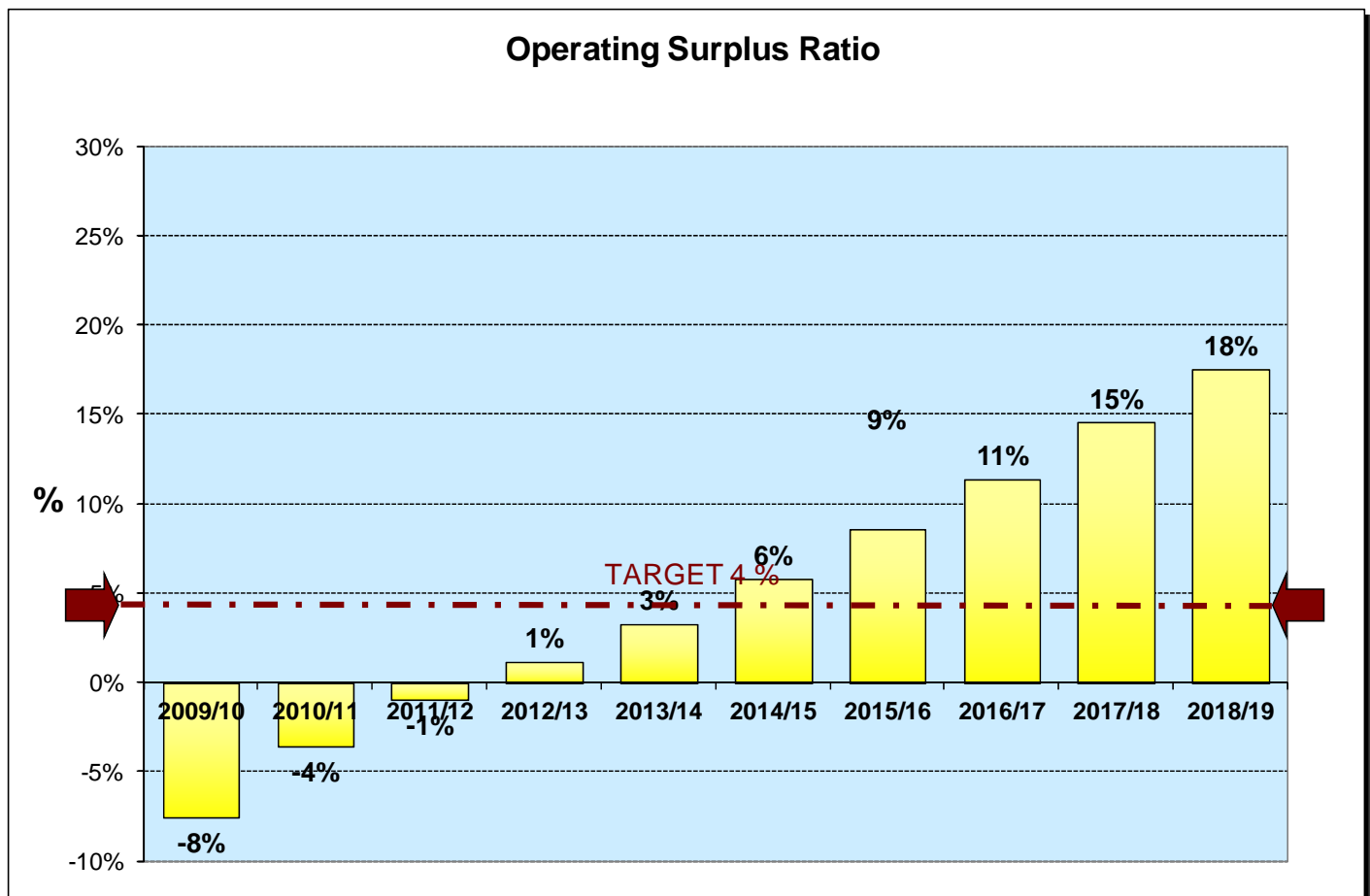
From 2014 Council is beginning to be financially sustainable and operate above a breakeven position every five years. Council can maintain its current services in the future without additional rate increases or cost reduction.

Indicator 2 - Operating Surplus (Deficit) Ratio

This ratio expresses the operating surplus (deficit) as a percentage of general and other rates, net of rebates.

A negative ratio indicates the percentage increase in total rates required to achieve a breakeven operating result.

A positive ratio indicates the percentage of total rates available to fund capital expenditure over and above the level of depreciation expense, without increasing Council's level of net financial liabilities. If this amount is not required for capital expenditure it simply reduces the level of net financial liabilities.



Council's Long Term Financial Plan indicates through the graph above that it will operate on average over the term with a significant operating surplus.

Local Government sector proposed targets suggest that a Council should achieve an operating surplus ratio of between 0% and 15% over any five year period. The average operating surplus ratio is forecast to be 5.03% per annum over the Plan period.

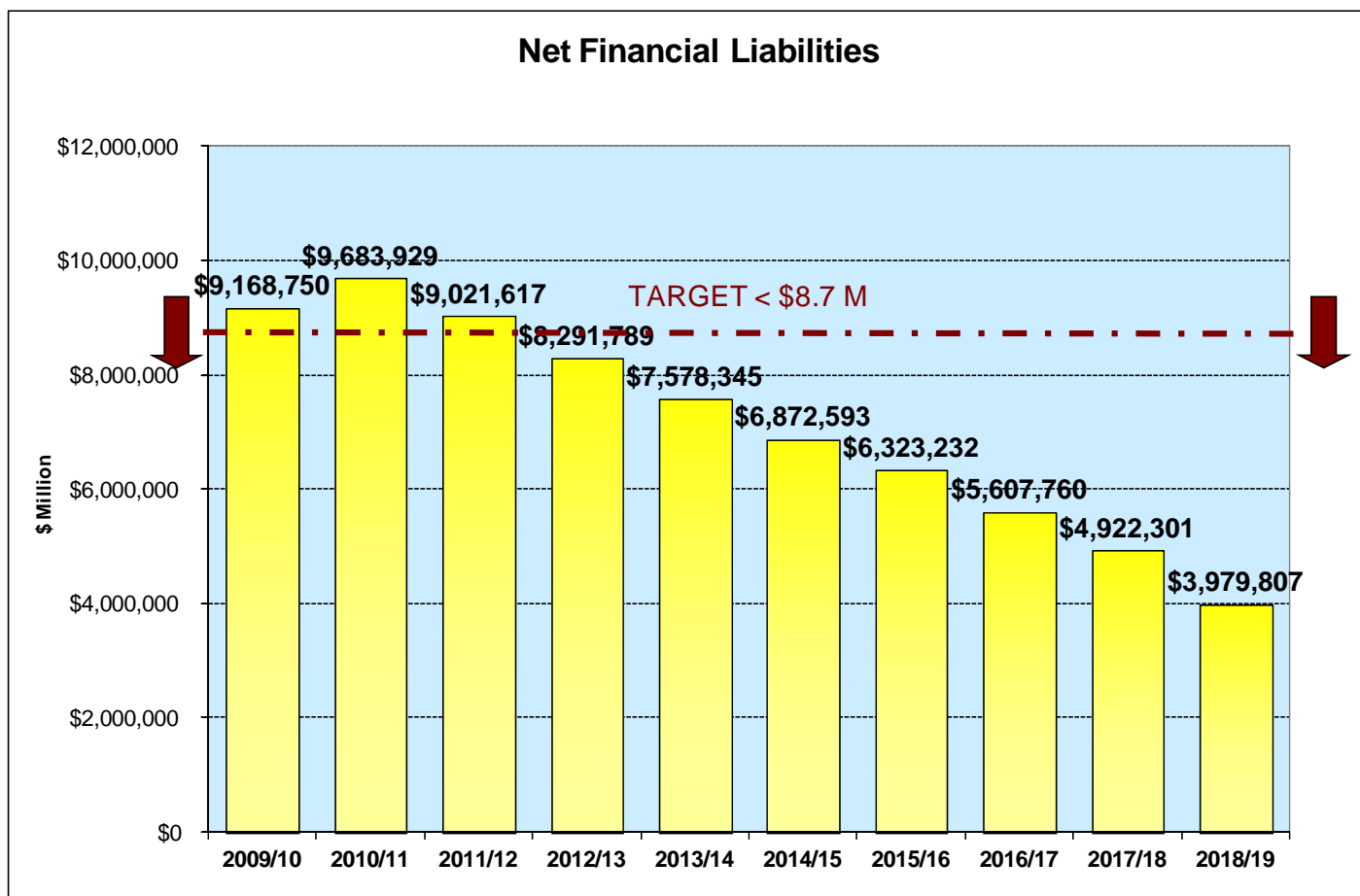
Indicator 3 - Net Financial Liabilities

Net Financial Liabilities measure a Council's total indebtedness.

Net financial liabilities is a broader measure than net debt as it includes all of a Council's obligations including provisions for employee entitlements and creditors.

The level of net financial liabilities increases when a net borrowing result occurs in a financial year and will result in a Council incurring liabilities and/or reducing financial assets.

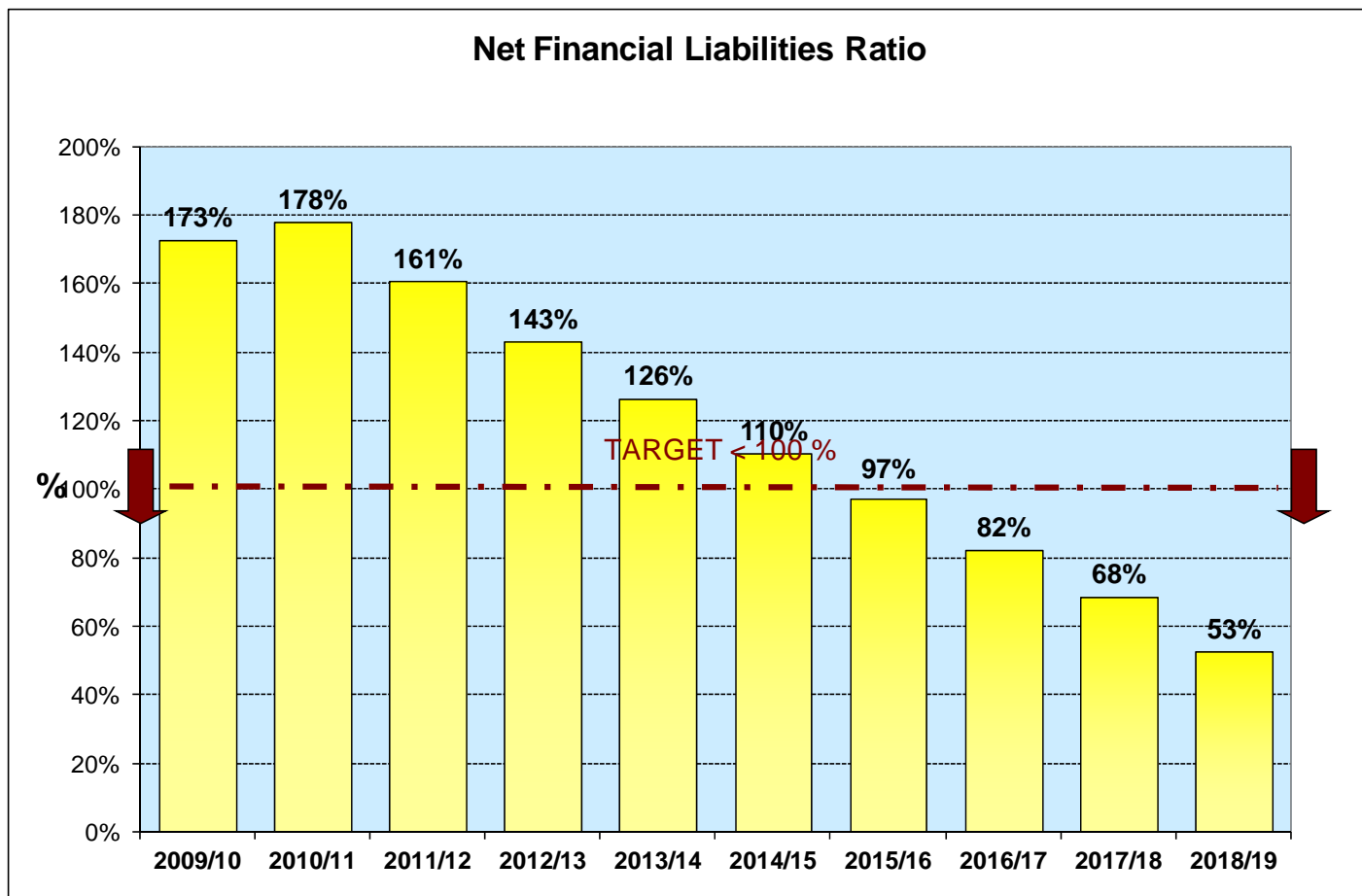
The level of net financial liabilities decreases when a net lending result occurs in a financial year and will result in a Council purchasing financial assets and/or repaying liabilities.



Local Government sector proposed targets for this indicator suggest that a Council's Net Financial Liabilities should not exceed total operating revenue. For the purpose of preparing the Plan a cap of \$8.7 million was nominally used and whilst Council does exceed this in the short term, will remain within this cap over the remainder of the forecast period.

Indicator 4 - Net Financial Liabilities Ratio

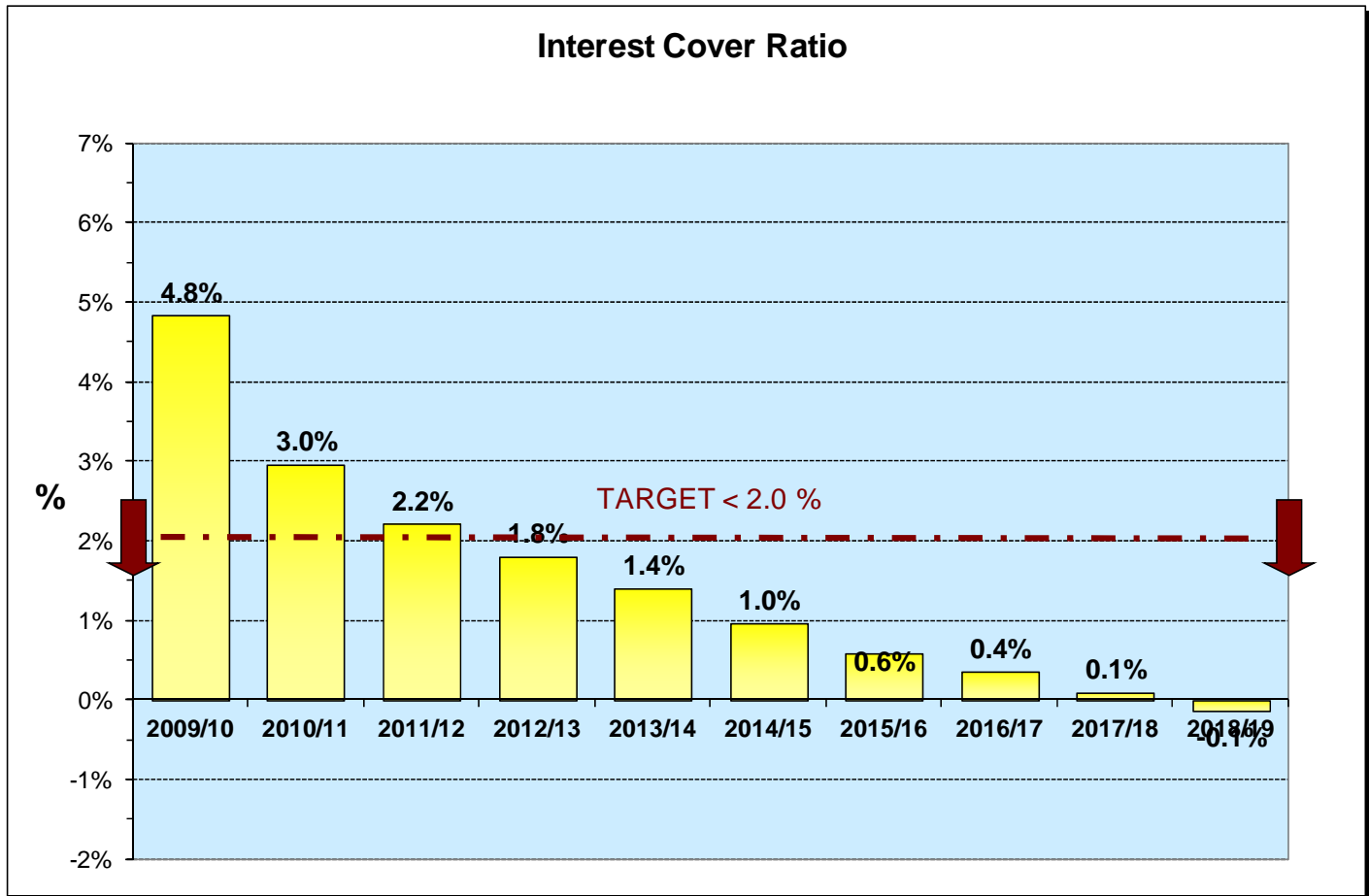
This ratio indicates the extent to which net financial liabilities of the Council can be met by the Council's total operating revenue. Where the ratio is falling it indicates the Council's capacity to meet its financial obligations from operating revenues is strengthening. Where the ratio is increasing it indicates a greater amount of Council's operating revenues is required to service its financial obligations.



Local Government sector proposed targets for this indicator suggest that a Council's Net Financial liabilities should not exceed total operating revenue or 100%. For the purpose of preparing the Plan a target of 100% has been adopted and whilst Council has exceeded this, towards the latter of the forecast period the target is being achieved.

Indicator 5 - Interest Cover Ratio

This ratio indicates the extent to which Council's commitment to interest expenses are met by total operating revenues.

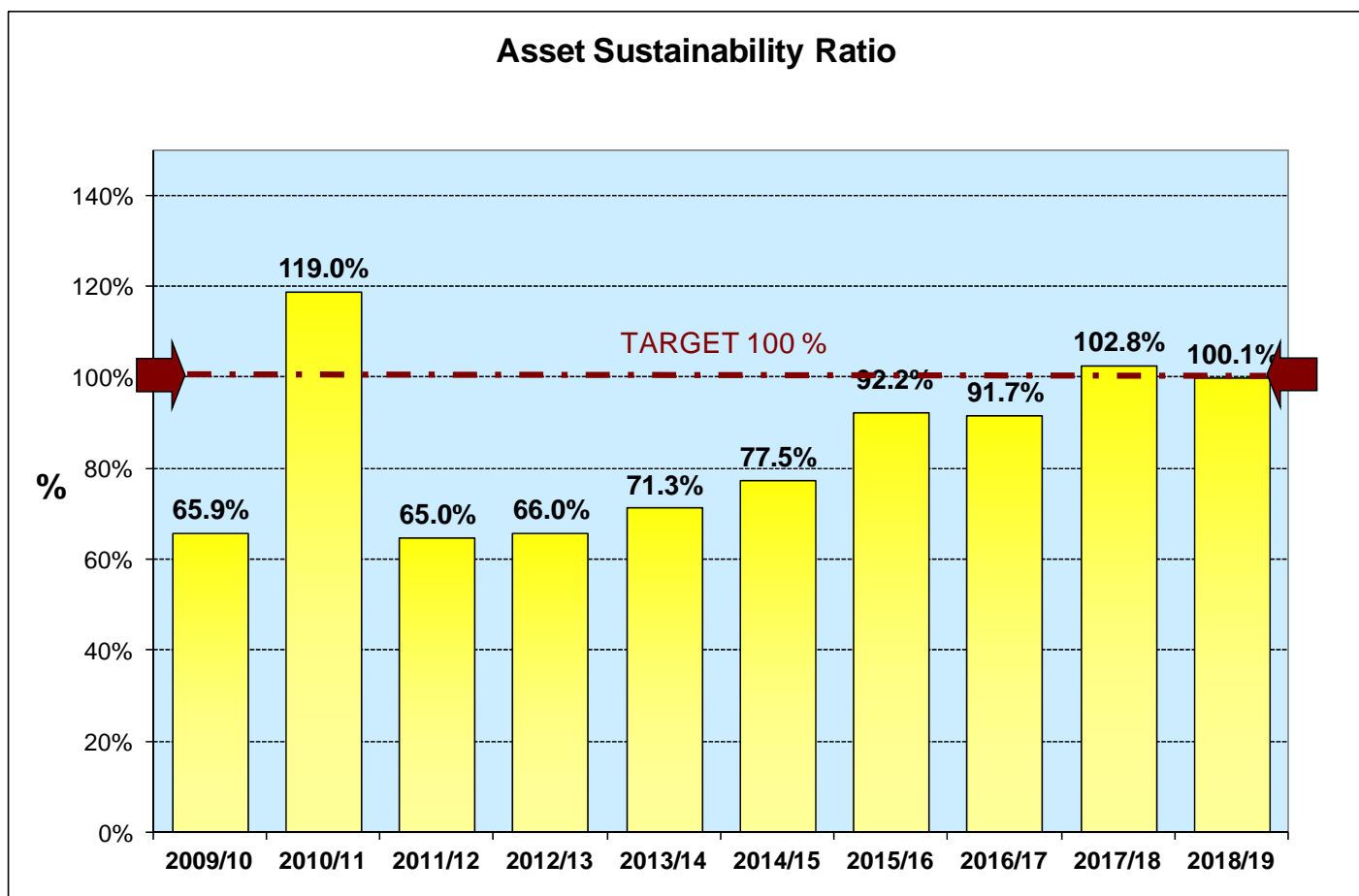


This indicator illustrates the net interest expense as a percentage of total operating revenue.

Local Government sector proposed targets for this indicator suggest a threshold of 10% if operating revenue is acceptable.

Indicator 5 - Asset Sustainability Ratio

This ratio indicates whether the Council is renewing or replacing existing physical assets at the rate at which they are wearing out. On occasions, the Council will accelerate or reduce asset expenditures over time to compensate for prior events, or invest in assets by spending more now so that it costs less in the future to maintain.



Cash constraints limit the undertaking of significant asset renewal and replacement works which is reflected in Council maintaining average asset sustainability of 85% over the plan period with the last two years of the plan being 102.8% and 100.1% respectively.

Local Government sector proposed targets for this indicator suggest that Council's should target a range of between 90% to 100% over any three year period, however this does not allow for the "lumpy" nature of required expenditure on asset renewal, e.g. a drainage pipe requires almost no maintenance expenditure or capital expenditure for many years, however when the pipe fails there can be an immediate and significant expenditure requirement to upgrade or replace the pipe.

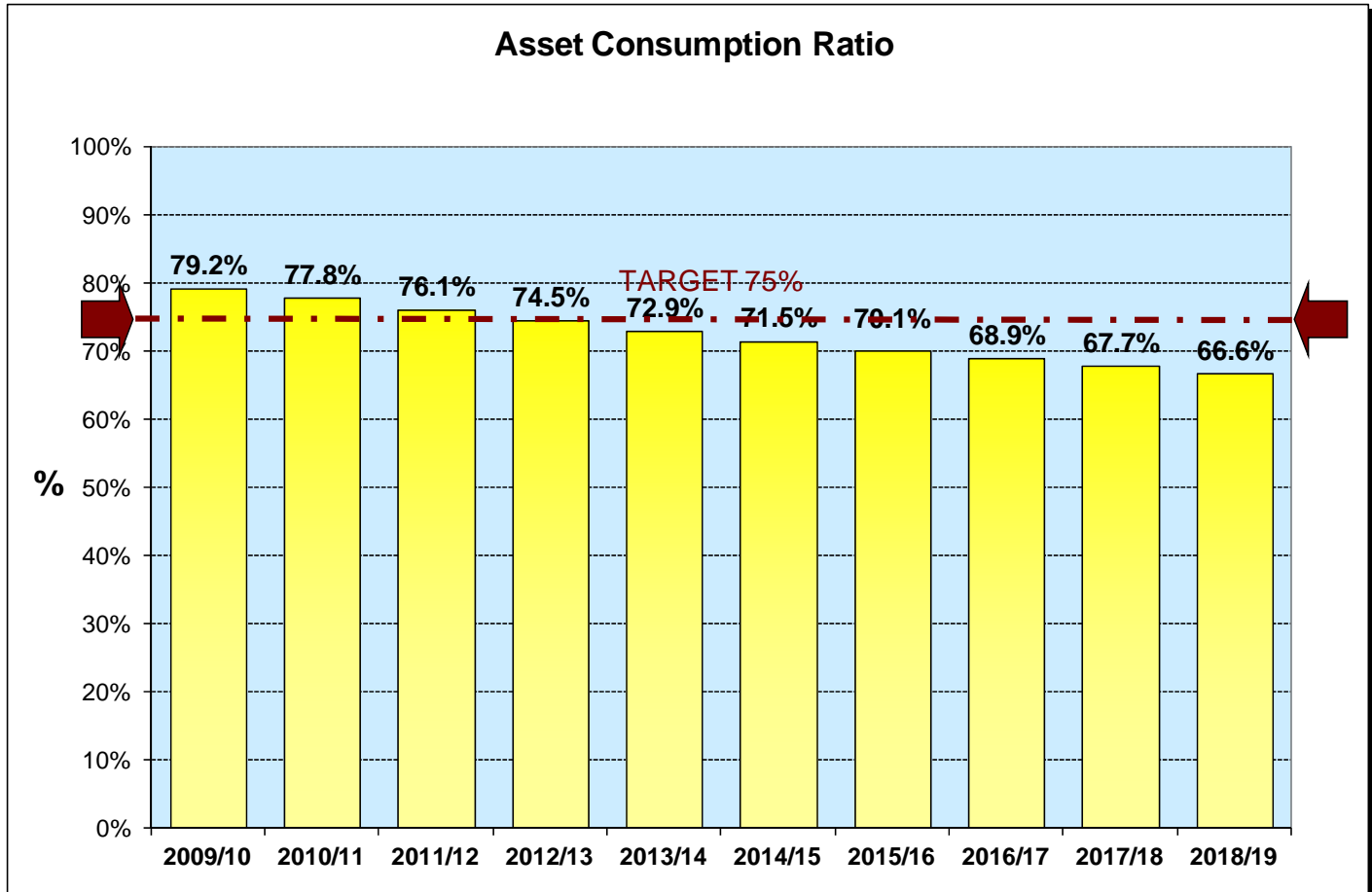
Based on current service standards Council does appear to have a significant "backlog" of infrastructure works therefore on the current plan level council would need to borrow funds in order to "get on top" of its infrastructure backlog. Council will also need to concentrate on its current infrastructure instead of obtaining grants in order to construct new infrastructure.

Indicator No 7 - Asset Consumption Ratio

This ratio shows the consumption of all of Council's physical assets at a point in time.

Depreciation represents the reduction in value of the assets each year (as they wear out) and therefore accumulated depreciation is the total reduction in the original value of the assets to date.

This measure seeks to best represent the deterioration in the value of an asset and gives an indicator of a potential backlog.



Significant Long Term Financial Plan Risks

Whilst the Plan has included all ongoing commitments it primarily forecasts results based on existing activities. There is an inherent risk that circumstances may change in the future which may materially affect the projected financial estimates.

Typically for the Local Government Sector, changes in community expectations and legislative changes can affect costs associated with services, service levels and governance activities. If there is legislative change e.g. legislation on environmental matters, carbon trading or global warming initiatives, this could significantly impact on the LTFP. These potential costs have not been factored into the LTFP, but may need to be considered in future LTFP considerations.

The financial modeling undertaken in developing the roads and drainage I&'s in particular, has been based upon existing asset attributes such as condition rating and construction date data held by the organisation. There is a risk that the data may contain some deficiencies or infrastructure may deteriorate at a faster rate than anticipated due to such factors as changes in traffic patterns, new development, etc. The I&'s outline strategies for future data improvement in order to minimise this type of risk for future financial forecasts.

This Plan has assumed that Council will receive Capital funding for significant capital works. Failure to attract grants and subsidies from outside parties will result in possible project deferrals or place pressure on Council to raise rates or loan borrowings.

APPENDIX A

**District Council of Robe
 Long Term Financial Plan Model
 ESTIMATED INCOME STATEMENT**

Year Ended 30 June:	2009 Actual \$('000)	2010 Plan Year 1 \$('000)	2011 Plan Year 2 \$('000)	2012 Plan Year 3 \$('000)	2013 Plan Year 4 \$('000)	2014 Plan Year 5 \$('000)	2015 Plan Year 6 \$('000)	2016 Plan Year 7 \$('000)	2017 Plan Year 8 \$('000)	2018 Plan Year 9 \$('000)	2019 Plan Year 10 \$('000)
INCOME											
Rates	3,533	3,701	3,812	3,938	4,077	4,221	4,391	4,591	4,824	5,094	5,379
Statutory Charges	59	55	57	59	62	65	68	72	76	81	86
User Charges	508	443	458	475	494	514	537	564	595	631	669
Grants, Subsidies & Contributions	655	989	1,004	1,022	1,043	1,064	1,090	1,123	1,162	1,209	1,257
Investment Income	22	15	4	6	2	2	7	12	11	18	24
Reimbursements	21	2	2	2	2	2	2	2	2	2	2
Other Revenues	138	107	111	115	119	124	130	136	144	152	162
Total Revenues	4,936	5,312	5,447	5,618	5,799	5,992	6,226	6,501	6,815	7,187	7,579
EXPENSES											
Employee Costs	1,381	1,382	1,450	1,522	1,597	1,676	1,760	1,848	1,941	2,039	2,142
Materials, Contracts & Other Expenses	2,015	1,937	1,968	2,005	2,046	2,089	2,143	2,210	2,289	2,383	2,481
Finance Costs	259	271	165	130	107	87	67	50	36	25	13
Depreciation, Amortisation & Impairment	1,276	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Total Expenses	4,931	5,590	5,583	5,656	5,751	5,852	5,970	6,107	6,266	6,446	6,635
OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNT	5	(278)	(135)	(39)	49	139	256	393	549	740	943
Net Gain (loss) on disposal or revaluation of assets	(176)	484	190	193	196	212	231	245	273	306	299
Amounts Specifically for New/Upgraded Assets	302	250	0	0	0	0	0	0	0	0	0
NET SURPLUS/(DEFICIT)	131	456	55	154	245	351	487	638	822	1,046	1,242

APPENDIX A CONTINUED...

District Council of Robe
Long Term Financial Plan Model
ESTIMATED BALANCE SHEET

Year Ended 30 June:	2009 Actual \$('000)	2010 Plan Year 1 \$('000)	2011 Plan Year 2 \$('000)	2012 Plan Year 3 \$('000)	2013 Plan Year 4 \$('000)	2014 Plan Year 5 \$('000)	2015 Plan Year 6 \$('000)	2016 Plan Year 7 \$('000)	2017 Plan Year 8 \$('000)	2018 Plan Year 9 \$('000)	2019 Plan Year 10 \$('000)
ASSETS											
Current Assets											
Cash & Cash Equivalents	556	362	557	192	238	705	1,198	1,128	1,763	2,360	3,168
Trade & Other Receivables	420	420	420	420	420	420	420	420	420	420	420
Inventories	463	463	463	463	463	463	463	463	463	463	463
Total Current Assets	1,439	1,245	1,440	1,075	1,121	1,588	2,081	2,011	2,646	3,243	4,051
Non-Current Assets											
Financial Assets	109	109	109	109	109	109	109	109	109	109	109
Infrastructure, Property, Plant & Equipment	93,707	96,151	96,721	96,213	95,728	95,366	95,147	95,236	95,343	95,704	96,004
Total Non-Current Assets	93,816	96,260	96,830	96,322	95,837	95,475	95,256	95,345	95,452	95,813	96,113
Total Assets	95,255	97,505	98,270	97,397	96,957	97,062	97,336	97,356	98,097	99,056	100,163
LIABILITIES											
Current Liabilities											
Trade & Other Payables	3,364	4,151	3,071	3,000	2,559	2,536	2,553	2,138	2,213	2,301	2,394
Borrowings	1,522	394	1,105	372	332	319	278	217	228	240	0
Short-Term Provisions	375	375	394	413	434	456	479	503	528	554	554
Total Current Liabilities	5,261	4,920	4,570	3,785	3,326	3,311	3,309	2,858	2,969	3,095	2,948
Non-Current Liabilities											
Long-Term Borrowings	1,487	3,622	4,682	4,440	4,215	3,983	3,772	3,605	3,413	3,198	3,211
Long-Term Provisions	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518	1,518
Other Non-Current Liabilities	0	0	0	0	0	0	0	0	0	0	0
Total Non-Current Liabilities	3,005	5,140	6,200	5,958	5,733	5,501	5,290	5,123	4,931	4,716	4,729
Total Liabilities	8,266	10,060	10,770	9,743	9,059	8,812	8,599	7,981	7,900	7,811	7,677
NET ASSETS	86,989	87,445	87,500	87,654	87,899	88,250	88,737	89,375	90,198	91,244	92,487
EQUITY											
Accumulated Surplus	5,928	6,714	6,769	6,923	7,168	7,519	8,006	8,644	9,467	10,513	11,756
Asset Revaluation Reserve	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930
Other Reserves	1,131	801	801	801	801	801	801	801	801	801	801
TOTAL EQUITY	86,989	87,445	87,500	87,654	87,899	88,250	88,737	89,375	90,198	91,244	92,487

APPENDIX A CONTINUED...

District Council of Robe
Long Term Financial Plan Model
ESTIMATED CASH FLOW STATEMENT

Year Ended 30 June:	2009 Actual \$('000)	2010 Plan Year 1 \$('000)	2011 Plan Year 2 \$('000)	2012 Plan Year 3 \$('000)	2013 Plan Year 4 \$('000)	2014 Plan Year 5 \$('000)	2015 Plan Year 6 \$('000)	2016 Plan Year 7 \$('000)	2017 Plan Year 8 \$('000)	2018 Plan Year 9 \$('000)	2019 Plan Year 10 \$('000)
CASH FLOWS FROM OPERATING ACTIVITIES											
<u>Receipts</u>											
Operating Receipts	5,048	5,297	5,444	5,612	5,797	5,990	6,219	6,489	6,804	7,169	7,555
Investment Receipts	23	15	4	6	2	2	7	12	11	18	24
<u>Payments</u>											
Operating Payments to Suppliers and Employees	(3,402)	(2,532)	(4,479)	(3,578)	(4,063)	(3,767)	(3,864)	(4,448)	(4,130)	(4,307)	(4,530)
Finance Payments	(306)	(271)	(165)	(130)	(107)	(87)	(67)	(50)	(36)	(25)	(13)
Net Cash provided by (or used in) Operating Activities	1,363	2,509	804	1,909	1,629	2,138	2,295	2,003	2,649	2,855	3,036
CASH FLOWS FROM INVESTING ACTIVITIES											
<u>Receipts</u>											
Amounts Specifically for New/Upgraded Assets	302	250	0	0	0	0	0	0	0	0	0
Sale of Replaced Assets	90	0	190	193	196	212	231	245	273	306	299
Sale of Surplus Assets	196	603	0	0	0	0	0	0	0	0	0
Sale of Real Estate Developments	72	0	0	0	0	0	0	0	0	0	0
Repayments of Loans by Community Groups	17	0	0	0	0	0	0	0	0	0	0
<u>Payments</u>											
Expenditure on Renewal/Replacement of Assets	(368)	(1,317)	(2,570)	(1,492)	(1,515)	(1,638)	(1,781)	(2,089)	(2,107)	(2,361)	(2,300)
Expenditure on New/Upgraded Assets	(145)	(3,245)	0	0	0	0	0	0	0	0	0
Loans Made to Community Groups	(30)	0	0	0	0	0	0	0	0	0	0
Net Cash Provided by (or used in) Investing Activities	134	(3,710)	(2,380)	(1,299)	(1,319)	(1,426)	(1,550)	(1,844)	(1,834)	(2,055)	(2,001)
CASH FLOWS FROM FINANCING ACTIVITIES											
<u>Receipts</u>											
Proceeds from Borrowings	30	2,529	2,165	130	107	87	67	50	36	25	13
Premiums received in advance (Marina)	650	0	0	0	0	0	0	0	0	0	0
<u>Payments</u>											
Repayments of Borrowings	(1,777)	(1,522)	(394)	(1,105)	(372)	(332)	(319)	(278)	(217)	(228)	(240)
Repayment of Finance Lease Liabilities	(29)	0	0	0	0	0	0	0	0	0	0
Repayment of premiums received on advance (Marina)	(8)	0	0	0	0	0	0	0	0	0	0
Net Cash provided by (or used in) Financing Activities	(1,134)	1,007	1,771	(975)	(265)	(245)	(252)	(228)	(181)	(203)	(227)
Net Increase/(Decrease) in cash held	363	(194)	195	(365)	45	467	493	(69)	634	597	808
Cash & Cash Equivalents at Beginning of Period	193	556	362	557	192	238	705	1,198	1,128	1,763	2,360
Cash & cash equivalents at end of period	556	362	557	192	238	705	1,198	1,128	1,763	2,360	3,168

APPENDIX A CONTINUED...

**District Council of Robe
 Long Term Financial Plan Model
 ESTIMATED STATEMENT OF CHANGES IN EQUITY**

Year Ended 30 June:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
	Actual	Plan Year 1	Plan Year 2	Plan Year 3	Plan Year 4	Plan Year 5	Plan Year 6	Plan Year 7	Plan Year 8	Plan Year 9	Plan Year 10
	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)	\$('000)
ACCUMULATED SURPLUS											
Balance at end of previous reporting period	6,180	5,928	6,714	6,769	6,923	7,168	7,519	8,006	8,644	9,467	10,513
Net Result for Year	131	456	55	154	245	351	487	638	822	1,046	1,242
Transfers to Other Reserves	(921)	0	0	0	0	0	0	0	0	0	0
Transfers from Other Reserves	538	330	0	0	0	0	0	0	0	0	0
Balance at end of period	5,928	6,714	6,769	6,923	7,168	7,519	8,006	8,644	9,467	10,513	11,756
ASSET REVALUATION RESERVE											
Balance at End of Previous Reporting Period	37,218	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930
Gain on Revaluation of Infrastructure, Property, Plant & Equipment	42,712	0	0	0	0	0	0	0	0	0	0
Transfer to Accumulated Surplus on Sale of Property, Plant & Equipment	0	0	0	0	0	0	0	0	0	0	0
Balance at end of period	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930	79,930
OTHER RESERVES											
Balance at end of previous reporting period	748	1,131	801	801	801	801	801	801	801	801	801
Transfers from Accumulated Surplus	921	0	0	0	0	0	0	0	0	0	0
Transfers to Accumulated Surplus	(538)	(330)	0	0	0	0	0	0	0	0	0
Balance at end of period	1131	801	801	801	801	801	801	801	801	801	801
TOTAL EQUITY AT END OF REPORTING PERIOD	86,989	87,445	87,500	87,654	87,899	88,250	88,737	89,375	90,198	91,244	92,487

Note: Adjustment has been made to 2009 opening Accumulated Surplus (\$11,000) to reflect adjusted balances.

APPENDIX A CONTINUED...

**District Council of Robe
Long Term Financial Plan Model
SUMMARY STATEMENT INCLUDING FINANCING TRANSACTIONS**



Year Ended 30 June:	2009 Actual \$('000)	2010 Plan Year 1 \$('000)	2011 Plan Year 2 \$('000)	2012 Plan Year 3 \$('000)	2013 Plan Year 4 \$('000)	2014 Plan Year 5 \$('000)	2015 Plan Year 6 \$('000)	2016 Plan Year 7 \$('000)	2017 Plan Year 8 \$('000)	2018 Plan Year 9 \$('000)	2019 Plan Year 10 \$('000)
Operating Revenues	4,936	5,312	5,447	5,618	5,799	5,992	6,226	6,501	6,815	7,187	7,579
less Operating Expenses	4,931	5,590	5,583	5,656	5,751	5,852	5,970	6,107	6,266	6,446	6,635
Operating Surplus/(Deficit) before Capital Amounts	5	(278)	(135)	(39)	49	139	256	393	549	740	943
Less: Net Outlays on Existing Assets											
Capital Expenditure on Renewal/Replacement of Existing Assets	368	1,317	2,570	1,492	1,515	1,638	1,781	2,089	2,107	2,361	2,300
less Depreciation, Amortisation & Impairment	1,276	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
less Proceeds from Sale of Replaced Assets	90	0	190	193	196	212	231	245	273	306	299
	(998)	(683)	380	(701)	(681)	(574)	(450)	(156)	(166)	55	1
Less: Net Outlays on New and Upgraded Assets											
Capital Expenditure on New/Upgraded Assets	145	3,245	0	0	0	0	0	0	0	0	0
less Amounts Specifically for New/Upgraded Assets	302	250	0	0	0	0	0	0	0	0	0
less Proceeds from Sale of Surplus Assets	268	603	0	0	0	0	0	0	0	0	0
	(425)	2,393	0	0	0	0	0	0	0	0	0
Net Lending / (Borrowing) for Financial Year	1,428	(1,988)	(515)	662	730	713	706	549	715	685	942

In any one year, the above financing transactions are associated with either applying surplus funds stemming from a net lending result or accommodating the funding requirement stemming from a net borrowing result.

Year Ended 30 June:	2009 Actual \$('000)	2010 Plan Year 1 \$('000)	2011 Plan Year 2 \$('000)	2012 Plan Year 3 \$('000)	2013 Plan Year 4 \$('000)	2014 Plan Year 5 \$('000)	2015 Plan Year 6 \$('000)	2016 Plan Year 7 \$('000)	2017 Plan Year 8 \$('000)	2018 Plan Year 9 \$('000)	2019 Plan Year 10 \$('000)
FINANCING TRANSACTIONS											
New Borrowings	1,211	2,529	2,165	130	107	87	67	50	36	25	13
Repayment of Principal on Borrowings	(2,987)	(1,522)	(394)	(1,105)	(372)	(332)	(319)	(278)	(217)	(228)	(240)
(Increase)/Decrease in Cash and Cash Equivalents	(363)	194	(195)	365	(45)	(467)	(493)	69	(634)	(597)	(808)
(Increase)/Decrease in Receivables	(181)	0	0	0	0	0	0	0	0	0	0
Increase/(Decrease) in Payables & Provisions	874	787	(1,061)	(52)	(419)	(2)	39	(391)	100	115	92
Other – Including the Movement in Inventories	18	0	0	0	0	0	0	0	0	0	0
Financing Transactions	(1,428)	1,988	515	(662)	(730)	(713)	(706)	(549)	(715)	(685)	(942)

APPENDIX A CONTINUED...

Dashboard Parameters		
Financial Indicator	Minimum (Outside this Green/Red)	Maximum
Indicator 1 - Operating Surplus / (Deficit) - \$'000	0	500
Indicator 2 - Operating Surplus Ratio - %	0%	15%
Indicator 3 - Net Financial Liabilities - \$'000	0	8,700
Indicator 4 - Net Financial Liabilities Ratio - %	0.0%	100.0%
Indicator 5 - Interest Cover Ratio - %	0.0%	10.0%
Indicator 6 - Asset Sustainability Ratio - %	90%	110%
Indicator 7 - Asset Consumption Ratio - %	40%	80%

 - Within Acceptable Target Range
 - Outside Acceptable Target Range

Year Ended 30th June:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Financial Indicator Description	Actual	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Indicator 1 - Operating Surplus / (Deficit) - \$'000	5	(278)	(135)	(39)	49	139	256	393	549	740	943
Indicator 2 - Operating Surplus Ratio - %	0%	(8%)	(4%)	(1%)	1%	3%	6%	9%	11%	15%	18%
Indicator 3 - Net Financial Liabilities - \$'000	7,181	9,169	9,684	9,022	8,292	7,578	6,873	6,323	5,608	4,922	3,980
Indicator 4 - Net Financial Liabilities Ratio - %	145.5%	172.6%	177.8%	160.6%	143.0%	126.5%	110.4%	97.3%	82.3%	68.5%	52.5%
Indicator 5 - Interest Cover Ratio - %	4.8%	4.8%	3.0%	2.2%	1.8%	1.4%	1.0%	0.6%	0.4%	0.1%	(0.1%)
Indicator 6 - Asset Sustainability Ratio - %	22%	66%	119%	65%	66%	71%	78%	92%	92%	103%	100%
Indicator 7 - Asset Consumption Ratio - %	80%	79%	78%	76%	74%	73%	71%	70%	69%	68%	67%

16.1.3 Robe Marina Committee Recommendations

REPORT TITLE:	Robe Marina Committee Recommendations
DATE OF MEETING:	8 th June 2010
AUTHOR:	Bill Hender
AUTHOR'S TITLE:	Chief Executive Officer
REPRESENTORS:	Nil
FILE NUMBER:	
ATTACHMENTS:	1. Robe Marina Committee Report to Council 2. Robe Marina Financial Modelling Report

PURPOSE

To consider recommendations from the Robe Marina Committee.

RECOMMENDATION

- 1) **That Council receive the *Robe Marina Committee Report to Council* and the *Robe Marina Financial Modelling Report* and endorse the following recommendations of the Robe Marina Committee:**

That Council support the completion of the Marina Project Stage 1 as described in this report and

authorises the Section 41 Committee, to undertake the necessary works in line with the financial model as outlined in recommendation 2, hereunder.

- 2) That Council endorse the results provided by the financial modeling tool developed by Dr Geoff Wells and Council Accountant Vanessa McDonald and supports the adoption of the 99 year lease model for existing contracted berths and the proposed sale of remaining berths for 30 year lease terms.
- 3) That Council manages further berth sales in the first instance by pursuing those Registrations of Interest already listed with Council and by appointing selling agents if and when necessary, as determined by the Council.
- 4) That Council notes the reference made during the consultation process for “*a more independent managing body for the Marina project.*” Council, however, recognizes its obligation to ensure that the Marina Project is completed in a financially sustainable manner and reserves the right to make further appointments to, and alterations to the Terms of Reference of, the Section 41 Committee on a needs basis.
That Council requires the Section 41 Committee to report to Council on a regular basis on the progress of the Marina project and particularly the financial status of the project against the budgets which will be generated by the financial model.
- 5) That in order to bring renewed confidence and interest in the Marina project and to assist the potential marketing of available berths, Council in partnership with the Section 41 Committee, undertake an appropriate marketing and publicity campaign, associated with the anticipated completion of Stage 1 of the project.

BACKGROUND

In September 2009, Council engaged Dr Geoff Wells to assist the Robe Marina Committee with the development of a financial modelling tool to be used to develop plans to complete the Marina. It was intended that the modeling tool would be used to test the financial implications of different strategic scenarios which may be available to move the Marina project forward.

Dr Wells Report has been completed and discussed in detail by the Robe Marina Committee and a number of scenarios have been tested.

Extensive consultation has been undertaken with key stakeholder groups and the broader community and the modelling methodology has been externally reviewed.

The Robe Marina Committee believes that, based on the work to date and using the financial modeling tool as developed, with particular regard for risk assessment, the Marina project should be completed and the remaining berths sold as soon as practicable.

DISCUSSION

As Geoff Wells points out in his Report, the modeling is based on a number of assumptions which, if changed or prove to be inaccurate, will change the outcomes of the model.

The model has been built to account for the length of the leases (99 years), which is an unusually long timeframe for a financial model and is a challenge to the reliability of the model.

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

If the recommendations of the Robe Marina Committee are adopted by Council, it will be essential to maintain tight financial control over the project to ensure ratepayers are not left with an unfunded long-term debt burden. It was always intended that the Robe Marina would be funded by the users of the marina and if required, Council has the ability to use its rating powers to ensure this occurs.

STRATEGIC PLAN

The recommendations are consistent with Council's Strategic Plan.

COMMUNITY CONSULTATION

There has been extensive community consultation throughout the process..

SECTION 41 COMMITTEE ROBE

REPORT TO COUNCIL ON THE DEVELOPMENT OF THE LAKE BUTLER MARINA

BACKGROUND:

Since being appointed by Council to oversee the further development of the 'Marina' project and to essentially implement a number of reports, notably the 'Jones' report, the Committee has progressed elements of the project whilst managing the Marina precinct to accommodate the professional and recreational fishing and boating sectors.

Another key responsibility of the Committee has been to investigate issues associated with progressing the Marina project through to completion and to make recommendations to Council in that regard.

To achieve the completion of what might be described as Stage I of the Marina project, a number of matters/works need to be undertaken and they include:-

- Completion of the built form of the marina berths and associated service facilities including connection of power and water to all 144 berths.
- Carry out dredging to designated sections of Lake Butler to allow access to all berths over time.
- Complete external site works including car parking facilities.
- Proceed to sell those remaining berth leases after setting aside berths required by Council for short term leasing.

Before recommending to Council, a plan to address the incomplete items as listed, the Marina Committee agreed that a financial plan was critical to support the decision making process.

Dr Geoff Wells was engaged by Council to work with the Section 41 Committee to implement a brief which included wide consultation with a range of stakeholders with an interest in the Marina project and to develop a financial modeling tool which could be used to access the financial outcomes of the long term project, under a range of scenarios.

DISCUSSION:

The Wells Report has been completed and discussed in detail by the Committee. The methodology of the financial tool was discussed with academic and professional analysts to ensure the soundness of the economic fundamentals of the model. John Comrie, a respected professional analyst with wide experience of local government, acted as the external reviewer of the modelling. A number of scenarios have been tested, ranging from adjusting the terms of existing leases to as low as 30 and 50 year terms in lieu of the 99 year model and to sell remaining berths for a range of prices over a number of lease period options. Berth lease conditions and pricing has been compared to other like marina facilities in South Australia. Key

data inputs, including estimates for capital works, have been subject to careful due diligence, and sensitivity analysis applied.

Broad consultation has been undertaken with key stakeholder groups, particular the executive groups of professional and recreational berthholders, and then with other constituencies, including ratepayers. Various proposals of lease lengths, both current and future were presented and discussed. Input from these meetings was then taken back as inputs to the modelling development.

The external reviewer noted that, although strictly correct from an accounting point of view, under finance modelling amortising lease income across the leases results in a probable underestimate of economic value. This advice was accepted by the modelling team and its advisors. Accordingly, recommended adjustments to the outcomes were made to recognise berth sales in the period in which they occurred. This adjustment was reflected in the increased projected economic value of the project, and the removal of the need to renegotiate existing lease lengths to shorter periods.

The Section 41 Committee believes that based on all its work to date and using the financial modeling tool as developed, with particular regard for risk assessment, the Marina project should be completed and remaining berths sold as soon as practicably possible. Accordingly, the Committee makes the following recommendations to Council:-

- 1) That Council support the completion of the Marina Project Stage 1 as described in this report and authorizes the Section 41 Committee, to undertake the necessary works in line with the financial model as outlined in recommendation 2, hereunder.
- 2) That Council endorse the results provided by the financial modeling tool developed by Dr Geoff Wells and Council Accountant Vanessa McDonald and supports the adoption of the 99 year lease model for existing contracted berths and the proposed sale of remaining berths for 30 year lease terms.
- 3) That Council manages further berth sales in the first instance by pursuing those Registrations of Interest already listed with Council and by appointing selling agents if and when necessary, as determined by the Council.
- 4) That Council notes the reference made during the consultation process for “a *more independent managing body for the Marina project*”. Council, however recognizes its obligation to ensure that the Marina project is completed in a financially sustainable manner and reserves the right to make further appointments to and alterations to the Terms of Reference of, the Section 41 Committee.
The Council requires the Section 41 Committee to report on a regular basis on the progress of the Marina project and particularly the financial status of the project against the budgets which will be generated by the financial model.
- 5) That in order to bring renewed confidence and interest in the Marina project and to assist the potential marketing of available berths, Council in partnership with the Section 41 Committee, undertake an appropriate marketing and publicity campaign, associated with the anticipated completion of Stage 1 of the project.

**SUMMARY REPORT TO THE SECTION 41 ROBE MARINA
COMMITTEE
DISTRICT COUNCIL OF ROBE
MARINA FINANCIAL MODELLING PROJECT**

**Dr Geoff Wells, MIMC
Management Consultant
PO Box 167
Robe SA 5276**

April 2010

SUMMARY REPORT TO THE SECTION 41 ROBE MARINA COMMITTEE DISTRICT COUNCIL OF ROBE MARINA FINANCIAL MODELLING PROJECT

1. Background

In late September 2009 the Council engaged Dr Geoff Wells to assist it in the development of a financial modelling tool, which could be used in the context of developing plans for the Robe Marina. The brief was to assist Council administration by working with Bill Hender, Council CEO, and Vanessa Macdonald, Council Accountant, in developing this tool. Important elements of the brief were:

- It was intended that the tool would then be used by the Section 41 Committee and the Council to test the financial implications of the different strategic scenarios which might be available to take the Marina forward.
- It was agreed that it was not Dr Wells's role to make policy recommendations, but to help develop the financial modelling tool and to support its use in testing business plan scenarios developed by the Section 41 Committee and by Council.
- Although previous modelling, including the original modelling by the Marina Corporation and subsequent modelling in reports, was expected to be reviewed, it was not part of this brief to express an opinion on the methodologies of these models or their outcomes. All input data for the modelling in the project was to be developed and tested under current conditions.
- The brief did not include consideration of potential entity and management structures for the Marina going forward.
- Dr Wells was further charged with overseeing a process by which key inputs into the modelling tool would be elicited from all sections of the community, in an open and transparent manner.

2. Procedure

The following steps were laid out at the beginning of the process, in consultation with the Section 41 Committee and the Administrations, and have been carefully and thoroughly implemented:

- 1) A *stakeholder review* was undertaken. This comprised an open invitation to elected members, Section 41 Committee members, commercial berthholders, recreational berthholders, ratepayers, and the community in general to contact Dr Wells to make their views and opinions known. Over the succeeding months more than 50 individuals, representing all stakeholder groups, took up that offer. Many concerns and creative ideas were expressed, and where possible were applied to the modelling task.
- 2) A full *review of relevant documentation* was undertaken. This included the Jones report, the Venn report, documentation from the former Robe Marina Corporation (including financial projections), other technical reports in the hands of Council, State and agency reports, and current audited financial statements of Council and the Marina project.

- 3) A *data gathering* exercise was undertaken, focused mainly on the key financial data that was either missing or unclear or in dispute, that were required inputs into the financial model. This data was retrieved by revisiting quotes with providers (for example, for sheet piling repair and replacement), or seeking expert opinion, (for example, on berth dredging costs), or reviewing comparable numbers (for example, on berth pricing). Some of this information was available from stakeholders, some from external providers. The project brief required that every relevant number had to be revisited under current conditions, whether or not it had been proposed previously, because substantial time had elapsed since those exercises, and because professional standards of due diligence required it.
- 4) *Financial model development* was then undertaken. Key decisions relating to the model's parameters were made (time horizon, nominal or real approaches, inflation rates, interest rates, cost of capital, terminal value, as detailed below). Spreadsheet development followed, in Projected Statements of Financial Performance (Profit and Loss), Projected Statements of Financial Position (Balance Sheet) and Projected Statements of Cash Flow. Free Cash Flow (FCF) estimates were generated across the time horizon, and the Net Present Value (NPV) of FCF calculated. In consultation with management Sensitivity Analysis was carried out on key variables, and the financial implications of a number of management scenarios were explored. This approach to the financial modelling has strong support in the professional literature, where it is regarded as best practice. In addition, it was checked with external finance professionals and supported by them.
- 5) *Consultation* was then undertaken with key stakeholder groups, particular the executive groups of professional and recreational berthholders, and then with the wider berthholder constituencies, including ratepayers. On a number of occasions, the modelling of the project as it developed was presented to these groups and feedback invited. Various proposals of lease lengths, both current and future were presented and discussed. Input from these meetings was then taken back as inputs to the modelling development.

3. Key data inputs to the model

At the outset of the modelling project there were many uncertainties about key data inputs. The process outlined above produced the following results on these inputs:

Item	Data	Comments
Time horizon—leases	99 year leases 50 years leases 40 year leases 30 year leases and combinations for current and new leases.	The time horizon of the model is determined by the lease options being contemplated. Leases generate liabilities for the lessor throughout the lease period.
Berth pricing	Current pricing. Pricing on future berth sales. Sensitivity analysis on future pricing carried out.	Current prices were benchmarked against other Marinas in South Australia and interstate. They were found to represent excellent value for money against comparisons.
Dredging: berths	\$800,000 every 40 years	
Dredging: channel	\$200,000 every 5 years	
Underwater bund	\$100,000	To secure dredged material in the Marina basin as per proposal to the EPA.
Marina refurbishing	\$3.2m, every 40 years	
Sheet piling replacement	\$2.8m, in 22 years, and then in 40 years.	Initial quote of 4.8m was renegotiated to 2.8m.
Straddle lift jetty refurbishment	\$600,000 in 30 years, then in 50 years.	
Straddle lift replacement	\$400,000 in 15 years, then at 40 year intervals.	
Breakwater rebuild	\$72,000 in 30 years, then in 40 years.	
Washdown area renovation	\$11,000 in 37 years, then in 40 years.	
Car park renovation	\$67,000 in 27 years, then at 30 year intervals.	
Financing costs	7%	Average long-term trend
Cost of capital	7% selected Sensitivity testing on lower and higher discount rates carried out.	Current recommendation of State Treasuries and of Federal agencies. Commercial projects would apply a higher rate, socially-oriented projects a lower rate. This rate reflects the role of local

government as a provider of social services, and the character of the Marina as a quasi-commercial project.

Valuation framework	Real (inflation adjusted) Nominal (in today's dollars)	Both frameworks are used in project finance and both were modelled. Best practice is to use Real valuation, particularly over longer project horizons, and the model presented is in Real terms.
Operating costs	Current, projected	General, Selling and Administration costs were estimated from current levels, and included provision for marketing around lease resales.

4. Modelling methodology

Net Present Value (NPV) is the standard measure used for evaluating the financial viability of capital projects. It aggregates the annual financial results of the project and allows for the time value of money, by which amounts recorded in the future are discounted to calculate their present value. The annual net cash flows generated by the project are aggregated using the standard formula to calculate the project's NPV. A positive NPV indicates that surplus value is being created by the project; a negative NPV that value is being destroyed by the project. While not the only determinant of a go/no go decision, the NPV result is typically held to be critical to the evaluation of potential projects. It is a required input to any capital works or business project proposed by local government.

The cash flows aggregated in this model are *Free Cash Flows (FCF)*. FCF is calculated by adjusting annual net operating profit to cash, and then deducting amounts for the requirements of the business. Charges are made for the change in non-cash working capital and investment in fixed assets. This ensures that the liquidity and investment requirements of the business are provided for. The surplus is termed Free Cash, and is the basis of the additional economic value being generated by the project. While project modelling is also carried out using net annual cash movements, FCF is regarded in professional theory and practice as best practice¹. It is a conservative approach with respect to risk. This approach was supported by external professional advisors.

FCF analysis requires data to be drawn in from all three annual financial statements (Statements of Financial Performance, Financial Position and Cash Flows). The financial modelling thus proceeds by developing these statements for each year of the project. Capital budgeting is driven by an annual Asset Register. Linked spreadsheets ensure that the Statements are reconciled under GAAP principles. The output of the model is the stream of annual FCFs, which is then aggregated through the NPV calculation.

¹ Martin, J & Petty, J 2000, *Value Based Management*, Harvard Business School Press, Boston, MA.; Damodaran, A 2006, *Damodaran on valuation: security analysis for investment and corporate finance*, 2nd edn., John Wiley & Sons, New Jersey.

Attention can then be given to the key factors which drive the valuation. In this model those factors were:

- Discount rate
- Income
- Expenses
- Capital investment
- Interest rates

Sensitivity analysis involves exploring the ranges of values that these factors can take, and the financial outcomes of varying the factors in this way.

Each business scenario investigated thus has its own set of spreadsheets, generating different FCF and NPV results. These results represent the financial value that would be generated by the project under each scenario.

After consulting with external financial modelling experts, as an external review, two additional modifications to this approach were made:

- Under accounting rules lease income is amortised across the lease period, to recognise the ongoing liability under the terms of the lease, which is then progressively paid down. The external reviewer noted that, although strictly correct from an accounting point of view, discounting amortisations over a long period, as the NPV calculation requires, results in a probable underestimate of NPV. This advice was accepted by the modelling team. Accordingly, recommended adjustments to the outcomes were made which had the effect of recognising berth sales in the period in which they occurred. This was held to give a more accurate estimate of the economic outcomes of the project, reflected in the increased NPV values.
- As noted above, under the standard formula for Free Cash Flow, a charge is made for the change in non-cash working capital, to ensure adequate liquidity. The external reviewer noted that in this case there is no such change, because no accruals are being carried, and that therefore this line item can be eliminated from the Free Cash Calculation. This advice was accepted by the modelling team. Accordingly this adjustment was made.

5. Financial modelling results

General assumptions

All financial models stand on input assumptions. Changes in these assumptions change the outcomes of the model. In building this model, the following input assumptions were used (notes here refer to the spreadsheet model):

1	Income will increase by 3% CPI factor every year.
2	Interest Income will be 5% of previous year's closing bank account balance.
3	No Grant Income is anticipated.
4	No LGFA bonus has been factored in.
5	Marina Berth Income Premium is the amortisation of the berth payment over the length of the lease (Premium Amortisation Sheet)..
6	Marina Berth Income : Lease Income has been rolled into Administration Fees (Berth Revenue).
7	Marina Berth Income : Short Term Lease Income has been rolled into Administration Fees (Berth Revenue).
8	Administration Fees – refer berth revenue worksheet.
9	No Other Revenue is anticipated.
10	General Rates is included as income.
11	Straddle Hire Fees expected to increase by 10% in 2012/13 with sale of remaining commercial berths and then expected to remain with CPI increase.
12	Mooring Fees has been rolled into Administration Fees (Berth Revenue) – is expected to be 50% utilisation (Berth Revenue)
13	Hardstand Storage expected to increase with CPI.
14	Boat Ramp has been excluded as boat ramp revenue is to be spent on the boat ramp.
15	Fees for Prep Underlease is a one off fee for the preparation of the lease; these have not been included in future years as is offset by legal fees.
16	Separate Rate of \$300 is excluded from calculations.
17	Expenses will increase by 3% CPI Factor every year.
18	Advertising will be 10K in first year and 5K for the following 3 years around berth sales every 30 years.
19	Interest Expense expected to be on average 7% of previous years loan balance.
20	No Entry for future losses has been factored in.
21	No asset sales are anticipated

22	No Berth refunds are anticipated
23	Marina Development (Pontoon) Replaced every 40 years: 2047, 2087; \$3.2m
24	Breakwater Replaced every 40 years: 2047, 2087; \$72,000
25	Washdown Area Replaced every 40 years: 2047, 2087; \$11,000
26	Carpark to be replaced every 30 years: 2037, 2067, 2097; \$67,000
27	Dredging of Channel to be done every 5 years commencing 2010/11, \$200,000
27	Straddle Lift Jetty 50 year life with 30 years remaining life; replacement 2039, 2089; \$600,000
28	Straddle Lift \$100K to be spent in 09/10; replacement 2025, 2065, 2105; \$400,000
30	Construction of bund to hold dredge material is expected to last 99 years; \$10,000
31	Dredging of berths \$800,000 every 40 years
32	Sheet Piling: replacement \$2.8m in 2032, 2072

Importantly, the above assumptions include provisions for maintaining the current leases in their present form, and selling new leases as 30-year leases.

Berth pricing assumptions

Projections of future revenue streams are critical to the outcomes of the model. The following assumptions with respect to berth pricing were used in this model:

	99 Year Leases		30 Year Leases		21 Year Leases
COMMERCIAL	59,000		59,000		
	72,000				
KARATTA					
	90,000		60,000		50,000
WATERHOUSE					
	25,000		25,000		
BUTLER					
	60,000		40,000		
	70,000				

As noted, these price levels were set taking into account pricing at other state marinas, and feedback from the current berthholder groups.

Result

Under these assumptions the model generated the following a positive Net Present Value for the project of **\$1,225, 720**.

6. Uncertainties and risk coverage

As noted, the financial model must be built to encompass the length of leases, which generate liabilities throughout the lease period, in this case 99 years for the longest leases. This time horizon is unusually long for a financial model, and presents a challenge to model reliability. In particular, risks and uncertainties associated with the project are material to any decision-making of which this model is a part.

The key variables governing values in this model—revenues, expenses, capital investment, interest rates, cost of capital—are clearly subject to substantial uncertainty over the long time-horizons. Standard sensitivity analysis has been carried out with respect to these variables. Expenses and capital investment were assumed likely to move over narrower ranges. It was also assumed that interest rates ranges would be kept in check by current central banking policies.

Therefore revenues and discount rates were the focus of the sensitivity analysis.

It should be emphasised that full actuarial methods would be required to better capture uncertainties and risks. However, the modelling presented here has been built on the principle that reasonable estimates of these variables, backed with data and sound methodology, and documenting potential ranges of values in a systematic way, meets the requirements for project modelling under the Local Government Act.

Some comments on key financial risks now follow:

- *Berth income:* The financial results of the model are quite sensitive to variations in income. Sensitivity analysis indicates that, using the 7% discount rate, approximately 80% of new berths would need to be sold when they are offered, in order to maintain a positive NPV for the project. At sales levels less than this the NPV for the project becomes negative. Timing of income may also impact the financial outcome.
- *Discount rates:* The cost of capital increases with increasing interest rates, and the discount rate with it. The discount rate of 7% used in this model is at present standard for most state and federal government treasury modelling. NPV decreases with increases in the discount rate, hence interest rate rises should be monitored carefully for their effect on the projected results.

On the other side of the equation, an external finance advisor to the project noted that a lower discount rate, set at the long-term bond rate, could also be justified over such an extended time horizon—using the current 10-year bond yield of 5.8% the model would generate an increase in projected NPV over the current outcome. Thus the 7% discount rate recommended represents a conservative approach to the modelling, and may be seen as providing a safety margin, based on this approach.

- *Grant income:* Financial flexibility for the Council was built into the modelling by not including a revenue line item for government grants. It is likely that grants will be available and may be secured, but in order to present a conservative position the decision was made not to include them.
- *Climate change impacts:* Based on recent reports², climate change impacts on the project are possible over such a long period of time, and adaptation measures associated with them may have a bearing on the financial viability of the project. For example, it is

² Commonwealth of Australia 2009, *Managing our coastal zone in a changing climate*, House of Representatives Standing Committee on Climate Change, Water, Environment and the Arts, Canberra.

possible that climate change over the period may produce a significant increase in storm surges, with resulting damage to infrastructure, or a requirement to upgrade it. In this model it is assumed that targeted government funding for such purposes is likely to be available, and will be pursued by Council. These impacts, on both cost and revenue sides, have therefore not been included in this model.

Summary and conclusions

The brief for this project was for the creation of a modelling tool which the Section 41 committee and the Council could use to test the financial implications of forward strategies for the Marina. That modelling tool is now in place. What is reported in this Summary Report are some of the outcomes of using the tool to predict financial outcomes under different financial scenarios. This does not in any way exhaust the possibilities: there are certainly other scenarios that could be proposed and tested under the model by the Section 41 Committee and the Council. A central part of the project was to develop robust current numbers for key inputs to the model. The project has delivered such numbers. However, it should be noted that these numbers will continue to change, and will need to be revisited over time.

Under the assumptions listed here, the model indicates a positive NPV that is reasonably robust under key risk sensitivities. However, it has also been noted that relatively small shifts in some of the key drivers, particularly revenues and discount rate, can deliver a negative NPV. Any decision-making which incorporates these model outcomes should therefore pay close attention to the risk probabilities associated with these measures.

A parallel outcome of the project has been the successful implementation of the consultation process with all major stakeholders.

Disclaimer

Dr Geoff Wells has prepared this report with the usual care and thoroughness of the management consulting profession. It was based on data provided or approved by the client and on generally accepted practices and standards at the time it was prepared. No other warranty, expressed or implied, is made as to the accuracy or professional advice contained herein. Dr Wells has made no independent valuation beyond the scope of work contained herein, assumes no responsibility for omissions or the accuracy of the information provided, and accepts no liability for conclusions drawn or actions taken based on the information contained in this report.

16.1.4 Review of Fees and Charges 2010/2011

REPORT TITLE: Annual Review of Fees and Charges 2010/2011
DATE OF MEETING: 8 June 2010
AUTHOR: Bill Hender
AUTHOR'S TITLE: Chief Executive Officer
REPRESENTORS: Nil
FILE NUMBER: Nil
ATTACHMENTS: Draft Fees and Charges 2010/2011

PURPOSE

To adopt the revised fees and charges schedule for 2010/2011.

RECOMMENDATION

Adopt reviewed fees and charges

DISCUSSION

In accordance with section 188 of the Local Government Act 1999 Council must have a listing of fees and charges. Council can review these fees annually.



Fees & Charges 2010-2011

Fees and Charges 2010-2011

This register of fees and charges is to apply for services from the District Council of Robe, for the financial year 1st July 2010 to 30th June 2011, in accordance with section 188 of the Local Government Act 1999.

The Fees and Charges Register details user charges set by Council and the statutory charges set by State Government Regulations. These statutory charges are current charges that may be revised and amended during the financial year.

The District Council of Robe adopted this Register of Fees and Charges at the Council meeting held on 8th June 2010.

Bill Hender
Chief Executive Officer

District Council of Robe – Fees and Charges 2010-2011

Admin Charges	Dishonoured cheque	\$10.50
	Rates adjustment/incorrect payment	\$5.00
Photocopying	A4	\$0.30 cents per copy (1-10 pages) \$0.20 cents per copy (more than 10 pages) \$0.50 Double sided (1-10 pages) \$0.40 Double sided (more than 10 pages)
	A3	\$0.60 cents per single copy (1-10 pages) \$0.50 cents per single copy (more than 10 pages) \$0.80 cents Double sided (1-10 pages) \$0.70 cents Double sided (more than 10 pages)
	Own paper supplied	Less \$0.10 cents from above price
Printing	A4 Black/White A4 Colour A3 Black/White	\$0.20 per page \$0.50 per page \$0.40 per page
Fax	Send \$2.00 plus 50 cents per page Receive	\$2.00 plus 50 cents per page \$0.30 cents per page
Typing	Hourly Rate (including overheads)	
Newsletter	Subscription (postage)	\$15.00 p/a \$17.00 p/a
	<i>Advertisement:</i> 1/8 Page Ad Size 1/4 Page Ad Size 1/2 Page Ad Sizes No full page advertisements	\$10.00 per edition \$15.00 per edition \$25.00 per edition \$50.00 per edition
Binding	Spiral Bound	\$2.75 per copy
Laminating	A4 A3	\$3.00 per page \$5.00 per page
Books for Sale	<i>Guichen Bay to Canton Lead:</i> <i>The Chinese Trek to Gold</i> by Fiona Ritchie for DC Robe <i>A Glimpse of Golden Days: Robe</i> by DC Robe	\$8.00 each

Rates and Property Searches	Property Search (Section 7) (property details provided within 8 days by written request)	\$20.00	
	Rates search (Section 187) Rating details provided within 8 days by written request)	\$10.00	
	Updated Rates Search (Section 187) (updated rating details provided on searched over 30 days old within 24 hours by request.)	\$10.00	
	Urgent fee for Section 7 or 187 search (urgent fee which is an additional charge to search fee. This fee is applicable where a 48 hour turnaround is required for a search)	\$10.00	
Tourism Signs	With new post On existing post	\$250.00 \$150.00	
Use of Foreshore for private use eg. Wedding reception marquee	Includes connection to water & power, cleaning of toilets pre/post event, supply of extra bins/bin collection, advertising costs. Costs for other associated requirements negotiable with CEO	\$550.00 (only if financial gain or exclusive use is required)	
Robe Institute Hall	<u>Equipment for Hire</u>		
	Trestle Tables 9 available (2 days hire)	\$10.00 per Table	Bond \$100.00
	Chairs 150 available	\$0.50 per Chair	\$100.00
	<u>Hall Hire (Equipment included)</u>		
	Hall & Kitchen (No Alcohol)	\$30.00 per Hour \$100.00 Half Day/Night	\$40.00 \$100.00 \$150.00

	Hall & Kitchen (Alcohol Consumed)	<p>\$180.00 Full Day</p> <p>\$250.00 Half Day/Night</p> <p>\$400.00 per Weekend (Fri 12 noon – Mon 9 am)</p>	<p>\$350.00</p> <p>\$500.00</p>
Meeting Room		<p>\$10.50 per Hour</p> <p>\$65.00 Full Day</p>	
CAFHS		<p>\$15.00 per Hour</p> <p>\$40.00 Half Day</p> <p>\$70 Full Day</p>	
Robe Art Gallery		<p>\$100.00 per Annum with Robe Art Group responsible for maintenance of spot lights and heating.</p>	
Council Chambers	<p>Full Day</p> <p>Half Day/Night (plus cleaning)</p>	<p>\$105.00</p> <p>\$55.00</p>	

Cemetery Burial Fees

<p>North, South & Historical & Lawn Sections</p>	<p>\$830.00 weekdays \$1190.00 weekends/public holidays</p>
<p>Infant – up to 10 years of age All Sections</p>	<p>\$770.00 weekdays \$1135.00 weekends/public holidays</p>
<p>Exhumation (approx only – actual costs will be applied)</p>	<p>\$1450.00 weekdays \$1815.00 weekends/public holidays</p>
<p>Ashes: Interment in existing leased site</p>	<p>\$260.00 weekdays \$620.00 weekends/public holidays</p>
<p>Niche Wall: First interment including plaque</p> <p>Second interment using existing plaque</p> <p>Second interment using new plaque</p> <p>Reservations: North and Lawn areas only</p>	<p>\$570.00 weekday \$935.00 weekend/public holiday</p> <p>\$465.00 weekday \$830.00 weekend/public holiday</p> <p>\$570.00 weekday \$935.00 weekend/public holiday</p> <p>\$287.00 for 10 years</p>

Dump Operating Times

	Operating Times	26 Dec – 31 Jan	Operating Times
Mondays	10.00am – 11.00am	Mondays	10.00am – 11.00am
Tuesdays	10.00am – 11.00am	Tuesdays	10.00am – 11.00am
Wednesdays	10.00am – 11.00am	Wednesdays	10.00am – 11.00am
Thursdays	10.00am – 11.00am	Thursdays	10.00am – 11.00am
Fridays	10.00am – 11.00am	Fridays	10.00am – 11.00am
Saturdays	CLOSED	Saturdays	2pm – 3pm
Sundays	2pm – 3pm	Sundays	2pm – 3pm

- **Landfill is closed on Christmas Day, Good Friday & Anzac Day**
- **Total fire ban days declared in the Lower South East of SA will result in the Landfill being closed.**

Landfill Fees

Type	Fees
Boot Load	\$10.00
6'x4' Trailer, Car Type Utes	\$15.00
8'x5' Trailers or Similar, Large Utes	\$27.00
Single Axle Trucks	\$70.00
Tandem/ Bogie Axle Trucks	\$110.00
Semi Tipper Truck	\$160.00
Car Bodies	\$50.00
Skip	\$30.00
Opening of landfill outside of operating hours	\$220.00
Pick up of an additional 240 or 140 litre bin	\$3.95

Clean fill is free provided the material is free of contaminants and the material is less than 100mm in size (eg sand).

Half price for pensioners for car boot load only on production of pensioner card.

Green Waste Fee

Green Waste products that are segregated and do not require mulching eg. Lawn clippings, leaves etc., can be dumped free of charge within the Landfill area during the opening times.

Normal Landfill Fees will apply to any Green Waste Products that requires mulching.

~~Sale of Green Waste Mulch~~

~~Green Waste Mulch \$13.20/m³~~

240 Litre Green Lid Bin	\$95.00
140 Litre Red Lid Bin	\$85.00

Tyre Disposal

Used tyres can be deposited at the Robe Depot upon prior arrangement with the Works Supervisor. Costs associated with this are as follows:

Passenger/Trailer tyre	\$4.20
Light Truck tyre	\$6.20
Truck tyre	\$17.60

Please note that tractor and earthmoving tyres will not be accepted.

Tyres can also be taken to any tyre services centre eg. Beaurepaires for recycling

District Council of Robe – Robe Marina Structure and Fees

Straddle

Length of Vessel	Boat Lift to and from sea on or off trailer into storage etc	Lift up hang in straddle & return to sea. Less than two hours total	Lift up hang in straddle & return to sea greater than 2 hours max 6
Based on length of vessel	\$32.10 per metre	\$32.10 per metre	\$39.20 per metre

- Time commences from booking time (not when the boat is ready) until the vessel clears the straddle platform
- If works not completed within six (6) hours, vessel must go into storage.

Call Out Fee – Straddle Lift

To provide a straddle lift service during public holidays, weekends, before and/or after council normal working hours – Fee \$210.00

Call Out Fee – Fuel

To provide fuel to vessels during public holidays, weekends, before and/or after council normal working hours – Fee \$155.00

Use of Wharf Services for Loading/Unloading, visiting Commercial Vessels

\$95.00 per day

Storage Fees – hard stand & wash down areas – Based on Length of Vessel or part thereof;

<i>\$1.10/day/mtr or part thereof;</i>	24hr period; commencing from placement
<i>\$3.40/week/mtr or part thereof;</i>	7days, commencing from placement
<i>\$12.86/month/mtr or part thereof;</i>	Calendar month commencing from placement
<i>\$161.15/year/mtr or part thereof;</i>	One (1) year commencing from placement

- A 10% Fee will be added to vessels stored in the Wash Down Storage Area

Boat Ramp

<i>\$5.50/day</i>	24hr period; commencing from issued ticket
<i>\$15/week</i>	7days, commencing from issued ticket
<i>\$30/month</i>	Calendar month commencing from issued ticket
<i>\$65/six month</i>	Six monthly commencing 1 July or 1 January of a calendar year
<i>\$110/year</i>	One (1) year commencing from 1 July

COMMERCIAL

Commercial Fishing Vessels (Less than 25m Length)	Daily	\$99.00/day
Up to One (1) <u>WEEK</u> or part thereof; One (1) week equates to seven (7) days	Weekly	\$330.00/week
Up to One (1) <u>MONTH</u> or part thereof; One (1) month equates to calendar month from time of mooring	Monthly	\$1320.00/month
Up to One (1) <u>YEAR</u> or part thereof; (Minimum and maximum period 12 months)	Yearly	\$9130.00/year

RECREATIONAL

Karatta

Daily	\$35.50	+ GST = \$39.05
Weekly	\$226.00	+ GST = \$248.60
Monthly	\$860.95	+ GST = \$947.05
Annual	\$4000.00	+ GST = \$4400.00

Butler South Side (Odd Numbers)

Daily	\$33.00	+ GST = \$36.00
Weekly	\$210.00	+ GST = \$231.00
Monthly	\$800.00	+ GST = \$880.00
Annual	\$3600.00	+ GST = \$3960.00

Butler North Side (Even Numbers)

Daily	\$33.75	+ GST = \$37.15
Weekly	\$214.85	+ GST = \$236.30
Monthly	\$818.40	+ GST = \$900.25
Annual	\$3800.00	+ GST = \$4180.00

Waterhouse

Daily	\$20.00	+ GST = \$22.00
Weekly	\$120.00	+ GST = \$132.00
Monthly	\$400.00	+ GST = \$440.00
Annual	\$2200.00	+ GST = \$2420.00

Commercial

Daily	\$93.00	+ GST = \$102.30
Weekly	\$307.00	+ GST = \$337.60
Monthly	\$1227.60	+ GST = \$1350.35

Annual \$8450.00 + GST = \$9295.00

Shark Boats

Annual \$2675.00 + GST = \$2942.50

One week equates to 7 days

One month equates to calendar month from time of mooring

Subletting Berth

For an owner to sublet their berth the fee is \$100.00.

Private Hire Rates

Number	Machinery	Rego #	With Operator	Without Operator
P205	Drawn Multi Wheeled Roller	TLD 016	N/A	\$18.70/hr
P212	Komatsu Loader	UOD 721	\$121/hr	N/A
P227	Ford Tipper Trader	VBC 657	\$78.10/hr	N/A
P231	International 434 Tractor	VFX 228	\$66/hr	N/A
P234	Pacific 33TC Roller	RGV 038	\$79.20/hr	N/A
P238	Ford Cargo Watercart	VKW 775	\$91.30/hr	N/A
P245	Scania Tipper	VPA 841	\$121/hr	N/A
P246	LM Pig Trailer	TJJ 968	.90/km	N/A
P249	Kiki Roller	TJX 842	N/A	\$41.80/hr
P254	Ford Maxi Econovan	VUT 009	\$55/hr	N/A
P256	Champion Grader	VUX 437	\$159.50/hr	N/A
P266	Caterpillar Loader	PSV 524	\$133.10/hr	N/A
P267	Combination Roller	YCF 266	N/A	\$37.40/hr
P275	Street Sweeper Hino	VCR 852	\$115.50/hr	N/A
P276	Isuzu Dual Cab Tipper	WJL 213	\$62.70/hr	N/A
P281	Case Skid Steer Loader	CPS 633	\$78.10/hr	N/A
P283	Case Vibromax Roller	GVS 747	\$78.10/hr	N/A
P284	Mercedes Benz Truck	WNX 751	\$121/hr	N/A
P285	Stoodley Pig Trailer	YDR 310	.90/km	N/A
P295	Ford Ute	WUC 979	\$62.70/hr	N/A
P301	Komatsu Grader	OPS 237	\$157.30/hr	N/A
P302	Holden Utility Rodeo – Petrol	WYR 303	\$62.70/hr	N/A
P303	Freewheel Roller	N/A	\$29.70/hr	N/A
P703	Kubota Front Deck Mower	N/A	\$72.60/hr	N/A
P704	Holden Utility Rodeo – Diesel	XCA 060	\$62.70/hr	N/A
P705	CASEIH Tractor MXU 100	BVP 383	\$77/hr	N/A
P706	Self Propelled Drum Roller	FVP 599	\$148.50/hr	N/A
P710	Ford Courier 4x4	XGB 967	\$62.70/hr	N/A
P712	Hino Truck	XIC 266	\$62.70/hr	N/A
P715	Isuzu Garbage Truck 25m3	XLR 633	\$154/hr	N/A

Small Plant Hire Rates

Small Plant Items

Fees

Generator	\$60.50/day (part thereof)
Flexible Pump	\$60.50/day (part thereof)
Wacker Rammer Upright	\$66.00/day (part thereof)
Vibrating Plate	\$66.00/day (part thereof)
Water Hydrant (Metered)	\$16.50/day (part thereof) plus water usage
Portable Toilet	\$55.00/day (part thereof)
Cement Mixer	\$60.50/day (part thereof)

Trenching

Utilities to be charged actual costs.

Private works

actual cost + 25% (Inc overheads)

Miscellaneous Charges

Freedom Of Information	Application Fee (printing costs as per administration fees)	\$22.00
Wood Licence Fee	Permit to Remove Wood from Roadsides	\$11.00 p/a
Section 225 Local Government Act	A person who, without the Council's authorisation or permit, deposits foods, materials, etc. On a public road or place	\$315.00
Section 235 Local Government Act	A person who, without the Council's authorisation or permit, deposits rubbish on a public road or place	\$315.00
Section 221 Local Government Act	Authorisation to Alter a Public Road (excluding if applicable to a development application)	\$25.00
Administration Fee	Relevant to: -Section 105F -Desludging -Bylaw applications -Impounded vehicle	\$50.00

<i>Development Fees</i>			
Development Act 1993, Fee Schedule, 1 July 2007	GST Exempt	GST Inclusive	
1. -Lodgement Fee -Lodgement Fee (if assessment of building rules is required and the development cost exceeds \$5000) -Non-complying Dev. Lodgement Fee -Staged Consents Fee	\$48.50 \$103.50 \$126.00 \$48.50		
2. Development Plan Assessment: Development Cost < \$10,000 > \$10,000 < \$100,000 > \$100,000 Non-complying Dev. Admin. Fee Development Cost < \$10,000 > \$10,000 < \$100,000 > \$100,000	\$30.25 \$83.00 0.125% of Development cost up to a max. of \$200,000 \$98.50 \$41.50 \$98.50 0.125% of Dev. cost		
3. Schedule 8 Referral Schedule 8 Referral (if development cost exceeds \$1,000,000)	\$173.00 min fee \$288.00		
4. Public Notification Category 2 or Category 3 Advertisement Fee (Category 3)	\$83.00 \$200.00		
5. Building Rules Assessment		x area	
Minimum Fee		\$51.50	
Class 1, 2 or 4		\$2.28	
Class 3, 5 or 6		\$3.03	
Class 7 & 8		\$2.01	
Class 9a & 9c		\$3.44	
Class 9b		\$3.13	
Class 10a & b		\$0.68	
Demolition – above x 0.2			
6. Certificate of Occupancy		\$34.75	
7. Essential Safety Provisions		\$75.00	
8. Training Levy (separate form)	0.25% of development > \$15,000 = \$		
9. Septic Tank Fee (separate form) Inspection Fee	\$82.50 \$89.50	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
		TOTAL -	\$

Please note: This table contains an abridged version of the complete Fees as listed in Schedule 6 of the Development Act 1993. Further fees may apply in some cases. Fees will be worked out for you when you lodge your application at the Council. Phone 8768 2003 for further information.

Condition for Sub-Divisions

Where land is subdivided into individual allotments or units the Developer at his/her cost will pay to Council upon approval of land division a levy of \$3000.00 for each newly created allotment or unit that needs access to the existing STEDS Scheme. Such payment to be made before Council can issue approval for the issue of title.

Dog Registrations

1	NORMAL	\$40.00
2	NORMAL-DESEXED	\$20.00
3	NORMAL – DESEXED – MICROCHIPPED	\$17.00
4	NORMAL – DESEXED – MICROCHIPPED – TRAINED	\$10.00
5	NORMAL – DESEXED – TRAINED	\$13.00
6	NORMAL – MICROCHIPPED	\$30.00
7	NORMAL – MICROCHIPPED – TRAINED	\$23.00
8	NORMAL – TRAINED	\$27.00
9	CONCESSION/PENSIONER	\$17.50
10	CONCESSION/PENSIONER – DESEXED	\$10.00
11	CONCESSION/PENSIONER – DESEXED – MICROCHIPPED	\$8.00
12	CONCESSION/PENSIONER – DESEXED – MICROCHIPPED – TRAINED	\$6.00
13	CONCESSION/PENSIONER – DESEXED – TRAINED	\$6.00
14	CONCESSION/PENSIONER – MICROCHIPPED	\$15.00
15	CONCESSION/PENSIONER – MICROCHIPPED – TRAINED	\$11.00
16	CONCESSION/PENSIONER - TRAINED	\$13.00
17	WORKING DOG	\$9.00
18	GREYHOUND - Reg with Board	\$9.00
19	GUIDE DOG/DISABILITY DOG	NO FEE
20	TRANSFER FROM ANOTHER COUNCIL	\$6.00
21	REPLACEMENT DISC	\$6.00
22	LATE PAYMENT FEE (Registrations after 31 August – Normal fee + late fee)	\$6.00
23	BUSINESS FEE ie. Breeding Kennels	\$85.00

Concession card **must** be presented in order for the Concession fees to apply. The concession fee is applicable for **2 dogs only** per card holder.

A desexing certificate or proof of desex must be presented before Desexed fees apply. This concession does not apply for a working dog.

A person registering their dog as a working dog must be able to prove upon request that their dog is used principally for droving or tending stock. Council's General Inspector will this year be asking dog owners to demonstrate their registered working dog tending to stock if the registered dog is not a Kelpie, Heeler or Border Collie.

An additional two concessions have been added allowing for people who have their dog microchipped and/or who have trained their dog to a certain level (presently considered to be equivalent to Level 3), to receive a discount if evidence is submitted at the time of registration.

A person registering more than 2 dogs (other than working dogs) must complete an application form) Approval to keep more than 2 dogs will have respect to any previous history. Council officers reserve the right to inspect the premises where more than 2 dogs are housed.

Acceptable evidence can be: **For microchipping** - a microchip registration certificate showing the registration details on the database are current. These can be obtained from the registry holding the details of your dog's microchip.

For training - must be written certification from Dog Obedience clubs and other accredited training organisations, that the dog has reached and passed an appropriate level, presently considered to be Level 3 obedience training.

Dog Expiation Fees

As per the Dog & Cat management Act 1995

Unregistered dog	\$80.00
Dog causes injury to a person/property of a person lawfully entering premises	\$210.00
Dog defecates in public & owner does no clean up	\$55.00
Dog is wandering at large	\$80.00
Dog attacks, harasses or chases person/animal/bird	\$210.00
Dog is unrestrained when travelling in utility, truck or similar	\$105.00

Pound Fees

\$40.00 + \$12.00 per night (including first night)

Parking Infringement fees include but are not limited to
 Offences committed under Australia Road Rules

Stopping where "no stopping" sign applies	\$54.00
Stopping where "no parking" sign applies	\$40.00
Stopping on road with continuous yellow edge line	\$54.00
Stopping within 10 metres of intersection without traffic lights	\$54.00
Stopping in loading zone	\$33.00
Stopping in permit zone (boat ramp)	\$33.00
Double Parking	\$54.00
Obstructing access to and from driveway	\$40.00
Stopping in parking area with people for disabilities	\$235.00
Parked not facing direction of travel (facing wrong direction)	\$33.00
Not parallel to far left side (parking too far our from kerb)	\$33.00

Impounding fees

Removal of vehicle cost
 Advertising fee cost
 Impounding storage \$4.00 per night

Fire and Emergency Fees

Failure to comply with Section 83 \$160.00
 Lighting fire in fire danger period \$210.00

Mowing of blocks at cost (by Council or Contractor)
 Administration Fee \$50.00 (for all properties)

Harbours and Navigation

Victims of crime levy \$20.00
 Disobey traffic sign on wharf \$160.00

Exceed 4 knots	\$160.00
Skiing fines (several)	\$160.00
Fail to carry safety equipment	\$105.00

By-Laws

All expiations for Council By-Laws are currently set at the maximum fine of \$187.50

Reminder Fee

All expiations that pass the due date will incur a reminder fee of \$30.00 which must be paid on top of the fine.

Cat Trap Hire fee

Hire of cat trap from Council

Available for maximum two week period \$11.00 per week

Refundable deposit \$40.00

Library Fees

Photocopying	A4	\$0.20
	A4 (both)	\$0.30
	A3	\$0.30
	A3 (both)	\$0.40
	Bulk	\$0.10
Printing	A4 (black)	\$0.50
	A4 (colour)	\$0.50
Laminating	Credit Card size	\$1.00
	A5	\$1.50
	A4	\$3.00
	A3	\$5.00
Faxing	Send	\$2.00
	Extra page	\$0.50
	Receiving	\$0.30
E-mail Advertising	Plain Text Ad	\$5.00
	Brochure Style Ad	\$10.00
Floppy Disk		\$2.00
Compact Disk		\$3.00
Library Resources		
	Working Lines	\$5.00
	Discover Robe	\$12.00
Non Council Library Items		
Woakwine Cutting		\$8.00
Discover the Limestone Coast		\$14.95
Tales of Robe		\$2.50
Coastal Walk Aust Expedition		\$5.95
Common Plants of the Coorong		\$19.95
Travelling with Pets		\$16.95
Southern Ocean Shipwreck Trail		\$7.70
Gateway to the South East		\$30.00
Garden SA		\$14.95
Bike SA		\$9.95
Mt Benson		\$20.00
Robert Ingpen Prints		\$35.00
Robe SA Songs CD		\$18.50
Robe Caps		\$16.00

Robe Bucket Hats		\$20.00
	Robe Wide Brim Hats	\$20.00
	Robe Stubby Holders	\$8.00
Magnets		
	Art	\$3.00
Maps	Photographic	\$3.50
	Cross Border	\$4.00
	DIY Aust	\$5.90
	Aust Amuse	\$5.90
	South Aust	\$4.90
	SE of SA	\$9.95
Souvenirs		
	Bookmarks	\$7.00
	Hat Badges	\$3.00
	Tea Towels	\$10.00
	Pewter Figures	\$8.00
	Large Keyrings	\$4.00
	Small Keyrings	\$3.50
	Postcards	\$1.00
	Aerial Postcards	\$2.00
	A5 photo cards	\$7.95
	Flouro Stickers	\$1.00
	Handpainted Cards	\$5.95
	Shot Glasses	\$4.00
	Coasters	\$4.95
	Obelisk	\$6.00
	Dolphin Figures	\$4.00
	Flip Out Postcards	\$3.95
	SATC Playing Cards	\$2.00

16. Officer's Reports – Finance Officer

16.2.1 Finance Report May 2010

REPORT TITLE:	Monthly Financial Report – April 2010
DATE OF MEETING:	08 June 2010
AUTHOR:	Vanessa McDonald
AUTHOR'S TITLE:	
REPRESENTORS:	Nil
FILE NUMBER:	
ATTACHMENTS:	Financial Statements and Summary Financial Information

PURPOSE

Monthly financial reporting to advise Council on its financial performance and position as at 31 May 2010.

RECOMMENDATION

That Council notes the report.

BACKGROUND

Attached reports provide information on the budget adopted by the Council for 2009-10, actual data for the eleven months ending 31 May 2010 and revised estimates for the full year 2009-10. The revised estimates take account of a budget review undertaken during December.

DISCUSSION

The revised estimate of the operating result for 2009-10 is now \$403,000 better than the original budget. This is explained by lower than anticipated labour costs, lower finance costs and lower contractual services.

The revised estimate of the Council's net debt (i.e. outstanding borrowings less cash and investments) at 30 June 2010 is \$3,442,000. This compares with the original budget forecast of \$4,108,000. The movement is explained by revenue received for the sale of Burr Street, which was originally budgeted to occur in 2008-09. The item of note however, is that Childcare is Commonwealth funded and the Commonwealth is entitled to request any unspent funds back at any time, Council has paid back the 2008-09 unspent funds to the Commonwealth. This has resulted in Council's net debt becoming larger.

The attached financial reports reflects the value of a provision to cater for the present value of the amount by which the estimated future unavoidable costs to the Council of meeting obligations to Marina Berth holders will exceed the future income from lease contracts and related Marina fees, charges and rates. The ongoing yearly audited financial statements are going to require adjustments to reflect any changes to the provision for future losses associated with the Marina. The Council is yet to make a

decision on the report by Dr Geoff Wells. Once this has been done any assumptions made will be reflected in the adjusted financial statements.

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

The above report summarises overall improvements in the Council's financial performance and position which are expected to occur in 2009-10.

STRATEGIC PLAN

Performance Monitoring

COMMUNITY CONSULTATION

None required

EXECUTIVE SUMMARY AS AT 31/5/10

CONSOLIDATED (INCLUDING ROBE MARINA)

FINANCIAL PERFORMANCE

	2009/10 Full Year Original Budget	31 May 2010 Year to Date Actual	2009/10 Full Year Revised Estimate
	\$'000	\$'000	\$'000
Income	5,312	5,283	5,303
Expenses	-5,232	-5,242	-4,820
Operating Surplus/(Deficit)	80	41	483
LESS:			
Capital Expenditure	3,863	2,417	3,724
Asset Sales	-30	-533	-603
Depreciation	-1,642	-2,440	-1,650
Grants received specifically for New/Upgraded Assets	-250	0	0
Net Capital Outlays	1,941	-556	1,471
OVERALL SURPLUS/(DEFICIT)	-1,861	597	-988

FINANCIAL POSITION

	2009/10 Full Year Original Budget	31 May 2010 Year to Date Actual	2009/10 Full Year Revised Estimate
Outstanding Borrowings	4,109	2,394	3,910
Cash and Investments	-1	-389	-468
NET DEBT	4,108	2,005	3,442

Note: Actual Net Debt at 30 June 2009 was \$2,453,000

**DISTRICT COUNCIL OF ROBE
 MONTHLY REPORT MAY 2010**

INCOME STATEMENT

2009-10 BUDGET \$'000	INCOME	MAY 2010 YTD ACTUAL \$'000	2009-10 REVISED ESTIMATE \$'000
3,701	Rates	3,689	3,689
55	Statutory Charges	54	55
443	User Charges	494	500
989	Grants Subsidies and Contributions	850	855
15	Investment Income	44	50
2	Reimbursements	34	34
107	Other	118	120
5,312	TOTAL REVENUES	5,283	5,303
	EXPENSES		
1,382	Wages and Salaries	1,191	1,300
1,937	Materials, contracts & other expenses	1,471	1,690
271	Finance Costs	140	180
1,642	Depreciation, amortisation & impairment	2,440	1,650
5,232	Total Expenses	5,242	4,820
80	OPERATING SURPLUS/(DEFICIT)	41	483
-	Net gain (loss) on disposal or revaluation of assets	521	521
250	Amounts specifically for new or upgraded assets	6	-
-	Physical resources received free of charge	-	-
330	NET SURPLUS/(DEFICIT)	568	1,004

**DISTRICT COUNCIL OF ROBE
 MONTHLY REPORT MAY 2010**

CASH FLOW STATEMENT

2009-10 BUDGET \$'000 Inflows (Outflows)		MAY 2010 YTD ACTUAL \$'000 Inflows (Outflows)	2009-10 REVISED ESTIMATE \$'000 Inflows (Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES		
	RECEIPTS		
5,297	Operating Receipts	5,529	5,253
15	Investment Receipts	44	50
	PAYMENTS		
(3,319)	Operating payments to suppliers & employees	(2,662)	(2,990)
(271)	Finance Payments	(140)	(180)
<u>1,722</u>	Net Cash provided by (or used in) Operating Activities	<u>2,771</u>	<u>2,133</u>
	CASH FLOWS FROM INVESTING ACTIVITIES		
	RECEIPTS		
250	Grants specifically for new or upgraded assets	6	-
30	Sale of Assets	0	603
	PAYMENTS		
(1,317)	Expenditure on renewal/replacement of assets	(2,417)	(1,178)
(2,546)	Expenditure on new/upgraded assets	-	(2,546)
<u>(3,583)</u>	Net Cash provided by (or used in) Investing Activities	<u>(2,411)</u>	<u>(3,121)</u>
	CASH FLOWS FROM FINANCING ACTIVITIES		
	RECEIPTS		
787	Premiums received in Advance (Marina)	242	-
1,200	Proceeds from Borrowings	-	1,200
	PAYMENTS		
(193)	Repayment of Borrowings	(288)	(300)
<u>1,794</u>	NET CASH USED IN FINANCING ACTIVITIES	<u>(46)</u>	<u>900</u>
(67)	NET INCREASE (DECREASE) IN CASH HELD	314	(88)
68	CASH AT BEGINNING OF YEAR	75	556
<u>1</u>	CASH AT END OF YEAR	<u>389</u>	<u>468</u>

**DISTRICT COUNCIL OF ROBE
 MONTHLY REPORT MAY 2010**

BALANCE SHEET

2009-10 BUDGET		MAY 2010 YTD ACTUAL	2009-10 REVISED ESTIMATE
\$'000		\$'000	\$'000
	ASSETS		
	CURRENT ASSETS		
1	Cash and cash equivalents	389	468
699	Trade & other receivables	426	420
530	Inventories	433	463
-	Other Financial Assets	-	-
<u>1,230</u>	TOTAL CURRENT ASSETS	<u>1,248</u>	<u>1,351</u>
	NON-CURRENT ASSETS		
29	Financial Assets	106	109
<u>54,612</u>	Infrastructure, Property, Plant & Equipment	<u>93,607</u>	<u>95,553</u>
<u>54,641</u>	TOTAL NON-CURRENT ASSETS	<u>93,713</u>	<u>95,662</u>
<u>55,871</u>	TOTAL ASSETS	<u>94,961</u>	<u>97,013</u>
	LIABILITIES		
	CURRENT LIABILITIES		
1,671	Trade & Other Payables	780	1,207
185	Borrowings	273	1,469
65	Short-term Provisions	118	229
<u>1,921</u>	TOTAL CURRENT LIABILITIES	<u>1,171</u>	<u>2,905</u>
	NON-CURRENT LIABILITIES		
2,965	Premiums Received in Advance (Marina)	2,350	2,157
-	Provision for Marina Completion	146	-
1,225	Provision for Future Losses	1,493	1,492
3,924	Long-term Borrowings	2,121	2,440
41	Long-term Provisions	110	26
<u>8,155</u>	TOTAL NON-CURRENT LIABILITIES	<u>6,220</u>	<u>6,115</u>
<u>10,076</u>	TOTAL LIABILITIES	<u>7,391</u>	<u>9,020</u>
<u>45,795</u>	NET ASSETS	<u>87,570</u>	<u>87,993</u>
	EQUITY		
6,939	Accumulated Surplus	6,541	7,264
38,146	Asset Revaluation Reserve	79,927	79,930
710	Other Reserves	1,102	799
<u>45,795</u>	TOTAL EQUITY	<u>87,570</u>	<u>87,993</u>

**DISTRICT COUNCIL OF ROBE
 MONTHLY REPORT MAY 2010**

STATEMENT OF CHANGES IN EQUITY

2009-10 BUDGET		MAY 2010 YTD ACTUAL \$'000	2009-10 REVISED ESTIMATE \$'000
	ACCUMULATED SURPLUS		
6,078	Balance at end of previous reporting period	5,927	5,928
329	Net Result for Year	568	1,004
1,450	Transfer From Reserves	46	1,250
<u>-918</u>	Transfer To Reserves	<u>0</u>	<u>-918</u>
6,939	BALANCE AT END OF PERIOD	6,541	7,264
	ASSET REVALUATION RESERVE		
38,116	Balance at end of previous reporting period	79,927	79,930
0	Gain on revaluation of infrastructure, property, plant & equipment	0	0
30	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	<u>0</u>	<u>0</u>
<u>38,146</u>	BALANCE AT END OF PERIOD	<u>79,927</u>	<u>79,930</u>
	Plant Replacement Reserve		
15	Balance at end of previous reporting period	15	15
0	Transfer to reserve from accumulated surplus	0	0
0	Transfer from reserve to accumulated surplus	<u>0</u>	<u>0</u>
<u>15</u>	BALANCE AT END OF PERIOD	<u>15</u>	<u>15</u>
	CWMS Maintenance Reserve		
874	Balance at end of previous reporting period	870	870
626	Transfer to reserve from accumulated surplus	16	626
<u>-951</u>	Transfer from reserve to accumulated surplus	<u>0</u>	<u>-951</u>
<u>549</u>	BALANCE AT END OF PERIOD	<u>886</u>	<u>545</u>
	Garbage Reserve		
25	Balance at end of previous reporting period	141	141
287	Transfer to reserve from accumulated surplus	0	287
<u>-297</u>	Transfer from reserve to accumulated surplus	<u>0</u>	<u>-292</u>
<u>15</u>	BALANCE AT END OF PERIOD	<u>141</u>	<u>136</u>
	Contribution Reserve		
42	Balance at end of previous reporting period	25	25
0	Transfer to reserve from accumulated surplus	1	0
0	Transfer from reserve to accumulated surplus	<u>0</u>	<u>0</u>
<u>42</u>	BALANCE AT END OF PERIOD	<u>26</u>	<u>25</u>
	Other Reserves		
282	Balance at end of previous reporting period	76	76
5	Transfer to reserve from accumulated surplus	0	5
<u>-202</u>	Transfer from reserve to accumulated surplus	<u>-46</u>	<u>-7</u>
<u>85</u>	BALANCE AT END OF PERIOD	<u>30</u>	<u>74</u>
	Lake Butler Reserve		
4	Balance at end of previous reporting period	4	4
0	Transfer to reserve from accumulated surplus	0	0
0	Transfer from reserve to accumulated surplus	<u>0</u>	<u>0</u>
<u>4</u>	BALANCE AT END OF PERIOD	<u>4</u>	<u>4</u>
<u>45,795</u>	TOTAL EQUITY AT END OF REPORTING PERIOD	<u>87,570</u>	<u>87,993</u>

**DISTRICT COUNCIL OF ROBE
 MONTHLY REPORT MAY 2010**

UNIFORM PRESENTATION OF FINANCES

2009-10 BUDGET \$'000		MAY 2010 YTD ACTUAL \$'000	2009-10 REVISED ESTIMATE \$'000
5,312	Income	5,283	5,303
(5,232)	less Expenses	(5,242)	(4,820)
80	Operating Surplus / (Deficit)	41	483
	Less Net Outlays on Existing Assets		
	Capital Expenditure on renewal and replacement of		
1,317	Existing Assets	2,417	1,178
(1,642)	less Depreciation, Amortisation and Impairment	(2,440)	(1,650)
(30)	less Proceeds from Sale of Replaced Assets	-	(30)
(355)		(23)	(502)
	Less Net Outlays on New and Upgraded Assets		
2,546	Capital Expenditure on New and Upgraded Assets	-	2,546
(250)	less Amounts received specifically for New and Upgraded	(6)	-
-	Assets	-	-
2,296	less Proceeds from Sale of Surplus Assets	(6)	2,546
(1,861)	Net Lending / (Borrowing) for Financial Year	70	(1,561)

NOTE TO UNIFORM PRESENTATION OF FINANCES STATEMENT

The Local Government Association's General Meeting in March 2006 resolved that Council budgets include a high level summary of both operating and capital investment activities prepared on a uniform and consistent basis, thereby enabling more meaningful comparisons between councils.

It is also intended that annual financial statements and long-term financial plans be summarised on the same basis.

The Uniform Presentation of Finances table includes a measure known as "net lending / (borrowing)" as the bottom line (prepared on a standard and consistent basis by all SA Councils).

Net Lending / (borrowing) is a 'flow' measure that takes account of both operating and capital activities for the financial year. Achieving a zero result on the net lending / borrowing measure in any one year essentially means that Council has met all of its expenditure (both operating and capital) from the current year's income.

Programme Description	Sub-Programme Description	Original Budget	YTD Budget	YTD Actual
Administration		(\$2,810,543)	(\$2,884,739)	(\$3,006,072)
	Administration Other	(\$57,200)	(\$53,318)	(\$130,315)
	Elected Members	\$52,300	\$50,664	\$34,715
	General Operations	\$397,524	\$363,256	\$309,511
	Grants	(\$20,141)	(\$20,140)	(\$27,109)
	Public Relations	\$2,766	\$2,720	\$2,362
	Rates	(\$3,629,017)	(\$3,628,180)	(\$3,635,538)
	Salary - Office	\$443,225	\$400,259	\$440,302
Economic Affairs N.E.C.		\$257,453	\$214,951	\$41,329
	Caravan Parks	(\$37,000)	(\$39,826)	(\$26,497)
	Lake Butler	\$224,329	\$190,848	(\$15,731)
	Land Development	\$0	\$0	\$1,235
	Other Economic Services	\$4,500	\$4,114	\$5,258
	Parking Off Street	\$200	\$176	\$126
	Tourism	\$65,424	\$59,639	\$76,939
Health		\$21,896	\$17,272	\$10,080
	Health Centres	\$4,760	\$4,280	(\$1,148)
	Health Inspection	\$12,120	\$8,514	\$4,556
	Health Prevention Services	\$0	\$0	\$1,344
	Other Health Services	\$5,016	\$4,478	\$5,328
Housing & Community Amenities		\$467,306	\$415,444	\$413,571
	Cemeteries	\$272	\$27	(\$5,916)
	Effluent Drainage	(\$43,170)	(\$40,575)	\$189,179
	Public Conveniences	\$60,704	\$54,470	\$58,687
	Sanitary & Garbage	\$421,899	\$376,244	\$149,409
	Street Lighting	\$27,600	\$25,278	\$22,211
Mining, Manufacturing & Const		\$130,594	\$117,946	\$66,592
	Development Act	\$130,594	\$117,946	\$66,592
Other Purposes N.E.C.		(\$325,706)	(\$338,286)	(\$251,939)
	Depot & Overhead Expenses	(\$0)	\$5,318	(\$81,010)
	Other General Purpose N.E.C.	(\$46)	(\$115)	\$76
	Other Property & Services	\$12,000	\$10,989	\$99
	Plant Operations	(\$484,786)	(\$472,578)	(\$242,169)
	Vandalism	\$2,127	\$1,872	\$3,585
	Public Debt Transaction2	\$145,000	\$116,228	\$67,480
Protection Of The Environ Nec		\$15,622	\$13,848	(\$1,283)
	Beach Patrol Officer	\$4,580	\$4,056	\$1,525
	Foreshore Protection	\$11,041	\$9,792	(\$2,808)
Public Order & Safety		\$44,701	\$39,235	\$26,816
	Dog Control	\$7,074	\$5,660	(\$2,767)
	Fire Protection	\$21,129	\$18,827	\$9,599
	Other General Public Services	\$16,498	\$14,748	\$19,984
Social Security & Welfare		(\$3,517)	(\$28,165)	\$532
	Aged Homes	(\$4,217)	(\$3,173)	(\$1,107)
	Aged Services	\$0	\$0	(\$1,310)
	Mobilechildcare	\$0	(\$25,692)	(\$0)
	Other Social Sec/Wel Sves	\$700	\$700	\$2,940
	Vacation Care	\$0	\$0	\$10
Sport & Recreation		\$353,810	\$323,176	\$383,751
	Festivals	\$8,432	\$7,971	\$7,139
	Halls	\$43,572	\$39,879	\$37,870
	Jetty	\$25,300	\$23,537	\$8,943
	Libraries	\$84,832	\$75,305	\$121,544
	National Estates	\$1,000	\$1,000	\$975
	Parks & Gardens	\$157,619	\$143,481	\$146,315
	Sport & Recreation	\$33,056	\$32,003	\$60,966
	Aerodromes	\$1,655	\$1,461	\$4,493
	Boat Ramp	(\$2,857)	(\$2,865)	\$5,096
	Community Bus	\$900	\$814	\$1,037
	Road Construction	(\$500,497)	(\$98,340)	(\$360,063)
	Road Maintenance	\$1,512,109	\$1,376,413	\$2,038,530
	Stormwater Drainage	\$23,062	\$20,866	\$31,254
Grand Total		(\$814,012)	(\$810,969)	(\$596,276)

Robe Marina
 PO Box 301
 ROBE, SA 5276

Balance Sheet

As of 31/05/2010

Assets	
Bendigo Bank	\$37,368.33
Accounts Receivable	\$53,161.73
Provision for Doubtful Debts	(\$3,577.20)
Buildings	
Land	\$1,115,000.00
Infrastructure - Marina Develo	\$3,143,293.03
Acc Depn Infrastructure	(\$176,531.76)
Marina WIP	\$146,000.00
Total Assets	\$4,314,714.13
Liabilities	
Accounts Payable	\$91,433.45
Stamp Duty	\$11,232.50
Lands Titles Fees	\$789.00
LGFA Borrowings	\$898,703.26
Robe Council	\$901,588.84
Recreational Lease Deposits	\$94,811.00
Future Liability Premiums Recd	\$2,256,417.68
Current Liability	
Tax Paid	(\$1,273.98)
Provision for Future Losses	\$1,492,677.00
Prov for Marina Completion	\$146,000.00
Total Liabilities	\$5,892,378.75
Net Assets	(\$1,577,664.62)
Equity	
Retained Earnings	(\$2,507,663.74)
Opening Bal Equity	\$113,130.26
Current Earnings	(\$26,395.12)
Asset Revaluation Reserve	\$843,263.98
Total Equity	(\$1,577,664.62)

Robe Marina
PO Box 301
ROBE, SA 5276

Profit & Loss Statement

1/07/2009 through 31/05/2010

Income	
Interest Income	\$1,019.79
Lease Income	\$12,962.50
Short Term Lease Income	\$24,800.15
Administration Fees	\$127,387.21
Fees for prep Underlease	\$1,400.00
Total Income	\$167,569.65
Expenses	
Advertising	\$400.00
Bank Service Charges	\$544.47
Electricity	\$2,323.04
Council Rates - One Year Lease	\$7,831.80
Depreciation Expense	\$52,451.76
Repairs & Maintenance	\$18,865.71
Insurance	\$576.95
Interest Expense	\$61,372.64
Postage	\$300.00
Accounting Fees	\$14,945.60
Legal Fees	\$4,789.49
Lands titles Fees	\$36.00
Professional Services	\$29,527.31
Total Expenses	\$193,964.77
Net Profit/(Loss)	(\$26,395.12)

Payment Listing May 2010

Date	Name	Amount
06/05/2010	AGL	-134.97
06/05/2010	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	-183.00
06/05/2010	CASH	-199.70
06/05/2010	ETSA UTILITIES	-1576.15
06/05/2010	JAN & MALCOLM KENTISH	-30.00
06/05/2010	LIMESTONE COAST HEALTH PTY LTD	-82.50
06/05/2010	MELLOR OLSSON LAWYERS	-336.79
06/05/2010	ORIGIN ENERGY ELECTRICITY LIMITED	-3359.25
06/05/2010	POWER DIRECT	-4641.26
06/05/2010	REPCO - MT GAMBIER	-346.51
06/05/2010	ROADWISE SAFETY SOLUTIONS	-220.00
06/05/2010	SA COUNTRY FIRE SERVICE	-292.00
06/05/2010	SA WATER	-105.20
06/05/2010	SPENDLESS MOWING SERVICES	-800.00
06/05/2010	TELSTRA	-2874.69
06/05/2010	THE CLEANING BLOKE	-603.42
06/05/2010	TOLL IPEC PTY LTD	-46.20
06/05/2010	WALLMANS LAWYERS	-462.00
20/05/2010	ADVANCED NATIONAL SERVICES PTY LTD	-1430.00
20/05/2010	AGL	-99.27
20/05/2010	ARLUNGA PTY LTD	-112.48
20/05/2010	AUSTRALIA POST	-1514.01
20/05/2010	CARLINE MUFFLERS	-146.50
20/05/2010	EDUCATIONAL EXPERIENCE P/L	-1692.79
20/05/2010	ETSA UTILITIES	-1930.50
20/05/2010	J WRIGHT	-469.36
20/05/2010	KANGAROO INN AREA SCHOOL	-2200.00
20/05/2010	MARY MCINERNEY	-117.81
20/05/2010	ORIGIN ENERGY ELECTRICITY LIMITED	-4511.75
20/05/2010	REPCO - MT GAMBIER	-262.57
20/05/2010	ROBE PHARMACY	-5.90
20/05/2010	SE WATER CONSERVATION & DRAINAGE BD	-5324.00
20/05/2010	TELSTRA	-60.00
20/05/2010	THE CLEANING BLOKE	-850.00
20/05/2010	VIC ROADS	-8.00
31/05/2010	CFS	-585.00
31/05/2010	Minister for Urban Development & Planning	-533.23
31/05/2010	NATIVE VEGETATION COUNCIL	-146.25
06/05/2010	ACCESS PLANNING	-10633.04
06/05/2010	ALL PUMPS SUPPLIES	-4891.35
06/05/2010	ARTCRAFT PTY LTD	-575.52
06/05/2010	BJ ROACH T/A ROACHY'S COMPLETE GARDENS	-185.00
06/05/2010	BJ'S NEWSAGENCY	-189.50
06/05/2010	BOOK CITY	-379.05
06/05/2010	CAVILL POWER PRODUCTS	-70.69
06/05/2010	CHEMSEARCH AUSTRALIA PTY LTD	-412.50

Date	Name	Amount
06/05/2010	CITY OF MOUNT GAMBIER	-957.75
06/05/2010	CUMMINS ENGINE COMPANY	-107.86
06/05/2010	DEPARTMENT OF THE PREMIER & CABINET	-436.70
06/05/2010	ELGAS	-33.00
06/05/2010	GAMBIER EARTH MOVERS PTY LTD	-48657.45
06/05/2010	GASWELD	-178.70
06/05/2010	GT INDUSTRIAL SALES	-159.35
06/05/2010	HF DICKER AND SON	-5003.38
06/05/2010	JG FENTON	-4575.00
06/05/2010	LEONIE PEEL	-1068.64
06/05/2010	MASTEC AUSTRALIA PTY LTD	-568.70
06/05/2010	MAT'S PLUMBING	-34.65
06/05/2010	MOUNT GAMBIER SAFETY SUPPLIES & SERVICES	-42.90
06/05/2010	NEAT N TRIM UNIFORMS PTY LTD	-409.62
06/05/2010	NORMAN WATERHOUSE	-269.90
06/05/2010	OFFICEWORKS BUSINESS DIRECT	-338.17
06/05/2010	PETER KURRAY	-220.00
06/05/2010	ROBE DIESEL SERVICE	-192.50
06/05/2010	ROBE EARTHMOVERS	-165.00
06/05/2010	ROBE ELECTRICAL	-260.86
06/05/2010	ROBE WATER, HALL	-108.00
06/05/2010	RONNI BARNDEN	-256.04
06/05/2010	SAWLEY LOCK O'CALLAGHAN	-1375.00
06/05/2010	SE LOCAL GOVERNMENT ASSOCIATION	-319.00
06/05/2010	SM PETTIT	-380.00
06/05/2010	SOUTH COAST PRINT & GRAPHICS	-102.48
06/05/2010	SOUTH EAST EXCAVATIONS	-16190.57
06/05/2010	SPOTLIGHT CLEANING SERVICE PTY LTD	-186.20
06/05/2010	STIHL SHOP MT GAMBIER	-626.35
06/05/2010	TEE JAY CARPENTRY	-10760.00
06/05/2010	THE BORDER WATCH	-302.94
06/05/2010	THE DOG TIDY COMPANY	-189.50
06/05/2010	TOLL PRIORITY	-65.04
06/05/2010	TONKIN CONSULTING	-10006.16
06/05/2010	TREVOR HONDOW	-54.00
06/05/2010	UHY HAINES NORTON CHARTER ACCOUNTANTS	-2047.00
06/05/2010	VIC STREET PIZZERIA	-125.00
06/05/2010	WASTE CARRIERS AUSTRALIA PTY LTD	-1182.50
06/05/2010	WILLIAM PEDEN	-708.97
06/05/2010	YAKKA (SA) PTY LD	-274.21
20/05/2010	ALL BUILDING MAINTENANCE	-305.24
20/05/2010	AUSTRALIAN TAXATION OFFICE	-23904.48
20/05/2010	BARRETT DISTRIBUTORS	-8924.56
20/05/2010	BARRY MANEY SALES	-134.54
20/05/2010	BOOK CITY	-86.32
20/05/2010	BROOMIES FREIGHT	-64.90
20/05/2010	C & S WEAR PARTS PTY LTD	-79.75
20/05/2010	CAVILL POWER PRODUCTS	-257.70
20/05/2010	CITY OF MOUNT GAMBIER	-1197.97

Date	Name	Amount
20/05/2010	COASTAL LEADER	-237.22
20/05/2010	CUMMINS ENGINE COMPANY	-67.15
20/05/2010	DEPARTMENT FOR TRANSPORT, ENERGY AND INFRASTRUCTURE	-250.00
20/05/2010	ENVIRONMENT PROTECTION AUTHORITY	-326.00
20/05/2010	GREEN TRIANGLE ELECTRONICS	-1232.15
20/05/2010	GT INDUSTRIAL SALES	-3344.01
20/05/2010	HABITABLE PLACES	-159.50
20/05/2010	HAPPYSHACK	-708.80
20/05/2010	HF DICKER AND SON	-177.36
20/05/2010	K & S FUELS	-780.33
20/05/2010	KARLINDS	-937.50
20/05/2010	KINARA FREIGHT	-80.00
20/05/2010	KLEENHEAT GAS	-59.99
20/05/2010	LOCAL GOVT ASSOCIATION OF SA	-91.71
20/05/2010	MAC FORD	-176.78
20/05/2010	MAT'S PLUMBING	-116.60
20/05/2010	MODERN TEACHING AIDS PTY LTD	-660.11
20/05/2010	MOUNT GAMBIER SAFETY SUPPLIES & SERVICES	-116.95
20/05/2010	NATIONAL CREDIT MANAGEMENT LIMITED	-87.36
20/05/2010	NEAT N TRIM UNIFORMS PTY LTD	-174.88
20/05/2010	NORMAN WATERHOUSE	-100.00
20/05/2010	PHOENIX SOCIETY	-405.57
20/05/2010	REFLECTIONS CLEANING PTY LTD	-58.18
20/05/2010	ROBE DIESEL SERVICE	-268.40
20/05/2010	ROBE ELECTRICAL	-316.34
20/05/2010	ROBE FOODLAND	-85.88
20/05/2010	ROBE MITRE 10 HANDY	-1533.70
20/05/2010	ROBE WATER, HALL	-44.00
20/05/2010	ROBYN PATERSON	-167.10
20/05/2010	SE TIMES	-108.90
20/05/2010	SEBASTOPOL MACHINERY SERVICE	-4420.00
20/05/2010	SM PETTIT	-127.00
20/05/2010	STIHL SHOP MT GAMBIER	-626.35
20/05/2010	TOLL PRIORITY	-67.72
20/05/2010	TONKIN CONSULTING	-2145.00
20/05/2010	VRM ACCOUNTING PTY LTD	-3643.40
20/05/2010	WANNON FARM MACHINERY	-633.20
31/05/2010	AUSTRALIAN SERVICES UNION	-383.70
31/05/2010	COMMISSIONER OF HIGHWAYS	-146.25
31/05/2010	DEPARTMENT FOR TRANSPORT, ENERGY & INFRASTRUCTURE	-731.25
31/05/2010	LOCAL SUPER	-24028.47

BANK FEES – JANUARY 2010	\$701.19
PAY PERIOD ENDED 14/05/2010	\$39950.20
PAY PERIOD ENDED 28/05/2010	\$41231.80

16. Officer's Reports – Director of Childcare

16.3.1 CCOWS Report

The Financial year is nearly completed and CCOWS has managed well. There has been continued growth and change in the past five months, with little time for reflection and drawing breath. CCOWS has Annual Closure from July 5-16 (inclusive), and this will be a welcome and necessary break for everyone.

Staff

- 1 There is a vacancy for a Clerical Assistant following the acceptance of a position closer to home, by the former staff member. The position is being advertised, for 20 hours/week with applications closing on June 15.
- 2 CCOWS has 12 staff working across the week. There is one more on extended sick leave, and two on maternity leave. There are other casual relievers who assist us from time to time.

Children

- 1 There are 65 children attending CCOWS (over the three sites). There are 102 requested spaces making up the waiting list (over three sites).
- 2 "Work stations" to engage older children will be included in our programming. When you have been coming to Child Care for a couple of years and you have started Kindergarten and are nearly ready for school, it is understandable for interest to wane. Some challenges and different tasks will be implemented.
- 3 Attendances are well managed by the CCOWS staff, with families listed on the stand-by list being notified if there are absentees, leaving vacant spaces for the day.

Sites

Nothing to report from sites.

OHW&S

- 1 As both vehicles have covered some distance , they are due to be changed-over. The Hyundai will be traded in on a Ford Territory, which will still tow the trailer when needed, but will be well used for transporting staff to training, conferences and forums.
- 2 Trailer will be maintenance locally, during the CCOWS service closure.
- 3 Director Robyn attended the recent CERM (Community Emergency Risk Management) meeting with members of the Robe Community. A Draft plan for the community will be written by consultant John Salter , after workshops, suggestions and discussion at the meeting.

Operations

1 RSL Project : This project is on track to be funded from this year's budget. Building, plumbing, carpentry, fencing , equipment and small shed are all "in hand" . This proceeds in a collaborative manner with the RSL . No completion date is yet available. The building will need to be inspected by a Licensing and Compliance officer from DECS, before a licence can be granted for child care use.

2 Induction of team leader: Our new Team Leader has been with CCOWS for 6 weeks. She has visited all sites and worked at two of them. Her adaptation to the systems and routines of a 'mobile service' is a challenge she is meeting with enthusiasm. Pprogramming, Family visits and Chit Chat editing will be accomplished with time and experience.

3 Training: There are 2 opportunities for staff (as a team) to attend training. One in September in Adelaide (a National Child Care Conference) and the other in Mount Gambier in August. Every effort will be made to enable this to happen. Immeasurable benefits come from interaction with colleagues and International speakers .

4 DEEWR: Director has met with State Manager to discuss impact of NEW Reform on the operation and viability of CCOWS and other mobile services. There is an indication that Funding Agreements will be forwarded to services shortly. There will be a tight bydget, (particularly for operation costs as there will be increasing salary costs to cover extra days at Robe , and also extra staff to cover new staff: child ratios .

Week Ending	Robe (25)	Beachport (13)	Kangaroo Inn (12)
7/05/2010	22	14	8.5
14/05/2010	23.5	13	12
21/05/2010	21.5	12	12
28/05/2010	22.8	13	10

Director's Diary

May 19 RSL /meeting with carpenter

May 21 Adelaide /collect repaired cots from 'Pram doctor'

May 24 DEEWR Adelaide/ meeting with Finance manager
meeting with Lameroo Mobile Director

May 27 RSL/ meeting with RSL Executive and builders.

June 2 Beachport/ sign off TAFE student
Principal re reference for intervention assessment

- Millicent / Banners re RSL project
- June 3 Mt Gambier /SEDA, South-east Child Care Director's meeting
- June 9 Karoonda/ opening of new facility for mobile service with Patrick
Secker and State Managers
- June 10 DECS Adelaide /meeting re RSL project
Adelaide/ Inclusive Directions Board Meeting
- June 10 DEEWR Adelaide/ working on 2010-11 budget
- June 15 CCOWS Staff meeting

Robyn Paterson

16. Officer's Reports – Works Supervisor

16.4.1 Works Report

REPORT TITLE:	Monthly Works Supervisors Report
DATE OF MEETING:	9 March 2010
AUTHOR:	Trevor Hondow
AUTHOR'S TITLE:	Works Supervisor
REPRESENTORS:	NA
FILE NUMBER:	Nil
ATTACHMENTS:	Nil

Construction work on the Nora Creina Road has started with tree trimming and sub base material being raised, this will continue for the remainder of this financial year. A new water pipe line has been put in to service the Cemetery and Squash Courts this replaces an old water pipe which has caused problems over many years. Also in town trees in the main street have been trimmed to help with parking and pedestrians walking in the street.

Rural Roads graded in May were Bog Lane, Powel's Road, Lake Hawdon Road, Old Naracoorte Road, Dairy Range Road, Barnett Swamp Road, Springs Road, Spots Hill Road, Bowaka Road, Cowens Road, Frog Island Road and Sneyd Island Road.

16. Officer's Reports – General Inspector

16.5.1 Marina Fees 2010/2011

REPORT TITLE: Marina 2010/11 Fees
DATE OF MEETING: 8th June, 2010
AUTHOR: Michael Wilkin
AUTHOR'S TITLE: General Inspector
REPRESENTORS: Nil
FILE NUMBER:
ATTACHMENTS: Nil

PURPOSE

To adopt the following Robe Marina fees for 2010/11 as listed below.

Commercial

Annual \$8670.00 + GST
Monthly \$1350.00 + GST
Weekly \$ 315.00 + GST
Daily \$ 95.50 + GST

Karatta

Annual \$4105.00 + GST
Monthly \$ 885.00 + GST
Weekly \$ 235.00 + GST
Daily \$ 36.00 + GST

Butler (odd)

Annual \$3695.00 + GST
Monthly \$ 820.00 + GST
Weekly \$ 215.00 + GST
Daily \$ 34.00 + GST

Butler (even)

Annual \$3900.00 + GST
Monthly \$ 840.00 + GST
Weekly \$ 220.00 + GST
Daily \$ 35.00 + GST

Waterhouse

Annual \$2260.00 + GST
Monthly \$ 410.00 + GST
Weekly \$ 125.00 + GST
Daily \$ 20.50 + GST

Shark Boats

Annual \$2750.00 + GST

RECOMMENDATION

That Council adopts fees as listed above.

BACKGROUND

Fees are reviewed every year.

DISCUSSION

Fees have been discussed between District Councils accountant and CEO.

POLICY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Reviewed annually

STRATEGIC PLAN

Governance and Finance

COMMUNITY CONSULTATION

Nil

17. Correspondence

18 Notices of Motion

19 Questions on Notice

20 Urgent Business

21 Confidential items

22 Closure