

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 10th April 2007, commencing at 5.00pm
District Council of Robe Chambers, Smillie Street, Robe.

PRESENT Mayor W. Peden, Crs. P. Riseley, J. Mathews, R. Petrovic, D. Loxton,
Acting Chief Executive Officer; Judith Jones and Director of Engineering
Services; Glenn Sanford.

APOLOGY

CONFIRMATION OF MINUTES

Cr Wright moved **that the minutes of the Ordinary Council Meeting held on 13th March 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (361/2007)**

Seconded Cr Mathews

Carried

Cr Loxton moved **that the minutes of the Confidential Meeting held on 13th March 2007 be taken as read and confirmed as a true and correct record of the proceedings of that meeting. (362/2007)**

Seconded Cr Petrovic

Carried

NOTICE OF MOTION

PUBLIC FORUM

Bill Purton

- new resident to the area who is concerned about the development of Robe
- encouraged by what he heard of the new Council
- commented on the transparency of Council

Terry Bywaters

- release of Venn Report
- asked about what is to happen with the EMAC Hut used by the RMC
- advised no discussion has been made on the future of this

BUSINESS ARISING FROM MINUTES

- Buffer zone Industrial area/Alexander Tolmer Way
- Update on Regional Waste Management

MAYOR'S REPORT

- Acting CEO
- CCOWS 5th Birthday - great milestone for community

- CDAP - new independent members and Elected Members have had their first meeting
- History Book on Robe - contact details available from Acting CEO
- Independent Analysis of Council's finances is completed and excludes Marina
- Venn Report complete - Special meeting in next 2 weeks.

REPORTS OF COMMITTEES

Minutes of CCOWS Executive Meeting held on 19th February 2007.

Cr Loxton moved **that the minutes of the Child Care on Wheels Executive Meeting held on 19th February 2007 be received.** (363/2007)

Seconded Cr Dell-Antonio Carried

Minutes of CDAP Meeting held on 3rd April 2007.

Cr Mathews moved **that the minutes of the CDAP Meeting held on 3rd April 2007 be received.** (364/2007)

Seconded Cr Riseley Carried

WORKING PARTY COMMITTEE

Nil

REPORTS OF SUBSIDIARY

Nil

REPORTS OF ASSOCIATED BODIES

Kingston Community School Minutes of Meeting held on 19th March 2007.

Cr Loxton moved **that the Minutes of the Kingston Community School Meeting be received.** (365/2007)

Seconded Cr Mathews Carried

REPORTS OF MEMBERS

Cr Dell-Antonio reported on:

- CFS Meeting
 - Another exit to Robe, where is this at?
 - Availability of Fire Prevention Officer on weekends and Public Holidays
- 23/3/07 Chief Executive Officer interview

- 2/4/07 Chief Executive Officer interview
- 9/4/07 Robe Residents & Ratepayers Association

Cr. Mathews reported on:

- 19/3/07 SE Area Consultative Meeting
- 23/3/07HR Meeting
- 27/3/07 Kingston Hospital Board Meeting
- 29/3/07 Informal briefing Adelaide Wallmans
- 30/3/07 SELGA
- 2/4/07 Locher
- 3/4/07 CDAP Meeting
- 3/4/07 Friends of Little Dip

Cr. Riseley reported on:

- 19/3/07 SE Area Consultative Committee
- 23/3/07 HR Meeting
- 29/3/07 Informal briefing Adelaide Wallmans
- 3/4/07 CDAP meeting
- 4/4/07 Meeting Ian McDonald Council Finances

Cr. Petrovic reported on:

- 19/3/07 SE Area Consultative Committee
- 23/3/07 HR Meeting
- 29/3/07 Informal briefing Adelaide Wallmans
- 30/3/07 SELGA
- 2/4/07 Locher
- 4/4/07 Meeting Ian McDonald Council Finances

Cr. Wright reported on:

- 29/3/07 Informal briefing Adelaide Wallmans
- 23/3/07 Chief Executive Officer interview
- 2/4/07 Chief Executive Officer interview
- 4/4/07 Meeting Ian McDonald Council Finances

Cr. Loxton reported on:

- 20/3/07 Robe Ratepayers & Residents Assoc. Meeting
- 30/3/07 South East Local Government Association

Cr Mathews moved that Cr Loxton be nominated for the EPA Local Government Sub-Committee. (366/2007)

Seconded Cr Petrovic

Carried

Cr Loxton moved that a letter be sent to SA Water requesting that the Residents of Robe are seeking assurance on the hydrological sustainability of the Towns water supply for future development and if there are any alternative supplies of water in our area of suitable quality. (367/2007)

Seconded Cr Dell-Antonio

Carried

Director of Engineering Services to report back to Council on effluent being pumped to dunes as practice is to cease.

Mayor reported on:

- 19/3/07 SE Area Consultative Meeting
- 20/3/07 Radio interview
- 23/3/07HR Meeting
- 29/3/07 Informal briefing Adelaide Wallmans
- 30/3/07 SELGA
- 2/4/07 Locher
- 3/4/07 CDAP Meeting & CCOWS Birthday
- 4/4/07 Meeting Ian McDonald Council Finances
- 5/4/07 Meeting with Liz Kellaway and Angela Tolley re Robe history book

OFFICERS' REPORTS

**ACTING CHIEF
EXECUTIVE
OFFICER:**

(1) Breakwater Project

Cr Loxton moved **that the Report be received.** (368/2007)

Seconded: Cr. Wright Carried

(2) North East Conveyancing

Cr Wright moved **that the report be received** (369/2007)

Seconded Cr Mathews Carried

(3) Robe Golf Course

Cr Wright moved **that an extension of time for this report to be completed, be given** (370/2007)

Seconded Cr Loxton Carried

(4) Delegate to Local Government Association

Cr Mathews moved **that Mayor William Peden be appointed as Council's delegate to the Local Government Association and proxy be Cr Wright.** (371/2007)

Seconded Cr Loxton Carried

(5) **Council Committees**

Cr Wright moved **that the report be received** (372/2007)

Seconded Cr Loxton Carried

Cr Loxton moved **Cr Dell-Antonio be appointed to the Machinery Committee.** (373/2007)

Seconded Cr Wright Carried

Cr Loxton moved **Cr Dell-Antonio be appointed to the Robe Sports and Recreation Committee.** (374/2007)

Seconded Cr Wright Carried

Cr Mathews moved **that Cr Wright be appointed to the Robe Library Management Committee instead of Cr Mathews.** (375/2007)

Seconded Cr Loxton Carried

(6) **Robe Marina Corporation - Venn Report**

Cr Loxton moved **that a Special Council Meeting be held on Tuesday 24th April 2007 at 2pm to discuss and receive the Venn Report and to make any decisions necessary relative to that Report** (376/2007)

Seconded Cr Petrovic Carried

(7) **Draft Policy Mobile Food Vending Van/Vehicles**

Cr Loxton moved **that Council call tenders for a mobile food service on Long Beach for a 12 month period (seasonal permit)** (377/2007)

Seconded Cr Wright Carried

(8) **Consultants Fees**

Deferred to end of meeting

14.2 **LOTS Monthly Report**

Cr Loxton moved **that the LOTS Monthly Report be received.** (378/2007)

Seconded Cr Mathews Carried

14.3 Correspondence

CEO/C/1 SELGA

Cr Loxton moved that Council approve the inclusion of this Council in the Agreement between SA Tourism and the SELGA and Limestone Coast Tourism Inc and Coorong District Council for a period of three years. (379/2007)

Seconded Cr Dell-Antonio

Carried

CEO/C/2 SELGA

Cr Wright moved that Cr Wright be nominated as Council's representative on the SELGA Tourism Committee. (380/2007)

Seconded Cr Loxton

Carried

Cr Loxton moved that Cr Loxton be appointed as a representative to the Limestone Coast Regional Development Board. (381/2007)

Seconded Cr Wright

Carried

CEO/C/3 OG Roberts & Co

Cr Wright moved that Council approve the use of the lawned area and carpark opposite the Institute by OG Roberts and Co for its Annual Mazda Road Show on Tuesday 15th May from 9am to 5pm. Fee be \$500.00. (382/2007)

Seconded Cr Riseley

Carried

CEO/C/4 Lake Fellmongery Water Ski Club

Cr Loxton moved that the status quo regarding boating on the lake remain. (383/2007)

Seconded Cr Wright

Carried

Director of Engineering Services to inspect existing signage at Lake Fellmongery before order any new signs.

CEO/C/5 Bernie Flood Conveyancing

Cr Wright moved that Council consents to the division as per the Development Approval and the Certificate of Consent for the Deposit of a Plan of Division be signed by the Mayor and Acting CEO and the Council seal be affixed thereto. (384/2007)

Seconded Cr Mathews

Carried

CEO/C/6 SELGA

No nominations were received.

CEO/C/7 Jamie Botten and Associates

Cr Mathews moved that the \$5900 in fees claimed as compensation from Council for the compulsory acquisition of land as per Section 15(5) of the Land Acquisition Act, be paid. (385/2007)

Seconded Cr Loxton

Carried

Cr Dell-Antonio declared a conflict of interest as his family has an interest in this matter and left the meeting at 6.20pm.

Cr Riseley moved that the Robe Golf Club be invited to pay half of the legal costs associated with this compensation payment relating to compulsory acquisition of land. (386/2007)

Seconded Cr Wright

Carried

Cr Dell-Antonio re-entered the meeting at 6.28pm.

CEO/C/8 Mark Parnell MLC

Cr Wright moved that the letter be received. (387/2007)

Seconded Cr Dell-Antonio

Carried

CEO/C/9 Lake Fellmongery Water Ski Club

Cr Loxton moved that the letter be received. (388/2007)

Seconded Cr Mathews

Carried

CEO/C/10 Robe and District Ratepayers and Residents Association

Cr Dell-Antonio moved that the letter be received.(389/2007)

Seconded Cr Riseley

Carried

CEO/C/11 Hon Jay Weatherill MP

Cr Mathews moved that the letter be received. (390/2007)

Seconded Cr Loxton

Carried

CEO/C/12 Limestone Coast Regional Development Board
Cr Riseley moved that the letter be received. (391/2007)

Seconded Cr Loxton Carried

CEO/C/13 Ian and Margaret Ullett

Cr Wright moved that the letter be received and a letter to thanks for forwarded to the authors. (392/2007)

Seconded Cr Loxton Carried

CEO/C/14 Local Government Association

Cr Mathews moved that the advice be received. (393/2007)

Seconded Cr Wright Carried

**ACTING DIRECTOR
OF ENGINEERING
SERVICES**

Council Resolutions Matrix

Cr Wright moved that the report be received. (394/2007)

Seconded Cr Petrovic Carried

Works Department Sale of Surplus Plant and Equipment

Cr Wright moved that Council sell the surplus plant and equipment by open tender and that adverts be placed in the Robe Newsletter, Coastal Leader and SE Times. (395/2007)

Seconded Cr Mathews Carried

Annual Review of Fees and Charges Works Department Related

Cr Wright moved that the Director of Engineering Services further investigate the machinery private hire fees and landfill fees for the next meeting. (396/2007)

Seconded Cr Petrovic Carried

Cr Loxton moved that the new landfill operating days and hours as follows:-

Landfill Fees

Type	Existing Fees	Proposed Fees
Cars, Station Wagons	N/A	\$7
6'x4' Trailer, Car Type Utes	\$8	\$10
8'x5' Trailers or Similar, Large Utes	\$18	\$20
Single Axle Trucks	\$50	\$60
Tandem Axle Trucks	\$70	\$85
Semi Tipper Truck	\$90	\$110

Car Bodies	\$25	\$30
Opening of landfill outside of operating hours	\$40	\$50
Pick up of an additional 240 or 140 litre bin	\$1.80	\$2.20 gst not included

Half price for pensioners for car and utility/1 tonne trailer only on production of pensioner card.

GST Included in Landfill Fees

Green Waste 'Mulch' Fee

A green waste dumping site is provided at the rear of the Council Works Depot, along Evans Cave Road. No fees apply, site is open all days and times.

Sale of Green Waste Fees "Mulch"

	Existing fee	Proposed fee
Green Waste Mulch	\$10/m3	\$12/m3

GST NOT included

be implemented to take effect on the 1st May 2007. (397/2007)

Seconded Cr Riseley

Carried

Property Access, Property Owners Section 70 Hundred of Waterhouse Cr Dell-Antonio moved that an extension of the existing 80km/hr zone be investigated. (398/2007)

Seconded Cr Riseley

Carried

Cr Loxton moved that Council advise Donna Mader and Clarrie Hunt that it will consider undertaking the project during the 2007/08 financial year budget allocation deliberations.

Lapsed due to no seconder

Power Line Environment Committee "PLEC" The Esplanade and Hagen Street

The Mayor left the room at 7pm due to conflict of interest as he is a resident of the Esplanade.

Deputy Mayor in the chair.

Cr Wright moved that Council advise PLEC to commence with the plans of the Esplanade and Hagen Street. (399/2007)

Seconded Cr Mathews

Carried

Cr Dell-Antonio moved that only one option be approved

Lapsed due to no seconder

The Mayor re-entered the meeting at 7.17pm.

ADJOURNMENT

Cr Loxton moved **that the meeting be adjourned for tea at 7.20pm. (400/2007)**

Seconded Cr Wright

Carried

Meeting resumed at 7.45pm.

Mayor left the meeting at 7.45pm due to conflict of interest as he is a resident of the Esplanade.

Deputy Mayor in chair

Cr Mathews moved **that Council advise residents of the Esplanade that 1/3 contribution would be payable by them. (401/2007)**

Seconded Cr Wright

Carried

Mayor re-entered the meeting at 7.50pm.

Fishing Community Assistance Grant

Cr Loxton moved **that the Director of Engineering Services submits a funding application through the Fishing Community Assistance through the Australian Government for the dredging of Lake Butler to the maximum amount of \$500,000. (402/2007)**

Seconded Cr Mathews

Carried

Received State Funding, Nora Creina Road, Up Grade 5kms

Cr Mathews moved **that the final decision on the Nora Creina Resheet be left to the Acting CEO after consultation with the Local Government Transport Advisory Panel. (403/2007)**

Seconded Cr Loxton

Carried

Robe Marina Fees and Charges

Cr Loxton moved **that the Robe Marina Fees and Charges be deferred to next meeting and that the Director of Engineering Services compare storage fees and Recreational Boat Ramp fees with other Councils. Boat Ramp fees to including weekly and monthly rates and that the cost of installing a ticket machine in the car park be investigated. (404/2007)**

Seconded Cr Dell-Antonio

Carried

Co-Mingling Contract

Copy of co-mingling contract to come back to next meeting.

**GENERAL INSPECTOR'S
REPORT**

Cr Loxton moved that the Dog Registration Fees for 2007/08 be accepted. (405/2007)

Seconded Cr Petrovic

Carried

**LIBRARY/VIC MANAGER'S
REPORT**

Cr Wright moved that the Robe Library/VIC Manager's Report be received. (406/2007)

Seconded Cr Loxton

Carried

ENVIRONMENTAL HEALTH

OFFICER'S REPORT

Cr Petrovic moved that the Environmental Health Officer's Report be accepted. (407/2007)

Seconded Cr Loxton

Carried

FINANCE

District Council of Robe - Financial Assessment by Ian McDonald

Cr Mathews moved that:-

- The current market value and the marketability of the Industrial Land be investigated
- That drainage, bridges and stormwater assets be revalued
- For those infrastructure assets revalued by council staff an independent review of the assumptions and methodology needs to be undertaken.
- Once the above has occurred load all council's asset information into a computerised asset register. Either use the Synergysoft software or in combination with appropriate asset management software.
- Determine the appropriate depreciation expense figure.
- Review Plant Hire rates to ensure a balanced plant cost recovery
- Undertake a further budget comparison as at 31 May 2007
- In future perform the required budget comparisons four times a year together with formal approval of projected budget variations

- Prepare a budget for the 2008 financial year that fully complies with the Local Government Act 1999 and regulations
- Formulate a policy on budget funding, debt and reserves.
- Ensure budget figures are loaded onto the council's finance system to ensure better ongoing budget control.
- Fully incorporate the projected depreciation expense within the budget. Process a provision for depreciation expense monthly.
- Appropriate provisions be deducted from the carried forward unspent Grant monies (refer 18 above). Expenditure of the remaining unspent grant monies be considered in the 2008 budget.
- Manage a reduction in the outstanding annual leave liability without adversely impacting on council service delivery and the council budget.
- Implement a process for allocating indirect costs across the council works functions on a regular basis .
- Develop a model on Full Cost Attribution" to facilitate the reporting requirements.
- The Robe Marina Corporation comply with the Local Government 1999 together with the associated regulations applicable to subsidiaries
- That the annual budget of the Corporation be included within council's budget and quarterly budget reviews.
- Develop the required Long Term Financial Plan incorporating the findings from the Infrastructure and Asset Management Plan together with the consultants report on the Robe Marina Corporation. Consider how to ensure the long term financial sustainability of the council.
- Prepare the required Infrastructure and Asset Management Plan
- Implement the recommendations of the financial processes review audit findings.
- Facilitate training of council staff in the new requirements for the model financial statements (408/2007)

Seconded Cr Petrovic

Carried

The Mayor suggested that ideas be sought from the community on how Council can save money and that correspondence be addressed "Confidential - Acting CEO, District Council of Robe, PO Box 1, Robe"

Bank Reconciliation Statement

Cr Loxton moved **that the Bank Reconciliation Statement as of 31st March 2007 be received.** (409/2007)

Seconded Cr Riseley Carried

Financial Statement 2005/2006

Cr Loxton moved **that the Financial Statements 2005/2006 be received.** (410/2007)

Seconded Cr Petrovic Carried

GENERAL BUSINESS

Cr Loxton requested that future agenda have:-

- a list of Creditors
- Outcomes of resolutions

Cr Petrovic moved **that the Director of Engineering Services investigate roundabout options.** (411/2007)

Seconded Cr Wright Carried

Cr Dell-Antonio requested that Director of Engineering Services advise the owner of the “Robe Charters” sign to remove it from Council land.

Planning Consultants

Cr Mathews moved **that Council call tenders for planning services.** (412/2007)

Seconded Cr Wright Carried

Acting CEO

Cr Mathews moved **that Judith Jones’ appointment as Acting CEO continue until the new CEO commences.** (413/2007)

Seconded Cr Dell-Antonio Carried

Consultants Fees

Cr Dell-Antonio moved **that pursuant to Section 83(5) of the Local Government Act 1999 that the matter contained in this report be considered in confidence under Chapter 6 Part 3 of the Local Government Act 1999.**

The information contained in this report is information in respect of which an order may be made if the Council so determines, to exclude the public from attendance at a meeting to the extent endorsed necessary for the Council to receive, discuss or consider the

information in confidence pursuant to Section 90(2) and 90(3) (d) (i) & (ii) of the Local Government Act 1999 on the basis that:

It is:

commercial information of a confidential nature (not being a trade secret) the disclosure of which—

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest; (414/2007)

Seconded Cr Wright

Carried

Meeting reconvened at 9.15pm

Lease of Barrett's for fuel installation at Marina

Cr Wright moved that Council agree to lease the land required for the fuel installation at the Robe Marina for a period of 10 years with the terms of the agreement still to be negotiated. (415/2007)

Seconded Cr Mathews

Carried

There being no further business the meeting closed at 9.30pm.

Confirmed

Date _____ Mayor