

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 13 April 2010, commencing at 5.00 pm at the District Council of Robe Chambers, Smillie Street, Robe.

ACKNOWLEDGEMENT

- 1.1 Acknowledgement of traditional owners
The District Council of Robe acknowledges and respects the traditional owners of the ancestral lands of the Robe district. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to this country.

WELCOME Mayor welcomed the Elected Members, Gallery & Media

PRESENT Mayor W Peden; Crs D Loxton, P Riseley, J Mathews, R Petrovic, N Wright; Chief Executive Officer, Bill Hender; Deputy Chief Executive Officer, Ronni Barnden; Administration Officer (Planning), Michelle Gibbs and; Minute Taker, Kellie Jordan

Cr Rino Dell'Antonio entered the room at 5.01 pm

CONFLICT OF INTEREST

Pursuant to Section 73 of the Local Government Act 1999 the following conflict of interest was declared:-

- Mayor Peden declared a conflict of interest on any items to do with the Marina as he owns land adjacent to the Marina

PUBLIC FORUM ADDRESS

Michael Slessar – 40 Thompson Road

- Given the extent of the planning non-compliance identified, will the District Council of Robe be conducting an inspection of 40 Thompson Road once the required work is completed, in order to ensure satisfactory compliance?
- Could you also indicate when I will receive a response regarding this matter in writing, including a timeline for works, as previously discussed?

CEO advised that an inspection of 40 Thompson Road would take place upon completion of the required work, and that Mr. Slessar would receive a response in writing in the forthcoming days.

CONFIRMATION OF MINUTES

8.1 Ordinary Council Minutes 9 March 2010

Cr Riseley moved that the minutes of the Ordinary Council Meeting held on 9 March 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (212/2010)

Seconded Cr Loxton

Carried

BUSINESS ARISING FROM MINUTES

Nil

MAYOR'S REPORT

Coast Care meeting

A Coast Care meeting was held on Monday 12 April 2010 to discuss the formation of a Coast Care Group. This Group would be responsible for ensuring the protection of the coastal environment in Robe. All interested members of the community are urged to get involved.

Annual Business Plan/ Long Term Financial Plan

Council's Annual Business Plan and Long Term Financial Plan are now available for public consultation and comment. These documents can be found on Council's website, or at the Council office.

REPORTS OF MEMBERS

Cr Dell'Antonio reported on the following:-

- 24/03/2010 Audit Committee Meeting
- 24/03/2010 Budget Workshop
- 06/04/2010 Audit Committee Training
- 12/04/2010 Robe Gymnasium Information Session

Cr Mathews reported on the following:-

- 15/03/2010 Water Management Workshop
- 16/03/2010 Regional Meeting
- 24/03/2010 Budget Workshop
- 29/03/2010 Royal Circus Redevelopment Meeting
- 30/03/2010 Royal Circus Redevelopment Workshop
- 11/04/2010 Kingston Road Tree Planting Working Bee
- 12/04/2010 Coast Care Community Meeting
- 12/04/2010 Playground Working Bee
- 13/04/2010 Council Meeting

Cr Petrovic reported on the following:-

- 10/03/2010 Bushfire Prevention Meeting
- 15/03/2010 Water Management Workshop
- 15/03/2010 SELGA Roads Meeting
- 24/03/2010 Budget Workshop
- 30/03/2010 Bendigo Bank Retirement Village Meeting
- 11/04/2010 Long Beach Rotunda Working Bee
- 12/04/2010 Robe Gymnasium Information Session
- 13/04/2010 SELGA Roads Working Group Meeting

Cr Loxton reported on the following:-

- 24/03/2010 Budget Workshop
- 15/03/2010 Water Management Workshop

Cr Riseley reported on the following:-

- 10/03/2010 Bushfire Prevention Meeting
- 11/03/2010 Meeting with Craig Billows DEH
- 15/03/2010 Water Management Workshop
- 16/03/2010 Regional Development Information Session
- 24/03/2010 Budget Workshop
- 25/03/2010 Lions Bus Meeting
- 28/03/2010 Friends of Parks Forum
- 30/03/2010 Royal Circus Redevelopment Meeting
- 30/03/2010 Bendigo Bank Retirement Village Meeting
- 05/04/2010 Recreational Berth Holders Meeting
- 11/04/2010 Kingston Road Tree Planting Working Bee
- 12/04/2010 Playground Working Bee
- 12/04/2010 Coast Care Community Meeting

Cr Riseley discussed the importance of forming a Coast Care group, as the coastal environment is under threat from issues such as erosion, weeds and vehicles. The formation of a Coast Care group would enable support for funding applications to assist with

coastal protection. Another meeting will be held in the next month and all interested persons are encouraged to attend. For more information please contact Cr Riseley or Council.

Cr Wright made reference to a major vehicle accident that occurred recently where both the Robe and Kingston Emergency Service teams attended. The professionalism and organisation that was shown is a credit to the volunteers involved, and their dedication to the task was outstanding.

Mayor Peden reported on the following:-

- 09/04/2010 Council Meeting
- 15/04/2010 Tourism Robe Meeting
- 16/04/2010 5SE Interview
- 24/04/2010 Audit Committee Meeting
- 24/04/2010 Budget Workshop
- 29/04/2010 Tourism Robe Meeting
- 07/04/2010 Audit Committee Training
- 09/04/2010 SELGA Meeting
- 12/04/2010 Robe Gymnasium Information Session
- 13/04/2010 5SE Interview
- 13/04/2010 Council Meeting

COMMITTEE REPORTS

12.1 Audit Committee Meeting Minutes 24 March 2010

Cr Wright moved that the minutes of the Audit Committee Meeting held on 24 March 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (213/2010)

Seconded Cr Dell'Antonio

Carried

OFFICERS' REPORTS

Cr Wright moved to accept late Agenda Item 15.6.2 Authorisation to Alter a Public Road – A & C Fairbairn-Calvert. (214/2010)

Seconded Cr Riseley

Carried

Administration Officer – Planning

15.6.1 DAP Membership expiry

Cr Petrovic moved **that the external representative's membership be renewed for two years, and the Elected Member representatives membership be extended for the remainder of their term in Council.**
(215/2010)

Seconded Cr Dell'Antonio

Carried

15.6.2 Authorisation to Alter a Public Road
A & C Fairbairn-Calvert

Cr Riseley moved **that Council do not grant permission for the amendment, but that the ten existing conditions are adhered to by the applicant.** (216/2010)

Seconded Cr Wright

Carried (unanimous)

Michelle Gibbs left the room at 5.35 pm

**Chief Executive
Officer**

15.1.1 Coastal Summer Program - DEH

Cr Riseley moved **that an amount of \$2,500 be placed in the 2010/2011 budget to assist with the funding of the Department of Environment and Heritage's 2011 Coastal Connections program.** (217/2010)

Seconded Cr Mathews

Carried

15.1.2 Development Approval – 40 Thompson Road

Cr Riseley moved **that the report be noted and that at the next DAP Meeting, the panel undertake a site inspection of 40 Thompson Road, for information purposes only.** (218/2010)

Seconded Cr Loxton

Carried

15.1.3 Draft Long Term Financial Plan

Cr Wright moved **that the draft Long Term Financial Plan 2008/2009-2018/2019 be released for public consultation prior to adoption by Council.** (219/2010)

Seconded Cr Dell'Antonio Carried

15.1.4 Robe Tourism Website

Cr Dell'Antonio moved **that Council authorise the Chief Executive Officer to appoint a suitably qualified person to update the Robe Tourism Website.** (220/2010)

Seconded Cr Loxton Carried

**Deputy Chief Executive
Officer**

15.2.1 Contract and Tenders Special Delegation Authority
Supply of Electricity Above 160

Cr Dell'Antonio moved **that Council resolve that the Chief Executive Officer (or other nominated executive manager) be delegated authority to:**

- 1. Accept a tender from and enter into a contract with the successful tenderers for the retail supply of Above 160 electricity;**
- 2. Advise LGCS of that acceptance within the specified time;**
- 3. To make, vary and discharge contract; and**
- 4. To sign all relevant documentation in this matter**
(221/2010)

Seconded Cr Loxton Carried

15.2.2 Customer Action Form

Cr Riseley moved **that Council note the report, and that the report format be changed to reflect the action taken.** (222/2010)

Seconded Cr Loxton Carried

15.2.3 Draft Caretaker Policy

Cr Wright moved **that Council adopt the draft Caretaker Policy.** (223/2010)

Seconded Cr Petrovic Carried

Finance Officer

15.3.1 Monthly Financial Report – March 2010

Cr Petrovic moved **that Council notes the Finance Officer's report.** (224/2010)

Seconded Cr Loxton Carried

General Inspector

15.4.1 Dog Registration Fees 2010/2011

Cr Mathews moved **that Council adopt the new dog fee schedule for 2010/2011.** (225/2010)

Seconded Cr Riseley Carried

Works Supervisor

15.5.1 Works Report – March 2010

Cr Wright moved **that Council notes the report.** (226/2010)

Seconded Cr Riseley Carried

CORRESPONDENCE

16.1 KESAB Sustainable Communities (tidy towns) program

Received

LATE AGENDA ITEM

Cr Riseley moved **that late Agenda Item 15.1.5 Draft**

Annual Business Plan is received. (227/2010)

Seconded Cr Dell'Antonio

Carried

15.1.5 Draft Annual Business Plan

Cr Dell'Antonio moved **that the draft Annual Business Plan available be released for public consultation prior to adoption by Council. (228/2010)**

Seconded Cr Wright

Carried

**OTHER
BUSINESS**

Cr Loxton discussed signage at Barrowmans Drive. The Robe Road Safety Group will write a formal letter requesting a '*concealed traffic*' sign be placed on the Main Road. Advice from DTEI may be required.

Cr Petrovic requested an update on the status of the installation of the fuel tanks at the Marina. The CEO advised there is a Lease agreement with Barrett Distributors for the development, and the terms and conditions in that agreement are clear that compliance with EPA standards is required. Upon completion, they will have to demonstrate compliance, as per the agreement.

Meeting closed at 6.20 pm

Minutes confirmed 11 May 2010

_____ Mayor

_____ Date