

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 14th August 2007, commencing at 5pm
District Council of Robe Chambers, Smillie Street, Robe.

PRESENT Mayor W. Peden, Crs. P. Riseley, J Mathews, N Wright, R. Petrovic, D. Loxton, Chief Executive Officer; Malcolm Crout, Director of Engineering Services; Glenn Sanford, Development Officer; Dennis Crafter and Minute Secretary; Michelle Gibbs.

CONFIRMATION OF MINUTES

Cr Loxton moved **that the minutes of the Ordinary Council Meeting held on 10th July 2007 be taken as read and confirmed as a true and accurate record of the proceedings of the meeting subject to resolution no. 19/2008 being altered to Cr Riseley moved and not Cr Petrovic (52/2008)**

Seconded Cr Mathews

Carried

NOTICE OF MOTION

Nil

PUBLIC FORUM

Nil

BUSINESS ARISING FROM MINUTES

1. Have Mrs L Bywaters questions from July Meeting been answered?
2. Cr Wright moved **that Chief Executive Officer investigate and report to the September 2007 Ordinary Council Meeting explaining the circumstances leading to the premature approval of this Development Application No. 822/D003/07 by TS Thomas and also to assess the veracity of the report presented to Council at the July 2007 Ordinary Council Meeting.** (53/2008)

Seconded Cr Mathews

Carried

3. Alteration to speed zones, Southern Ports Highway (Millicent/Robe Road). DTEI to conduct a review this month.

Cr Dell-Antonio entered the meeting at 5.10pm.

ADDRESS

1. Andrew Smith, Robe Tourism & Traders Association
Presentation on Robe Village Fair funding and membership of RTTA association.

MAYOR'S REPORT

- New Chief Executive Officer, Malcolm Crout
- Public Consultation – Budget
- Asset Management Plan 10 year
- Written suggestions welcome from public for suggestions on small jobs for town and district
- Formation of new Public Complaints/suggestion form
- Development appeal – Allen
- Passing of Neville Knight
- Robe Primary School – Year 6/7 mock Council meeting
- Robe Marina has received Major Project status

REPORTS OF COMMITTEES

Minutes of CDAP Meeting held on 17th July 2007 – deferred to September Council Meeting.

WORKING PARTY COMMITTEE

Cr Wright moved **that the notes of the General Waste and Recycling Working Party Meeting held on 6th July 2007 be noted and received.** (54/2008)

Seconded Cr Petrovic

Carried

REPORTS OF SUBSIDIARY

Nil

REPORTS OF ASSOCIATED BODIES

Cr Wright moved **that the Minutes of the Robe Tourism and Traders Association meeting of the 5th July 2007 and the Minutes of the SELGA Waste Management Committee Meeting held on 25th July 2007 be received.** (55/2008)

Seconded Cr Loxton

Carried

REPORTS OF MEMBERS

Cr Dell-Antonio reported on:-

- 25/7/07 Budget workshop
- 19/7/07 Public Meeting Draft Budget

Cr Mathews reported on:-

- 17/7/07 CDAP Meeting
- 19/7/07 Morning tea to meet and welcome new CEO
- 19/7/07 Public Meeting Draft Budget
- 23/7/07 RSL invitation to meet the State President
- 24/7/07 Kingston Hospital Board Meeting
- 25/7/07 Budget Workshop
- 2/8/07 SE Coastal Group Meeting
- 7/8/08 FOLD Meeting
- 13/8/07 Robe Ratepayers & Residents Meeting

Cr Riseley reported on:-

- 17/7/07 CDAP Meeting
- 18/7/07 Budget Consultation Meeting
- 23/7/07 RSL invitation to meet the State President
- 25/7/07 Budget Workshop
- 30/7/07 Marina Parks Millicent
- 2/8/07 SE Coastal Management Group Meeting, Robe

Cr Loxton reported on:-

- 19/7/07 Public Meeting Draft Budget
- 25/7/07 Waste Management Meeting Naracoorte
- 25/7/07 Budget Workshop
- 13/8/07 Robe Ratepayers & Residents Meeting

Cr Petrovic reported on:-

- 19/7/07 Public Meeting Draft Budget
- 25/7/07 Special Meeting Budget
- 2/8/07 Robe Tourism and Traders Meeting
- 13/8/08 Robe Ratepayers & Residents Meeting

Cr Wright reported on:-

- 19/7/07 Public Meeting Draft Budget
- 25/7/07 SELGA Waste Management Committee meeting
- 25/7/07 Budget Workshop
- 2/8/07 Robe Tourism and Traders Association Meeting

Mayor Peden reported on:-

- 16/7/07 Orientation Day with new CEO Malcolm Crout
- 17/7/07 CDAP Meeting
- 19/7/07 Welcome morning tea for CEO and Councillors
Public Meeting Draft Budget
- 23/7/07 Meeting with CEO Office State and Local
Government Relations

- 25/7/07 Meeting Natasha Jones, Wallman's Solicitors re governance audit
Budget workshop
- 3/8/07 SELGA AGM and normal meetings Naracoorte
- 6/8/07 Year 6/7's Tour of Council and Pretend Council Meeting
- 7/8/07 5SE interview
- 8/8/07 Citizenship ceremony Paul Birchall

OFFICERS' REPORTS

CHIEF EXECUTIVE OFFICER

15.1.1 Interim Report – External Auditor

15.1.2 Delegations of Council

Cr Mathews moved that **Council authorise the Chief Executive Officer to undertake a review of delegations and provide a recommended delegations instrument at the ordinary Council meeting of September 2007.** (56/2008)

Seconded Cr Riseley

Carried

15.1.3 Policy Review

Cr Loxton moved that **Council revoke policies 5.12, 5.24 and 4.2.** (57/2008)

Seconded Cr Dell'Antonio

Carried

Cr Loxton moved that **the CEO be authorised to review the policies and procedures; and that the draft policies be tabled at the January 2008 Council meeting.** (58/2008)

Seconded Cr Riseley

Carried

15.1.4 Customer Complaint & Query Action Process

Cr Mathews moved that **that Council endorses the Complaint/Request form for use in Council's Complaint and Query System.** (59/2008)

Seconded Cr Petrovic

Carried

15.1.5 &
15.1.6

Annual Business Plan Second Draft & Strategic Plan

Cr Petrovic moved **that Council endorses the Draft Annual Business Plan 2007/2008 for public consultation on the 16th August 2007 and that Council establishes a working party of all members assisted by the CEO to review the Strategic Plan and present in 2008 to Council for the purpose of endorsing a revised draft for public consultation.** (60/2008)

Seconded Cr Loxton

Carried

MANAGER OF WORKS

15.2.1

Robe Bowling Club stone wall

Cr Loxton moved **that Council monitor the bowling club stone wall over the next 12 months, if further stones are dislodged and placed on the footpath that Council consider upgrading the stone wall during financial year 2008/09 budget deliberations.** (61/2008)

Seconded Cr Riseley

Carried

Cr Wright left the room at 6.16pm

Cr Wright re-entered the room at 6.17pm

15.2.2.

Forestry SA

Cr Riseley moved **that Council:-**

- 1) **Authorize the Director of Engineering Services to assess the frequency, quantity and types of waste collected from ForestrySA plantation before allowing any waste to be deposited at the Robe Landfill.**
- 2) **That ForestrySA is charged accordingly for dumping of waste at the Robe Landfill.** (62/2008)

Seconded Cr Loxton

Carried

15.2.3

Robe Primary School – Recycling Service

Twenty two letters received from Robe Primary School Year 6/7 students.

Tabled

Cr Riseley moved **that Council receive and note this report. Manager of Works to negotiate outcome with Robe Primary School and co-ordinate recycling education with school.** (63/2008)

Seconded Cr Petrovic Carried

15.2.4 Special Event Permit

Cr Loxton moved **that Council revoke special event permit dated 08 December 2007, under general conditions of the special event permit item 10 and that the CEO and Manager of Works be authorised to assess the risks and make a determination and advise Council.** (64/2008)

Seconded Cr Dell'Antonio Carried

15.2.5 Co-mingled Recycling Pick up Service

Cr Loxton moved **that Council receive and note the report.** (65/2008)

Seconded Cr Petrovic Carried

15.2.6 Road Maintenance and Signage

Cr Wright moved **that Council receive and note the report.** (66/2008)

Seconded Cr Dell'Antonio Carried

15.2.7 Open Tenders

Cr Loxton moved **that Council accept the highest received tendered prices for the Sale of Surplus Plant and Equipment, Tender Number: SS/0708 and that the successful tenderers are:-**

- **N Cullen**
- **A Gibbons**
- **R McMartin**
- **D Burzacott**
- **P Kennett**
- **F Wasson**
- **T Lehmann**
- **C Emery (67/2008)**

Seconded Cr Petrovic Carried

Cr Wright moved **that Council accept the received tender “G” by K & S Fuels for the Supply and Delivery of Oils, Tender Number: OS0708 .**
(68/2008)

Seconded Cr Dell’Antonio Carried

Cr Riseley moved **that Council accept and receive tender “A” by Barrett Distributors for the Supply and Delivery of Fuel, Tender Number: FS0708.**
(69/2008)

Seconded Cr Dell’Antonio Carried

15.2.8 Works Department Duties

Cr Mathews moved **that Council receive and note the matrix report highlighting Council’s resolutions in regards to the Works Departments duties.** (70/2008)

Seconded Cr Wright Carried

DEVELOPMENT OFFICER

15.3.1 J & N Allen Appeal

15.3.2 Hexell Pty Ltd Appeal

15.3.3 Emergency Order, 21 Sturt Street

Cr Loxton moved **that the Development Officer’s Report be received and noted.** (71/2008)

Seconded Cr Riseley Carried

FINANCIAL REPORTS

Cr Loxton moved **that Council receive and accept the Financial Reports.** (72/2008)

Seconded Cr Dell’Antonio Carried

CORRESPONDENCE

1. Syneca Consulting Draft Final Report, Impact of Tourism on Councils of the Limestone Coast

2. The Southern Ocean Art Prize 2007
CEO to investigate liquor licence application.

**OTHER
BUSINESS**

W Purton – Section 221 Permit, 2 Victoria Street, Robe

Cr Mathews moved **that Council approve the planting of a plane tree as indicated on the photograph subject to auspicing by Council gardener. (73/2008)**

Seconded Cr Dell'Antonio

Carried

Mayoral Christmas Parade and Light Up Robe

Cr Mathews moved **that Council continue to support the Mayoral Christmas Parade and Light Up Robe event on 16th December 2007. (74/2008)**

Seconded Cr Petrovic

Carried

Meeting closed at 7.20pm

Confirmed 11th September 2007

Date _____

_____ Mayor