

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 14 December 2010, commencing at 6.00 pm at the District Council of Robe Chambers, Smillie Street Robe.

ACKNOWLEDGEMENT

- 1.1 Acknowledgement of traditional owners
The District Council of Robe acknowledges and respects the traditional owners of the ancestral lands of the Robe district. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to this country.

WELCOME Mayor welcomed the Elected Members, Gallery & Media

PRESENT Mayor Peter Riseley; Crs Lawrence Polomka, John Enright, Rino Dell'Antonio, Jenny Mathews, Kristina Alexander and Harvey Nolan

STAFF IN ATTENDANCE Chief Executive Officer, Mr Bill Hender and Minute Taker, Miss Kellie Jordan

PUBLIC FORUM Fred Smith – Freelance journalist
Well done to new council for allowing a public forum in council meetings. Congratulations to the new Elected Members. Seasons Greetings to all Councillors.
Fred is a resident of Millicent; a public meeting was held in Wattle Range Council last night regarding the sale of forests. It was well supported by residents. This will impact the South East; council may wish to consider contributing to the funding of this.

ADDRESS Robyn Paterson, Director of Child Care
Delivered monthly report in person and gave an overview of the Child Care on Wheels Service.

STAFF:

- 1 CCOWS is fortunate to have had several childhood professionals offer their services during the holiday break. This will enable some regular staff to have days with their own children if they so desire.
- 2 The present staff team consists of:
 - Director (*Arts&Education Dip., Teaching Diploma*)
 - Team Leader (*Diploma Children's Services*)
 - *Diploma* qualified staff,
 - carers with *Certificate 3*
 - others completing *Certificate 3*
 - *unqualified* casual staff
 - 1 *Teacher -trained* staff
 - Maternity leave (one with *diploma*, one with *Certificate 3*)
 - Relievers (one with *Diploma*, and 2 *Certificate 3*'s)

The CCOWS staff team has permanent, permanent part-time, casual and relief workers. It can be difficult to maintain continuity and consistency of staffing at each venue, even with this range of staff (because of their residential locations, and because some staff are sometimes unavailable as CCOWS is not their sole employer).

- 3 Natalie from the Beachport site has been awarded the December CCOWS perpetual trophy. This award recognizes significant input into the CCOWS team, assisting with positive outcomes for the service and the children in care. Natalie has special abilities in responding to children with special needs.

CHILDREN:

- 1 There has been a significant number of changes, with many children going on holidays, some going to school next year, and other families moving away. Transient employment in Robe means that the need for child care fluctuates, but there are still 80 spaces required in Robe; and Kangaroo Inn and Beachport have "healthy" waiting lists.
- 2 Recent attendances:

Week Ending	Robe (25)	Beachport (13)	Kangaroo Inn (12)	RSL (12)
5.11.10	17.33	13	9	7.5
12.11.10	19.33	13	9	8.5
19.11.10	22	13	9	9.5
26.11.10	20.33	14	9	8.5
3.12.10	20.25	15	7	9.75
10.12.10	19.83	10	9	9

VENUES:

- 1 As there was a burglary with damage and loss of property at the Robe Kinder site, an insurance claim will be lodged to assist with replacement and repairs.
- 2 RSL has a trolley with a damaged wheel. One of a list of minor jobs, we are looking for an odd-job person.

- 3 Beachport has had their first snake sighting for this summer. "Snake sighting procedure" will be reviewed with children.
- 4 Kangaroo Inn needs a protective cover for the sand pit.

OHW&S:

- 1 Practice of both "evacuation" and "in-vacuation" procedures is necessary. Particularly at the RSL venue, where the children are required to be safely inside, when the RSL community bus is driven across the outdoor playspace.
- 2 As mentioned previously, it is relevant that all venues recall and practice the "snake sighting procedure", (which differs from one site to the next).
- 3 The latest recommendation from DECS regarding the impending "bushfire season" suggests reviewing the bushfire survival plan and having a battery operated radio on site. The staff will discuss this in further detail on planning day in January.

EQUIPMENT:

Equipment and activities will be sanitized on the afternoon of early closing (Dec 24). This is an annual procedure and supplements the incidental cleaning during the year.

OPERATIONS:

- 1 To assess the legitimacy of retention of the accumulated surplus of funding from DEEWR, it is a requirement that a detailed explanation and plan of all funds be submitted to the DEEWR State Office.
This means the:
 - Asset Inventory (and Replacement and Depreciation of resources)
 - Staff provisions (including long service leave, annual leave, sick leave etc.)
 - The expected costs and time needed for completion of planned projects

All needed to be detailed. These have now been submitted and CCOWS awaits the response from DEEWR.
- 2 During the school holidays, the children who attend on Wednesdays and Thursdays at the RSL, will be able to meet in the Kindergarten building instead. This means the RSL Hall and outdoor space are free for the RSL to use.
- 3 The service will not operate on January 20. This is the Annual Planning Day for all CCOWS staff, as we address training needs and studies the "workplan for 2011". Parents have been notified about this closure.
- 4 A final negotiation meeting with the State Manager from DECS Compliance and Licensing has resulted in a verbal assurance that the RSL site will be recommended for Licensing.
- 5 Resources and training continue to be researched and planned, towards effective implementation of the Early Years Learning Framework.
- 6 Parents have received their toy orders from "Chalk Direct", and CCOWS will benefit by those purchases.
- 7 Playgroup SA' asked the Director to present an award on their behalf to the Robe Playgroup. The Playgroup was judged best Rural Playgroup for 2010.
This was in recognition of:
 - The flexibility, adaptability and resilience displayed by the organizers in finding a place to meet

- Providing a program which embraced all the children in attendance
- Establishing a network of support for parents
- Displaying a 'team' approach to organization
- Demonstrating cooperation with the community.

8 The Stakeholder's Reference Group, (which was established to monitor the Implementation of the National Early Years Reform), meets regularly to review enquiry trials and case studies.

DIRECTOR'S DIARY

29 November	CSI consultation re Burglary, Robe Chit Chat newsletter to parents
7 December	Inclusive Directions Board, Adelaide DECS Manager Licensing and Compliance, Adelaide
8 December	Presentation of CCOWS Perpetual trophy to Natalie, Beachport Presentation of Playgroup of Year Award, Robe
9 December	Resolve DEEWR invoice with Adelaide office
10 December	Submission of Funding detail to DEEWR State office.
13 December	Acquittal of Funds for 'eca' conference confirmed with DEEWR, Canberra.
17 December	Rosters for January and February ready for review Council Staff, Christmas dinner
20 December	Council Elected Members Christmas Celebration
21 December	CCOWS Staff celebration
24 December	Service closes at 1.00pm <i>(Service opening dates during holidays are determined by demand for care)</i>
19 January	CCOWS Leaders Focus for 2011, all day, Robe
20 January	CCOWS Staff Planning Day, Robe

**ADJOURNED
MATTERS**

8.1 Appointments – Robe Marina Section 41 Committee

Cr Mathews moved **to nominate Cr Peter Riseley to the Robe Marina Section 41 Committee.** (104/2011)

Seconded Cr Enright Carried

Cr Enright moved **to nominate Cr Harvey Nolan to the Robe Marina Section 41 Committee.** (105/2011)

Seconded Cr Dell'Antonio Carried

**CONFIRMATION
OF MINUTES**

9.1 Ordinary Council Meeting Minutes 9 November 2010

Cr Dell'Antonio moved that **the minutes of the Ordinary Council Meeting held on 9 November 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (106/2011)

Seconded Cr Mathews Carried

9.2 Special Council Meeting Minutes 22 November 2010

Cr Nolan moved that **the minutes of the Special Council Meeting held on 22 November 2010 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (107/2011)

Seconded Cr Enright Carried

MAYOR REPORT

On behalf of the Community I would like to congratulate Tony Dawson who was awarded the 2010 Lions club of the City of Adelaide SA Police Citizen of the Year Award. In media reports Tony graciously mentioned the award recognised all the volunteers involved in sea rescue.

David Brooks as one of the volunteers put to sea in atrocious conditions to assist the yacht Hungerford Hill. The Hungerford Hill had hit a reef South West of Cape Jaffa during the round Australia Yacht race in 1988.

Recently it was David's turn for assistance when his shark-fishing vessel Marala sank. Fisherman Craig Lawrie rescued David and his crewman Cory Shepherd.

COMMUNITY CONSULTATION

The recently held election indicated Robe had one of the highest voter returns in the state.

The challenge is to now convert that dedication and enthusiasm into positive change.

Public comment is being sought on two very important items.

PLAN AMENDMENT REVIEW

Dr Geoffrey Wells is running sessions of public engagement on this process. It is the Communities opportunity to have input into the future of our town. There are a wide range of interest groups looking at specific topics ranging from aged care, heritage, commercial development and many others. I urge you all to get involved.

MARINE PARKS.

Consultation continues on this very controversial matter. The plan as presented is said to be one to start discussion. It has certainly done that it shows a disproportionately high number of NO TAKE ZONES in the Robe area.

This issue requires COMMUNITY involvement
Become part of the engagement process. There are maps displaying the proposals at the Council office please take the time to have a look and make your views known either at a meeting or in writing.

REPORTS OF MEMBERS

Cr Mathews reported on the following:-

- 22/11/2010 Community Engagement – DPA
- 22/11/2010 BDP Workshop
- 22/11/2010 Special Council Meeting
- 26/11/2010 Royal Circus Committee Meeting
- 2/12/2010 Institute Management Committee Meeting
- 3/12/2010 SELGA Meeting
- 13/12/2010 Elected Member Training Day
- 14/12/2010 CDAP Meeting
- 14/12/2010 Council Meeting

Cr Dell'Antonio reported on the following:-

- 22/11/2010 Special Council Meeting
- 25/11/2010 CFS AGM
- 13/12/2010 Elected Member Training Day

Fire information from CFS meeting

- Emergency siren
- Concern over Bushland cabins – high fire risk
- Audit being conducted in the South East for High Risk Areas
- Property id tags

Cr Alexander reported on the following:-

Robe Road Safety Group stickers on waste bins – distribution process has begun, hopefully will be completed by Christmas, if anyone can help out with this, please volunteer

Mayor Riseley reported on the following:-

- 22/11/2010 Community Engagement – DPA
- 22/11/2010 BDP Workshop
- 22/11/2010 Special Council Meeting
- 23/11/2010 Aged Care Meeting
- 26/11/2010 Royal Circus Committee Meeting
- 30/11/2010 Playground swings
- 3/12/2010 SELGA
- 6/12/2010 Australia Day Committee Meeting
- 6/12/2010 Coast Care Meeting
- 7/12/2010 Robe Marina Section 41 Meeting
- 9/12/2010 Marina Parks Meeting
- 10/12/2010 Wind Farm Info

- 10/12/2010 Lions Club – Tent erection
- 11/12/2010 Lions Club Christmas Party
- 12/12/2010 Lions Club - Pack up tent
- 12/12/2010 Friends of Little Dip Conservation Park
- 13/12/2010 Elected Member Training
- 14/12/2010 Marine Parks Public Meeting
- 14/12/2010 DAP Meeting
- 14/12/2010 Council Meeting

COMMITTEE REPORTS

12.1 Robe Marina Committee Meeting Minutes 2 November 2010

Cr Nolan **moved to receive the minutes of the Robe Marina Committee Meeting Minutes held 2 November 2010.** (108/2011)

Seconded Cr Dell'Antonio

Carried

12.2 Robe Institute Management Committee Meeting Minutes 2 December 2010

Cr Mathews **moved to receive the minutes of the Robe Institute Management Committee Meeting Minutes held 2 December 2010.** (109/2011)

Seconded Cr Alexander

Carried

12.3 CCOWS Management Committee Meeting Minutes 29 November 2010

Cr Alexander **moved to receive the minutes of the CCOWS Management Committee Meeting Minutes 29 November 2010.** (110/2011)

Seconded Cr Mathews

Carried

OFFICERS' REPORTS

Chief Executive Officer

16.1.1 Appointment of Proxy SELGA Delegate

Cr Polomka moved **that the Deputy Mayor, Cr Harvey Nolan, be appointed as Proxy Delegate to the South East Local Government Association (111/2011)**

Seconded Cr Dell'Antonio

Carried

16.1.2 Authorisation to Alter a Public Road – R & B White

Cr Polomka moved **that pursuant to Section 221 of the Local Government Act 1999, Council grant approval to alter a portion of the unmade Burr Street road reserve to allow access to an under croft garage in the proposed development on the adjoining property at 2 O'Halloran Street. Further, that Council agree to begin the process to close a section of the unmade Burr Street and to sell the closed section to the adjoining land owners for \$500.00 per square metre. (112/2011)**

Seconded Cr Enright

Carried

16.1.3 Eltham House Verandah

Cr Nolan moved **that council advise the owners of Eltham House that Council is prepared to vary the conditions of the Section 221 approval for the construction of the verandah at Eltham House, to allow for the verandah to be enclosed on the Sturt Street frontage. (113/2011)**

Seconded Cr Polomka

Carried

16.1.4 National Trust Request to use Royal Circus Flag Pole

Cr Mathews moved **that council replace the rope on the flagpole adjacent to the old Customs House and undertake any other necessary repairs to the flagpole to enable it to be used to fly the National Trust flag when the Old Customs House is open.** (114/2011)

Seconded Cr Dell'Antonio

Carried

16.1.5 Nominations for SELGA Appointments

Cr Alexander left the room at 7.04 pm.

Cr Mathews moved **that council appoint Cr Enright to SELGA's Telecommunications Committee** (114/2011)

Seconded Cr Polomka

Carried

Cr Alexander returned to the room at 7.05 pm.

16.1.6 Request for Additional Financial Assistance – Robe Football Club

Cr Dell'Antonio declared an interest in this matter for the following reasons:

- Member of Football Club
- Junior Football Club Treasurer
- Not on the RFC Executive Committee
- RFC is a not for profit organisation
- Current item requires a vote to consider request for funding which will need to be agreed to add to 2011/2012 budget
- For probity issues, will not participate in voting which will be decided upon allocation of funds

Mr Tony Dawson, Football Club President, addressed the council.

Cr Mathews moved to defer making a decision on the request from the Robe Football Club for financial assistance until the February 2011 Budget Review. (115/2011)

Seconded Cr Alexander

Carried

Cr Dell'Antonio left the room at 7.24 pm.

Cr Dell'Antonio returned to the room at 7.28 pm.

16.1.7 Robe CWMS Upgrade

Cr Dell'Antonio moved that council note the Robe CWMS Upgrade Report. (116/2011)

Seconded Cr Nolan

Carried

16.1.8 Amendment to Terms of Reference – Robe Marina Committee

Cr Nolan moved that council consider the recommendation from the Robe Marina Committee and resolve to amend the membership of the Terms of Reference to be:

- Two Elected Members (one of whom will be Chairperson)**
- Two Community Members**
- One Representative of the professional berth holders**
- One Representative of the recreational berth holders**
- Chief Executive Officer of the District Council of Robe, as a non-voting member of the Committee.**

The Chairperson is to be elected by the Committee and will have a deliberative vote only, with proxies for the Representative of the Professional Berth Holder Association and the Recreational Berth Holders Associations and Elected Members. (117/2011)

Seconded Cr Dell'Antonio

Carried

Cr Mathews moved to nominate Cr Dell'Antonio as the proxy for the Robe Marina Section 41 Committee. (118/2011)

Seconded Cr Nolan

Carried

Cr Mathews moved to adjourn for a tea break at 7.38 pm. (119/2011)

Seconded Cr Enright

Carried

Council meeting resumed at 8.01 pm.

Planning Officer

16.2.1 MT Starke – Section 221

Cr Alexander moved that the application for a verandah over council footpath at 6 Union Street, Robe be approved, subject to the ten standard conditions of authorisation, (refer to application) as the verandah will not unduly obstruct the use of the road, unduly interfere with the construction of the road; or have an adverse affect on road safety. In accordance with Section 221 (6)(b) of the Local Government Act 1999, the term of authorisation to be 42 years from the date of approval subject to the conditions of authorisation being met with a right of renewal at the end of the term (120/2011)

Seconded Cr Dell'Antonio

Carried

16.2.2 N & S Tomlinson and W & J Keane – Section 221

Cr Dell'Antonio moved **that the application for a verandah over council footpath at 21 Victoria Street, Robe be approved, excluding the front and side balustrades, subject to the ten standard conditions of authorisation, (refer to application) as the verandah will not unduly obstruct the use of the road, unduly interfere with the construction of the road; or have an adverse affect on road safety. In accordance with Section 221 (6)(b) of the Local Government Act 1999, the term of authorisation to be 42 years from the date of approval subject to the conditions of authorisation being met with a right of renewal at the end of the term (121/2011)**

Seconded Cr Enright

Carried

16.2.3 N & S Tomlinson and W & J Keane – Section 222

Cr Mathews moved **that the application for use of the footpath for business purposes at 21 Victoria Street, Robe be approved, subject to the 14 standard conditions of authorisation, (refer to application) provided that a clear pathway of 1.5 metres is maintained at all times. In accordance with Section 222 of the Local Government Act 1999, the term of authorisation to be 5 years from the date of approval subject to the conditions of authorisation being met with a right of renewal at the end of the term. (122/2011)**

Seconded Cr Dell'Antonio

Carried

Works Supervisor

16.3.1 Works Report November 2010

Cr Dell'Antonio moved **that council receive the Works Supervisor Report November 2010 (123/2011)**

Seconded Cr Mathews

Carried

Finance Officer

16.4.1 Finance Report November 2010

Cr Nolan moved **that council note the Finance Report November 2010** (124/2011)

Seconded Cr Enright

Carried

CORRESPONDENCE

17.1 SERIC Membership

17.2 SOAP Thank You

Cr Alexander moved **to receive and note the items correspondence.** (125/2011)

Seconded Cr Nolan

Carried

NOTICES OF MOTION

18.1 Cr Jenny Mathews – Contracting out Kerbside Collection for Recycling

Cr Mathews moved **that the CEO investigate contracting out the kerbside collection of recycled material and a workshop be held 5 January 2011 to discuss.** (126/2011)

Seconded Cr Alexander

Carried

Supporting comments

Most other councils have already gone contract. A workshop should be held re this matter and also update on where we are progressing with a closure date, development of a waste transfer station. Would appreciate a time being set now.

CONFIDENTIAL ITEMS

21.1 Australia Day Award Nominations

Cr Dell'Antonio moved that pursuant to Section 83(5) of the Local Government Act 1999 (the Act) the report attached to this Agenda as item 21.1 titled "Australia Day Award Nominations", is delivered to the Council members on the basis that the Council consider the report in confidence under Section 90(2) and 3(a) of the Local Government Act 1999, specifically on the basis that the report and accompanying documentation contain information that concerns:-
-Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs or any person (living or dead).
(127/2011)

Seconded Cr Nolan

Carried

Cr Mathews moved that pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council order the public to be excluded, with the exception of the Chief Executive Officer, Mr Bill Hender and the Minute Taker, Miss Kellie Jordan being present, on the basis that the Council considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss and consider information and that the Council is satisfied that the principle of the meeting should be conducted in a place open to the public has been out weighed in relation to this matter by the need for the Council to keep the discussion and reports confidential on the basis that the report contains information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead). (128/2011)

Seconded Cr Dell'Antonio

Carried

Cr Alexander moved that having considered the report titled “Australia Day Award Nominations” in confidence under Section 90(2) and (3)(a) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Act orders that the reports and Minutes of the Confidential Meeting held 14 December 2010 be retained in confidence until the recipients have been notified. (132/2011)

Seconded Cr Enright

Carried

Meeting closed 9.01 pm

Minutes confirmed 11 January 2011

_____ signed

_____ date