

## District Council of Robe

### General Meeting

Minutes of the Monthly General Meeting held on 8 March 2005 commencing at 5.10pm.

**PRESENT** Mayor P Darr, Crs P Wilkin, M Denning-Wasson, F Boylan, J Mathews, M Denton & D Loxton, Chief Executive Officer, Manager of Works and Development Officer.

**CONFIRMATION OF MINUTES** Cr Boylan moved that the minutes of the Council Meeting held on 8 February 2005 be taken as read and confirmed (239/2005).

Seconded Cr Wilkin

Carried

**MAYOR'S REPORT** The Mayor reported on the following:

- 9.2.05 Plastic Bag Strategy Meeting
- 14.2.05 SELGA
- 22.2.05 M Williams
- 22.2.05 Health Meeting with Naracoorte / Lucindale & Kingston Councils
- 2.3.05 Sea Vu Caravan Park Committee
- 8.3.05 Cardboard Compactor
- Provision of Information to University of Sydney for the Sea Change Research Committee

#### **REPORTS OF COMMITTEES**

Cr Boylan moved that the following reports be received and that the recommendations and resolutions contained in the minutes be adopted:

1. Robe Library Management Committee - 24 November 2004.
2. Robe Marina Corporation - 1 February 2005.
3. OHS&W Working Group - 1 February 2005.
4. Child Care on Wheels Committee - 9 February 2005.
5. Plastic Bag Reduction Strategy Committee - 9 February 2005.

6. **Skate & Recreation Park Advisory Committee - 16 February 2005**  
(240/2005).

Seconded Cr Denton

Carried

**REPORTS OF  
DELEGATES**

Cr Wilkin reported on:

- Limestone Coast Tourism
- Caravan and Camping Show

Cr Dening-Wasson reported on:

- Child Care on Wheels Meeting
- Out of School Hours Care Meeting
- Friends of the Institute
- Kingston Community School
- Clean Up Australia Day

Cr Boylan reported on:

- SELGA
- SELGA Transport Group

Cr Mathews reported on:

- Sea Change Ladies
- Skate Park
- Tree Register Meetings
- Kingston Soldiers Memorial Hospital
- M Williams
- Library Committee
- Friends of Little Dip
- KESAB

Cr Denton reported on:

- M Williams
- Robe Sports & Recreation Association

Cr Loxton reported on:

- Lacedpede Tatiara Robe APCB
- SELGA Waste Management
- M Williams

**ADJOURNMENT**

Cr Boylan moved **at 5.40pm to adjourn the meeting for the duration of the Robe Development Assessment Panel (241/245).**

Seconded Cr Wilkin

Carried

**RESUMPTION**

The General Meeting resumed at 5.45pm.

**REPORTS OF  
ASSOCIATED  
BODIES**

Cr Wilkin moved that the following reports of associated bodies be received and noted:

1. South East Local Government Association Roads & Transport Working Group - 22 July 2004.
2. Limestone Coast Tourism - 10 February 2005.
3. Lacepede Tatiara Robe Animal & Plant Control Board - 10 February 2005 (242/2005).

Seconded Cr Boylan

Carried

**OFFICERS' REPORTS**

**CHIEF EXECUTIVE  
OFFICER**

Policies

Cr Loxton moved that the policies as listed be adopted:

**SECTION 1                    Delegations**

- 1.1 Delegation Public & Environmental Health & Food Act
- 1.2 Policy Procedures for Control Delegations
- 1.3 Delegation DA and Building
- 1.4 Delegation under Development Act
- 1.5 Referrals
- 1.6 Plans Delegated Authority
- 1.7 Accounts Payable

**SECTION 2                    Codes - LG Act Requirements**

- 2.1 Contracts & Tenders Policy
- 2.2 Investment Policy
- 2.3 Control of State and Federal Election Signs
- 2.4 Public Consultation Policy
- 2.5 Register of Interest Prescribed Officers
- 2.6 EEO Policy
- 2.7 Equal Employment Opportunity Program Outline
- 2.8 Sexual Harassment Policy
- 2.9 Code of Conduct for Employees
- 2.10 Code of Conduct for Council Members
- 2.11 Procedure for Internal Review of Council Decision
- 2.12 Code of Practice for Access to Council Meetings etc
- 2.13 Order Making Policy

## SECTION 3 Occupational Health Safety & Welfare

- 3.1 Occupational Health Safety & Welfare
- 3.2 Occupational Health & Safety Responsibilities
- 3.3 Resolution of OHS Issues
- 3.4 Consultation Statement
- 3.5 OHSW Confined Spaces
- 3.6 Internal Rehabilitation
- 3.7 Hepatitis B & HIV/AIDS
- 3.8 Preplacement Medical
- 3.9 Contracting OHSW
- 3.10 Consultation – Formalised Consultation Process
- 3.11 Safety Policy
- 3.12 Injury Management Policy & Procedures
- 3.13 Communicable Diseases / Universal Precautions
- 3.14 Inclement Weather – Skin Cancer Policy & Procedure
- 3.15 Smoke Free Workplace Policy

## SECTION 4 Risk Management

- 4.1 Risk Management Policy
- 4.2 Fireworks
- 4.3 Playground Maintenance Policy
- 4.4 Hall Maintenance Inspection
- 4.5 Contractors Public Liability Cover

## SECTION 5 General Policies

- 5.1 Fundraising – Charitable & Community Groups  
(Raffles/Stalls/Trading Tables)
- 5.2 Long Service Leave
- 5.3 Concerts and Other Functions
- 5.4 Alterations to Roads
- 5.5 Media Reports
- 5.6 Emergency Callout – CFS and Ambulance
- 5.7 Travel Allowance
- 5.8 Septic Tank Effluent Drainage Connection Guidelines
- 5.9 Garbage Collection
- 5.10 STEDS Contribution (levy)
- 5.11 Institute
- 5.12 Plant & Equipment Use – Sporting and Community Bodies
- 5.13 Notification and Inspection of Building Work – Development Act  
1993
- 5.14 Non-Approved Building Work
- 5.15 Building Inspection Policy
- 5.16 Underground Power
- 5.17 Road Access to Properties
- 5.18 Use of Contractors
- 5.19 Outdoor Dining

- 5.20 Policy Manual – Review
- 5.21 Sign Policy
- 5.22 Trees Shrubs on Footpaths
- 5.23 Accounts Payment Process
- 5.24 Houses
- 5.25 Liquor Licences (243/2005).

Seconded Cr Boylan

Carried

Community Lands

Cr Denton moved that the Community Land Management Plans be adopted (244/2005).

Seconded Cr Wilkin

Carried

Limestone Coast Tourism Funding

Cr Denton moved that Council accept the formula for Limestone Coast Tourism Funding as presented by Limestone Coast Tourism subject to the increased contribution being phased in over a 2-3 year period (245/2005).

Seconded Cr Boylan

Carried

Cr Boylan moved that the Chief Executive Officer's Report be received (246/2005).

Seconded Cr Loxton

Carried

**MANAGER  
OF WORKS**

Road Work Special Local Roads Program

Cr Boylan moved that Council projects under the Special Local Roads Program for 2005/2006 be:

1. Stage 2 Completion Boatswain Point Road
2. Construction of 6kms Nora Creina Road from Nora Creina to open surface (247/2005).

Seconded Cr Wilkin

Carried

Intersection - Victoria Street / Squires Drive / Robe Street

Cr Denton moved **that the written submissions on the above be received and noted** (248/2005).

Seconded Cr Boylan

Carried

Apex Park

Cr Dening-Wasson moved **that no playground equipment be placed in Apex Park and that it be left as open space** (249/2005).

Seconded Cr Mathews

Carried

Works Budget

Cr Boylan moved **that the Works Department financial year 2004/2005 comparisons budget be noted and accepted** (250/2005).

Seconded Cr Mathews

Carried

Cr Boylan moved **that the Manager of Works Budget be adopted** (251/2005).

Seconded Cr Denton

Carried

**GENERAL  
INSPECTOR**

C Johnson

Cr Denton moved **that the General Inspector Carol Johnson report be received** (252/2005).

Seconded Cr Boylan

Carried

D Crafter

Cr Dening-Wasson moved **that the application for 3 moveable signs by N&K Bence be refused** (253/2005).

Seconded Cr Mathews

Carried

Cr Denton moved that the General Inspector D Crafter report be received (254/2005).

Seconded Cr Wilkin

Carried

**PUBLIC FORUM**

A Smith - Moveable Signs

N Welsh - Regional Partnerships Funding

**DEVELOPMENT OFFICER**

Beacon Hill

Cr Boylan moved that repairs be undertaken to the Beacon Hill Lookout and that M Dawson be engaged to undertake the works (255/2005).

Seconded Cr Wilkin

Carried

Long Beach Toilets

Cr Denton moved that Council accepts the Development Officer's recommendation in relation to the Long Beach Toilets and that the kit be supplied by Robin Wilson Agencies and that Council apply for SATC Infrastructure Funding (256/2005).

Seconded Cr Boylan

Carried

Foreshore Toilets

Cr Denton moved that an up-to-date report on the Foreshore Toilets be presented to Council (257/2005).

Seconded Cr Boylan

Carried

**FINANCE**

Accounts Paid February 2005

Payments for February 2005 totalling \$127624.94 be confirmed.

Budget Comparison

Budget Comparison as at 28 February 2005 be confirmed.

Cr Boylan moved **that the above financial reports be received** (258/2005).

Seconded Cr Loxton Carried

## NOTICE OF MOTION

The following notice of motion was submitted by Cr Mathews:

That Council erect a Bus Shelter similar to the ones put up for School Children in Robe. This Bus Shelter to be situated on Council land next to the Guichen Bay Motors (Robe's Bus Station).

**Cr Mathews moved that Council erect a Bus Shelter similar to the ones put up for School Children in Robe. This Bus Shelter to be situated on Council land next to the Guichen Bay Motors (Robe's Bus Station) and that costings be obtained and referred back to Council** (259/2005).

Seconded Cr Boylan Carried

## CORRESPONDENCE

1. Robe Tourism & Traders Association - Robe Village Fair & Tourism.

Cr Dening-Wasson moved **that the Council reply to the Robe Tourism & Traders Association advising them that Council is committed to tourism** (260/2005).

Seconded Cr Boylan Carried

2. P Healy - Visitor Information Staff.

Received

3. Friends of the Robe Institute Hall - Robe Institute.

Cr Dening-Wasson moved **that Council reply advising that Council supports the works the Friends of the Robe Institute Hall are undertaking and that their letter was tabled at the meeting** (261/2005).

Seconded Cr Boylan Carried

4. K&U Hamlyn - House Numbering Boatswain Point.

Cr Denton moved **that the allotments at Boatswain Point be house numbered** (262/2005).

Seconded Cr Loxton Carried



5. Wallmans Lawyers - Robe Hotel Extension of Liquor Licence.

Cr Denton moved **that Council raises no objection to the extension (263/2005).**

Seconded Cr Boylan Carried

6. Robe Netball Club - Robe Sporting Assistance Program.

Received

7. M&D Schubert - Boat Ramp Launching Fee & Walkways.

Cr Dening-Wasson **moved that a reply be forwarded stating that the walkways are being repaired (264/2005).**

Seconded Cr Boylan Carried

8. Local Government Association of SA - Zero Waste SA Board Nominations.

Received

9. Local Government Association of SA - Special Local Roads Program.

Received

10. Local Government Association of SA - Nominations for the Volunteer Ministerial Advisory Committee.

Received

11. Local Government Association of SA - Independent Inquiry into Financial Sustainability of Local Government.

Cr Denton moved **that a Working Group of the Mayor, Deputy Mayor and Chief Executive Officer prepare a draft response for further consideration (265/2005).**

Seconded Cr Wilkin Carried

12. Local Government Association of SA - Statutes Amendment (Local Government Elections) Bill LGA Submission.

Received

13. SA Ambulance Service Robe Branch.

Received

14. South East Catchment Water Management Board - Annual Review 2005/2006.

Received

15. Minister for Small Business & Tourism - Regulatory Reform.

Received

16. Robe Golf Club - Robe Sporting Assistance Program.

Received

17. Telstra Country Wide - Advisory Board Report.

Received

18. Annual Reports:

- Greening Australia
- SA Housing Trust

19. Multicultural Affairs Branch - Living in Harmony - New Multifaith Kit.

Tabled

**OTHER  
BUSINESS**

Council / RTTA Working Party Report

Cr Wilkin moved that Council support the Encounter Robe Project with financial support to be \$25000 per year plus \$15000 in-kind support for two years (266/2005).

Seconded Cr Denton

Amendment

Cr Boylan moved that Council support the Encounter Robe Project with financial support to be \$20000 per year plus \$15000 in-kind support for two years

Seconded Cr Loxton

A division was requested by Cr Dening-Wasson.

The amendment was put:

FOR  
Cr Boylan  
Cr Loxton

AGAINST  
Cr Wilkin  
Cr Denning-Watson  
Cr Mathews  
Cr Denton

The amendment was

LOST

The motion was then put:

FOR  
Cr Wilkin  
Cr Boylan  
Cr Denton

AGAINST  
Cr Denning-Watson  
Cr Mathews  
Cr Loxton

The Motion was CARRIED on the casting vote of the Mayor.

Cr Mathews moved that **the Rating options be presented in the next Agenda (267/2005).**

Seconded Cr Boylan

Carried

Cr Denton moved:

- (a) that under the provisions of the Local Government Act 1999 an order be made under Section 90(2) that the public; except CEO and Manager of Works, be excluded from attendance at the meeting in order to consider in confidence letter from Ombudsman under Section 90(3)(j)
- (b) that the Council is satisfied that it is necessary that the public be excluded to enable the Council to discuss the matter at the meeting on the following ground - information provided to Council on a confidential basis
- (c) that the resolution and documents remain confidential (268/2005).

Resolution 269/2005 is in the Confidential Minute Book.

The Mayor declared the meeting closed at 9.20pm.

Confirmed 12 April 2005

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Mayor