

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 13th November 2007, commencing at 5.00pm at the District Council of Robe Chambers, Smillie Street, Robe.

PRESENT Mayor Peden, Crs. P. Riseley, J Mathews, R Dell'Antonio, N Wright, R. Petrovic, D Loxton, Director of Environmental Services; Dennis Crafter, Minute Secretary; Michelle Gibbs and Director of Administration & Communications; Sharon Pettit.

APOLOGY Director of Engineering Services; Glenn Sanford

STATEMENT FROM MAYOR Resignation from Malcolm Crout due to family reasons. Council to select Acting Chief Executive Officer and commence recruitment process for Chief Executive Officer. Media release to be issued shortly.

CONFIRMATION OF MINUTES

Ordinary Council Meeting 9th October 2007

Cr Loxton moved **that the minutes of the Ordinary Council Meeting held on 9th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting subject to resolution no. 143/2008 to read Moved Cr Dell'Antonio and Seconded Cr Petrovic and resolution no. 144/2008 to read Moved Cr Dell'Antonio seconded Cr Loxton. (172/2008)**

Seconded Cr Mathews Carried

Confidential Council Meeting 9th October 2007

Cr Loxton moved **that the minutes of the Confidential Council Meeting held on 9th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (173/2008)**

Seconded Cr Riseley Carried

Confidential Council Meeting 15th October 2007

Cr Mathews moved **that the minutes of the Confidential Council Meeting held on 15th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting subject to Cr Wright being an apology. (174/2008)**

Seconded Cr Dell'Antonio

Carried

Special Council Meeting 16th October 2007

Cr Wright moved **that the minutes of the Special Council Meeting held on 16th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (175/2008)**

Seconded Cr Petrovic

Carried

Special Council Meeting 29th October 2007

Cr Loxton moved **that the minutes of the Special Council Meeting held on 29th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (176/2008)**

Seconded Cr Dell'Antonio

Carried

Special Council Meeting 31st October 2007

Cr Riseley moved **that the minutes of the Special Council Meeting held on 31st October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (177/2008)**

Seconded Cr Loxton

Carried

**MOTIONS ON
NOTICE**

The following Motion on Notice was forwarded by Cr Loxton:-

“That Council ask Robe CDAP whether any development rules have been breached regarding development at corner Victoria and Union Street and a legal opinion be sought if required.

Comment – To my knowledge no approval has been given prior to start of project;

Motion – To be addressed to Chairman B Hender”.

Cr Loxton moved **that Council ask Robe CDAP whether any development rules have been breached regarding development at corner Victoria and Union Street and a legal opinion be sought if required.**
(178/2008)

Seconded Cr Mathews

Carried

The following Motion on Notice was forwarded by Cr Petrovic:-

“That a permit to have a marriage ceremony on our beaches is free, and this is to be advertised in a Come to “Romantic Robe” for your wedding format, and to be posted on our web site.

Supporting Comment – To add to the attractions of coming to Robe, and generate business in this area at minimal cost to Council.

Cr Petrovic moved that a permit to have a marriage ceremony on our beaches is free, and this is to be advertised in a Come to “Romantic Robe” for your wedding format, and to be posted on our web site.

Seconded Cr Loxton

LOST

The following Motion on Notice was forwarded by Cr Mathews:-

That Development Application Forms and Development Assessment Forms with the necessary information you need to submit an application are placed on Robe Council Website. This information to be put on our Council Website before the end of November 2007.

Supporting Comment – The majority of South Australian Web Sites have Development/Building Application forms on line and the necessary information you need to submit with your Application plus many other application forms and checklists. These documents should be available for our ratepayers to peruse and for their information.

Cr Mathews moved **that Development Application Forms and Development Assessment Forms with the necessary information you need to submit an application be placed on Robe Council Website. This information to be put on our Council website before the end of January 2008.** (179/2008)

Seconded Cr Loxton

Carried

That a new Kitchen Power Box at the Institute be ordered immediately to replace the rusted out old one, as it is a real Hazard Risk.

Supporting Comment – This has been requested on numerous occasions and as it has no bottom left in it and is a real Occupation and Health issue needs to be done immediately.

Motion withdrawn.

That as part of our Community Consultation for the purpose of determining what health service needs exist in the Robe Community as per Council Resolution (129/2008) we set a date for a Public Forum.

Supporting Comment – I believe the sooner we have a full public consultation on this Resolution that was passed 9th October, 2007 the sooner a tender process can be undertaken.

Motion withdrawn

That Council have a workshop to revise its budget as stated under the LGA.

Supporting Comment – The LGA 1999 Chapter 8 – Part 2 – Budgets

A council must as required by the regulation, and may at any time, reconsider its budget during the course of a financial year and, if necessary or appropriate, revise it. I also have legislation relating to Budget and Financial Report if more information is required.

Cr Mathews moved **that Council have a workshop to revise its budget as stated under the LGA.** (180/2008)

Seconded Cr Dell'Antonio

Carried

PUBLIC FORUM

John Stuart – Robe Fishing Charters. Objecting to not being able to use amateur boat ramp to load and off load passengers. Requests that Council assists him with his business.

Brian Hartwig – acknowledging 2nd year of term for Mayor and elected members and hopes that some statements can be issued.

Neville Grummett – Concern over green waste dump hasn't been mulched for sometime and considers it to be a fire hazard. Director of Engineering Services to follow up.

Peter Wilkin – Council elected on openness and transparency, requesting that this is carried out.

BUSINESS ARISING FROM MINUTES

Industrial Land sales – defer to Acting Chief Executive Officer.

ADDRESS

Grant King, CEO/Secretary, Limestone Coast Regional Development Board. Introducing Kelly-Anne Saffin from the Department of Trade and Economic Development and update on issues ie. impact on drought and marine parks.

MAYOR'S REPORT

As per opening statement.

REPORTS OF COMMITTEES

CDAP Meeting held on 18th September 2007.

Cr Loxton moved **that the minutes of the CDAP Meeting held on 18th September 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting. (181/2008)**

Seconded Cr Mathews

Carried

Confidential DAP Minutes held on 9th October 2007

Cr Riseley moved **that the Confidential Minutes of the DAP Meeting held on 9th October 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (182/2008)

Seconded Cr Loxton

Carried

REPORTS OF ASSOCIATED BODIES

Robe Tourism and Traders Association

Cr Mathews moved **that the minutes of the Robe Tourism and Traders Association Meeting held on 4th October 2007 be received.** (183/2008)

Seconded Cr Dell'Antonio

Carried

REPORTS OF MEMBERS

Cr Dell'Antonio reported on:-
15/10 Special Council Meeting
16/10 Special Council Meeting
18/10 VIC Open Day/Presentation
29/10 Special Council Meeting
31/10 Special Council Meeting

Cr Mathews reported on:-
12/10 Seminar visit from Mellor Olsson
15/10 Special Council Meeting
16/10 CDAP Meeting
16/10 Meeting with Judith Jones re Marina
18/10 VIC Open Day/Presentation
29/10 Special Council Meeting
31/10 Special Council Meeting
2/11 Southern Ocean Art Prize 2007
6/11 CDAP Special Meeting
8/11 Meeting with G Sanford and Frank Siow
8/11 Public Meeting re Bike and Walking Path

Cr Riseley reported on:
12/10 Mellor Olsson seminar
15/10 Special Council Meeting
16/10 CDAP Meeting
16/10 Special Council Meeting
29/10 Special Council Meeting
31/10 Special Council Meeting
6/11 Special CDAP Meeting

26/10 VIC Open Day/Presentation

Cr Wright reported on:

12/10 Mellor Olsson seminar
16/10 Special Council Meeting
29/10 Special council Meeting
31/10 Special Council Meeting
26/10 VIC Open Day/Presentation

Cr Petrovic reported on:-

15/10 Meeting with M Pitt, A Smith and CEO
15/10 Special Council Meeting
16/10 Special Council Meeting
18/10 VIC Open Day/Presentation
29/10 Special Council Meeting
31/10 Special Council Meeting
12/11 Special Council Meeting

Cr Loxton reported on:-

15/10 LCRDB Meeting at Penola
15/10 Special Council Meeting
16/10 Special Council Meeting
18/10 VIC Open Day/Presentation
29/10 Special Council Meeting
31/10 Special Council Meeting
12/11 Special Council Meeting

Mayor Peden reported on:-

12/10 Planning Legal seminar at Council
15/10 Special Council Meeting
16/10 CDAP Meeting
16/10 Special Council Meeting with Director of Office of
State and Local Government Relations
18/10 VIC Open Day/Presentation
29/10 Special Council Meeting
31/10 Special Council Meeting
2/11 Southern Ocean Art Show
6/11 CDAP Special meeting
11/11 Remembrance Day Service

**OFFICERS'
REPORTS**

**CHIEF EXECUTIVE
OFFICER**

CEO Reports

Cr Loxton moved **that the following reports be deferred until Acting Chief Executive Officer is appointed:-**

- **Consolidated Financial Statements**
- **Industrial Land**
- **Annual Review of Policies and Procedures (184/2008)**

Seconded Cr Mathews

Carried

Policies – Gifts for Employees Leaving Council and Christmas Function

Cr Wright moved **that the report be deferred to December meeting (185/2008)**

Seconded Cr Dell'Antonio

Carried

Wedding – Robe Foreshore Amendments to Original Special Event Permit

Cr Wright moved **that a total of \$350.00 be charged for the function to be held, including access and use of power and that the Director of Engineering Services liaise further with Rayna Hooper in relation to the Justine Duff and Scott Fennell Wedding to be held on the Robe Foreshore. (186 /2008)**

Seconded Cr Mathews

Tied vote

Mayor used casting vote and voted for the motion
Motion was put and

Carried

Robe Village Fair Special Event Permit

Cr Wright moved **that:-**

1. **that provision be made in the 2007/08 Budget of the amount of \$7,000 for in-kind services to be provided by Council for the staging of the 2007 Village Fair.**
2. **That a letter be written by the CEO or Acting CEO to the organizing committee of the Robe Village Fair to inform that, prior to any budget allocation for any future event, full and frank**

discussion will need to take place between the organizing committee and the Elected members of Council. (187/2008)

Seconded Cr Dell'Antonio

Carried

BJ's Newsagency seeking approval to alter a public road pursuant to Section 221 of the Local Government Act

Cr Loxton moved **that approval is granted to Nicholas & Kerrie Bence of BJ's Newsagency located at 11 Victoria Street Robe for the temporary placement of Three (3) display cages measuring 400mm x 400mm located between the shop verandah posts in front of the newsagency. Period being Monday to Sunday (7days) from 7.00am to 5.00pm between mid December 2007 to mid February 2008, subject that appropriate liability insurances are in place. (188/2008)**

Seconded Cr Wright

Carried

D & F Carter & S & N Tomlinson Authorization to alter a public road pursuant to Section 221 of the Local Government Act

Cr Loxton moved that the report be deferred to December Council meeting.

Seconded Cr Wright

Motion lapsed due to no seconder

LOST

Cr Riseley moved **that Council approves D & F Carter and S & N Tomlinson's application dated 25 October 2007 subject that the applicants pay for two new trees of the same species to replace the two being removed and that the applicant pay Council for all incurred costs for the removal of the trees and reinstatement of the footpath area. (189/2008)**

Seconded Cr Wright

Carried

Smoking Legislation & implications for Council's

Cr Wright moved **that the report be deferred to the December meeting** (190/2008)

Seconded Cr Riseley Carried

Casuarina Lodge, Unit 2 Access ramp

Cr Wright moved **that the report be deferred to the December meeting.** (191/2008)

Seconded Cr Mathews Carried

Naming of District Roads

Cr Wright moved **that the unnamed Government Road located from Wright Bay Road to Fields Road be named McGuinness Road.** (192/2008)

Seconded Mathews Carried

Robe Sports and Recreation Association seeking assistance

Cr Wright moved that:-

- 1) **That Council provides the necessary Works Department machinery and labour to remove and dispose of the timber play equipment located at the Sports Recreation Grounds at no charge.**
- 2) **That the play equipment that was removed from the Long Beach Foreshore be offered free of charge to the Robe Sports and Recreation Association on the basis of 'as is, where is' condition.** (193/2008)

Seconded Cr Mathews Carried

Institute – outside power box

Cr Riseley moved **that Council accepts the Everett Electrical quotation numbered 08371, dated 1**

November 2007 for \$1404.15 GST included to replace the Robe Institute outdoor meter box. (194/2008)

Seconded Cr Loxton

Carried

Lake Fellmongery (Ski Lake)

For information only.

KESAB 2007 Interim Report

Cr Loxton moved **that the KESAB Interim Report dated 10th September 2007 be received and noted.** (195/2008)

Seconded Cr Petrovic

Carried

Electricity Principles of Vegetation Clearance Regulations 1996

Cr Loxton moved **that the Director of Engineering Services provide a written response to ETSA utilities in reference to their submission provided to the Office of the Technical Regulator, dated 23 July 2007.** (196/2008)

Seconded Cr Dell'Antonio

Carried

Review of Waste Service Fees & Charges

Cr Wright moved **that the report be deferred to the December Council meeting.** (197/2008)

Seconded Cr Riseley

Carried

Co-mingled Recycling Pick up Services for businesses and residents on the State Highway pick up route

Cr Loxton moved that:-

- 1) That all businesses commencing Monday 4th February 2008, be included in the co-mingled recycling fortnightly pickup service.
- 2) That Boatswain Point, Greenways residents and residents via the State highway route commencing

from Monday 4th February 2008, be included in the co-mingled recycling fortnightly pick up service.

- 3) That Boatswain Point, Greenways residents and residents via the State highway route commencing Monday 4th February 2008, be provided the weekly general waste pick up service.
- 4) That all businesses and residents be provided one 140 litre mobile garbage bin for general waste purposes, additional mobile garbage bins and services will be charged in accordance with the waste service fees and charges schedule.

Seconded Cr Riseley Tied vote
Mayor used casting vote and voted against the motion
Motion LOST

Cr Wright moved that **the report be deferred to the December Council Meeting.** (198/2008)

Seconded Cr Mathews Carried

Private Toilets for Public Use

Cr Loxton moved **that the:-**

- 1) **Director of Engineering Services advise the property owner(s) and shop operator at 41 Victoria Street Robe that Council would like to make the male and female toilets available to the public during the Robe Village Fair weekend and during the month of January 2008 opened seven days a week, subject that no lease costs are incurred to the District Council of Robe.**
- 2) **Council agrees to clean and supply consumables for the male and female toilets during the Robe Village Fair weekend and during the month January 2008.** (199/2008)

Seconded Cr Riseley Carried

Open Tenders called Tender WMS0708
Domestic/Commercial General Waste & Co-mingled
Recycling pick-up services and disposal

Cr Loxton moved **that the report be deferred to the December Council meeting.** (200/2008)

Seconded Cr Petrovic Carried

Works Department Duties

Cr Wright moved **that Council receive and note the November 2007 matrix report highlighting Council's resolutions in regards to Works Department Duties.** (201/2008)

Seconded Cr Loxton Carried

**DIRECTOR OF
ADMINISTRATION &
COMMUNICATIONS**

Australia Day Policy

Cr Mathews moved **that Council:-**

1. **Alter the Australia Day Committee to delete two representatives from Robe Lions Club and add two Elected Members and one community representatives**
2. **Alter the title of the Administration & IT Manager to reflect the current organizational structure to be Director of Administration and Communications.** (202/2008)

Seconded Cr Wright Carried

Customer Suggestion/Request Forms

Cr Loxton moved **that the report be noted.** (203/2008)

Seconded Cr Riseley Carried

Notice Board

Cr Mathews moved **that Council notes correspondence from M Denning-Wasson and that the suggestion/request for an external notice board on the outer wall of the Council office be considered in the 2008/09 budget deliberations.** (204/2008)

Seconded Cr Loxton Carried

Council Finance Reports – October

Cr Wright moved **that Council notes the report.** (205/2008)

Seconded Cr Dell'Antonio Carried

Robe Marina Corp Finance Reports – October

Cr Wright moved **that Council notes the report.** (206/2008)

Seconded Cr Loxton Carried

**ROBE LIBRARY/VIC
MANAGER**

Robe Library/VIC Statistic Report & General Report

Cr Riseley moved **that the Statistic Report and General Report be noted.** (207/2008)

Seconded Cr Mathews Carried

CORRESPONDENCE

1. The Friends of the Robe Institute Hall Inc.

Cr Mathews moved **that Council supports The Friends of the Robe Institute Hall for the following future renovations and alterations:-**

1. **renovation of the women's washroom and lavatories**
2. **Major renovations in the Lapwing Gallery including salt damp treatment before re-plastering and painting.**
3. **Changing lights in the hall** (208/2008)

Seconded Cr Dell'Antonio Carried

2. Limestone Coast Regional Development Board Tabled

QUESTION ON NOTICE

Cr Riseley -

When will it be possible to have a complete and up to date asset register?

Purpose – To assist and inform Council when making considerations in budget workshop.

OTHER BUSINESS

Cr Loxton moved **that Cr Wright's motion be dealt with in confidence at the appropriate time.** (209/2008)

Seconded Cr Dell'Antonio Carried

Cr Riseley moved **that the line "Budget Implications" be added to Officer's reports.** (210/2008)

Seconded Cr Dell'Antonio Carried

Cr Petrovic moved **that the kerb in front of the Institute be fixed.** (211/2008)

Seconded Cr Riseley Carried

ADJOURNMENT

Cr Loxton moved **that the meeting be adjourned for a tea break and move into confidence when reconvened.** (212/2008)

Seconded Cr Dell'Antonio Carried

Meeting closed at 7.00pm.

Confirmed 11th December 2007

Date _____ Mayor