

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 9th October 2007, commencing at 5.02pm at the District Council of Robe Chambers, Smillie Street, Robe.

PRESENT Mayor Peden, Crs. P. Riseley, J Mathews, R Dell'Antonio, N Wright, R. Petrovic, D Loxton, Chief Executive Officer; M Crout; Director of Environmental Services; Dennis Crafter, Minute Secretary; Michelle Gibbs and Administration/IT Manager; Sharon Pettit.

APOLOGY Director of Engineering Services; Glenn Sanford

CONFIRMATION OF MINUTES

Cr Loxton moved **that the minutes of the Ordinary Council Meeting held on 11th September 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (120/2008)

Seconded Cr Wright

Carried

ADDRESS

Robert Roach, Council's delegate Marine Parks. Mr Roach advised Council of his attendance to meetings held in Millicent, Adelaide and Victor Harbor and the outcomes of those meetings.

MAYOR'S REPORT

No report this month as the Mayor has been on holidays.

REPORTS OF COMMITTEES

DAP Meeting held on 11th September, 2007.

Cr Loxton moved **that the minutes of the DAP Meeting held on 11th September 2007 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (121/2008)

Seconded Cr Mathews

Carried

Robe Library Management Committee

Cr Wright moved that the minutes of the Robe Library management Committee Meeting held on 26th September 2007 be taken ad read and confirmed as a true and accurate record of the proceedings of that meeting. (122/2008)

Seconded Cr Loxton

Carried

REPORTS OF ASSOCIATED BODIES

Robe Tourism and Traders Association

Cr Wright moved that the minutes of the Robe Tourism and Traders Association Meeting held on 13th September 2007 be received. (123/2008)

Seconded Cr Loxton

Carried

REPORTS OF MEMBERS

Cr Mathews reported on:-

18/9 CDAP Meeting
25/9 Special Council Meeting
26/9 AGM Friends of Institute
2/10 Friends of Little Dip
7/10 KESAB working Bee – cemetery
8/10 Meeting with Jill McLean & Dagney Strand of Country Arts SA
8/10 Ratepayers Meeting

Cr Riseley reported on:-

18/9 CDAP Meeting
24/9 CCOWS Meeting
25/9 Clean up at Cemetery
8/10 Meeting with Country Arts SA
8/10 Community Dragon re Mt Gambier Christmas Parade
8/10 Ratepayers Meeting

Cr Wright reported on:

13/9 Robe Tourism & Traders Association Meeting
25/10 Special Council Meeting
26/10 Robe Library Management Committee Meeting
8/10 Ratepayers Meeting

Cr Petrovic reported on:

13/9 Robe Tourism & Traders Association Meeting
25/9 Special Council Meeting
4/10 Robe Tourism & Traders Association Meeting

Cr Loxton reported on:-
25/9 Special Council Meeting
8/10 Robe Ratepayers Association

Mayor Peden reported on:-
16/9 WIN news interview
Budget consultation meeting Institute
20/8 LCRDB AGM Naracoorte
Budget workshop
21/9 DAP Meeting
Special Council Meeting – Budget
23/8 Meeting in Adelaide re Heritage adviser
28/8 Meeting with Friends of Institute
2/10 5SE Interview
5/10 SELGA at District Council of Grant

OFFICERS' REPORTS

CHIEF EXECUTIVE OFFICER

Fuel Installation at Robe Town Wharf

Cr Dell'Antonio moved **that subject to a review of the draft lease documents, include with compliance to the Lake Butler Management Plan, by the CEO and seek a public tender process.** (124/2008)

Seconded Cr Mathews

Carried

Robe Football Club

Cr Riseley moved **that Council's previous resolution (107/2008) stand.** (125/2008)

Seconded Cr Wright

Carried

Licensing of the Caledonian Inn

Cr Loxton moved **that Council reserve its decision on this matter.** (126/2008)

Seconded Cr Wright

Seconded

Sale of Industrial Land

Cr Wright declared a conflict of interest Pursuant to Section 74 of the Local Government Act 1999 as he is

the owner of property adjacent to the industrial site and left the meeting at 5.52pm.

Cr Loxton moved **that Council:-**

- 1. cease sales of certain industrial land to allow officers to undertake a selected tender process to appoint a single agent; and**
- 2. withdraw from sale all of the land fronting Denton Drive; and**
- 3. authorise the Chief Executive Officer to establish a market price for sale of blocks 19,20,24 and 25, being those fronting White Street and report back to Council**
- 4. authorise the Chief Executive Officer to provide a further report on the options for disposal of land fronting Denton Drive. (127/2008)**

Seconded Cr Mathews

Carried

Cr Wright re-entered the meeting at 5.55pm.

SELGA Charter

Cr Petrovic moved **that Council authorise the CEO to discuss our advice with other CEO's and report back to Council. (128/2008)**

Seconded Cr Riseley

Carried

Medical Centre Lease

Cr Wright moved **that:-**

- 1. That Council authorise the Chief Executive Officer to undertake community consultation for the purpose of determining what health service needs exist in the Robe community; and**
- 2. That a tender process be undertaken to enter into an agreement with a provider(s) to deliver the health service needs of the community. (129/2008)**

Seconded Cr Dell'Antonio

Carried

Marine Parks Bill

Cr Mathews moved **that the CEO in collaboration with Cr Riseley and Mr Roach forward a submission to the Department for Environment and Heritage, Coast and Marine Conservation Branch by 13th October, 2007.** (130/2008)

Seconded Cr Loxton

Carried

Budget Review

Cr Riseley moved **that:-**

1. **That Council endorse the revised budget as at 30th September 2007; and**
2. **Note the changes on the summary sheet attached; and**
3. **Note the Profit and Loss comparison for the Robe Marina Corporation Inc (131/2008)**

Seconded Cr Petrovic

Carried

**DIRECTOR OF
ENGINEERING
SERVICES**

Liquor Licensing (Dry Areas – Short Term) Regulations
1997 – Schedule 1

Cr Mathews moved **that the following areas be declared dry areas (short term - possession and consumption of alcohol prohibited for the period 1.00pm on 31st December 2007 to 2nd January 2008:-**

- **Lipson Parks;**
- **Town Beach and Foreshore Reserve from Robe Point to Lipson Terrace including Royal Circus reserve**
- **Institute Reserve**
- **Lannam Park**
- **Long Beach Foreshore Reserve (132/2008)**

Seconded Cr Dell'Antonio

Carried

Mayoral Christmas Parade, Special Event Permit

Cr Riseley moved **that the Mayoral Christmas Parade and Light Up Robe Special Event Permit be approved.** (133/2008)

Seconded Cr Mathews

Carried

Zero Waste SA, Household and Farm Chemical
Collection Program 2007

Cr Loxton moved **that Council receive and note the correspondence received from the Government of South Australia Zero Waste SA. (134/2008)**

Seconded Cr Riseley

Carried

DTEI Various Matters

Cr Loxton moved **that Council receive and note the correspondence from the Department of Transport Energy and Infrastructure as listed.**

- **RN8326 Southern Ports Highway (Kingston – Robe) Junction with Bagdad Road Reference Number 2006/00383 # 1163023, dated 2nd November 2006.**
- **Southern Ports Highway Street Lighting in Robe Township Reference Number 2006/00383 # 1560826, dated 12th April 2007.**
- **RN 8486 Southern Ports Highway Speed Zone Review and Other Issues Reference Number 2007/00382 # 1990382 & 1990237, dated 21st September 2007. (135/2008)**

Seconded Cr Riseley

Carried

Cr Loxton moved **that the CEO be authorized to contact the CEO's at Wattle Range Council and City of Mt Gambier re process of extending speed zones and report back to Council. (136/2008)**

Seconded Cr Riseley

Carried

Proposed Land Division, Alexander Symonds acting on
behalf of Mr R Packer

Cr Riseley moved **that Council not enter into any road reserve land exchange or road reserve sale arrangements as per the information and advice received from Alexander Symonds dated 27th June 2007 and 10th September 2007 acting on behalf of Mr Roy Packer and authorise the CEO or delegate to explore alternative solutions and report back to Council. (137/2008)**

Seconded Cr Loxton

Carried

CWMS Federal Funding

Cr Wright moved that:-

- 1) That the attached correspondence received from the Local Government Association Reference Number 35707 / MB:MM:PC, dated 18th September 2007, be received and noted.
- 2) That the Draft Effluent Re-use Management Plan be received and noted.
- 3) That Council accept the grant funds from the Local Government Association as described in the received correspondence Reference Number 35707 / MB:MM:PC, dated 18th September 2007.
- 4) That the received funds be utilized to re-use the excess effluent from the Community Waste Water Management Scheme (CWMS) Treatment Lagoon to enable the discontinuation of excess effluent being disposed of at the sand hills.
- 5) That the Director of Engineering Services implement the Draft Effluent Re-use Management Plan.
- 6) That the "Conditions of Offer" provided by the Local Government Association be signed and sealed by the Mayor and CEO. (138/2008)

Seconded Cr Mathews

Carried

Wedding Ceremony, Special Event Permit

Cr Loxton moved that:-

- 1) That the Council Officer ensures that the Special Event Permit applicants meet all the Local Government Mutual Liability Association requirements before approval is granted.
- 2) That Council charges a fee of \$250.00 for the Wedding ceremony. (139/2008)

Seconded Cr Riseley

Carried

Works Department Duties

Cr Wright moved **that Council receive and note the matrix report highlighting Council's resolutions in regards to the Works Department duties with the addition of the removal of the Long Beach roundabouts.** (140/2008)

Seconded Cr Loxton Carried

Robe Bicycle Routes & Walking Footways Strategic Master Plan

Cr Mathews moved **that Council endorse the Director of Engineering Services actions and that Frank Siow and Associates be awarded the Robe Bicycle Routes and Walking Footways Strategic Master Plan projects.** (141/2008)

Seconded Cr Riseley Carried

Unit 2 Casuarina Lodge

Cr Mathews moved **that Council explore the option of building the ramp by Council employees.** (142/2008)

Seconded Cr Petrovic Carried

**DIRECTOR OF
ADMINISTRATION &
COMMUNICATIONS**

Customer Request/Complaint Form

Cr Petrovic moved **that the CEO:-**

1. **write to author of request re tables, chairs and signs on footpaths and**
2. **to follow up on right hand turn at the Smillie Street/Christmas tree intersection.** (143/2008)

Seconded Cr Petrovic Carried

Council Finance Reports – September

Cr Dell'Antonio moved **that Council notes the reports.** (144/2008)

Seconded Cr Dell'Antonio Carried

Library Management Committee

Cr Mathews moved **that Council appoints Kate Kurray as a community representative on the Library management Committee.** (145/2008)

Seconded Cr Loxton Carried

Cr Dell'Antonio moved **that he be nominated as the second elected member representative on the Library Management Committee.** (146/2008)

Seconded Loxton Carried

Tourism Signage

Cr Riseley moved **that Council plans the signage at the Information Bay or at the Library/VIC entrance.** (147/2008)

Seconded Cr Loxton Carried

Robe Marina Corp Finance Reports – September

Cr Wright moved **that Council notes and receives the report.** (148/2008)

Seconded Cr Petrovic Carried

Telstra Deed of Renewal

Cr Loxton moved **that the CEO be:-**

- 1. authorised to check maintenance of access road and**
- 2. that the Mayor and CEO be authorised to sign and seal the documents.** (149/2008)

Seconded Cr Petrovic Carried

DIRECTOR OF ENVIRONMENTAL SERVICES

Council Encumbrance, Evans Cave Road, Robe

Cr Riseley moved **that Council delegates CEO to finalise the Certificate of Consent for the Deposit of Plan of Division to agree to the right of way to Allotment 101; and that the Mayor and CEO be**

authorised to sign and seal the documents.
(150/2008)

Seconded Cr Mathews

Carried

Authorisation of a Fire Prevention Officer

Cr Dell'Antonio declared a conflict of interest pursuant to Section 74 of the Local Government Act 1999 due to family association and left the room at 7.10pm.

Cr Petrovic moved **that Council appoints Mark Clifton as a Fire Prevention Officer under Section 77 of the Fire and Emergency Services Act, 2005.** (151/2008)

Seconded Cr Wright

Carried

Cr Dell'Antonio re-entered the meeting at 7.15pm.

Motion to have applications previously assessed and determined by the former DAP to CDAP

Cr Loxton moved **that the new CDAP consider, assess and determine any outstanding Development Applications previously under consideration by the former DAP.** (152/2008)

Seconded Cr Dell'Antonio

Carried

Workforce Planning Regulatory Officer

Cr Loxton moved **that Council endorse the new position of Regulatory Officer with the District Council of Robe.** (153/2008)

Seconded Cr Petrovic

Carried

Amendment to Head Lease over CT 5864/79 – Robe Marina

Cr Dell'Antonio moved **that Council approve the amendment to vary the lease Clauses 2.3.1 and 2.3.2.** (154/2008)

Seconded Cr Mathews

Carried

CORRESPONDENCE

16.1 Government of South Australia, Department for Environment and Heritage – Lake Hawdon Management Plan

Received

16.2 SELGA – Local Government Appointments to Limestone Coast Tourism

Received

QUESTIONS ON NOTICE

Question on Notice from Cr Riseley:-

Is \$200,786 Robe Marina Lease Deposits, the amount the public asked about at the public meeting?

Answer: Deposits were transferred from trust account into general bank account and will remain as a liability for Council.

OTHER BUSINESS

Cr Wright – who built the map table at the VIC?
Cr Riseley – information to go into the Community Newsletter for the fire season ahead.

Cr Mathews moved **that no more rubble to be placed onto 1st and 2nd ramps and that Council is to explore other alternatives than rubble.** (155/2008)

Seconded Cr Riseley

Carried

MOTION WITHOUT NOTICE

Cr Riseley moved **that fees and charges relevant to Lake Butler marina be reviewed; in view of additional relevant information and that the item be discussed in confidence due to the commercially in confidence content of the information.** (156/2008)

Seconded Cr Wright

Carried

ADJOURNMENT

Cr Wright moved **that Council adjourn the meeting at 7.30pm for tea and that the meeting move into Confidence when reconvened.** (157/2008)

Seconded Cr Dell'Antonio

Carried

Meeting closed at 7.30pm.

Confirmed 13th November 2007

Date _____ Mayor