

District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held 12 August 2008, commencing at 5.00pm at the District Council of Robe Chambers, Smillie Street, Robe.

**PRESENT** Deputy Mayor Loxton, Crs. P. Riseley, J Mathews, R Dell'Antonio, N Wright, R. Petrovic, Chief Executive Officer, William Hender, Deputy CEO Ronnie Barnden and Minute Taker; Michelle Gibbs

**APOLOGY** Mayor Peden

**WELCOME** CEO welcomed Ms Ronnie Barnden to the District Council of Robe.

**CONFIRMATION OF MINUTES**

4.1 Ordinary Council Meeting 8th July 2008

Cr Riseley moved that **the minutes of the Ordinary Council Meeting held on 8th July 2008 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (1/2009)

Seconded Cr Dell'Antonio

Carried

**PUBLIC FORUM**

Rob Forgan, SELGA

**BUSINESS ARISING FROM MINUTES**

Robe Tourism and Traders – Robe website

CEO advised that he has had discussions with S Pettit and RTTA and will continue to update Council

**REPORTS OF COMMITTEES**

11.1 Robe Marina Committee Minutes 9th July and 30th July 2008

Cr Mathews moved that **the minutes of 30<sup>th</sup> July 2008 received after the close of the agenda be accepted.** (2/2009)

Seconded Cr Dell'Antonio

Carried

Cr Wright moved **that the minutes of the Robe Marina Committee meeting held on 9th July 2008 and 30th July 2008 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (3/2009)

Seconded Cr Riseley

Carried

Cr Wright moved **that the motion passed by the Robe Marina Committee be ratified by the Council.**

***“That the Robe Marina Committee recommend to the DC of Robe that until subsequent amendment by the DC of robe, any lease granted to land based lessees will have a lease term of no longer than 12 months and will be reviewed on an annual basis.”*** (4/2009)

Seconded Cr Mathews

Carried

11.2 CCOWS AGM 21st July 2008

Cr Riseley moved **that the minutes of the CCOWS AGM held on 21 July 2008 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (5/2009)

Seconded Cr DellAntonio

Carried

11.3 CCOWS General Meeting Minutes 21 July 2008

Cr Dell'Antonio moved **that the minutes of the CCOWS General Meeting Minutes held on 21st July 2008 be taken as read and confirmed as a true and accurate record of the proceedings of that meeting.** (6/2008)

Seconded Cr Riseley

Carried

**WORKING PARTY  
COMMITTEE**

Nil

**REPORTS OF  
ASSOCIATED  
BODIES**

## REPORTS OF MEMBERS

Cr Dell'Antonio reported on:-

- 28/7/08 Aged Care Meeting

Cr Mathews reported on:-

- 28/7/08 Meeting re Retirement Village units
- 5/8/08 FOLD Meeting
- 11/8/8 25 years Robe Library Celebration

Cr Riseley reported on:-

- 9/7/08 Robe Marina Committee meeting
- 11/7/08 Ratepayers
- 21/7/08 LCACC
- 21/7/08 CCOWS meeting
- 28/7/08 July KESAB week Meeting with CEO
- 28/7/08 Aged Care workshop
- 30/7/08 KESAB week meeting with Chris McLay, Principal Robe Primary school
- 30/7/08 Robe Marina Committee meeting
- 4/8/08 SELGA Plan Review Section 30 Naracoorte
- 11/8/08 Library 25<sup>th</sup> birthday
- 12/8/08 site inspection at marina with CEO

Cr Wright reported on:-

- Reported on Waste Management Association of Australia conference held on 31 July & 1 August on global warming and the issue of waste management
- 9/7/08 closure plan, Chris Brideson
- 9/7/08 Marina Committee meeting
- 14/7/08 Ratepayers Association meeting
- 21/7/08 Limestone Coast Area Consultative Committee Public forum
- 28/7/08 Age Care meeting with provider, options
- 30/7/08 Marina Committee Meeting

Cr Petrovic reported on:-

- 14/7/08 Robe & District Ratepayers Association
- 21/7/08 Limestone Coast Area Consultative Committee – community forum
- Met with Graham Snook & Natalie Ling regarding disabled parking
- 5/8/08 Road Safety Group Robe

## OFFICERS' REPORTS

**CHIEF EXECUTIVE  
OFFICER**

15.1.1 CCOWS Credit Card

Cr Petrovic moved **that Council authorise the Director of Children's Services, Robyn Patterson to be issued with a credit card. (7/2009)**

Seconded Cr Wright Carried

15.1.2 Provision of Banking Services

Cr Mathews moved **that the Chief Executive Officer and Council's accountant, Vanessa McDonald, be authorised to consider the proposals for the provision of banking services to Council and to sign and seal any relevant documentation. (8/2009)**

Seconded Cr Dell'Antonio Carried

15.1.3 Sale of Industrial Land

Cr Wright moved **that:-**

- 1. Council authorise the Chief Executive Officer to market the eight allotments on Denton Drive and to negotiate the sale within 10% of the asking price.**
- 2. Council authorise the Chief Executive Officer and the Mayor to sign and seal any documents associated with the sale of these properties. (9/2009)**

Seconded Cr Dell'Antonio Carried

15.1.4 SELGA Budget

Cr Riseley moved:-

- 1. That the correspondence from the Executive Officer of the South East Local Government Association and associated report be received and noted.**
- 2. That Council endorse the draft 2008-2009 South East Local Government Association budget and contributions as outlined. (10/2009)**

Seconded Cr Petrovic Carried

15.1.5 Competitive Tendering Policy

Cr Wright moved **that Council adopt the draft Competitive Tendering, Contracting and Purchasing, Sale and Disposal of Land and Other Assets Policy.** (11/2009)

Seconded Cr Dell'Antonio Carried

15.1.6 Wedding in Robe

Cr Riseley moved **that Council continue discussions and request more information from Mr. Arend and that the CEO consult with Mr Arend with a view to using Lipson Park as a venue for his wedding reception** (12/2009)

Seconded Cr Wright Carried

15.1.7 Environmental Health Officer – Resource Sharing Agreement

Cr Mathews moved **that Council authorise Chief Executive Officer to negotiate and sign the Resource Sharing Agreement between Wattle Range Council, Kingston District Council and the District Council of Robe for the services of an Environmental Health Officer for the period 1 February 2009 to 31 January 2012.** (13/2009)

Seconded Cr Dell'Antonio Carried

15.1.8 Lake Charra Walking Trail

Cr Riseley moved **that Council construct a new walking trail around Lake Charra.** (14/2009)

Seconded Cr Mathews Carried

**ADJOURNMENT**

Cr Riseley moved **to adjourn for tea at 6.15pm.** (15/2009)

Seconded Cr Petrovic Carried

Meeting reconvened at 6.47pm.

15.1.9 Review of Council Fees and Charges

Cr Dell'Antonio moved **that Council adopt the revised Fees and Charges subject to amendments as listed:-**

- **Green waste mulch fee be same as dumping fee, not free**
- **Reference to green waste on twice**
- **Storage fees – Wash down area storage fee added. These fees be 10% higher than hard stand area fees.**
- **Development Fees - Category 3 fee increased to \$200.00**
- **STEDS levy for new land divisions - increase to \$3000**
- **Green waste (Chipped and unchipped) is to be deposited at landfill during operating hours at cost. (16/2009)**

Seconded Cr Mathews Carried

Cr Petrovic moved that lawn clippings and chipped material be free of charged.

No seconder Lapsed

15.1.10 Bank Signatory – Ronni Barnden

Cr Mathews moved **that the late agenda item be received.** (17/2009)

Seconded Cr Wright Carried

Cr Riseley moved **that Council's bank signatories be The Mayor, William Peden; The CEO, Bill Hender; Vanessa McDonald and Ronnie Barnden; Deputy CEO with any two to sign.** (18/2009)

Seconded Cr Dell'Antonio Carried

**REGULATORY OFFICER**

15.2.1 Boat Ramp By-Law

Cr Dell'Antonio moved **that**

1. **That Council approves the concept of a new By-Law for Lake Butler Boat Ramp and to bring forward the seven yearly By-Law review**

**in order to activate the New By-law for 09/10 season.**

- 2. The Council change the annual ticket time period from 12 months from the date of purchase to Financial year (01Jul-30Jun) for ease of management (as reflected in By-Law proposal) (19/2009)**

Seconded Cr Wright Carried

Cr Riseley moved **that the by-law review be placed into the work plan.** (20/2009)

Seconded Cr Petrovic Carried

- 15.2.2 A Moore – Application for Business Fee for Dog registration

Cr Wright moved **that Council allows Ann Moore to keep greater than three dogs in a rural area and to be recognised as a dog breeder in order to pay the Business Dog Fees.** (21/2009)

Seconded Cr Petrovic Carried

**MANAGER CHILDREN'S SERVICES**

- 15.3.1 Manager Children's Services Report

Cr Riseley moved **that the Managers Children's Services Report be received.** (22/2008)

Seconded Cr Mathews Carried

**FINANCE REPORT**

Report – V McDonald

Cr Petrovic moved that **Council notes the report.** (23/2008)

Seconded Cr Dell'Antonio Carried

**WORKS SUPERVISOR**

Cr Riseley moved that **Council approve the sale of the surplus plant and that a reserve be placed on the items and that Council notes and receives the report.** (24/2008)

Seconded Cr Petrovic Carried

## CORRESPONDENCE

- 16.1 FOCiS on Youth Inc –Hospitality Expo 25th August at Poplars Winery, Cellar 3.

Cr Wright moved that **the correspondence be received.** (25/2009)

Seconded Cr Mathews Carried

- 16.2 Department for Transport, Energy and Infrastructure – Southern Ports Highway (Robe to Clay Wells Road) Rough section of road

CEO to write back to DTEI – Road safety strategy has since changed to *“that speed limits needs to be monitored as an integral part of safer conditions for road users.”*

Cr Wright moved that **the letter from DTEI be received.** (26/2009)

Seconded Cr Petrovic Carried

- 16.3 Letter from Mayor K McHugh, Alexandrina Council regarding the Lower Lakes and Goolwa Channel and rallies to be held in August.

Cr Wright moved that **the letter from Alexandrina Council be received.** (27/2009)

Seconded Cr Mathews Carried

Cr Wright moved that **the late agenda item from T & K Moore be accepted.** (28/2009)

Seconded Cr Petrovic Carried

Cr Wright moved **that:-**

- **Council establish and clarify the view that there is a potential for underground water contamination and all applications for the Boatswains Point Area must be from now on, required to be connected to an aerobic wastewater unit or similar environmentally sensitive wastewater treatment system.**



- **As Boatswains Point has been identified as having unfavourable characteristics for subsurface effluent disposal, Council therefore refuses Travis and Kylie Moore's interest to install a non aerobic wastewater treatment system to their property in Sail Street, Boatswains Point.**
- **When undertaking a review of its Development Plan, Council give consideration to changing the wording to *shall/must* when referring to the type of effluent disposal system to that zone.**
- **Council from this time onwards will only approve applications for an aerobic wastewater treatment system to the properties located in Boatswains Point.**  
(29/2009)

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Seconded Cr Dell'Antonio

Carried

## QUESTIONS ON NOTICE

Questions on notice from Cr Loxton:-

1. Re Marina

Would the CEO provide the total present debit, including interest on the marina and the expected amount of revenue from berth sales and rentals. Also how much raised for maintenance fees goes to repaying this debt and is the rates on berths used to reduce marina debt. Note – Marina was always to be a stand alone project, with minimal cost to ratepayers.

2. Re Budget

Will the CEO prepare a priority list of the works projects for the current financial year the expected time frame for such works. Note – Councillors may be able to have some input as the public do ask questions as to when and where and we could assist with information regards road maintenance.

Answers

**Would the CEO provide the total present debt, including interest on the marina?**

Total amount owing to the Local Government Finance Authority in respect to the Marina as at 31 July 2008 is \$2,337,353.46

**Expected amount of revenue from berth sales and rentals?**

Berth Sales           \$1,798,769.09

Less GST             \$ 179,876.91

Total Cash           \$1,618,892.18

Rentals \$58,003.24

**How much is raised from Administration Fees**

Admin Fees have been raised on Commercial totaling \$71,475.88

Admin Fees will be raised on Karatta and Waterhouse

When contract go out for the berths this will total \$81,686.72

**How much raised for Admin fees goes to repaying debt and is the rates on berths used to reduce marina debt**

All monies received goes to paying off the LGFA loan, Council then draw back down on the loan when marina related payments are due.

2. Re Budget

**Will the CEO prepare a priority list of works projects for the current financial year & the expected time frame for such works.**

Admin P&E (Computers, F&F)	September
CWMS Pump	November
Re-Roof Section of Medical Centre Roof	August
New Air Conditioner for Medical Centre	August
Toilet Facilities Sport & Rec Ground	September
Library Photocopier	September
Wall Restoration (Grant Funding)	March (Depd on)
Nora Creina Road	September – March
Robe Street Playground	March
Footpaths	April
Thompson Road	October
Road Reseals	April
Road Resheets	April
Robe Marina	August – February
New Vehicles	September
Plant Replacement	October

**OTHER BUSINESS**

Road Safety Group – Cr Loxton

- Possibility of fatality markers be installed – Council approval to be sought
- Extra signage that may be necessary
- Springs Road T junction – continuing problems relating to water over road – Council may need to look at some stage
- Speed zones review on the entrances to Robe – change from 110 to 80km/hr and possibility of Wildfield Road being closed from the Millicent/Main Road entrance

Cr Riseley moved that **Council participate in Keep Australia Beautiful Week 24 – 29 August by:-**

1. **a joint project with the Robe Primary School to improve the amenity of the school grounds by the environmental remediation of a regarded area.**
2. **Facilitating and co-ordinating a community clean up event in the area of the pub lake and outlet surrounds**
3. **Carry out applicable advertising to involve the community in the event. (30/2009)**

Seconded Cr Mathews

Carried

Re Minutes of the RMC 30 July 2008

Cr Riseley moved that **Council liase with the fish buyers and processors to designate area for them to operate in subject to approval by Council. (31/2009)**

Seconded Cr Dell'Antonio

Carried

Disabled Car Parking

Cr Petrovic moved that **a disabled park from left hand turn off Victoria Street into Union Street (opposite Butchers) and same with Elizabeth Street when the upgrade of this road has been completed. (32/2009)**

Seconded Cr Wright

Carried

Meeting closed at 8.00pm.

Confirmed 9th September 2008

Date \_\_\_\_\_

\_\_\_\_\_ Mayor