



## Event Items for Hire

I \_\_\_\_\_ the "hirer"

of: \_\_\_\_\_ [address]

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Hereby make an application for hire of the below items and agree to the general conditions of hire shown overleaf.

### Event Items for Hire

Amount to Hire	Item	Amount Available	Hire Fee	Replacement Cost (inc. freight)
	White Folding Chairs	150	\$4.60 each	\$55.00 each
	2 metre length White Picket Fence & Posts	30 (60 metres total)	\$22.80 each panel	\$170.00 per panel \$90.00 per post
	3 metre Market Umbrella & stand	3	\$34.10 each	\$230.00 per umbrella \$55.00 per stand
	Rope Barriers (post & rope)	6 posts	\$11.40 each	\$170.00 per post \$50.00 per rope
	Trestle Tables	12	\$13.60 each	\$60.00 per trestle
	4 x 6 metre White Gazebo Marquee	2	\$213.40 each	\$1,280 per frame \$110 per wall (4 metres) \$145 per wall (6 metres) \$370 per roof
<b>Total Hire Fee Due:</b>			<b>\$</b>	

Hire Dates for Event Items: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Additional event information:

#### Payment:

DISTRICT COUNCIL OF ROBE | TAX INVOICE

ABN: 26 597 040 498

Cash/ Cheque/ Postal Order – please make payment to Council's Administration office at Royal Circus, Robe SA 5276 or post to PO Box 1, Robe SA 5276

Credit Card – card type: visa /mastercard

Card Number \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name on Card \_\_\_\_\_ Expiry Date \_\_\_\_\_

[upon payment this docket becomes your tax invoice – GST included]

Credit card details will be kept on file in lieu of bond:

Credit Card – card type: visa /mastercard

Card Number \_\_\_\_\_ CVC \_\_\_\_\_

Name on Card \_\_\_\_\_ Expiry Date \_\_\_\_\_

The District Council of Robe undertakes to transact the bond amount ONLY if the user is in breach of the general terms and conditions overleaf.

## General Conditions of Hire

1. The hirer, where appropriate shall ensure that it is licensed, authorised and/or registered to carry out the stated activity for which this even is being held.
2. The hirer agrees to indemnify and to keep indemnified the council against all actions, costs, claims, damages, charges and expenses whatsoever.
3. Council may request the hirer to produce evidence of a current public risk insurance policy in the name of the hirer insuring the hirer for the minimum sum of twenty million dollars (\$20,000,000).
4. The hirer shall comply with and give all notices required by any Legislation, Regulation or By-law.
5. A cancellation fee of 50% of the hire fee will apply if a confirmed booking is cancelled within seven days prior to the hire date.
6. The hire may be revoked by Council if the hirer fails to comply with a condition of the permit.
7. Hire items are hired on a 'return as found' basis. Costs associated with additional cleaning/repairs/replacements required as a result of any hire will be passed on to the hirer.
8. The hirer will be required to provide credit card details which will be kept on file for bond purposes, until all items are returned and inspected.
9. The hirer will need to collect and return the items during Council businesses hours. No transport of items is included in these fees.
10. Hire fees cover items to be hired for a maximum of 5 days (this allows for pick up and drop off during business hours).
11. For items to be hired beyond 5 days, items will be charged at the same rate for each 5 day block, or part thereof beyond the initial 5 days.
12. The hirer must return the items in a clean and undamaged condition.

## Charges

Charges for hire of each item and replacement costs can be found in the District Council of Robe's Administration Fees and Charges which are listed on Council's website [www.council.robe.sa.gov.au](http://www.council.robe.sa.gov.au)

## Collection

It is the responsibility of the hirer to ensure event items are collected and returned during Council office hours. Location at which Items are located will be advised at time of hire.

*I acknowledge that I have read and understand the permit conditions and agree to abide by the said conditions and I undertake to be held personally responsible for any claim arising from damage, neglect or non-compliance with any of the aforementioned conditions.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

### Council Authorisation

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

*Signed for and on behalf of the District Council of Robe*

Hire Fee \_\_\_\_\_ Credit card on file \_\_\_\_\_ Receipt number \_\_\_\_\_

## Contact

District Council of Robe  
(08) 8768 2003  
[council@robe.sa.gov.au](mailto:council@robe.sa.gov.au)

## Event Items for Hire

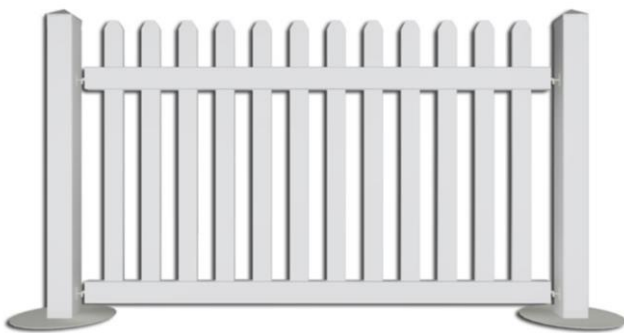
### White Folding Chairs



### Sanitiser Station (with 1 litre of sanitiser supplied)



### 2 metre length White Picket Fence & Posts



### Rope Barriers (post & rope)



### 3 metre Market Umbrella & Stand

