

<b>Policy Reference Number:</b>	1.15
<b>Classification:</b>	General
<b>First Issued/Approved:</b>	November 2007 (Res. 202/2008)
<b>Review Frequency:</b>	After the general election – every 4 years
<b>Last Reviewed:</b>	12 August 2014 (Res 40/2015) 13 January 2015 (Res 269/2015) 15 January 2019 (Res 276/2019)
<b>Next Review Date:</b>	January 2020
<b>Responsible Officer:</b>	Chief Executive Officer
<b>Applicable Legislation:</b>	<i>Local Government Act 1999</i>
<b>Relevant Policies:</b>	
<b>Related Procedures:</b>	
<b>Compliance Standard:</b>	

### **Background**

Australia Day Citizen Awards, Young Citizen Awards and Community Event of the Year Awards are presented annually to local citizens/groups who have made outstanding contributions to the community. The Awards are provided by the Australia Day Council of South Australia Incorporated and are administered by Local Government Authorities throughout the State on behalf of the Council. The District Council of Robe views the Australia Day Awards as an opportunity to honour individuals or groups who have made an outstanding contribution to the Robe Community.

Council has participated in the Awards since their inception.

### **Awards**

Awards to be presented are:

- Australia Day Citizen of the Year Award
- Australia Day Young Citizen of the Year Award
- Community Event of the Year Award

### **Eligibility**

#### Australia Day Citizen Award

A person must be 25 years or older on 26 January next and have made a noteworthy contribution during the current year and/or given outstanding service to the Local Community over a number of years. A person must be an Australian Citizen, must reside, work or study in the Robe area.

#### Australia Day Young Citizen Award

A person must be between 12 and 30 years of age as of 26 January of that year and have made a noteworthy contribution during the current year and/or given outstanding service to the Local Community over a number of years. A person must be an Australian citizen, must reside, work or study in the Robe area.

#### Community Event of the Year

Presented to the person or group who has staged an outstanding and noteworthy community event during the year.

All nominations to be on the prescribed form.

## **Selection**

Selection is to be made by the District Council of Robe. One selection to be made in each category on the basis of outstanding service to the local community in any field considered appropriate by the Council. The criteria used by Council in the selection process include but not limited to the following points:

### Citizen Award

- Demonstrated commitment to the betterment of the community
- Undertaken activities which have short and long term benefits for others
- Shows vision and leadership
- Active in the community where the community benefits
- Showed outstanding achievement in e.g. academic, sporting, cultural environment, civic responsibility
- Impact of the activities of an individual or group on the Community whether it be immediate or lasting
- Law abiding
- A role model to others

### Young Citizen Award

- Demonstrated commitment to the betterment of the community
- Undertaken activities which have short and long term benefits for others
- Shows vision and leadership
- Active in the community where the community benefits
- Showed outstanding achievement in e.g. academic, sporting, cultural environment, civic responsibility
- Impact of the activities of an individual or group on the Community whether it be immediate or lasting
- Law abiding
- A role model to others
- Positive role model to peers
- Participates in the community
- Active in youth issues

### Community Event

This award is given to an individual or organisation or community group who has staged an event during the preceding year. The event should:

1. Engage in community participation
2. Have a positive purpose, outcome and impact on the community
3. Show vision and commitment
4. Impact of the activities of an individual or group on the Community whether it be immediate or lasting

There is no obligation on Council to give an award each year if it is the opinion of Council no nomination is satisfactory to meet the criteria.

In the absence of any suitable nomination from members of the public. Council may make its own nominations based on local knowledge and experience.

Community members are unable to nominate immediate family members.

All unsuccessful nominees shall remain confidential.

### **Australia Day Awards Schedule**

Call for nominations from the Community to be undertaken late September/ early October.  
Closing date for nominations late November (in time for December Council meeting).  
Selection period early December.  
Award winners announced after selection and advice and acceptance from recipients.  
The successful nominees shall receive written confirmation with a summary of why their nomination was accepted.

### **Recording**

Successful recipients shall have their name recorded on the Honour Board displayed at the Institute and record of Awardee maintained in the Robe Library and Visitor Information Centre.

### **Presentation**

The Australia Day Awards will be presented on Australia Day 26 January each year at the event organised by the Australia Day Working Group. Citizenship ceremonies may also be held and acknowledgement of any other significant or appropriate contribution(s) to the community. The role of the Australia Day Council should be acknowledged at the event.

### **Australia Day Working Group**

The Australia Day Working Group consisting of the Mayor, Council staff and community representatives will organise the Australia Day event and decide what activities will occur on that date.

### **Budget**

The event shall have a set budget to cover costs of catering, administration, advertising, promotions and any other applicable support.

## **FURTHER INFORMATION**

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to be downloaded, free of charge, from Council's internet site: [www.robe.sa.gov.au](http://www.robe.sa.gov.au)

Royal Circus, Robe SA 5276

Copies will be provided to interested parties upon request. Email [council@robe.sa.gov.au](mailto:council@robe.sa.gov.au)

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer of Council.

## **POLICY REVIEW**

This policy may be amended at any time and must be reviewed at least every four years since its adoption (or latest amendment).