

Policy Reference Number:	1.15
Classification:	General
Last Reviewed:	January 2023 (Res 154/2023)
Next Review Date:	January 2027
Responsible Officer:	Chief Executive Officer
Approved by:	Council Resolution
Applicable Legislation:	<i>Local Government Act 1999</i>
Relevant Policies, Procedures and Standards:	

1. POLICY STATEMENT

Council is committed to the Australia Day Awards as an opportunity to honour individuals or groups who have made an outstanding contribution to the Robe District Community.

The Awards are provided annually by the Australia Day Council of South Australia Incorporated and are administered by Local Government Authorities throughout the State on behalf of the Council.

This policy prescribes the process for nominations and selection of recipients of the annual Council Australia Day Awards.

2. PRINCIPLES

Council will participate in Australia Day Citizen of the Year Awards and make available local awards in the following categories:

- Australia Day Citizen of the Year Award;
- Australia Day Young Citizen of the Year Award; and
- Community Event of the Year Award.

3. ELIGIBILITY

The following eligibility criteria applies to all the three award categories:

- Self-nominations will not be accepted;
- The number of nominations received per nominee bears no weight in their selection;
- Sitting state and federal politicians and elected members of council are not eligible;
- Awards will not be granted posthumously;
- All nominations must be on the prescribed form; and
- Unsuccessful nominees may be re-nominated in subsequent years.

The following additional criteria are applicable to each award category.

Australia Day Citizen Award recipient must:

- have made a significant contribution to the community during the current year and/or given outstanding service to the local community over a number of years;
- be an inspirational role model for the Australian community; and
- be an Australian Citizen, must reside, work or study in the Robe area.

Australia Day Young Citizen Award recipient must be under 30 years of age on 26 January of that year and have made:

- have made a significant contribution to the community during the current year and/or given outstanding service to the local community over a number of years;
- be an inspirational role model for the Australian community; and
- be an Australian Citizen, must reside, work or study in the Robe area.

Community Event of the Year recipient is presented to the person/group who has staged an outstanding community event during the year with the following selection criteria:

- the quality of the event;
- the scope of impact the event has on the District Council of Robe; and
- the event's contribution to the community

4. SELECTION

Selection is to be made by the District Council of Robe Elected Members. Only one recipient will be awarded for each category on the basis of outstanding service to the local community in any field considered appropriate by the Council. The nominees will be assessed using the template provided by the Australia Day Council of South Australia.

In addition, the Elected Members should consider the below criteria when assessing nominees.

Australia Day Citizen Award:

- Demonstrated commitment to the betterment of the community
- Undertaken activities which have short and long term benefits for others
- Shows vision and leadership
- Active in the community where the community benefits
- Showed outstanding achievement in e.g. academic, sporting, cultural environment, civic responsibility
- Impact of the activities of an individual or group on the Community whether it be immediate or lasting
- Law abiding
- A role model to others

Australia Day Young Citizen Award:

- Demonstrated commitment to the betterment of the community
- Undertaken activities which have short and long term benefits for others
- Shows vision and leadership
- Active in the community where the community benefits
- Showed outstanding achievement in e.g. academic, sporting, cultural environment, civic responsibility
- Impact of the activities of an individual or group on the Community whether it be immediate or lasting
- Law abiding
- A role model to others

- Positive role model to peers
- Participates in the community
- Active in youth issues

Community Event of the Year:

- Engage in community participation
- Have a positive purpose, outcome and impact on the community
- Show vision and commitment
- Impact of the activities of an individual or group on the Community whether it be immediate or lasting

Elected Members are not obligated to award a recipient for a category if they feel the nominee does not meet the criteria of the award.

In the absence of any suitable nominations from members of the public, Elected Members may make their own nominations based on local knowledge and experience.

Community members are unable to nominate immediate family members.

All unsuccessful nominees shall remain in confidence for a period of 3 years.

5. AUSTRALIA DAY AWARDS SCHEDULE

The following schedule shall apply each year:

- Call for nominations from the Community to be undertaken late September/ early October.
- Closing date for nominations late November (in time for December Council meeting).
- Selection period early December.
- Award winners announced after selection and advice and acceptance from recipients.
- The successful nominees shall receive written confirmation with a summary of why their nomination was accepted.

6. PRESENTATION

The Australia Day Awards will be presented on Australia Day 26 January each year at the event organised by the Council. Citizenship ceremonies may also be held and acknowledgement of any other significant or appropriate contribution(s) to the community.

The role of the Australia Day Council should be acknowledged at the event.

All award recipients will have their name recorded on the Honour Board displayed at the Robe Institute.

7. BUDGET

The event shall have a set budget to cover costs of catering, administration, advertising, promotions and any other applicable support.

8. FURTHER INFORMATION

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to be downloaded, free of charge, from Council's internet site: www.robe.sa.gov.au

Royal Circus, Robe SA 5276

Copies will be provided to interested parties upon request. Email council@robe.sa.gov.au

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer of Council.

9. POLICY REVIEW

This policy may be amended at any time and must be reviewed at least every four years since its adoption (or latest amendment).