



Terms of Reference

Robe Obelisk Working Party

1. Preamble

The District Council of Robe recognises the importance of preserving and maintaining the Robe Obelisk, a significant historical landmark. To facilitate effective community engagement and decision-making regarding the Robe Obelisk, a working party is established under these Terms of Reference.

2. Purpose of the Working Party

The Robe Obelisk Working Party is established for the purpose of:

- Providing a platform for clear, accountable, and transparent communication between the District Council of Robe and community stakeholders interested in the preservation of the Robe Obelisk.
- Engaging with key stakeholders, subject matter experts, and community representatives to discuss and advise on matters related to the Robe Obelisk.
- Investigating and exploring all possible options for either the preservation, enhancement, or memorialisation of the Robe Obelisk.

3. Delegations

The Working Party has no formal delegations of authority, it is an advisory group only. All formal decisions about any agreed pathways remain with the District Council of Robe.

4. Membership of the Community Reference Group

The Working Party will comprise of ten (10) Community Members, two Council Representatives, and the Mayor (ex-officio). A Chairperson shall be elected by the Working Party Members upon establishment.

Membership of the Robe Obelisk Working Party could comprise community members, subject matter experts, and relevant stakeholders interested in the preservation and promotion of the Robe Obelisk. The Working Party could include, but not limited to:

- Representatives from heritage or historical organisations
- Local historians or experts on the Robe Obelisk
- Community representatives with a vested interest in the Robe Obelisk
- Experts in coastal management, engineering, construction, and cultural heritage, providing specialised knowledge relevant to the Robe Obelisk

Additional members may be co-opted as necessary with the consent of the Working Party.

5. Responsibilities and Functions

The responsibilities of the Robe Obelisk Working Party include:

- Collaborating with the District Council of Robe to develop and implement strategies for the conservation of the Robe Obelisk, in whatever form that takes.
- Providing advice and recommendations to the District Council of Robe on matters related to the Robe Obelisk, including but not limited to relocation, replication, and other initiatives that may arise through the operation of the working party.
- Engaging in discussions, research, and exploring all potential options for the preservation, enhancement, and memorialisation of the Robe Obelisk.

6. Meetings and Procedures

Meetings shall be scheduled as needed based on the progress and activities of the Working Party.

Discussions and brainstorming sessions shall be informal and focused on generating ideas and solutions.

7. Staging of Recommendations and Budget Estimates

The Robe Obelisk Working Party acknowledges the importance of a structured approach in developing recommendations and budget estimates to guide decisions regarding the Robe Obelisk. To facilitate clarity and effective community and council engagement, the following staging process is proposed:

Stage 1: Initial Recommendations and Budget Estimates

- The Working Party shall initiate discussions and develop preliminary recommendations for the preservation, enhancement, or memorialisation of the Robe Obelisk.
- Budget estimates for proposed actions shall be outlined based on initial assessments and community input.
- Recommendations and budget estimates shall be presented to the District Council of Robe and the broader community for review and feedback.

Stage 2: Detailed Investigation and Costings

- Upon approval and feedback from Stage 1, the Working Party shall conduct detailed investigations into the preferred recommendations.
- Comprehensive costings for the proposed actions shall be developed, considering expert advice and community considerations.
- Detailed findings and costings shall be submitted to the District Council of Robe for further evaluation and endorsement.

Stage 3: Funding and Implementation

- Following approval from Stage 2, the Working Party shall collaborate with the District Council of Robe to explore and secure funding to facilitate the implementation of approved recommendations.
- If relocation or significant alterations are considered, detailed plans and necessary approvals shall be sought in accordance with relevant regulations and community preferences.
- Ongoing communication with stakeholders and the community shall be maintained throughout the implementation phase.

Membership of the Working Party may change as the stages are progressed, and this will depend on the skills and expertise required to undertake the pathway defined, particularly as Stages 1 and 2 are completed.

8. Reporting

Findings, recommendations, and progress updates shall be communicated to the District Council of Robe in a concise and informative manner as determined necessary by the Working Party.

9. Review and Amendment

These Terms of Reference shall be reviewed periodically by the Working Party to ensure alignment with evolving objectives, findings and community needs.

Adopted by Council at the Special meeting held 24 July 2024 (Res. 30/2025).