

APPLICATION FOR BURNING IN THE OPEN PERMIT

IMPORTANT: This application form may be used to obtain a permit for burning within the Robe Township and providing notification of burning outside of the Robe Township. Please read the general conditions within this application to understand the requirements of your burning activity.

Please complete this form and return to the District Council of Robe by:

Post:
PO Box 1, Robe SA 5276

Email:
council@robe.sa.gov.au

In person:
3 Royal Circus, Robe SA

*To avoid delays, please ensure the application form is completed and all requested documentation is attached.
Phone enquiries: 08 8768 2003*

APPLICANT DETAILS			
Name (the permit holder)			
Property Address (where burning will occur)			
Postal Address		Postcode:	
Phone Number			
Email Address			

PROPOSED BURNING ACTIVITY

IS THE BURNING ACTIVITY OCCURRING WITHIN THE ROBE TOWNSHIP?
☐ Yes ☐ No
PURPOSE
☐ Disposal of agricultural or forestry waste (vegetation)
☐ Burning off for bushfire hazard reduction
☐ Heating an outdoor area using brazier, chiminea or fire pit
☐ Recreational (cooking), Religious or cultural purposes
☐ Other (please specify)
PROPOSED DATE & TIME OF BURN
Date:
Time from:
Time to:
DESCRIPTION OF MATERIAL TO BE BURNT (Please specify)
IS THE MATERIAL COMPLETELY DRY?
☐ Yes ☐ No
QUANTITY OF MATERIAL TO BE BURNT (e.g. 2x Trailer loads)

GENERAL CONDITIONS

Burning in the open is regulated under a number of legislative requirements depending on the location of the proposed burning activity and the time of year. Different requirements apply to burning within a declared township, burning outside a declared township and during the Fire Danger Season. Applicants should ensure they understand the legislative requirements applicable to their proposed burning activity before undertaking any burning.

1. **Approval** – Submission of this application does not constitute approval. Where a Burning Permit is required, burning may only occur after a Burning Permit has been issued by an Authorised Officer of the District Council of Robe. Council may refuse an application or impose additional conditions where a Burning Permit is required. Burning without a valid Burning Permit, where one is required, may constitute an offence under the *Environment Protection Act 1993* and the *Environment Protection (Air Quality) Policy 2016*.

Burning outside a declared township and outside the Fire Danger Season generally does not require a Council Burning Permit under the *Environment Protection (Air Quality) Policy 2016*. However, Council encourages landowners to notify Council of proposed burning activities using this application form so that enquiries from the public can be appropriately managed and operational awareness maintained.

2. **Legislation** – All burning undertaken under the authority of this Burning Permit must comply with the applicable provisions of the following:

- Environmental Protection Act 1993;
- Environment Protection (Air Quality) Policy 2016;
- Fire and Emergency Services Act 2005;
- Country Fire Service Code of Practice for Broad Acre Burning 2015 (where applicable);
- Country Fire Service Code of Practice for Vegetation Pile Burning 2015 (where applicable); and
- Any conditions contained within this Burning Permit.

The specific legislative requirements applicable to your burning activity will depend on whether the proposed burning is within a declared township, outside a declared township or during the Fire Danger Season.

3. **Vegetation and Materials Requirements** – Burning Permits will generally only be approved for dry vegetation. Green or wet vegetation generally will not be approved as it produces excessive smoke, impacts neighbouring properties and local air quality and increases the likelihood of prolonged smouldering. The following items must not be burnt:

- Tyres;
- Plastics;
- Rubber;
- Oils;
- Painted or treated timber;
- Household rubbish; and
- Any other prohibited material.

4. **Fire Behaviour and Risk Management** – The permit holder must ensure:

- Vegetation is sufficiently dry to enable complete combustion;
- The fire remains under control at all times;
- Adequate firefighting equipment is immediately available;
- The fire is continuously supervised by a competent person;
- Reasonable precautions are taken to prevent fire escaping the property;
- Smoke does not create an unreasonable nuisance; and
- The fire is completely extinguished before leaving the site.

Applicants should note that smouldering fires increase the risk of reignition, ember attack and fire spread to neighbouring properties.

5. **Permitted Days and Times** – Unless otherwise approved by an Authorised Officer, Burning Permits issued for activities within a declared township will generally only be permitted, on a Monday to Friday between the hours of 10:00am and 3:00pm. These times support safer burning practices, minimise smoke impacts on neighbouring properties and enable Council to respond to incidents during normal business hours. Requests to burn outside these hours must be discussed with Council's General Inspector prior to a permit being issued. Approval will only be considered where exceptional circumstances exist.

6. **Fire Danger Season** – This Burning Permit applies outside the Fire Danger Season only.
During the Fire Danger Season (generally November to April), burning is regulated under the Fire and Emergency Services Act 2005. Different permit requirements and conditions apply during this period, including Schedule 9 and Schedule 10 permits, which are subject to stricter controls and may require referral to emergency services. Applicants wishing to undertake burning during the Fire Danger Season should contact Council before lodging an application.
Important: Burning outside of the township during Fire Danger Season requires obtaining a permit in accordance with the above and is subject to strict conditions relating to having water on site, specific number of people present, etc.
7. **Country Fire Service (CFS) Information** – The CFS provides comprehensive information regarding activities that are permitted and prohibited throughout the year, including during the Fire Danger Season and Total Fire Bans. Applicants are encouraged to familiarise themselves with this information before undertaking any burning activity.
Further information is available on the Country Fire Service website under "What Can I Do? What Can't I Do?"
<https://www.cfs.sa.gov.au/warnings-restrictions/restrictions/what-can-i-do-what-cant-i-do/>
8. **Inspection and Compliance** – Council may inspect the property before, during or after the approved burning activity. Failure to comply with applicable legislative requirements or permit conditions (where a permit has been issued) may result in the Burning Permit being varied, suspended or revoked and enforcement action being taken.
9. **Liability** – Whether or not a Burning Permit is required, the person undertaking the burning activity remains responsible for any loss, damage or injury arising from the activity and for ensuring the fire is conducted safely and in accordance with all applicable legislation.

APPLICANT DECLARATION:

- ☐ I acknowledge that I have read, understood and agree to comply with the General Conditions contained within this application.
- ☐ I declare that the information provided in this application is true and correct.
- ☐ I understand that completion of this application does not constitute approval.
- ☐ I understand that Council may impose additional conditions on any permit issued.
- ☐ I understand that burning during the Fire Danger Season requires separate approvals under the Fire and Emergency Services Act 2005.

Applicant's Name: _____

Applicant's signature: _____ Date: ____/____/____

OFFICE USE ONLY

MANAGEMENT APPROVAL (This approval then constitutes a Permit)

Application Decision:	Approved / Declined
Property Inspection Completed?	Yes ☐ No ☐ N/A ☐
Vegetation confirmed dry?	Yes ☐ No ☐ N/A ☐
Fire Danger Season Applies?	Yes ☐ No ☐
Referral required?	Yes ☐ No ☐
Other Conditions which will apply? (if yes, list below):	Yes ☐ No ☐
Name of Authorised Officer	
Position	
Signature	
Date	

Prohibited Burning Off Zone

