

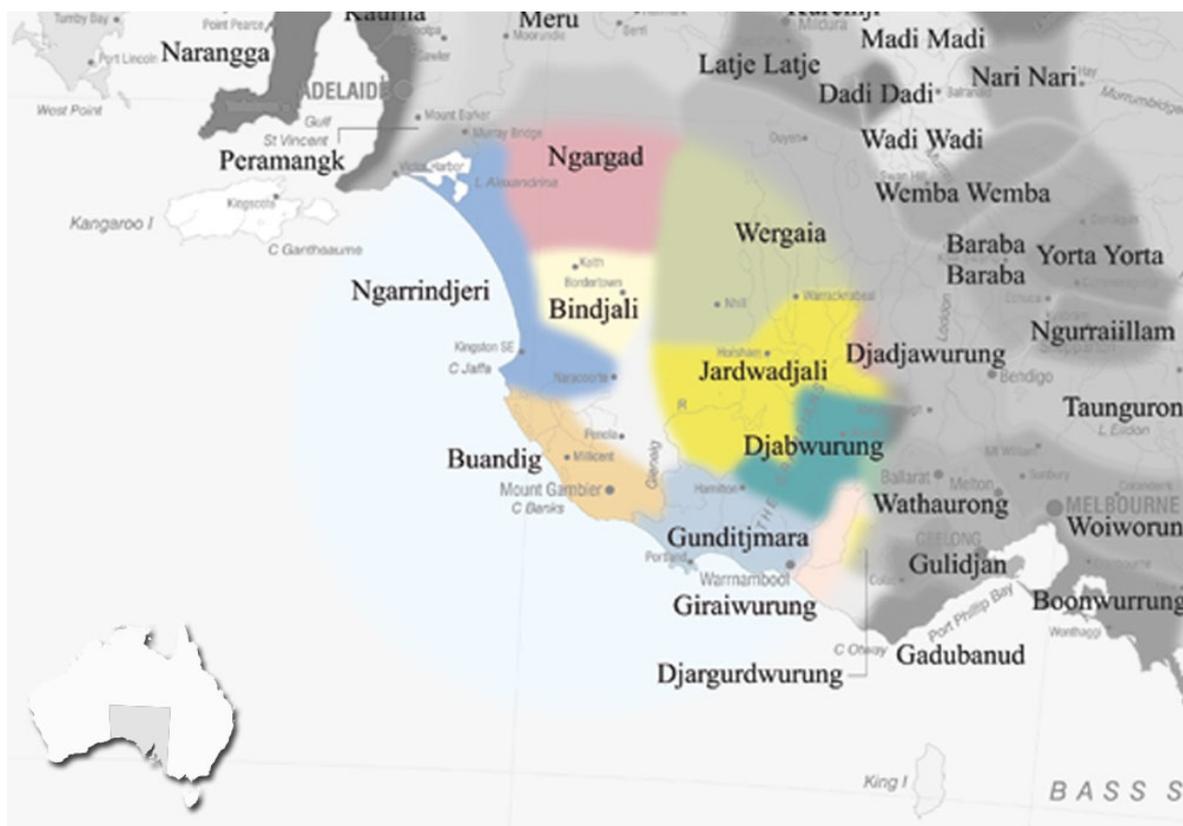


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Acknowledgement of Country

The District Council of Robe acknowledges that we are meeting on the traditional lands of the Boandik people and we respect their spiritual relation with their Country. We also acknowledge the Boandik people's deep feelings of attachment and relationship with this land and that their cultural and heritage beliefs are still as important to the living Boandik people today.



Message from the Mayor

After what can only be called a year of change and unexpected challenges, our Council team (both Elected Members and Staff) should all be proud of how they navigated through it on behalf of our community.

Following the resignation of long standing Elected Member Peter Riesley in September we welcomed Councillor Mark Baker to the Chamber in November.

Elected Members have been committed to the ongoing improvement of our communication with the community. This year Facebook became a reality for Council which became invaluable during COVID, our website was updated, we introduced the MyLocal App which allows people to log jobs that require attention directly with our maintenance crew, our community newsletter went digital (with hard copies being available from Council and the Library) and we continued to work with our ratepayers in Robe, Victoria, Adelaide and in our out lying areas of Greenways, Nora Creina, Mount Benson and Boatswain Point. I also spent time with the Robe Primary School and Kangaroo Inn Area School students about what exactly Council does. Their thoughts on that were very interesting!

The information gathered from these discussions has been invaluable in assisting Elected Members to prioritise projects for the Annual Business Plan. Also of great value was the data provided from the following sources:

- Traffic counts and flow in January 2020 to provide data for managing parking and bottle necks during the peak times
- The Wavelength Report consolidating all of the coastal work done up until now. We are pursuing funding for a coastal dynamics research project to provide hard data as to how to manage the coastal erosion issues on our beaches and cliffs
- We invested in Spendmapp to provide accurate information about exactly how many people visit Robe, how much is spent each month and on what.

Elected Members work very hard to ensure they understand issues before they make informed decisions in Chamber. They read reports, make phone calls and discuss issues with community members. We are just regular people who are trying to make good, long term decisions on behalf of us all. Sometimes the issues are small, sometimes they are big, sometimes we get it right, sometimes we don't.

Regardless, this group of people are doing a great job and you might like to thank them one day for their efforts.

The Council turned 150 this year and we had a small celebration with the past Mayors and Chairs on the actual day followed by a community photo on the foreshore in October.



Message from the Mayor



We have had many terrific things happen this year including the Coast to Coast Bushfire Relief Concert in January. Pulled together in a week, well supported and raised close to \$50,000 in cash and accommodation packages for bushfire victims on Kangaroo Island.

We also hosted our first Great Victorian Bike Ride in November which was a vibrant, well organised operation which brought thousands of extra people to Robe. Everyone enjoyed the Night Market organised by our Robe Tourism Association and no doubt we will see many of the bike riders back as tourists.

We all felt that January 2020 was far busier than normal. The data from Spendmapp supports that. The money spent in Robe in January 2019 was \$9.46 million but in January 2020 was \$10.2 million! An increase of 8.37%.

Which, in hindsight, was lucky given what was about to occur. COVID hit in March and the world looked completely different to us all. Our tourism industry was decimated, people lost their jobs and the pressure on our local medical services, led by Dr David Senior and pharmacist An Tran, was enormous. We can't thank you all enough for everything you did during that time.

Easter and April school holidays were non events but we remained healthy with no cases so the ultimate aim was achieved. Some people got to spend Easter with their families for the first time so every cloud has a silver lining somewhere.

Quality always comes to the fore in times of hardship and after the initial shock, our community started a range of initiatives to look after each other. To watch everyone activate and do positive things for each other was truly inspiring.

COVID sent Elected Members back to the drawing board as to how we could best support our ratepayers but continue our commitment to moving forward. We revisited our Rates Hardship policy and after much debate, decided that we could not afford to implement a reduced rate in the dollar. This decision will pay benefits in the long term.

Elected Members had committed to a staff restructure amongst other things prior to COVID. The restructure was a difficult process for all involved but the goal was to provide the community with an organisation that had the resources to get things done.

The restructure is now complete with the new staff in place and it is all working very well.

Message from the Mayor

We continue to work on the following issues for the development and growth of our community:

- we are sifting slowly through the maze of **aged care** information to see what is the best fit for us. It is a complicated industry and progress is slow but steady
- the discussions around a **conference centre** are ongoing and are focused on employment and the local economy in our less busy times of the year
- our **sports and recreation** facilities could do with some upgrading. There are some fabulous examples of sports hubs in SA which would be a welcome addition to our town. Again, progress is slow but discussions are underway with our local sports clubs
- **waste** and it's management cost our community \$562,000 in 2019-2020. We continue to advocate for a local or regional solution to our waste so we can save ratepayers money in this area
- we have been working on a draft "**prospectus**" for a range of investment ideas for Robe. This is a work in progress and will be presented to the community for input before it is finalised.

Things that were decided upon in 2019-2020 but will be implemented in 2020-2021 include:

- the long awaited Tobruk Avenue upgrade. Council has decided to borrow the money to achieve this rather than continuing to postpone it. Sometimes things just have to be done and this is one of them
- the entrance sign and wayfinding signage will be underway soon which is very exciting.

Financially, we had an operating surplus of \$17,000 as at the end of June 2020 as opposed to a forecast deficit of \$396,000. There are a variety of reasons for this which can be found in our audited financial statements or in the Audit Committee Minutes of August 2020.

In this challenging year we have tried very hard to be connected, clear in our communications across the community, available, responsible, logical, caring and above all, transparent.

We've achieved a good deal, with still much to do in this term. The staff of the District Council of Robe have been terrific under the extra pressure of COVID and have all gone above and beyond their duties to ensure the safety of the community. Elected Members thank you on behalf of all ratepayers.

Who knows what 2020-2021 will bring but whatever is in store for us, I have confidence that we will work our way through it with diligence, compassion and integrity.

Alison Numan
Mayor

Council's Vision

Building a stronger and more cohesive community

To achieve this vision, we need to:

- Design, plan and deliver the society we want to live in
- Protect what we already have, in particular our heritage, the marina, the environment and the village feel of Robe, i.e. protect the character of Robe for our residents and visitors
- Provide and continuously improve Council's services
- Prepare for and seek external funding, e.g. grants to support growth
- Councillors to represent the views and ideas of all citizens
- Consider business and our economy in all decisions
- Grow our town as a destination with a key focus on the following sectors:
 - Tourism
 - Fishing
 - Farming
 - Seeking new opportunities that leverage our strengths
- Engage widely, participate in debates, challenge each other and understand the reasons for Council's decisions

Council's Purpose

The District Council of Robe will achieve its vision by:

- Working with our community to meet its aspirations
- Building a sense of community
- Maintaining our built and natural environments
- Providing strong leadership and prudent stewardship
- Meeting our legislative responsibilities
- Delivering projects and services within a sound financial framework and aligned with our agreed roles.

Council Core Values

Council's Core values are:

*Competence
Courtesy and Respect for Individuals
Efficiency
Ethical Behaviour
Fairness
Openness and Accountability
Responsibility*

Goals

Council's four goals are:

Economic Development

Goal: A strong, diverse economy that is innovative and adaptable

The four pillars of the economy of the Robe District are:

- Agriculture
- Commercial fishing/ Aquaculture
- Service industries
- Tourism

The future of the District's economy will partly depend upon the ability to maintain and grow current businesses and industries with an emphasis on diversification of the economic base and the ability to continue to attract new industries and services to the District. The future impacts of Climate Change may mean that businesses including agriculture will need to develop adaptation strategies to adjust to the new environment in which they operate.

Council's roles in economic development vary. With responsibilities for land use planning and Development Approvals the Council has a role of **Regulator** and, in the case of infrastructure, the Council may be the **Asset Owner** (e.g. of a Council road) but may also be an **Advocate** or **Facilitator** for infrastructure that is the responsibility of other bodies. In other areas such as business development the Council may have roles of **Information Channel**, **Advocate** or **Facilitator**.

The following objectives support achievement of the Economic Development goal:

- 2.1 Our unique features provide a great setting for business and lifestyle
- 2.2 Our fit for purpose infrastructure supports economic success
- 2.3 The Robe District is regarded as a good place to do business.

Achievements against this strategic objective include:

Targets for 2019/2020:

Project	Strategic Plan (2014-2018) Reference	Target Achieved
Promote and support the Robe Tourism Association	2.1.3	Ongoing.
Support festivals and events that add value to the District's economy	2.1.4	Ongoing.
Ensure Council owned tourist facilities are of a standard that enhances tourist experiences	2.1.5	Ongoing.
Encourage the use of high speed broadband throughout the District	2.1.10	Ongoing.
Advocate for the provision of appropriate power, water and telecommunication infrastructure to assist the growth of the district's economy	2.3.5	Ongoing.

Strategic Objectives

- Supported the Great Victorian Bike Ride event which commenced in Robe. This included 5,000 riders camping in Robe over two days and provided great economic stimulus for the town.
- Council celebrated 150 years since its proclamation. A community photo was taken at the foreshore along with the unveiling of a plaque at the Council office entrance to commemorate the date.
- The National Trust of South Australia and Council partnered to hold a Heritage Tourism Conference. This free event brought together industry and community members to hear from heritage tourism professionals and to workshop opportunities for the Limestone Coast and Robe.
- Following the Heritage Tourism Conference, Council again partnered with the National Trust of South Australia to host a “storytelling” workshop. Improving our storytelling capability was the number one priority for attendees at the Heritage Tourism Conference.
- In a very short time frame, very eager community members, with Council’s assistance organised a “Coast to Coast – Robe to Kangaroo Island Bushfire Appeal Concert”. The event raised over \$25,000 which was donated to the Mayoral Kangaroo Island Bushfire Appeal. Along with the concert earnings, holiday packages were organised by the Mayor which included donated accommodation, wine and food vouchers for Robe, which were donated to those that had lost homes from the bushfires. These packages have an estimated value of \$25,000 so that the total contribution to supporting Kangaroo Island was \$50,000.
- Due to the Covid-19 Pandemic, Council closed the following services:
 - Playgrounds
 - Public barbecues
 - Public toilets except Town Beach and Long Beach
 - Council office for face-to-face services

The services were re-opened at the discretion of the Chief Executive Officer when deemed safe.

Projections and Targets for 2020/2021:

Project	Community Plan Reference
Develop and implement a Tourism and Events Strategy	2.3.2
Continue to track the number of people and spend in Robe	2.3.1
Commence planning for a Conference Centre in Robe	2.2.1
Install a water point for caravans at the Depot	2.2.1

Strategic Objectives

Natural and Built Environment

Goal: Our natural and built environments are protected and enhanced

Robe has an attractive rural and natural character including vistas of white beaches, abundant lakes, rugged coastline and productive farm land. Tracts of unspoilt natural vegetation and waterways still exist within the District and its air and seas are clean and relatively free of pollution.

The blend of the heritage buildings and sites within the township has become one of the unique attractions of Robe. The community's expectation is that the Council will ensure that the future development of the town and District will respect the attractive characteristics of our township and achieve improvement to the environmental assets.

The community has expressed a desire to protect the existing natural and built environment to ensure that the area largely retains its current 'rural' seaside ambience.

Waste, as a component of resource management, will continue to require careful management as the District and community expectations grow and legislative compliance increases.

Local street environments including the main street must be both functional and aesthetically pleasing. The District Council of Robe's network of sealed and unsealed roads service its community and the maintenance of these in accordance with Council's Asset Management plans will ensure they contribute to the economic development and growth of the community. The increased costs associated with road asset construction and renewal will require Council to continue to pursue external funding sources for this work.

The growth of Robe's popularity as a tourist destination will continue to place pressures on Council in relation to the provision of refuse management, effluent disposal, transport and other infrastructure. Services need to be at a level to ensure they can cater for the peak loads placed upon them during the holiday season.

Overlaying consideration of future directions in relation to the natural and built environment is the need to adapt to a changing climate including management of impacts upon the coast.

The Council's roles in the natural and built environment vary across the range of the roles continuum. Its roles as a **Regulator** (in relation to development) and **Asset Owner** (infrastructure) will require sufficient resourcing. Expectations about the Council being a **Service Provider** will need to be tempered by its limited financial base and more innovative means of meeting community needs through roles of **Information Channel**, **Advocate** and **Facilitator** will need to be explored.

The following objectives support achievement of the Natural and Built Environment goal:

- 3.1 Protection of the natural environment
- 3.2 Growth that respects the built environment
- 3.3 Efficient, effective and sustainable resource management
- 3.4 Increased resilience to a changing climate.

Strategic Objectives

Achievements against this strategic objective include:

Targets for 2019/2020:

Project	Strategic Plan (2014-2018) Reference	Target Achieved
Upgrade of Treatment Lagoons at CWMS Treatment Site to prevent originally constructed lagoon from leaking and provide additional storage space for treated effluent	3.4.1	Completed.
Sheeting Rural Roads: <ul style="list-style-type: none"> Ackson Park Road Fayrefield Lane 	3.6.2	Completed.
Road Construction – Tobruk Avenue	2.3.2, 3.6.2	Deferred to 2020/2021.
Resurfacing Footpaths: <ul style="list-style-type: none"> Union Street (hotmix) Cooper Street from O’Halloran to Smillie Street (hotmix) Paving Mundy Terrace to Smillie Street Foreshore Path 	1.3.4, 1.6.3	Completed
Long Beach Walkway Extension	3.2.6	Deferred.
Bitumen Reseal Township Streets: <ul style="list-style-type: none"> Joy Terrace Newton Road Smille Street (Hagen Street to Bagot Street including carpark reseal) 	3.6.2	Completed.
Paving and Lighting Improvements Victoria Street	3.2.6	Ongoing.
Plant Replacement: <ul style="list-style-type: none"> Grader Front Deck Mower Load Restraints Subaru Outback AWD Straddle Carrier (upgrades) 	4.6.1	Completed except for the Straddle Carrier upgrades which were deferred.
Renovation Works at Casuarina Lodge	3.2.5	Ongoing.
Robe Cemetery – Construction of Niche Wall	1.1.3	Completed.
Stormwater Management Upgrade – Backler Street	3.6.5	Completed.
Dredging of Channel and Marina	2.2.1	Deferred to 2020/2021 due to Covid-19.
Construct Toilet and Shower – Robe Marina	2.2.1	Deferred.

- Council successfully negotiated the change of location of a proposed Optus Tower. An application was lodged for the tower to be located on Victoria Street, but an alternate location was negotiated at the Sports & Recreation grounds. The community land management plan was changed to reflect this new site use. Council also voted to have the revenue from the lease transferred to the Robe Sport and Recreation Association for reinvestment into the sports precinct.

- A practical completion of the CWMS treatment lagoon upgrade was achieved, and was carried out over two financial years. This was a very major upgrade to one of our key community assets.
- The War Memorial upgrade was finalised including light installation, paving from the street, irrigation and planting of native trees.
- The process of developing a Signage and Wayfinding Strategy for the township of Robe commenced that will develop a strong brand for the District, provide information about the District and aid navigation and wayfinding. The implementation of the strategy is as part of the 2020/21 budget.

Projections and Targets for 2020/2021:

Project	Community Plan Reference
Plant and Equipment Replacement: <ul style="list-style-type: none"> • Conversion of Existing Truck to Water Truck • Truck and Trailer • Mitsubishi Triton • Subaru Forester • Minor Plant 	3.2.2
Building access and safety issues at Casuarina Lodge	1.3.1
Upgrade including painting windows and water issues at Robe Institute	1.2.2 / 1.3.2 / 2.2.1
Investigate options for public toilet at Boatswains Point and plan for the upgrade/replacement of the foreshore toilet	1.1.2 / 1.3.2 / 3.2.2
Heritage Renewal Program - Customs House and Cemetery wall	1.1.2 / 1.3.2 / 3.2.1
Purchase Piece of Robe History to be housed publically	1.2.3
Commence installation of signage and wayfinding in accordance with the new strategy	2.2.1
Installation of Signage and Entrance Statement for Robe (Funded by Stimulus Funding)	2.2.1
Lighting on the foreshore and path upgrade (Funded by Stimulus Funding)	2.2.1
Recladding of the Mechanics Shed at Works Depot	2.2.1
Undertake Marina channel dredging that did not proceed in 2019-20 due to COVID-19	2.2.1 / 3.2.1
Develop Cycling and Walking Strategy	1.1.1 / 2.2.1 / 3.2.2
Bitumen Reseal Township Streets: <ul style="list-style-type: none"> • Morphett Street from O'Halloran Street • Gruschen Street including intersection • Jackson Street and Park Terrace • Banks Road 	2.2.1 / 3.2.2
Road Construction – Tobruk Avenue	2.2.1 / 3.2.2
Resheeting Rural Roads: <ul style="list-style-type: none"> • Powells Road • Cowans Road • Baxter Hill Stage 1 	2.2.1 / 3.2.2
Partner with Flinders University to undertake Coastal Dynamics Research	3.1.1
Plan for the upgrade/replacement of the foreshore toilet	3.2.2
Provide funding to 'green' Robe	3.1.1

Strategic Objectives

Community

Goal: A vibrant, engaged, inclusive, diverse community providing a healthy, quality lifestyle

The Robe District has a long and proud history, both European and Aboriginal, and the community of today has built upon the foundations that have been laid in the past.

Robe township is well serviced by recreation, sporting, leisure and arts facilities and a growing network of shared use trails which encourage passive recreation while allowing the users to enjoy the natural beauty of the coastline.

The community of the Robe District prides itself on its vibrant volunteer ethos where members of the community help and support each other. This ethos is highly valued and acknowledged as an important factor in the development of our District.

Council's community goal has been developed to ensure that the community is supported by both public and private sector services that are relevant and provided in an efficient manner with a result that the quality of life within our community is enhanced.

Changing demographics, shifting community expectations and technological innovations require Council and the community to regularly evaluate services and how they are provided. As the District's population ages there will be growing demand for the provision of specialised aged and health care services.

Council's roles will vary across our roles continuum depending on circumstances. Often, given our finite resource base and the responsibilities of other bodies, our roles will be as **Advocate, Facilitator, Part Funder, Regulator** or **Asset Owner**. In a limited number of cases our role will be **Service Provider**.

The following objectives support achievement of the Community goal:

- 1.1 An active and healthy community where people feel safe
- 1.2 An involved, creative and connected community
- 1.3 All parts of our community are able to access services to meet their needs

Achievements against this strategic objective include:

Targets for 2019/2020:

Project	Strategic Plan (2014-2018) Reference	Target Achieved
Upgrade Beach Access Points	3.2.6	Deferred.

- Facilitated an Aged Care Forum with invited stakeholders.
- Council participated in an event with Victoria's Cross Border Commissioner to discuss the opportunities to be had if we ignore the state boundaries.
- Council approved the removal of one carpark on the foreshore to allow for permanent emergency service access to Town Beach. This will allow for all emergency services but primarily for Surf Lifesaving, SA Ambulance and SA Police.

Strategic Objectives

Projections and Targets for 2020/2021:

Project	Community Plan Reference
Consultation on the future of the Obelisk	1.3.2
Develop a Footpath Strategy for Robe	2.2.1
Support planning for new facilities at the Sports Complex	1.1.1
Continue to campaign for aged care in Robe	1.3.1
Look at grant funding to deploy drinking fountains in Robe	1.3.2
Negotiate the purchase of Robe history	1.2.3



Strategic Objectives

Governance/Financial Sustainability

Goal: Provide effective and inspired leadership, good governance, and efficient, effective and responsive Council services

Council's activities will be conducted in a manner that reflects good governance and financial sustainability.

Good communication within the Council as well as communication with the community is essential for the success of the District Council of Robe. It is important that Council engages with, consults, and/or informs the community and utilises contemporary techniques to ensure that the best processes are used.

Council will listen to the views of its community and give these views due regard when decisions are being made. It will also communicate with the community utilising appropriate methods.

Effective planning processes will ensure that Council is moving in the right direction into the future and that it has the ability to measure its performance against set criteria. The planned management of community assets linking to Council's Long Term Financial Plans is vital to ensure that resources are allocated efficiently.

To ensure that the outcomes of Council's plans are achieved the Council will take leadership in representing a balanced view within the community whilst having regard to the ideas and concerns of all stakeholders.

The following objectives support achievement of the Governance and Financial Sustainability goal:

- 4.1 Provide effective leadership and good governance
- 4.2 Engage effectively with our community
- 4.3 Be financially sustainable
- 4.4 Maintain effective and transparent business systems
- 4.5 Ensure that our skilled, committed and professional staff operate in a supportive and accountable environment

Achievements against this strategic objective include:

Targets for 2019/2020:

Project	Strategic Plan (2014-2018) Reference	Target Achieved
Replace furniture and fittings throughout Council	4.6.1	Completed.
Replace ageing computers in Council offices	4.6.1	Completed.

- Council adopted a Community Plan 2019-2039 and a 4 Year Action Plan 2019-2022 which will assist Council to prioritise projects when setting their Annual Business Plan & Budget each year.
- Following the resignation of Deputy Mayor Peter Riseley after 13 years of service, Council held a supplementary election. The vacancy was filled by community member, Mark Baker.
- Cr David Laurie was elected as Deputy Mayor to replace Counciller Riseley.

Strategic Objectives

- Council increased its level of community consultation by hosting meetings in Adelaide, Horsham, Nora Creina, Greenways, Mt Benson, Wrights Bay and Boatswains Point with ratepayers. This was a very useful tool to stay connected with our extended community and gain feedback that has not been gathered in the past.
- In addition to community meetings, Council established a facebook page to inform community members, visitors and ratepayers of Council activity and events on a timely basis.
- A major change to Council's planning system was implemented under the new Planning, Development and Infrastructure Act (replacing the Development Act 1993). The new approach to planning has changed the way development applications are lodged and assessed. As part of this process, Council will be a key partner in establishing a Joint Planning Board for the Limestone Coast which will function as its own entity. Council is also partnering with three other Limestone Coast councils to set up a Regional Assessment Panel. This negates the need for a Council Assessment Panel.
- Council adopted the Robe Health and Wellbeing Action Plan which formed part of the Limestone Coast Regional Health Plan (RHP). The process of having a regional plan has allowed us to reflect on whether the RHP is meeting its objectives, taking into account learnings from the last RHP, assessment of local priorities, demand and capabilities to deliver.
- Council decided to produce the newsletter electronically, rather than via the hard copy distribution. A costings of \$30,000 will be saved in this process, which includes printing costs, mailing costs and staff resources for distribution. Hard copies will still be available at the Council Office and Library/Visitor Information Centre. Staff time will be reallocated to improve other services provided by Council.

Projections and Targets for 2020/2021:

Project	Community Plan Reference
Develop a '2080' Plan for Robe	4.1.2
Review of the Marina	4.3.3
Complete the implementation of the Capacity and Capability Review	4.5.2
Negotiate new Enterprise Bargaining Agreement	4.5.2
Undertake a Rate Review	4.4.1
Complete the Representation Review	4.1.1
Work with Robe Primary School on parking option on Squires Drive	4.1.3
Continue to refine our Emergency Management Plan	4.4.1
Explore options to improve safety at the intersection of Southern Ports Highway and Wildfield Road	2.2.1 / 3.2.2
Develop a Disability Inclusion Plan	4.4.1
Replace ageing computers in Council offices	3.2.2
Replace furniture and fittings throughout Council	3.2.2

The Area

The District Council of Robe is situated on Guichen Bay within the Limestone Coast of South Australia, covering an area of 1,103 square kilometres and containing the township of Robe and the hamlets of Nora Creina, Greenways, Mt Benson and Boatswains Point. It is an historic coastal township located 350km south of Adelaide and 520km east of Melbourne. It has a long history as a council, having been formed in 1869.

During peak holidays periods Robe accommodates large numbers of holidaymakers and other visitors estimated to peak at between 10,000 to 15,000. This influx of visitors has resulted in the township developing high numbers of accommodation providers, restaurants and cafes, antique and gift shops, and galleries which cater for these visitors.

Robe has direct access to and from the Southern Ports Highway and is also accessible by air, via Mount Gambier. The Princes Highway runs inland from Robe and joins the Southern Ports Highway at Kingston to the north.



The Robe township is a mixture of historic buildings and sites, a vibrant commercial precinct, commercial fishing fleet and residential and holiday homes that contribute to the unique environment of the town and its attractiveness to both residents and visitors alike.

Tourism, commercial fishing, service industries, and agriculture are key industries with rural land within the District predominately used for:

- Sheep and cattle grazing
- Cropping
- Viticulture
- Forestry
- Horticulture

District and Community Profile

It is important to understand the profile of the community that a Council cares for prior to making decisions which may affect them.

Unless otherwise shown, the following socio-economic characteristics of the Robe community are based on the ABS 2016 Census of Population and Housing data as provided by Regional Development Australia Limestone Coast.

Demographics

Population

	District Council of Robe	Whole of Limestone Coast	Whole of South Australia
Population	1,378	66,698	1,723,671
Median age	50	42	40
% of the population aged 65 years or older	25.1%	18.9%	18.1%
% of the population aged 14 years or younger	14%	19.1%	17.8%
Male	51.1%	50.6%	49.4%
Female	48.9%	49.4%	50.6%

Households

	District Council of Robe	Whole of South Australia
Couples with children	120 (34.2%)	184,733 (41.6%)
Couples without children	204 (58.1%)	178,588 (40.2%)
Single parents	24 (6.8%)	73,128 (16.5%)
Occupied private dwellings	552 (38.7%)	638,782 (87.4%)
Unoccupied private dwellings	876 (61.3%)	92, 242 (12.6%)

Economy

Key industry sectors

Sector	No of employees	% of workforce	No of businesses	Value add by sector
Agriculture /Forestry and Commercial fishing	213	33.2	117	\$24 m
Construction	79	12.3	27	\$5.7m
Accommodation and food services	81	12.6	13	\$6.2m
Retail	60	9.4	16	\$4.8m
Rental hiring and estate	32	4.9	26	\$6.3m
Public service	30	4.5	3	\$1.8m
Health care and social services	27	4.3	1	\$2.4m

Workforce

	District Council of Robe	Whole of Limestone Coast	Whole of South Australia
Number of people employed	610	29,911	746,105
Employed full-time	51.2%	59%	53.9%
Employed part-time	36.1%	39%	37.1%
Unemployed looking for work	2.9%	5.2%	7.5%

Note: Data source: District Council of Robe Economic Overview – Regional Development Australia Limestone Coast

The Council

The District Council of Robe comprises a Mayor and six elected members. The Council set Council's strategic directions and makes policy decisions for implementation under delegation to the Chief Executive Office and council employees.

Council also delegates specific responsibilities to its committees, including the Council Assessment Panel.

All Council meetings are held in the District Council of Robe Council Chambers and are open to the public, except for the circumstances where confidentiality orders prevent the public from being in attendance.

Meetings are held at the Council Chambers, Smillie Street, Robe on the second Wednesday of each month, commencing at 6.30pm.

To ensure inclusion in the agenda, correspondence for council meetings must be received at the Council office one week prior to the meeting.

If a member of the public wishes to address the council, there is a public forum during the meeting. Arrangements to address the council at this time must be made through the Mayor or the Chief Executive Officer. Members of the public may submit written petitions or discuss any issue relevant to Council with their elected member.

Agendas for all council meetings are placed on public display at the council office three days prior to the meeting. Minutes are placed on display at the council office, within five working days of the meeting being held. These documents are also available on council's website www.robe.sa.gov.au

Council Office

3 Royal Circus (PO Box 1)
Robe, South Australia, 5276
Monday – Friday, 9.00 am – 5.00 pm
T 08 8768 2003
E council@robe.sa.gov.au
W www.robe.sa.gov.au

Council Depot

68 Robe Street, Robe

Robe Public Library and Visitor Information Centre

Mundy Terrace (PO Box 448), Robe
Monday – Friday, 9.00 am – 5.00 pm
Saturday/ Sunday 10.00 am – 4.00 pm
(subject to change during off-season)
Public Holidays 10.00 am – 1.00 pm
T 08 8768 2465
F 08 8768 2863
E robelibrary@plain.sa.gov.au

Council Representation

The periodic election held in November 2018 was a district wide election for six Elected Members and a Mayor. A supplementary election was held in November 2019 after the resignation of Cr Peter Riseley in August 2019, this resulted in the election of Cr Mark Baker.

Mayor



Mayor Alison Nunan
M 0427 357 243
E mayornunan@robe.sa.gov.au

Councillors



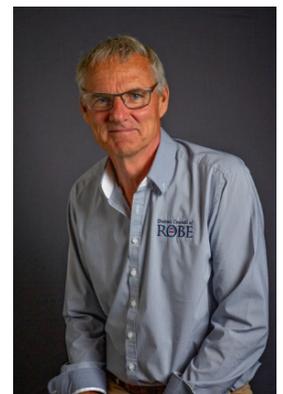
Cr David Laurie
Deputy Mayor
M 0427 365 045
E crlaurie@robe.sa.gov.au



Cr Bob Bates
M 0499 909 003
E crbates@robe.sa.gov.au



Cr Ned Wright
M 0413 750 804
E crwright@robe.sa.gov.au



Cr Mark Baker
M 0409 677 084
E crbaker@robe.sa.gov.au



Cr Michael Boyd
M 0429 388 707
E crboyd@robe.sa.gov.au



Cr Rino Dell'Antonio
M 0407 454 647
E crdellantonio@robe.sa.gov.au

Elected Member Information

Council will be undertaking a representation review in the 2020-2021 financial year.

Elected Members Allowance

Each member of a council is entitled to an allowance, which is determined by the Remuneration Tribunal. When making this determination, the Remuneration Tribunal take into account factors including the role of members of council and the size, population and revenue of the council.

The following allowances became effective from the first meeting of November 2018 and are indexed to CPI annually:

- Mayor \$26,000
- Deputy Mayor \$8,125
- Elected Members \$6,500

Elected Members are reimbursed for expenses incurred through travel for Council related purposes e.g conferences, training and meetings in accordance with Policy 2.8 Elected Members Allowances and Benefits.

Table: Elected Members Actual Allowance and Reimbursements Paid in 2019/20.

Pre November 2019:

Member	Actual Allowance Paid	Reimbursement Paid
Mayor Nunan	\$26407.98	\$556.00
Deputy Mayor Riseley (pre August 2019)	\$1001.71	
Deputy Mayor Laurie	\$8153.21	
Cr Baker (post November 2019)	\$3999.02	
Cr Bates	\$6669.50	
Cr Boyd	\$6669.50	
Cr Dell'Antonio	\$6669.50	
Cr Wright	\$6669.50	

Elected Members Training

Council has adopted a Training and Development Plan, which is in accordance with Policy 2.19 Training and Development – Elected Members. The policy is aimed at providing Elected Members with assistance in the performance and discharge of their functions and duties.

Elected Member Information

Elected Member Forums

Council holds Elected Member Forums pursuant to Section 90 subsection (8) of the Local Government Act and Council's Policy 2.29 Policy for Informal Meetings of Elected Members.

These meetings are held to:

- Inform the elected body of matters that may be presented to Council for consideration at upcoming Council meetings.
- Receiving presentations by third parties, consultants or staff on matters relevant to Council.
- Providing a forum for elected members to raise matters with staff that require research prior to presentation to future Council meetings.

Council cannot formally debate any matters under consideration at this meeting. The formal debate on the issues or subjects considered at this meeting must be undertaken at the formal monthly Council meeting.

Council cannot make any decisions on matters under consideration at this meeting as formal Council/Committee meetings are the only forums at which Council decisions can be made.

Eleven elected member forums were held during the 2019/20 year.

Elected Member Meeting Attendance 2019-2020

During 2019/2020, Council considered 33 items at its meeting where it was considered necessary and appropriate to exclude the public, as set out in the Local Government Act 1999. Council held twelve Ordinary Meetings and seven Special Meetings.

No Leave of Absence was requested by an Elected Member in 2019/20.

Table: Elected Members Meeting Attendance 2019/2020

Member	Ordinary Council Meetings	Special Council Meetings	Elected Member Forums
Total Number of Meetings	12	7	12
Mayor Nunan	12	7	11
Deputy Mayor Riseley	2	1	1
Deputy Mayor Laurie	11	7	12
Cr Baker	8	5	8
Cr Bates	10	7	11
Cr Boyd	12	7	11
Cr Dell'Antonio	10	6	12
Cr Wright	11	6	12

Confidentiality Provisions

The following subjects were considered in confidence:

Council Meeting Date	Subject	Relevant Section LG Act
17 July 2019	Robe Marina Lease	90(3)(h)
14 August 2019	Niche Wall Tender	90(3)(k)
14 August 2019	Carparking Funding Deed	90(3)(i)
9 October 2019	Dredging Services Tender	90(3)(k)
9 October 2019	Carpark Funding Deed	90(3)(h)
9 October 2019	Rates Hardship	90(3)(a)
9 October 2019	LGA Procurement Electricity	90(3)(k)
9 October 2019	Niche Wall Tender	90(3)(k)
13 November 2019	Review of Confidential Minutes	90(3)(i)
13 November 2019	Mower Tender	90(3)(k)
13 November 2019	Robe History	90(3)(a)
13 November 2019	Request for Release of Legal Advice	90(3)(h)
27 November 2019	Culture Check	90(3)(a)
27 November 2019	Capacity and Capability Review	90(3)(a)
11 December 2019	Australia Day Award Nominations 2020	90(3)(a)
11 December 2019	Pavement Line Marking Tender	90(3)(k)
11 December 2019	Grader Tender	90(3)(k)
11 December 2019	Offer to Settle Outstanding Dispute	90(3)(a)
11 December 2019	Request for Release of Legal Advice	90(3)(h)
11 December 2019	Carparking Funding Deed	90(3)(i)
11 December 2019	CEO Contract	90(3)(a)
15 January 2020	Straddle Carrier Repairs & Repaint Tender	90(3)(k)
15 January 2020	Robe Medical Centre Lease	90(3)(b)
15 January 2020	CEO Performance Criteria and 360 Review	90(3)(a)
12 February 2020	Robe Marina Development Proposal	90(3)(d)
12 February 2020	Capacity and Capability Review Budget Impact	90(3)(a)
11 March 2020	Robe Medical Centre Lease	90(3)(b)
11 March 2020	Pump Stations 16 & 17 Upgrades Tender	90(3)(k)
11 March 2020	Annual Review of Confidential Minutes	90(3)(a)(b)(d)(g)(h)(i)(j)
11 March 2020	Capability and Capacity Review Voluntary Separation Packages	90(3)(a)
11 March 2020	Updated Costs for Implementation of the Capacity and Capability Review	90(3)(a)
8 April 2020	Rates Hardship	90(3)(a)
8 April 2020	Medical Centre Leases	90(3)(b)

Confidentiality Provision

Retention of documentation relating to confidential items pursuant to section 91(7) of the Local Government Act.

Schedule of Orders Made Pursuant to Section 91(7) of the Local Government Act that Remain Operative at 30 June 2020

Total number of orders made under that subsection 7 in 2019-2020	33
Number of orders made under subsection 7 that expired, ceased to apply or were revoked during 2019-2020	12
Number of orders made under that subsection that remained as at 30 June 2020	65

The date and subject of each order that remains operative as at 30 June 2020:

Council Meeting Date	Subject
22 May 2009	SELGA – Limestone Coast Regional Development Board *
9 June 2009	SELGA – Limestone Coast Regional Development Board *
25 June 2009	SELGA – Limestone Coast Regional Development Board *
14 July 2009	Legal Action G King v W Peden District Council of Robe *
22 July 2009	Legal Action G King v W Peden District Council of Robe *
11 May 2010	King v Peden and District Council of Robe *
12 March 2013	Membership Council's Marina Committee Section 41 Local Government Act Committee *
27 June 2013	Local Government Association Mutual Liability Scheme – Legal Advice *
9 June 2015	Legal Advice William Peden
9 June 2015	T & W Bishop – Outstanding Accounts
8 September 2015	T & W Bishop – Outstanding Accounts
8 December 2015	T & W Bishop – Outstanding Accounts
9 February 2016	Compensation Request
8 March 2016	Compensation Request
14 June 2016	Compensation Request
12 July 2016	Compensation Request
9 August 2016	Compensation Request
13 September 2016	Chief Executive Performance Review
13 September 2016	Compensation Request
8 November 2016	Compensation Request
13 December 2016	Compensation Request
9 May 2017	Legal Advice – Sea Vu Caravan Park
12 September 2017	Rates Hardship
10 October 2017	Chief Executive Officer Annual Performance Review
12 December 2017	FOI Application W Peden
19 December 2017	A Bishop – Resolution to this Matter
9 January 2018	Investigation of Complaint
27 June 2018	Robe Marina
14 August 2018	Rates Hardship
29 August 2018	Chief Executive Performance Review

Confidentiality Provisions

11 December 2018	Revised Provisional Report – Ombudsman’s Own Initiative Investigation and Investigation Pursuant to Referral Under Section 24(2)(a) of the Independent Commissioner Against Corruption Act 2012 (2016/05795 and 2018/08851)
11 December 2018	Building Fire Safety Notice
15 January 2019	CDL Collection Depot
15 January 2019	Request for a Review of Council’s Decision by A Bishop – Attachment “J”
12 March 2019	Ombudsman’s Investigation Ref. 2018/03296 and 2018/05051 Breach of the Elected Members Code of Conduct
12 March 2019	Mutual Liability Scheme – A Bishop
9 April 2019	Rates Hardship
9 April 2019	Limestone Coast Region Waste and Resource Recovery Infrastructure Plan
14 May 2019	Council Minutes
20 May 2019	Conflict of Interest
11 June 2019	Purchase of Land at Lannam Park
25 June 2019	Conflict of Interest Investigation
14 August 2019	Carparking Funding Deed
9 October 2019	Carparking Funding Deed
9 October 2019	Rates Hardship
13 November 2019	Review of Confidential Minutes
13 November 2019	Robe History
13 November 2019	Request for Release of Legal Advice
27 November 2019	Culture Check
27 November 2019	Capacity and Capability Review
11 December 2019	Australia Day Award Nominations 2020
11 December 2019	Offer to Settle Outstanding Dispute
11 December 2019	Carpark Funding Deed
11 December 2019	CEO Contract
15 January 2020	Straddle Carrier Repairs & Repaint Tender
15 January 2020	Robe Medical Centre Lease
15 January 2020	CEO Performance Criteria and 360 Review
12 February 2020	Robe Marina Development Proposal
12 February 2020	Capacity and Capability Review Budget Impact
11 March 2020	Robe Medical Centre Lease
11 March 2020	Annual Review of Confidential Minutes
11 March 2020	Capability and Capacity Review Voluntary Separation Packages
11 March 2020	Updated Costs for Implementation of the Capacity and Capability Review
8 April 2020	Rates Hardship
8 April 2020	Medical Centre Leases

**Note – the information retained in confidence related to Court Action King V William Peden and the District Council of Robe and are bound by a confidential Court Order.*

Committees of Council

Section 41 Committees

Council Assessment Panel

Mr John Petch (<i>Presiding Member</i>)	Reappointed November 2018
Mr Tim Rogers	Reappointed November 2018
Mr David Yates	Appointed as Member November 2018
Mr Ernst Jury	Appointed as Member November 2018
Cr Ned Wright	Appointed as Member November 2018

The Panel dealt with 3% of the total 114 applications lodged by Council, the remainder being assessed by staff under delegated authority.

Three meetings took place during the 2019/20 period. Meetings are held on an as needs basis, the third Tuesday of each month at 4.00pm in the Council Chambers. Independent Members receive an allowance of \$120.00 per ordinary meeting and \$50.00 per meeting for travel further than 50 kms from Robe.

Audit Committee

Mayor Alison Nunan	Appointed as Member November 2018
Cr Bob Bates	Appointed as Member November 2018
Cr Ned Wright	Appointed as Member November 2018
Cr Michael Boyd	Appointed as Member November 2018
Mr Deane Nankivell	(<i>Independent Member</i>) Reappointed November 2018

The Audit Committee met on four occasions during the period. Agenda items considered included; audit plan, audit management letter, financial statements, internal financial controls, review of the Asset Management Plans and the Long Term Financial Plan, reviews of the Strategic Management Plan, Budget and Annual Business Plan, risk management, review of the general financial management reporting, complaints management, legislative compliance, fraud and corruption & gifts and benefits, financial controls review, budget review and asset revaluations.

The independent member receives a sitting fee of \$55 per hour for each meeting attended.

Committees of Council

Council Advisory Committees

Robe Marina Advisory Group

Appointed as Members from February 2019

Mr Deane Nankivell (Recreational Fisher Representative)
Mr Rod Carmichael (Recreational Fisher Representative Proxy)
Mr Geoff Hunt (Commercial Fisher Representative)
Mr Andrew Dowling (Community Representative)
Mr Richie White (Community Representative)
Mr Harvey Nolan (Community Representative Proxy)

Appointed as Members from December 2018 – August 2019

Cr Peter Riseley (*Presiding Member*)
Cr Ned Wright (Council Representative)
Cr Rino Dell'Antonio (Council Representative Proxy)

Appointed as Members from August 2019

Cr Ned Wright (*Presiding Member*)
Cr Rino Dell'Antonio (Council Representative)
Cr Bob Bates (Council Representative Proxy)

The Robe Marina Advisory Group met on two occasions during the period. Agenda items considered included; Robe Marina finances, Robe Marina berth leases, Robe Marina maintenance, Robe Marina channel dredging, Robe Marina sheet piling, Best Ociana seafood building, Robe Marina financial projections and Robe Fisherman's Association.

Robe Cemetery Advisory Group

Cr Bob Bates (Presiding Member)
Cr David Laurie
Jill Davidson , Community Member
Valerie Monaghan, Community Member
Marcia Dening Wasson, Community Member
David Loxton, Community Member

The Robe Cemetery Advisory Group met on two occasions during the period. Agenda items considered included; Cemetery Management Plan & Cemetery Policy, Protocol for Management of Vegetation in the Cemetery, Cemetery Master Plan, Repairs to Historic Wall, Plot Plans and Burial Records.

Committees of Council

Child Care on Wheels Advisory Group

(Ongoing appointments)

Mrs Melissa Gibson, Chairperson

Mrs Karla Dew, Director Child Care Services

Ms Cristy Hann, Staff Representative

Ms Samantha Matthews, Parent Representative

Mr Ned Wright, Council Representative

Mr James Holyman, CEO District Council of Robe

The CCOWS committee met bi-monthly when possible due to Covid-19, held zoom meetings and provided interim reports as needed during the year. Agenda items for discussion included accountability reports to the Federal Government, the current Quality Improvement Plan, the financial sustainability of the mobile service due to Covid-19 and the introduction of the free child care package, changes to procedures due to Covid-19, site improvements and utilisation of new equipment purchased.

Limestone Coast Local Government Association (LCLGA)

Mayor Alison Nunan

Deputy Mayor Cr Peter Riseley (pre November 2019)

Deputy Mayor Cr David Laurie (post November 2019)

Local Government Association

Mayor Alison Nunan

Deputy Mayor Cr Peter Riseley (pre November 2019)

Deputy Mayor Cr David Laurie (post November 2019)

Local Government Finance Authority

Mayor Alison Nunan

Deputy Mayor Cr David Laurie

LCLGA Roads & Transport Management Group

Mr Trevor Hondow, Works Operation Co-ordinator

Cr Bob Bates (Proxy)

South East Waste Management Group

Mr Nick Brown, Deputy Chief Executive (until March 2020)

No representative March – June 2020

Limestone Coast Climate Adaptation Committee

Cr David Laurie

South East Natural Resources Management Committee

Cr Wright & Cr Laurie as Board observers

Tourism Management Group

Mr James Holyman, Chief Executive Officer

Limestone Coast Economic Development Reference Group

Mr James Holyman, Chief Executive Officer

Regional Sport and Recreation Advisory Group

Mr James Holyman, Chief Executive Officer

Electoral Representation

The Council is the decision-making body on all matters of policy and strategic direction.

Council is required to undertake a representation review at least once every eight years, pursuant to the provisions of the Local Government Act 1999.

Council undertook its last review in 2012-2013 and as a result of the review Council retained the structure of the Council being:

- A Mayor elected at large
- Six elected members
- Retained the Council name
- With the only change being that Council will no longer have wards.

The next intended review will be in 2020-2021 and Council will invite interested persons to make written submissions to Council on the subject of the review.

A comparison with rural and regional Councils with a similar population base is shown below.

Council	Councillors	Principal	Electors*	Ward	Ratio (incl Mayor)
Barunga West Council	9	Chairpers	1976	0	1:220
District Council of Cleve	7	Chairpers	1249	0	1:178
District Council of Coober Pedy	8	Mayor	961	0	1:120 (1:107)
District Council of Elliston	8	Chairpers	729	0	1:91
District Council of Franklin Harbour	6	Chairpers	905	0	1:151
District Council of Karoonda East	6	Mayor	746	0	1:124 (1:107)
District Council of Kimba	7	Chairpers	801	0	1:114
District Council of Peterborough	8	Mayor	1205	0	1:151 (1:134)
District Council of Robe	6	Mayor	1184	0	1:197 (1:169)
District Council of Streaky Bay	8	Chairpers	1558	2	1:195
District Council of Tumby Bay	6	Mayor	1981	0	1:330 (1:283)
Kingston District Council	7	Mayor	1827	0	1:261 (1:228)
Southern Mallee District Council	7	Chairpers	1353	0	1:193
The Flinders Ranges Council	8	Mayor	1186	0	1:148 (1:132)
Wudinna District Council	7	Chairpers	846	0	1:121

*number of electors from the 2018 Local Government elections provided by ECSA.

Old Organisational Structure

Chief Executive

Deputy Chief Executive



General Inspector/ Harbour Master

Director of Childcare

**Library Manager
(WRC)**

Administration

**Works Operations
Coordinator**
Trevor Hondow

Consultants

Administration Assistant

Library/VIC Officer

Development Officer

Plant Operators

Building Inspector
(KDC)

Team Leaders

Casual Library/VIC
Officers

Rates & Finance Officer

Grader Operator

11 Childcare Staff

Volunteers

Records Officer

Maintenance &
Construction Officers

Environmental Health
Officer (WRC)

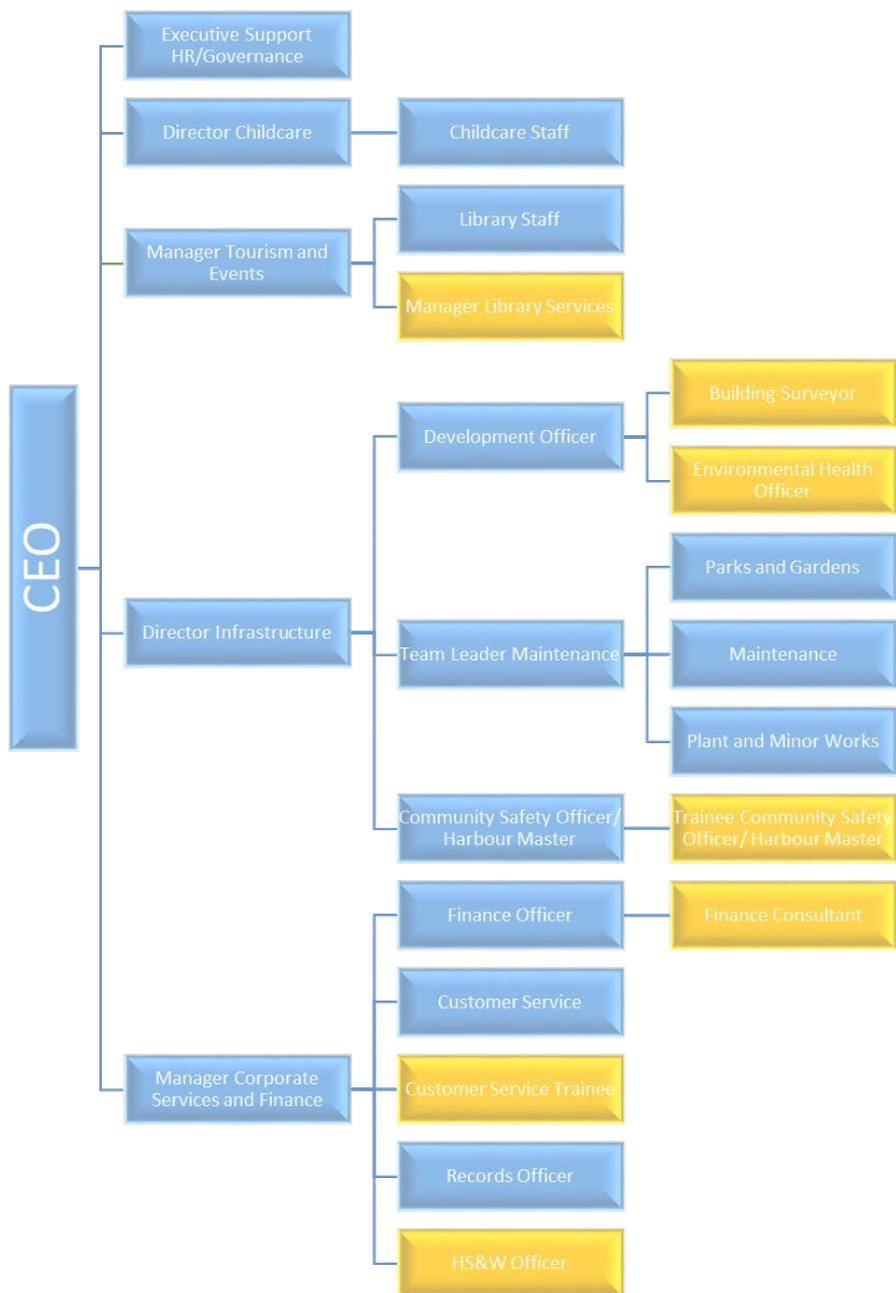
Administration Officer

Parks & Gardens

WHS Regional
Coordinator

* KDC: Kingston District Council
WRC: Wattle Range Council

New Organisational Structure



*Contractors

Executive Officers

Council's Chief Executive Officer is appointed by the Council to manage the operational requirements of Council, to drive the implementation of Council's Community Plan and to ensure that Council policy directions are followed. The Chief Executive Officer is responsible for overall management of the organisation and reports to the Mayor and Elected Members. The Chief Executive Officer was supported by a Deputy Chief Executive until 27 March 2020, until the Manager Corporate Services & Finance position commenced.

- The Chief Executive Officer's Total Employee Cost package is \$170,000 which includes superannuation guarantee and private use of a fully maintained vehicle and five additional leave days.
- The Deputy Chief Executive's Employee salary cost was \$140,254 plus superannuation guarantee and private use of a fully maintained vehicle (completed work 27 March 2020).
- The Manager Corporate Services & Finance's Employee salary cost is \$94,000 plus superannuation guarantee and private use of a fully maintained vehicle (commenced 5 May 2020).
- The Manager Tourism & Event's Employee salary cost is \$70,000 plus superannuation guarantee and private use of a fully maintained vehicle.
- Recruitment for the Director Infrastructure commenced in late 2019 and appointment did not commence until 2020/21.

Employees Statistics

The District Council of Robe maintained a workforce of 38 employees (27.64 full-time equivalents) as at 30 June 2020. Council continues to retain a balance of trained and responsive employees, supplemented by the use of contractors for specialised projects and services. The use of employed staff, contractors and shared service arrangements ensures that projects are carried out using specialist equipment and skills of contractors where necessary, whilst retaining a core workforce that can respond quickly and efficiently to localised problems and concerns. All employees are employed under Enterprise Agreements and relevant industrial awards or a common law contract of employment. Employees continue to undertake appropriate training to ensure they are equipped with the knowledge and skills required to service the community efficiently.

Equal Opportunity

Council is an equal opportunity employer and will employ the best person for a vacant position. Employees are encouraged to attend training courses to improve their skills base and their opportunity for advancement in the Local Government industry.

Risk Management/ Work Health & Safety (WHS)

Council continues to use the resources and expertise of a Risk and Work Health Safety Coordinator from the Local Government Association Mutual Liability Scheme. WHS continues to be a major commitment for Council with the safety of its workers of high importance.

Enterprise Agreement

The District Council of Robe ASU & AWU Enterprise Bargaining Agreement No 11 (2018) was endorsed by the South Australian Employment Tribunal on 6 November 2018 and expires three years from this date.

Human Resource Management

The underlying principle upon which Enterprise Agreements (EA) and Enterprise Bargaining (EB) is conducted that the employer and the employees will end up with a result that is beneficial to both parties.

Typically this benefit equates to:

- (a) Pay increases and or improved working conditions for employees, and
- (b) Increased production, effectiveness and efficiency for the employer.

Conversely the opposite also is applicable in that if no agreement is reached that provides increased production, efficiency etc. then the employer cannot justify paying any wage increases that are above the current and projected levels of inflation (CPI).

The agreement is for three years which gives Council surety in relation to budgeting for its labor costs and reduces the amount of overheads incurred in negotiating agreements every one to two years.

Wage increases are contained within the agreement and are annual increases equivalent to CPI for the March quarter in Adelaide or two percent, whichever is the greater.

Services to the Community

Following engagement with community, there is wide scope for Council to determine the services to be delivered by the District Council of Robe. Legislation provides that Council undertake functions and activities conferred by or under acts, for example *Local Government Act 1999*, *Public Health Act 2011* and *the Local Nuisance and Litter Control Act 2016*. These are externally mandated services that Council has no discretion on the provision of these services. In addition to this, based on community needs and expectations, Council provides non-mandatory services for the benefit of residents and visitors.

The services provided by Council include (but are not limited to):

Mandatory Services

- Cemetery
- Rubbish collection
- Waste disposal facility
- Stormwater and drainage
- Noise and nuisance controls
- Dog management and control
- Rate Postponement for seniors
- Heritage assessment
- Building Control
- Roadside verges
- Emergency management
- Road construction and maintenance
- Community wastewater management
- Fire prevention Enforcement

Non-Mandatory Services

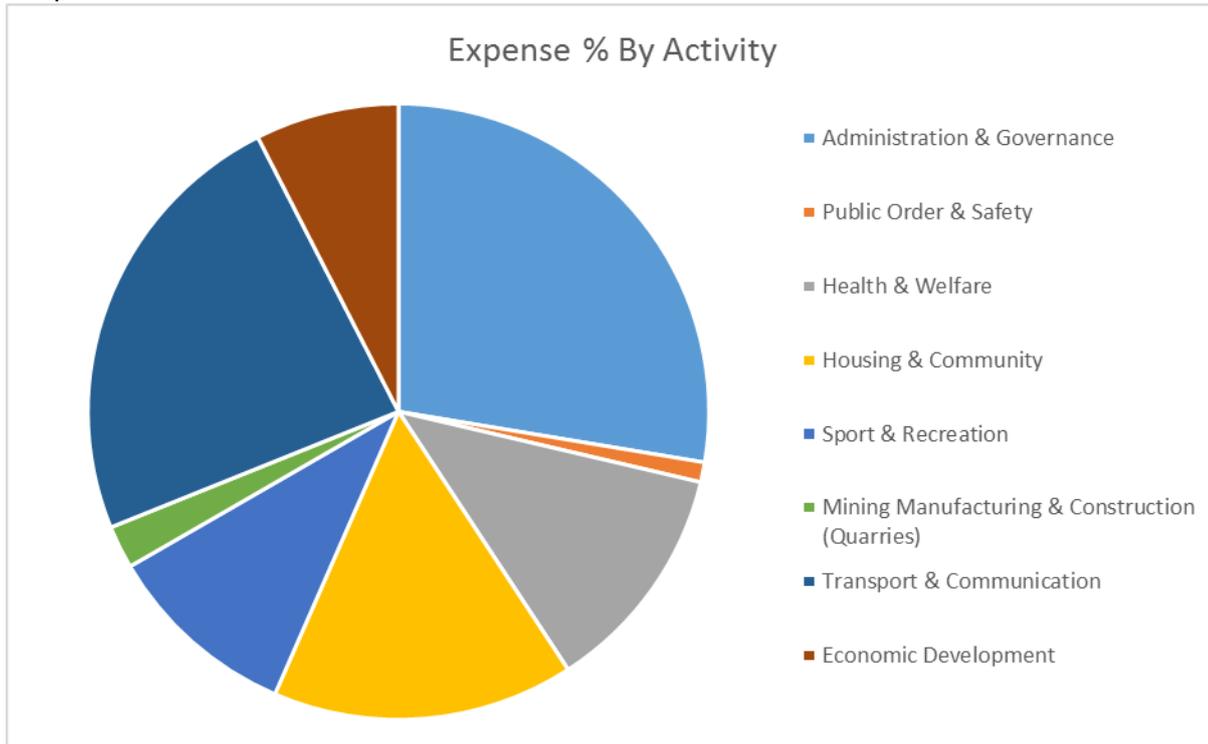
- Library
- Community Transport
- Heritage Advisory Service
- Busking permits
- Community IT programs
- Marine facilities
- Public toilets
- Irrigation
- Street beautification
- Tourism and regional promotion
- Footpath construction and maintenance
- Community centres and halls
- Road closures
- Boat ramp
- Rate postponement for others
- Childcare
- Street cleaning
- Car parking – off street
- Street scaping
- Street lighting
- Street trees
- Regional development
- Visitor centre
- Climate adaption planning
- Coastal risk management planning
- Landscaping and management
- Cat management and control
- Aerodrome
- Caravan park
- Street furniture
- Development assessment
- Graffiti removal
- Bus shelters
- Jetty
- Citizenship ceremonies
- Australia Day event
- Christmas decorations
- Christmas parade
- Bicycle tracks and walking paths
- Public reserves maintenance
- Playground Construction and maintenance
- Sponsorship and grants
- Strategic planning

Operations

Council was able to maintain the provision of all existing services to the community which are typically included in the following categories; Administration & Governance; Economic Development; Health & Welfare; Housing & Community; Mining & Manufacturing [Quarries] Public Order & Safety; Sport & Recreation; Transport & Communication.

The graph below depicts Council's total expenditure segmented by activity.

Graph:



Council participates in, fosters and supports the following community development projects and activities that are an integral part of our community. Council believes its involvement in these activities is vital in developing the social fabric of the town which has many direct and indirect benefits for Council and its community.

- Australia Day Ceremony
- ANZAC Memorial
- Community Transport:
 - Community Bus
 - Red Cross transport
- Christmas Parade
- Robe Boat & Fishing Show

Robe Public Library & Visitor Information Centre

The Robe Public Library and Visitor Information Centre continues to provide information services to both the community and our visitors. This past financial year saw consistent visitation by both the community and visitors, with the obvious impact of COVID-19 and subsequent enforced closure from late March to early June 2020. Prior to this closure customers were actively supporting the visitor services and the library as a borrowing and information hub, with the benefits of being accessible and staffed by knowledgeable employees and volunteers.

The Robe Public Library, Visitor Information Centre and Historical Interpretive Display represents access to information about the local area all in one place and is supported by library and information services either online or in person. The Library One Card system ensures that our community has access to items through the online library portal and more recently through accessing the SA Library App and utilising the 'click and collect' option.

Library

COVID-19 has been a disruptor, however it has also provided us with opportunities. It has severely impacted on our library and our community to whom we provide a range of services. We ceased fully operating as we know late March and we commenced a Call, Click and Collect service, providing access to library resources and limited interaction for our patrons. This service was very well received, and many positive comments and correspondence has been received. During this period there was a 30% increase in the use of eBooks and this increase continues although as expected there was a decline in physical resources. When the library re-opened, we continued access to resources however we have not been able to operate the wide range of programs that we normally would for our community.

The Library continues to evolve with the digital environment to provide social and economic value to our communities and concurrently we continue to reinvent our library and library services. The library has been strong advocate for digital inclusion for more than 25 years. We were early adopters of digital technologies, not only to support our own operations, but also to improve customer services and help our clients build their own technical skills.

We participated in three complimentary research studies involving South Australian public libraries, undertaken in late 2019 and early 2020. Each built a comprehensive picture of the value of libraries to their local communities and the South Australian community. The SGS Report confirmed that the benefits generated by public libraries are at least double their costs. The Hudson Howell Report commissioned by the LGA confirmed that internet access is the second most frequently used service at a public library and the importance of this cannot be overstated, particularly when both the State Government and Federal Government are transitioning to the digital delivery of government services. The University of South Australia report undertook an Assessment of Service Quality, Benefits and Satisfaction with Libraries in South Australia.

Robe Public Library & Visitor Information Centre

Over this reporting period the Library lent out almost 11,000 items (a 30% decline over the COVID period in line with other libraries) not including online services (eBooks, audio books, press reader and zinio magazines) that are accessed centrally through the portal and were represented by a 30% increase which has remained at that level. The library sits well in State Benchmarking with 10.38 loans per capita and the average country library loan rate is 8.00 per capita. The Robe Library sits very well given the size of the community it serves when the KPIs and statistics are evaluated.

Since October 2019 when Press Reader was implemented state-wide, there has been over 4,000 downloads of these resources by District Council of Robe residents. Press Reader enables access to newspapers, periodicals and other articles and use peaked in April 2020.

This year the Library participated in several National and State initiatives, supporting lifelong learning and literacy and they include, National Simultaneous Storytime, Children's book week, Summer Reading Club, Get reading and Let's Read. A benefit of such an initiative is that all are accompanied by bookmarks, promotional materials and resources and websites.

Tourism

Due to the effects of COVID-19 tourism numbers have decreased in comparison with the previous year, which was completely foreseeable considering there was a lock down on both national and state borders, a ban on non-essential travel Australia wide for a period of time and enforced business closures. It is worth noting that prior to the lockdown, from July 2019 to February 2020 we were experiencing our highest visitation recorded to date, with November, January and February seeing increases in visitation between 19% and 24% per month.

Employees attended the South Australia Tourism Conference and the Cross Borders Conference, networking with fellow tourism staff, ensuring they are aware of changes in tourism policy and gained an insight into what is available across South Australia and interstate. Employees and volunteers have participated locally in famils and have hosted Limestone Coast meetings.

Internally produced brochures about Robe which were available were the: Heritage Drive/Walk, Scenic Drive, Dining Out Guide, Wines, Ales & Cheese Guide and the Town Map. This information supports our drive to encourage tourists to stay longer and spend more. Employees continue to review the range of souvenirs and as a result of this ongoing review new ranges continue to be added, reflecting the local area, region and tourism icons. Souvenir sales were noticeably affected by COVID-19 this financial year with a decrease in sales of 29%.

The value of Events to Robe has been duly noted and reflected by the increase in numbers to the Centre leading up to and during events. Events held in Robe provide a great reason for visitation to Robe and the region in the shoulder and off-peak seasons, with visitor numbers in October and November in 2019 reflective of the Robe Beer Fest and the Light Up Robe/Great Victorian Bike Ride events which were held in 2019.

Events

The following large scale events were held in Robe in 2019/20:

Robe Boat Fishing & Leisure Show

Health Happiness & Harmony

Blessing of the Fleet

Southern Ports Golf Week

Robe Village Golf Week

Robe Bridge Tournament

Surf Boat Race

Southern Ocean Art Prize

Robe Beer Fest

New Years Eve Fireworks

Christmas Parade

Bushfire Relief Concert

Christmas Night Markets in Conjunction with the Great Victorian Bike Ride

Light Up Robe

Child Care on Wheels (CCOWS)

CCOWS aims to provide accessible, affordable, quality care and education for children between six months and six years in a long day care setting, to facilitate a positive difference for the wellbeing of children and families in Robe and the surrounding districts.

Engagement between staff and children improves the educator's knowledge about the interests, capabilities and needs of the children. In that engagement, the quality of the interaction determines the facilitation of wellbeing, trust and respectful, responsive relationships.

Staff educators assist the team leaders and qualified supervisors to program for the child's growth of understanding and skills. Programming incorporates EYLF (the Early Years Learning Framework), which is the curriculum recommended in the Child Care Legislation. CCOWS embraces the National Quality Standards as a guideline for daily operation and improvement.

Throughout 2019-2020 CCOWS has continued to fine tune daily routines, especially our programming processes. The focus has been on adapting to different age groups and helping staff to utilize new equipment to encourage a range of different play models. Much of the training offered to staff this year has been based on encouraging staff to "think outside the square" and "think on their feet" to further enhance the services operation.

The past year has been a year of challenges for the Robe Child Care on Wheels Service, as it has been for all Australians working their way through the Covid-19 pandemic. Covid-19 has caused many changes to the child care system. These changes include more stringent cleaning, health and safety procedures. All sites have adapted new strong protocols regarding drop off and pick up being outside of the classroom, extra handwashing, monitoring of unwell children and their temperatures, minimizing unnecessary visitors/volunteers, and the list goes on. Our families have also been impacted with these changes to which we thank them all for their understanding as we were learning our way through the difficult time and as we still continue to do so. One of the biggest hurdles we faced due to Covid-19 was the absence of children during the height of the pandemic in our area and the Governments free Child Care Scheme. This was difficult to adapt to but manageable with the relief package offered by the State Government.

During the 2019/2020 year CCOWS purchased a new childcare vehicle, the vehicle being a dual cab ute with a slide out tray has proved to be a worthy investment, staff can now load a high number of equipment containers with ease of packing and unpacking on the slide out. The sale of the past directors vehicle assisted in the purchase of the new car.

Adding to the purchases this year was low line furniture, to encourage more child lead play and interactions. We have been able to change the way we set up the service which has an effect on the daily flow, we have found that the children enjoy the play spaces that are created which allows flexibility to meet each child's needs.

Regular engagement between educators, children and families forms the basis of a positive care environment, combining that with community involvement with our local Kindy's Schools or community services improves the educator's knowledge about the interests, capabilities and needs of the individual children. From that engagement, the quality of the interaction determines the facilitation of wellbeing, trust and respectful, responsive relationships.

The CCOWS office is located at the Robe Council.

The CCOWS service presently operates at four different venues over a five day week.

Child Care on Wheels (CCOWS)

Robe Kindergarten on Monday, Tuesday and alternate Fridays from 8.30am until 5.15pm.

This venue is presently operating at up to places for 25 children

Robe RSL Hall on Wednesday, Thursday and alternate Fridays from 8.30am until 5.15pm.

This venue is presently operating at up to places for 25 children,

Beachport Primary School in the CPC room on Wednesdays from 8.45am until 5.00pm.

This venue is licensed for 15 children.

Kangaroo Inn Area School CPC room on Thursdays from 8.30am until 5.00pm.

This venue is licensed for 12 children.

There are 152 possible places available each week, with a current waiting list for children under 2.

Regulatory Services

Council is responsible for animal management, illegal refuse dumping, abandoned vehicles, fire prevention, dog management and parking controls.

Animal Management

Animal management and dog management is undertaken with the approval of the Dog and Cat Management Board, Councils Animal Management Plan and By-laws, which are periodically reviewed.

The management of dogs continues to be a priority for Council and dog owners must take responsibility for the actions of their dogs.

There were 367 dogs registered in Robe for 2019/20 and 21 infringements issued. 30 dogs were impounded, with 27 returned to their owners and one rehomed. Six cats were impounded, two returned to their owners and one rehomed.

Fire Prevention

Fire prevention is undertaken in accordance with the Fire and Emergency Services Act and concentrates on the reduction of inflammable undergrowth within the township of Robe.

CFS Incident Statistics

Assist Police or other Gov't Agency	10
Severe Weather and Natural Disaster	8
Medical Assist	0
Building Fire	1
Grass/Stubble Fire	12
Search	0
Vehicle Accidents	8
Other	9

There were 147 Section 105F notices issued and 45 second round notices for 2019/20 with nil infringements issued.

Local Nuisance and Litter Control

The Local Nuisance and Litter Control Act (LNLC Act) came into effect (in its entirety) on 1 July 2017. Prior to the introduction of the LNLC Act, local government was responsible for managing some nuisance and litter issues through specific provisions of the Local Government Act 1999 (in particular, in relation to illegal dumping, bill posting and unsightly conditions).

However, the implementation of the LNLC Act significantly expanded the role of local government in responding to nuisance issues in the community. Local government is now responsible for responding to community complaints relating to noise, smoke, dust and odour.

Previously, the EPA was responsible for responding to complaints of this nature and the EPA continues to provide support to local government bodies in fulfilling this new role. The EPA remains responsible for responding to complaints relating to EPA licensed facilities.

Number of complaints of local nuisance or littering received by the Council:

- The number and nature of: Three (all noise related)
- Offences under the Act that were expiated: Nil
- Offences under the Act that were prosecuted: Nil
- Nuisance abatement notices or litter abatement notices issued: Nil
- Civil penalties negotiated under Section 34 of the Act: Nil
- Applications by the council to the Court for orders for civil penalties: Nil
- Any other functions performed by the Council under the Act: Nil

Parking Control

Council enforce the parking controls within Robe on the basis of educating the community with the exception of people who incorrectly park in Bus Zones, Disabled Carparks and across property driveways, in these instances the owners of vehicles will be fined.

There were 12 Parking infringements and 14 By-Law infringement notice issued for 2019/20.

Illegal Dumping

Illegal dumping continues to remain a constant problem within the Council area. If Council are able to successfully identify offenders who have illegally dumped refuse, these offenders will be expiated and the incident may also proceed to court.

Robe Lake Butler Marina

No. of berths leased - 82

No of commercial vessels - 30

No of boat ramp tickets sold:

Yearly - 71

Monthly - 56

Weekly – 55

Development

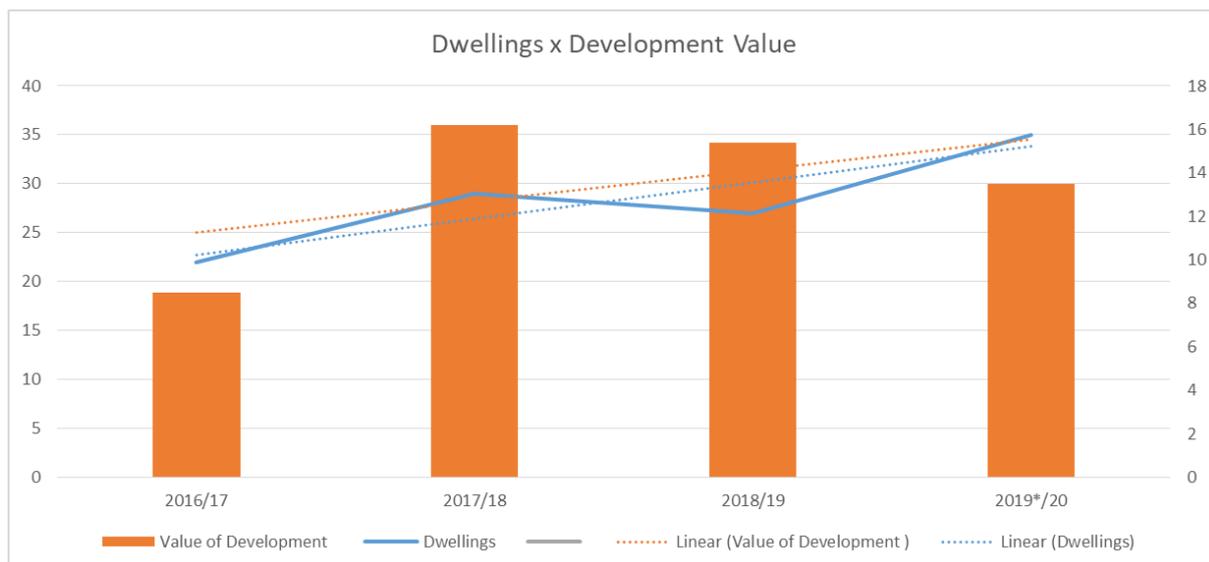
Where Council is the relevant authority for development assessment, Council's planning and building officer undertake a range of assessment duties under the *Planning, Development and Infrastructure Act 2016* and the *Development Act 1993*.

The District Council of Robe granted more than \$13.5 million of building applications, a decrease in value compared to last year but there was a near 30% increase in the number of dwellings approved compared to the 2018/19 financial year.

Development Statistics

Application numbers across the development categories when compared to the previous financial year.

	2019/20	2018/19	2017/18	2016/17
Value of Development	\$13.5m	\$15.4m	\$16.2m	\$8.5m
Dwellings	35	27	29	22
Dwelling additions	16	14	18	10
Outbuildings (garages/verandahs/carports)	29	21	24	30
Commercial	5	12	15	21
Industrial	3	3	3	1
Sheds – Rural	10	9	8	4
Land Divisions	9	9	7	12
Other	7	5	9	6
TOTAL	114	100	113	106



Planning and Development

Ninety seven percent of development applications processed by Council under the Development Act were “consent” or “complying” applications which do not require public notification and are dealt with by Council staff using delegated authority granted to them by Council.

Council Assessment Panel

Council’s Assessment Panel (CAP) was established under the Planning, Development and Infrastructure Act 2007 in October 2017.

This Panel considers all development applications that are not dealt with by staff as delegated by Council.

The Panel meets monthly depending on if there are any applications to assess and seeks to achieve outcomes which accord with Council’s Development Plan and any referral advice to determine the merits of the proposal.

SA Planning Reform

South Australia’s new planning system is supported by the new Planning, Development and Infrastructure Act 2016 and introduces a new 24/7 digital ePlanning system.

Council’s Better Development Plan will be replaced by the Planning and Design Code.

The new planning system will be implemented in three phases across the State, with the District Council of Robe captured in the rural Council’s that went live on the 31 July 2020.

Heritage Advisory Service

Council continued its support to the Limestone Coast Heritage Advisory Service. The Heritage Adviser, Richard Woods, visits the Council on a monthly basis. This is an excellent service which provides advice at no cost to the owners of heritage listed properties.

Building

Development applications are assessed against various Acts mainly the *Development Act 1993* and *Development Regulations 2008*, Council Policies and with the National Construction Code of Australia.

Building Inspection Policy

Site inspections are undertaken on building work in progress to ensure development is constructed in accordance with the development approval and also to meet the relevant codes and standards. The inspections are undertaken in accordance with Council’s Building Inspection Policy and the Roof Truss legislation.

Building Fire Safety Committee

As a statutory function controlled under the Development Act, Councils are required to ensure the ongoing safety of building occupiers and users of building within their Council boundaries. Council's Building Fire Safety Committee is a stand-alone committee established pursuant to Section 71 of the Development Act to investigate whether building owners are maintaining proper levels of fire safety in their buildings.

The Committee comprises of representatives from the CFS, qualified Building Surveyors and Robe Council representative. The Committee conducts inspections on a quarterly basis.

Compliance/Illegal Development

Further to inspection of building work resulting from development applications, Council also undertakes inspections of compliance issues where development approval has not been sought for unapproved building work, changes in land use and dangerous structures and emergency situations. Mindful of costs involved with action through the Environment, Resources and Development Court, Council attempts to work with property owners towards a suitable outcome for all parties.

Environmental Health

Council's environmental health role concentrates on a proactive approach towards the management of septic tanks and the inspection of food retail properties and other health related issues.

Structure and Functions of Council

Full Council

Full Council, consisting of seven Elected Members including the Mayor and Deputy Mayor, is the decision making body for all policy matters. Some of the roles and functions set out in the Act are:

- Being a representative, informed and responsible decision-maker in the interests of the community;
- Participating in public policy development and planning activities with the other spheres of Government;
- Providing and coordinating services and facilities that benefit the area, ratepayers, residents and visitors;
- Developing its community and resources in a socially just and sustainable manner;
- Providing for the welfare, well-being and interests of individuals and groups within its community;
- Representing the interests of its community to the wider community and other levels of Government;
- Planning at the local and regional level for the development and future requirements of its area;
- Managing, developing, protecting and conserving the environment; and
- Regulating local activities such as building, keeping animals, parking, maintaining public health etc.

The operations and affairs of the Council should be managed in a manner that emphasises the importance of service to the community.

Ordinary meetings of Full Council are held monthly, on the second Wednesday of the month at 6.30pm. Members of the public are welcome to attend all Council meetings which are held at the Council Chambers, Smillie Street Robe.

Agendas of all Full Council meetings are placed on public display no less than three days prior to those meetings. Minutes are placed on display within five days of meetings. These documents are also available on the District Council of Robe website www.robe.sa.gov.au

Key Committees

Council Assessment Panel

The *Planning, Development and Infrastructure Act 2016* requires all Councils in South Australia to establish a Council Assessment Panel to operate as the relevant authority under the Development Act 1993 to assess development applications.

The creation of the Panel is to ensure that Council makes development decisions as a relevant planning authority pursuant to the *Planning, Development and Infrastructure Act 2016* having sole regard to the Council's authorised Development Plan and any referral advice to determine the merit of the proposal. The Local Government Act 1999 does not apply to the Council Assessment Panel.

The membership structure of the Panel is now prescribed under the *Planning, Development and Infrastructure Act 2016* and requires Council to appoint a five member Panel comprising an independent Presiding Member, one independent member and three elected members/ officers of Council. The operation of the Panel is also subject to the delegations of the Council under the provisions of the Act.

Information Statement

The Development Act requires the Panel to achieve the following functions:

- To act as a delegate of Council and make decisions on development applications in accordance with the requirements of the Act;
- To provide advice to Council on trends, issues and other matters relating to planning or development that have become apparent during the assessment of development applications; and
- To perform other roles, except policy formation, as assigned by Council.

The primary role of the Panel is to make decisions on development applications and is responsible for determining and establishing its own meeting and operating procedures.

The District Council of Robe Council Assessment Panel meets on the third Tuesday of each month. Meetings commence at 4.00pm at the Council Chambers, Smillie Street, Robe.

Committees

The following committees have been established by Council pursuant to Section 41 of the Local Government Act, 1999 comprising elected members, staff and members of the public to investigate and provide advice to Council on particular issues. These are as follows:

- Audit Committee
- Council Assessment Panel

Council has also approved the following advisory committees:

- Child Care on Wheels Advisory Group
- Marina Advisory Group
- Cemetery Advisory Group

Minutes of these meetings are included in the Agendas for the meetings of the full Council, or are available for perusal at the Council office or on Council's website.

Delegations

The Local Government Act allows Council to delegate a power, function or duty to a Council committee or the Chief Executive Officer. Section 44 of the Act also places some prohibitions upon delegations.

The use of delegated authority enables many routine matters to be acted upon promptly and facilitates a more efficient operation and better service to communities. Delegation also allows Council members to concentrate their effort on:

- Policy development
- Representation
- Strategic Planning
- Community leadership

Council reviews their delegations to the Chief Executive Officer each year. Delegations to the Chief Executive Officer are available for inspection at the Council Office. The Chief Executive Officer can further delegate powers, functions and duties to appropriate staff.

Public Participation

The District Council of Robe provides a variety of ways for the community to participate in decisions made by Council.

Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

These are:

- Deputations – with the permission of the Council or Mayor, a member of the public can address Council personally or on behalf of a group of residents.
- Presentations to Council – with prior notification and arrangement with the Mayor, a member of the public can address the Council on any issues relevant to Council.
- Petitions – written petitions can be addressed to the Council on any issues within the Council's jurisdiction.
- Written Requests – a member of the public can write to the Council on any Council policy, activity or service.
- Elected Members – members of the public can contact their Elected Members of Council to discuss any issue relevant to Council.

Internal Review of Council Decisions

A key element in providing open, responsive and accountable government is access by citizens to a fair process for raising grievances regarding Council's decisions, with confidence that these matters will be dealt with objectively, fairly and in a timely manner. Complaints may arise as a result of dissatisfaction with a decision of Council, or the way that a policy procedure, service or fee has been applied. Council and staff will endeavor to resolve complaints as they arise without having to resort to a formal procedure. If a complaint cannot be resolved, a member of the public may choose to request a formal review of the Council decision. All councils are required to establish procedures for the internal review of its decision. This is set out in the 'Internal Review of Council's Decisions Policy' listed on Council's website or available at the Council office.

Public Consultation

Council members are elected by their communities to make decisions on behalf of those communities within the legislative requirements. Consultation with the community can be a valuable tool for councils to assist in the decision making process, however it would not be practical to consult the community on every decision that Council is required to make.

The Local Government Act 1999 sets out a number of areas which require public consultation prior to Council making a decision and Council must adopt a Public consultation Policy to follow in these circumstances.

Council may decide to consult the public on other issues where they determine this would be useful. Council also produces a community newsletter to provide information to the community. Council endorsed the creation of a facebook page to keep ratepayers up to date.

The following community meetings were held:

- Annual Business Plan & Budget Consultation
- Council Forums in Horsham and Adelaide
- District Tour (Nora Creina, Greenways, Mt Benson, Wrights Bay, Boatswains Point)
- Robe and District Community Association

The issues that require consultation are set out in Council Public Consultation Policy. This policy is available at the Council office or on Council's website.

The community is notified through newspapers, Council's facebook page, Council's community newsletter and the website when public consultation is required. Responses can be received by Council via mail and email.

Access to Council Documents

Information Requests

Requests for other information not included in Clause 4.1 above will be considered in accordance with the Freedom of Information Act, 1991. Under this legislation, an application fee and a search fee must be forwarded with the completed request form as provided for in Section 9, unless the applicant is granted an exemption. Forms are available at the Council Office.

Freedom of Information requests should be addressed to:

Freedom of Information Officer
District Council of Robe
PO Box 1, Robe SA 5276

Freedom of Information Requests for 2019/2020

Council received three freedom of information request in the 2019/20 year.

Documents Available for Inspection

In accordance with Section 132 of the Local Government Act, 1999 a member of the public is entitled to:

- Inspect the following documents at the Council Office during ordinary hours without charge; and
- Obtain a copy of the following documents at the Council Office during ordinary hours.

List of Documents Available to the Public:

Policies

General Policies

Policy 1.01 Customer Service

Policy 1.02 Electronic Communications Facilities

Policy 1.03 Fund Raising Charitable & Community Groups

Policy 1.08 Provision of Council Resources to Support the Emergency Services in Emergencies

Policy 1.10 Septic Tank Effluent Drainage Connection Guidelines

Policy 1.11 Waste and Recycling Collection

Policy 1.14 Records Management

Policy 1.15 Australia Day Awards

Policy 1.17 Privacy

Policy 1.18 Debt Collection

Policy 1.20 Records Management for Elected Members

Policy 1.22 Motor Vehicle

Policy 1.23 Volunteers

Policy 1.24 Code of Conduct- Volunteers

Policy 1.25 Environmental

Policy 1.26 Streets & Parks Tree Planting Maintenance

Policy 1.27 Child Safe Environment

Policy 1.28 Gift for Employees Leaving Council

Policy 1.29 Christmas Function

Policy 1.30 Interaction of Development Act 1993

Policy 1.31 Credit Card

Policy 1.32 Annual Leave

Policy 1.35 Asset Capitalisation

Policy 1.36 Footpath Dining

Policy 1.37 Supplementary Elections

Policy 1.38 Underground Power Lines

Information Statement

Policy 1.39 Asset Capitalisation & Materiality Thresholds

Policy 1.40 General Ledger

Policy 1.41 Budget Reporting & Amendment

Policy 1.42 Petty Cash Policy & Procedure

Policy 1.43 External Grant Funding

Policy 1.44 Employee Assistance Program

Policy 1.45 Asset Management

Policy 1.46 Complainant

Policy 1.47 Media Contact

Policy 1.49 CCOWS Fees Policy

Policy 1.50 Pandemic Rate Relief Policy

Legislative Requirements Policies and Codes

Policy 2.01 Code of Conduct for Employees

Policy 2.02 Procedure for Internal Review of a Council Decision

Policy 2.03 Code of Practice for Access to Meetings & Documents

Policy 2.05 Equal Employment Opportunity

Policy 2.06 Equal Employment Opportunity Program Outline

Policy 2.07 Elected Member Access to Information

Policy 2.08 Elected Member Allowances & Benefits

Policy 2.09 Grievance Procedure

Policy 2.10 Bullying & Harassment

Policy 2.12 Order Making

Policy 2.13 Performance Management/ Disciplinary

Policy 2.14 Code of Conduct for Elected Members

Policy 2.15 Public Consultation

Policy 2.16 Treasury Management

Policy 2.18 Caretaker

Policy 2.19 Elected Member Training and Development

Policy 2.20 Fraud and Corruption

Policy 2.21 Mayor Seeking Legal Advice

Policy 2.22 Procurement

Policy 2.23 Elected Members Code of Conduct- Complaints Handling

Policy 2.24 Prudential Management

Information Statement

Policy 2.25 Contracts Tenders Disposal of Assets

Policy 2.26 Internal Financial Control

Policy 2.27 Naming Roads and Places

Policy 2.28 Rating Policy

Policy 2.29 Policy for Informal Gatherings of Elected Members

Policy 2.30 Cemetery

Policy 2.31 Code of Practice for Meeting Procedures

Policy 2.32 Township Burning Permit

Policy 2.33 Complaints Policy

Policy 2.34 Mobile Food Vendor Location Rules

Policy 2.35 Customer Requests for Service Information and Complaints Policy

Policy 2.36 Public Interest Disclosure

Planning and Development Policies

Policy 3.1 Risk Management

Policy 4.03 Building & Swimming Pool Inspection

Policy 4.04 CAP Complaint Handling

Policy 4.07 Contribution to the Provision of Roads

Policy 4.08 Council Enforcement Unlawful Development

Policy 4.09 Residential Land Division Statement of Requirements

Policy 4.10 Subdivision Bonding

Registers

Members Registers of Interests

Members Register of Allowances and Benefits

Officers Register of Salaries

Officers Register of Interests

Fees and Charges

Community Land and Asset Management Plans

Public Roads

By-Laws

Other Documents

Notice and agenda for meetings of the Council and Committees

Minutes of Ordinary Council Meetings/ Special Council Meetings/ Committee Meetings

Notes of Elected Member Forums

Record of Delegations under the Local Government Act 1999

Community Plan 2019-2039

4 Year Action Plan 2019-2022

Annual Business Plan & Budget

Annual Business Plan & Budget Summary

Audited Financial Statements

Annual Report

Assessment Record

Notice of Agenda for Meetings of the Council

List of Development Approvals

Information Statement

Amendment of Council Records

Under the Freedom of Information Act, a person may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council an application form as indicated above outlining the records that he/she wishes to inspect. Where the documents require amending, details of the changes should be lodged with the Council's Freedom of Information Officer.

Competitive Tendering

Council is committed to providing a fair, transparent and accountable process for the provision of services and the purchasing of goods and services. Council's Procurement Policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts and the policy details the opportunity for competitive local businesses to supply to Council.

The Procurement Policy has been reviewed and updated in 2019 in relation to procurement issues and recommended actions identified by the Ombudsman and Council's Auditors. Council adopted the updated Procurement Policy in July 2019.

The following information is provided in accordance with Schedule 4 subsection 2 (b) of the Local Government Act 1999 detailing activities conducted by Council which have been subject to competitive tendering or other measures to ensure Councils services are delivered cost effectively.

Council's purchasing of goods and services is undertaken in accordance with Council's Procurement Policy unless Council have resolved to approve a variation due to special circumstances to act outside this policy.

Competitive tendering was undertaken in relation to:

- Niche Wall
- Front Deck Mower
- Grader
- Rubble Raising and Crushing
- Straddle Carrier Maintenance & Repaint
- Line Marking
- Pump Station 16 & 17 Upgrade
- Backler Street Stormwater

Council also undertake the provision of services in cooperation with neighbouring Councils to ensure that services are provided cost effectively. These services include:

- Building Surveyor
- Environmental Health Officer
- Library Manager

Community Land Management Plan

Council adopted a Community Land Management Plan at a meeting held on 9 April 2013 for the Robe Sports Complex.

Information Statement

Council Auditor

In accordance with Section 128(9) of the Local Government Act, Council's Auditor (Galpins) was paid \$19,800.00 in the financial year for audit services.

Authorised by:

A handwritten signature in black ink, appearing to read "James Holyman". The signature is written in a cursive style with a large initial "J" and "H".

James Holyman
Chief Executive Officer

Attached are Council's Audited Financial Statements.

District Council of Robe
General Purpose Financial Reports
for the year ended 30 June 2020

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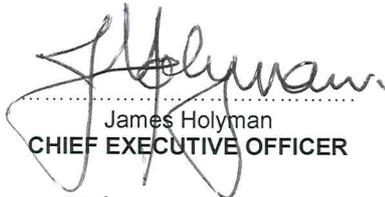
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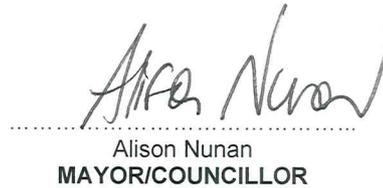
DISTRICT COUNCIL OF ROBE
Annual Financial Statements
for the year ended 30 June 2020

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.


James Holyman
CHIEF EXECUTIVE OFFICER


Alison Nunan
MAYOR/COUNCILLOR

Date: 9/9/2020

District Council of Robe
Statement of Comprehensive Income
for the year ended 30 June 2020

	Notes	2020 \$'000	2019 \$'000
INCOME			
Rates	2	5,415	5,216
Statutory charges	2	109	86
User charges	2	1,173	1,161
Grants, subsidies and contributions	2	581	721
Investment income	2	14	37
Reimbursements	2	55	16
Other income	2	201	290
Total Income		<u>7,548</u>	<u>7,527</u>
EXPENSES			
Employee costs	3	2,522	2,179
Materials, contracts & other expenses	3	2,808	2,728
Depreciation, amortisation & impairment	3	2,183	2,208
Finance costs	3	18	19
Total Expenses		<u>7,531</u>	<u>7,134</u>
OPERATING SURPLUS / (DEFICIT)		<u>17</u>	<u>393</u>
Asset disposal & fair value adjustments	4	(96)	2
Amounts received specifically for new or upgraded assets	2	20	156
Physical resources received free of charge	2	-	283
NET SURPLUS / (DEFICIT) (transferred to Equity Statement)		<u>(59)</u>	<u>834</u>
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	-	(6,463)
Total Other Comprehensive Income		<u>-</u>	<u>(6,463)</u>
TOTAL COMPREHENSIVE INCOME		<u>(59)</u>	<u>(5,629)</u>

District Council of Robe
Statement of Financial Position
as at 30 June 2020

ASSETS	Notes	2020	2019
		\$'000	\$'000
Current Assets			
Cash and cash equivalents	5	1,017	1,123
Trade & other receivables	5	378	510
Inventories	5	38	79
Total Current Assets		1,433	1,712
Non-current Assets			
Financial assets	6	24	39
Infrastructure, property, plant & equipment	7	91,287	91,013
Total Non-current Assets		91,311	91,052
Total Assets		92,744	92,764
LIABILITIES			
Current Liabilities			
Trade & other payables	8	751	627
Borrowings	8	12	11
Provisions	8	526	544
Total Current Liabilities		1,289	1,182
Non-current Liabilities			
Trade & Other Payables	8	2,498	2,547
Borrowings	8	12	24
Provisions	8	45	52
Total Non-current Liabilities		2,555	2,623
Total Liabilities		3,844	3,805
NET ASSETS		88,900	88,959
EQUITY			
Accumulated Surplus		15,260	14,532
Asset Revaluation Reserves	9	72,839	72,839
Other Reserves	9	801	1,588
TOTAL EQUITY		88,900	88,959

This Statement is to be read in conjunction with the attached Notes.

District Council of Robe
Statement of Changes in Equity
for the year ended 30 June 2020

2020	Notes	Acc'd Surplus \$'000	Asset Rev'n Reserve \$'000	Other Reserves \$'000	Total Council Equity \$'000	TOTAL EQUITY \$'000
Balance at end of previous reporting period		14,532	72,839	1,588	88,959	88,959
Restated opening balance		14,532	72,839	1,588	88,959	88,959
Net Surplus / (Deficit) for Year		(59)			(59)	(59)
Other Comprehensive Income						
Transfers between reserves	9	787		(787)	-	-
Balance at end of period		15,260	72,839	801	88,900	88,900

2019		Acc'd Surplus \$'000	Asset Rev'n Reserve \$'000	Other Reserves \$'000	Total Council Equity \$'000	TOTAL EQUITY \$'000
Balance at end of previous reporting period		13,609	79,302	1,677	94,588	94,588
Restated opening balance		13,609	79,302	1,677	94,588	94,588
Net Surplus / (Deficit) for Year		834			834	834
Other Comprehensive Income						
Changes in revaluation surplus - infrastructure, property, plant & equipment	9		(6,463)		(6,463)	(6,463)
Transfers between reserves	9	89		(89)	-	-
Balance at end of period		14,532	72,839	1,588	88,959	88,959

This Statement is to be read in conjunction with the attached Notes

District Council of Robe
Statement of Cash Flows
for the year ended 30 June 2020

	Notes	2020 \$'000	2019 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts:</i>			
Rates - general & other		5,427	5,174
Fees & other charges		109	86
User charges		1,316	992
Investment receipts		13	44
Grants utilised for operating purposes		581	721
Reimbursements		55	16
Other revenues		154	294
<i>Payments:</i>			
Employee costs		(2,598)	(2,260)
Materials, contracts & other expenses		(2,624)	(3,146)
Finance payments		(18)	(19)
Net Cash provided by (or used in) Operating Activities		2,415	1,902
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts:</i>			
Amounts specifically for new or upgraded assets		20	156
Sale of replaced assets		128	104
Sale of surplus assets		11	2
Repayments of loans by community groups		15	15
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		(1,724)	(2,634)
Expenditure on new/upgraded assets		(968)	(993)
Net Cash provided by (or used in) Investing Activities		(2,518)	(3,350)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Receipts:</i>			
Proceeds from Robe Marina deposits		8	-
<i>Payments:</i>			
Repayments of borrowings		(11)	(10)
Net Cash provided by (or used in) Financing Activities		(3)	(10)
Net Increase (Decrease) in cash held		(106)	(1,458)
Cash & cash equivalents at beginning of period	10	1,123	2,581
Cash & cash equivalents at end of period	10	1,017	1,123

This Statement is to be read in conjunction with the attached Notes

DISTRICT COUNCIL OF ROBE

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 9 September 2020.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

District Council of Robe is incorporated under the SA Local Government Act 1999 and has its principal place of business at Royal Circus, Robe. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports.

3 Income recognition

The Council recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants/ local roads/ supplementary grants) has varied from the annual allocation as shown in the table below:

DISTRICT COUNCIL OF ROBE

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

	<i>Cash Received</i>	<i>Payment</i>	<i>Annual Allocation</i>	<i>Difference</i>	
2017-18	\$218,370		\$137,427	+ / -	\$80,983
2018-19	\$142,638		\$141,164	+ / -	\$1,474
2019-20	\$140,526		\$145,703	+ / -	(\$5,177)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 14 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 12 Financial Instruments have changed, there are no changes to the amounts disclosed.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments also form part of Note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

6.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

DISTRICT COUNCIL OF ROBE

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

DISTRICT COUNCIL OF ROBE

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	0.34% (2019 1.081%)
Weighted average settlement period	1 year (2019, 1 year)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 16.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 New and amended standards and interpretations

Adoption of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities:

The Council applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 Revenue, AASB 111 Construction Contracts and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in section 10 of this note. The Council has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

DISTRICT COUNCIL OF ROBE

Notes to and forming part of the Financial Statements

for the year ended 30 June 2020

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (con't)

The Council has determined the impact of the new standards will mainly impact the timing of revenue recognition in relation to special purpose grants. These grants are provided to the Council to construct or acquire an asset to be controlled by the Council. They are accounted for under AASB 1058 and as such, amounts received in relation to these grants are recorded as a liability "Amounts in Advance" and recorded in revenue as the asset is constructed.

The impact of adopting the new standards as at 1 July 2019 was an increase to liabilities of \$0 and a decrease to Accumulated Surplus of \$0.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2 - INCOME

	Notes	2020	2019
		\$'000	\$'000
RATES REVENUES			
<u>General Rates</u>		3,900	3,765
Less: Discretionary rebates, remissions & write offs		(29)	(26)
		3,871	3,739
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		223	214
Waste collection		412	385
Community wastewater management systems		897	862
		1,532	1,461
<u>Other Charges</u>			
Penalties for late payment		12	16
		12	16
		5,415	5,216
STATUTORY CHARGES			
Development Act fees		63	51
Health & Septic Tank Inspection fees		22	15
Animal registration fees & fines		15	12
Other licences, fees, & fines		9	8
		109	86
USER CHARGES			
Cemetery/crematoria fees		5	5
Robe Marina		337	363
Childcare Fees		490	482
Garbage Fees		46	39
Caravan Park Fees		143	139
Hall & equipment hire		4	10
Aged Home Income		54	50
Health Centre Rent		10	5
Boatramp Fees		9	10
Tourism Sales		35	50
Sundry		40	8
		1,173	1,161

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 2 - INCOME (con't)

	Notes	2020 \$	2019 \$
INVESTMENT INCOME			
Interest on investments:			
Local Government Finance Authority		11	28
Banks & other		1	4
Loans to community groups		2	5
		14	37
REIMBURSEMENTS			
- for private works		11	13
- Income Protection		42	-
- other		2	3
		55	16
OTHER INCOME			
Augmentation Fee		47	122
Boatshow Income		47	33
Childcare Sponsor Fee		30	30
Asset Valuation Funding		-	10
Contribution to Fireworks		5	4
Diesel Fuel Rebate		14	25
Sundry		58	66
		201	290
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		20	156
Other grants, subsidies and contributions			
Untied - Financial Assistance Grant		150	305
Roads to Recovery		109	77
Childcare Grant		290	334
Library & Communications		4	4
Sundry		28	1
		581	721
		601	877
<i>The functions to which these grants relate are shown in Note 11.</i>			
Sources of grants			
Commonwealth government		399	411
State government		202	465
Other		-	1
		601	877
PHYSICAL RESOURCES RECEIVED FREE OF CHARGE			
Roads		-	283
TOTAL PHYSICAL RESOURCES RECEIVED		-	283

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 3 - EXPENSE

	Notes	2020 \$'000	2019 \$'000
EMPLOYEE COSTS			
Salaries and Wages		2,259	1,986
Employee leave expense		107	101
Superannuation - defined contribution plan contributions	16	193	184
Workers' Compensation Insurance		49	53
Less: Capitalised and distributed costs		(86)	(145)
Total Operating Employee Costs		2,522	2,179
 <i>Total Number of Employees</i>		 27	 27
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		18	17
Bad and Doubtful Debts		1	17
Elected members' expenses		77	88
Election expenses		13	11
Subtotal - Prescribed Expenses		109	133
<u>Other Materials, Contracts & Expenses</u>			
Robe Marina		173	178
Maintenance		823	856
Fuels & Oils		88	115
Garbage Collection and Disposal		562	547
Levies paid to government - NRM levy		224	214
Childcare Expenses		197	203
Professional services		382	307
Sundry		250	175
Subtotal - Other Materials, Contracts & Expenses		2,699	2,595
		2,808	2,728

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 3 - EXPENSE con't

		2020	2019
	Notes	\$'000	\$'000
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		363	352
Infrastructure			
-Roads		1,282	1,281
-Bridges		3	3
-Footways		25	26
-Stormwater Drainage		26	25
-Marina Development		91	90
-Common Effluent		161	179
Other Community Assets		2	2
Plant, Machinery & Equipment		209	228
Furniture & Fittings		21	22
		2,183	2,208
FINANCE COSTS			
Interest on Loans		18	19
		18	19

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS

	Notes	2020 \$'000	2019 \$'000
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		128	104
Less: Carrying amount of assets sold		224	104
Gain (Loss) on disposal		(96)	-
 <i>Assets surplus to requirements</i>			
Proceeds from disposal		11	2
Less: Carrying amount of assets sold		11	
Gain (Loss) on disposal		-	2
		-	
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(96)	2

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 5 - CURRENT ASSETS

	Notes	2020 \$'000	2019 \$'000
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		33	139
Deposits at Call		984	984
		<u>1,017</u>	<u>1,123</u>
TRADE & OTHER RECEIVABLES			
Rates - General & Other		224	236
Accrued Revenues		2	1
Debtors - general		158	286
Loans to community organisations		15	15
Total		<u>399</u>	<u>538</u>
Less: Allowance for Doubtful Debts		21	28
		<u>378</u>	<u>510</u>
INVENTORIES			
Stores & Materials		38	79
		<u>38</u>	<u>79</u>

Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year. All such reversals occurred principally as a result of clerical inaccuracies during stores operations.

Note 6 - NON-CURRENT ASSETS

	Notes	2020 \$'000	2019 \$'000
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		24	39
TOTAL FINANCIAL ASSETS		<u>24</u>	<u>39</u>

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (IPP&E)

		2019 \$'000				2020 \$'000			
Fair Value Level		Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Land - Community	3	21,317	-	-	21,317	21,317	-	-	21,317
Land - Other	2	3,832	-	-	3,832	3,832	-	-	3,832
Buildings & Other Structures (Level 2)	2	9,040	1,267	(3,985)	6,322	9,408	1,270	(4,471)	6,207
Buildings & Other Structures (Level 3)	3	6,808	165	(3,616)	3,357	6,386	286	(3,450)	3,222
Infrastructure									
-Roads	3	75,961	1,551	(32,479)	45,033	75,279	2,175	(33,274)	44,180
-Bridges	3	134	-	(20)	114	134	-	(23)	111
-Footways	3	1,010	-	(302)	708	1,010	16	(327)	699
-Stormwater Drainage	3	2,262	77	(1,545)	794	2,262	95	(1,571)	786
-Marina Development	3	3,806	20	(469)	3,357	3,806	21	(559)	3,268
-Common Effluent	3	10,059	506	(5,667)	4,898	10,059	1,934	(5,828)	6,165
Other Community Assets		-	175	(37)	138	-	175	(39)	136
Library Stock		-	243	(242)	1	-	243	(242)	1
Plant, Machinery & Equipment		-	3,096	(1,988)	1,108	-	3,137	(1,806)	1,331
Furniture & Fittings		-	500	(466)	34	-	126	(94)	32
Total IPP&E		134,229	7,600	(50,816)	91,013	133,493	9,478	(51,684)	91,287
<i>Comparatives</i>		138,147	10,002	(52,271)	95,878	134,229	7,600	(50,816)	91,013

This Note continues on the following pages.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2019	CARRYING AMOUNT MOVEMENTS DURING YEAR							2020	
	\$'000	\$'000							\$'000	
	Carrying Amount	Net Adjust	Additions		Disposals	Dep'n	Transfers		Net Reval'n	Carrying Amount
	AASB 16	New / Upgrade	Renewals	In			Out			
Land - Community	21,317		-	-	-	-	-	-	-	21,317
Land - Other	3,832		-	-	-	-	-	-	-	3,832
Buildings & Other Structures (Level 2)	6,322		3	-	(9)	(234)	125	-	-	6,207
Buildings & Other Structures (Level 3)	3,357		101	18	-	(129)	-	(125)	-	3,222
Infrastructure										
-Roads	45,033		27	597	(195)	(1,282)	-	-	-	44,180
-Bridges	114		-	-	-	(3)	-	-	-	111
-Footways	708		16	-	-	(25)	-	-	-	699
-Stormwater Drainage	794		18	-	-	(26)	-	-	-	786
-Marina Development	3,357		2	-	-	(91)	-	-	-	3,268
-Common Effluent	4,898		790	638	-	(161)	-	-	-	6,165
Other Community Assets	138		-	-	-	(2)	-	-	-	136
Library Stock	1		-	-	-	-	-	-	-	1
Plant, Machinery & Equipment	1,108		6	454	(28)	(209)	-	-	-	1,331
Furniture & Fittings	34		5	17	(3)	(21)	-	-	-	32
Total IPP&E	91,013	-	968	1,724	(235)	(2,183)	125	(125)	-	91,287
<i>Comparatives</i>	<i>95,878</i>		<i>993</i>	<i>2,917</i>	<i>(104)</i>	<i>(2,208)</i>	<i>448</i>	<i>(448)</i>	<i>(6,463)</i>	<i>91,013</i>

This note continues on the following pages.

DISTRICT COUNCIL OF ROBE
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 *Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Highest and best use: For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Fair value hierarchy level 2 valuations: Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land: Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

DISTRICT COUNCIL OF ROBE

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Capitalisation thresholds used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$1,000
Park & Playground Furniture & Equipment	\$1,000
Road construction & reconstruction	\$1,000
Paving & footpaths, Kerb & Gutter	\$1,000
Drains & Culverts	\$1,000
Reticulation extensions	\$1,000

Estimated Useful Lives: Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	
Office Equipment	3 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	3 to 8 years
Other Plant & Equipment	5 to 20 years
Building & Other Structures	
Buildings – masonry	15 to 100 years
Buildings – other construction	15 to 50 years
Park Structures – masonry	30 to 100 years
Park Structures – other construction	30 to 80 years
Playground equipment	15 years
Benches, seats, etc	10 to 25 years
Infrastructure	
Sealed Roads – Surface	20 to 100 years
Sealed Roads – Structure	100 to 400 years
Unsealed Roads	20 to 100 years
Bridges – Concrete	50 to 60 years
Paving & Footpaths, Kerb & Gutter	20 to 400 years
Drains	3 to 90 years
Culverts	50 to 400 years
Bores	80 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	50 to 60 years
Pumps & Telemetry	20 years
Other Assets	
Library Books	4 to 20 years

DISTRICT COUNCIL OF ROBE

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

Note 7 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings & Other Structures

Buildings and other structures were revalued as at 1 July 2018 by Mitch Ekonomopoulos AAPI of AssetVal Pty Ltd.

Infrastructure

Transportation assets were valued as at 1 July 2018 by Mitch Ekonomopoulos AAPI of AssetVal Pty Ltd. at depreciated current replacement cost based on actual costs incurred during the reporting period ended 30 June 2017 and 2018. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by 1 July 2018 by Mitch Ekonomopoulos AAPI of AssetVal Pty Ltd. at depreciated current replacement cost based on actual costs incurred during the reporting period ended 30 June 2017 and 2018. All acquisitions made after the respective dates of valuation are recorded at cost.

Community wastewater management system infrastructure was valued as at 1 July 2018 by Mitch Ekonomopoulos AAPI of AssetVal Pty Ltd. at depreciated current replacement cost based on actual costs incurred during the reporting period ended 30 June 2017 and 2018. All acquisitions made after the respective dates of valuation are recorded at cost.

Marina development infrastructure was valued as at 1 July 2018 by Mitch Ekonomopoulos AAPI of AssetVal Pty Ltd. at depreciated current replacement cost based on actual costs incurred during the reporting period ended 30 June 2017 and 2018. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

All other assets

These assets are recognised on the cost basis. Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 8 - LIABILITIES

	Notes	2020		2019	
		Current	Non-current	Current	Non-current
		\$'000		\$'000	
TRADE & OTHER PAYABLES					
Goods & Services		334		265	
Payments received in advance		55	-	40	-
Accrued expenses - employee entitlements		28	-	79	-
Accrued expenses - other		187	-	206	-
Premiums Received in Advance Marina		47	2,498	37	2,547
Deposits, Retentions & Bonds		100	-	-	-
		<u>751</u>	<u>2,498</u>	<u>627</u>	<u>2,547</u>
BORROWINGS					
Loans		12	12	11	24
		<u>12</u>	<u>12</u>	<u>11</u>	<u>24</u>
PROVISIONS					
Employee entitlements (including oncosts)		526	45	544	52
		<u>526</u>	<u>45</u>	<u>544</u>	<u>52</u>

All interest bearing liabilities are secured over the future revenues of the Council.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2019	Net Increments/ (Decrements)	Transfers, Impairments	30/6/2020
Notes	\$'000	\$'000	\$'000	\$'000
Land	21,115	-	-	21,115
Buildings and Other Structures	5,838	-	-	5,838
Infrastructre	41,822	-	-	41,822
Plant, Machinery & Equipment	4,064	-	-	4,064
TOTAL	72,839	-	-	72,839
Comparatives	79,302	(6,463)	-	72,839

OTHER RESERVES	1/7/2019	Transfers to Reserve	Transfers from Reserve	30/6/2020
CED Maintenance Reserve	1,349	944	(1,752)	541
Contribution Reserve	34	-	-	34
Childcare Reserve	204	803	(782)	225
Road Safety Group Reserve	1	-	-	1
TOTAL OTHER RESERVES	1,588	1,747	(2,534)	801
Comparatives	1,677	985	(1,074)	1,588

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Other Reserves

CED Maintenance Reserve

CED Maintenance Reserve is for future asset replacement and capital maintenance

Contribution Reserve

Contribution Reserve is open space monies required under legislation to be held in reserve

Childcare Reserve

Childcare Reserve is for the future requirements for asset replacement and Employee benefits

Road Safety Group

Road Safety Group is money transferred upon the wind up of the Robe Road Safety Group for the purposes of Road Safety in Robe

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2020 \$'000	2019 \$'000
Total cash & equivalent assets	5	<u>1,017</u>	<u>1,123</u>
Balances per Cash Flow Statement		<u>1,017</u>	<u>1,123</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(59)	834
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		2,183	2,208
Net increase (decrease) in unpaid employee benefits		(76)	(81)
Change in allowances for under-recovery		(7)	22
Non-cash asset acquisitions		-	(283)
Grants for capital acquisitions treated as Investing Activity		(20)	(156)
Net (Gain) Loss on Disposals		<u>96</u>	<u>(2)</u>
		2,117	2,542
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		131	(193)
Net (increase) decrease in inventories		41	111
Net increase (decrease) in trade & other payables		<u>126</u>	<u>(558)</u>
Net Cash provided by (or used in) operations		<u>2,415</u>	<u>1,902</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

Physical resources received free of charge	2	<u>-</u>	<u>283</u>
		<u>-</u>	<u>283</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards		12	11
LGFA Cash Advance Debenture facility		1,150	1,150

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 11 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES

	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				
	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000
Administration	5,539	5,400	1,966	1,640	3,573	3,760	32	42	2,842	2,842
Public Order & Safety	19	16	78	70	(59)	(54)	-	-	5	5
Health	32	20	82	87	(50)	(67)	-	-	13	13
Social Security & Welfare	835	867	830	861	5	6	290	334	587	587
Housing & Community Amenities	113	167	1,191	1,279	(1,078)	(1,112)	-	-	4,109	4,110
Protection of the Environment	26	-	91	118	(65)	(118)	26	-	569	569
Sports & Recreation	23	30	669	647	(646)	(617)	4	5	18,207	18,211
Mining Manufacturing & Construction	98	52	169	174	(71)	(122)	-	-	-	-
Transport & Communication	238	349	1,779	1,843	(1,541)	(1,494)	229	340	53,231	53,244
Economic Affairs	559	586	563	556	(4)	30	-	-	10,864	10,866
Other Purposes NEC	66	40	113	(141)	(47)	181	-	-	2,317	2,317
TOTALS	7,548	7,527	7,531	7,134	17	393	581	721	92,744	92,764

DISTRICT COUNCIL OF ROBE
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 11 (con't) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Administration:

General and office operations not attributable to another specific activity, rates and elected members expenses.

Public Order and Safety:

Supervision of various by-laws, fire prevention and animal control.

Health:

Food control, operation of community health programs and health centre.

Social Security and Welfare:

Childcare, aged services, youth services, community welfare and aged homes.

Housing and Community Amenities:

Rubbish collection services, operation of tip, effluent drainage, public toilets, street cleaning and lighting, town planning and maintenance of cemeteries.

Protection of the Environment NEC:

Foreshore protection, beach patrol, coast and marine.

Sport and Recreation:

Maintenance of halls, library operations, national estates, parks and gardens, recreation and sporting venues.

Mining, Manufacturing and Construction:

Development act requirements, quarry operations.

Transport and Communications:

Construction and maintenance of roads, bridges, footpaths, parking and signs and stormwater drainage.

Economic Affairs NEC:

Land development activities, caravan park operations, off-street parking, tourism, robe marina.

Other Purposes NEC:

Public depot transactions, plant and machinery operations, depot expenses, vandalism costs and private works.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 0.25% and 1.25% (2019: 1.5% and 1.25%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 0.55% (2019: 0.55%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: initially recognised at fair value and subsequently at amortised cost, interest is charged as an expense using the effective interest rate</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable; interest is charged at fixed (or variable rates between 2.2% and 5.05% (2019: 3.6% and 5.05%))</p> <p>Carrying amount: approximates fair value.</p>

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12 - FINANCIAL INSTRUMENTS (con't)

Liquidity Analysis

2020	Due < 1 year \$'000	Due > 1 year ≤ 5 years \$'000	Due > 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Values \$'000
<u>Financial Assets</u>					
Cash & Equivalents	1,017			1,017	1,017
Receivables	380	25		405	402
Total	1,397	25	-	1,422	1,419
<u>Financial Liabilities</u>					
Payables	3,034	-	-	3,034	3,034
Current Borrowings	13	-	-	13	12
Non-Current Borrowings	-	13	-	13	12
Total	3,047	13	-	3,060	3,058
2019	Due < 1 year \$'000	Due > 1 year; ≤ 5 years \$'000	Due > 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Values \$'000
<u>Financial Assets</u>					
Cash & Equivalents	1,123			1,123	1,123
Receivables	510	42	-	552	549
Total	1,633	42	-	1,675	1,672
<u>Financial Liabilities</u>					
Payables	2,889	-	-	2,889	2,889
Current Borrowings	12	-	-	12	11
Non-Current Borrowings	-	27	-	27	24
Total	2,901	27	-	2,928	2,924

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2020		30 June 2019	
	Weighted Average Interest Rate %	Carrying Value \$'000	Weighted Average Interest Rate %	Carrying Value \$'000
Fixed Interest Rates	5.05	24	5.05	35
		<u>24</u>		<u>35</u>

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 12 - FINANCIAL INSTRUMENTS (con't)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 13 - COMMITMENTS FOR EXPENDITURE

	2020	2019
	Notes	\$'000
Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Community waste water management scheme	213	1,520
Dredging	120	-
Stormwater	130	-
	463	1,520
These expenditures are payable:		
Not later than one year	463	1,520
	463	1,520
Other Expenditure Commitments		
Other non-capital expenditure commitments in relation to Operating Expenditure:		
Employment Contracts	2,291	670
Cleaning Contracts	-	34
Waste Contracts	432	650
	2,723	1,354
These expenditures are payable:		
Not later than one year	714	854
Later than one year and not later than 5 years	2,009	500
	2,723	1,354

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 14 - FINANCIAL INDICATORS

	2020	2019	2018
Operating Surplus Ratio			
<u>Operating Surplus</u>	0.2%	5.0%	7.7%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	32%	28%	21%
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These ***Adjusted Ratios*** correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison between years.

<i>Adjusted Operating Surplus Ratio</i>	0.1%	4.0%	7.5%
<i>Adjusted Net Financial Liabilities Ratio</i>	33%	31%	19%

Asset Renewal Funding Ratio

<u>Net Outlays on Existing Assets</u>	57%	79%	28%
Net Asset Renewals - IAMP			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Ratio Analysis:

Provide a brief analysis about the state of Councils financial health with reference to movements from year to year of the two adjusted ratios as well as the asset renewal ratio.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 15 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2020		2019
	\$'000		\$'000
Income	7,548		7,527
Expenses	<u>(7,531)</u>		<u>(7,134)</u>
Operating Surplus / (Deficit)	17		393
 Net Outlays on Existing Assets			
Capital Expenditure on renewal and replacement of Existing Assets	(1,724)		(2,634)
Add back Depreciation, Amortisation and Impairment	2,183		2,208
Proceeds from Sale of Replaced Assets	<u>128</u>		<u>104</u>
	587		(322)
 Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	(968)		(993)
Amounts received specifically for New and Upgraded Assets	20		156
Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>11</u>		<u>2</u>
	(937)		(835)
Net Lending / (Borrowing) for Financial Year	<u>(333)</u>		<u>(764)</u>

DISTRICT COUNCIL OF RBE
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 16 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018-19; 9.50% in 2019-20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018-19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

DISTRICT COUNCIL OF ROBE
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

**Note 17 - ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF
FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

District Council of Robe
Notes to and forming part of the Financial Statements
for the year ended 30 June 2020

Note 18 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 14 persons were paid the following total compensation:

	2020	2019
	\$	\$
Salaries, allowances & other short term benefits	777,846	674,974
Termination benefits	212,387	-
TOTAL	990,233	674,974

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received the following amounts in total:

	2020	2019
	\$	\$
Planning and building applications fees	3,036	245
Rentals for Council property	291	-
TOTAL	3,327	245

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

An Employee was a member of the Robe Netball Club. In accordance with the Local Government Act 1999, this person declared a conflict of interest and took no part in discussions relating to matters of the Netball Club.

KMP and relatives of KMPs own retail businesses from which various supplies and services were purchased as required either for cash or on 30 day account. One Councillor is a director in a company providing CWMS capital works to Council. Total purchases amounted to \$1,321,000 during the year. Additionally, the partner of another KMP has a family business that provides earthmoving works to Council. Total purchases amounted to \$49,988 during the year. These contracts were awarded through a competitive tender process, the KMP's declared conflict of interest where required and were not involved in decisions related to the award of these contracts.

Key management personnel or close family members (including related parties) lodged a total of Four planning and building applications during the year. In accordance with the Local Government Act 1999, these persons declared conflicts of interest and took no part in the assessment or approval processes for these applications.

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhauser CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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INDEPENDENT AUDITOR'S REPORT

To the members of the District Council of Robe

Opinion

We have audited the accompanying financial report of the District Council of Robe, which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of the District Council of Robe.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council's Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA Registered Company Auditor
Partner

11 / 09 / 2020

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
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INDEPENDENT AUDITOR'S REPORT

To the Members of the District Council of Robe

Independent Assurance report on the Internal Controls of the District Council of Robe

Opinion

We have audited the compliance of the District Council of Robe with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 have been conducted properly and in accordance with law.

In our opinion, the District Council of Robe has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2019 to 30 June 2020 .

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2019 to 30 June 2020 . ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's Responsibility for Internal controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Auditor's responsibility

Our responsibility is to express an opinion on the Council's compliance with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2019 to 30 June 2020 . ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis based on the assessed risks.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitation of Use

This report has been prepared for the members of the Council in Accordance with Section 129 of the Local Government Act 1999 in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than which it was prepared

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor
Partner

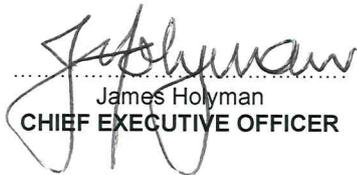
11 / 09 / 2020

DISTRICT COUNCIL OF ROBE
Annual Financial Statements
for the year ended 30 June 2020

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of District Council of Robe for the year ended 30 June 2020, the Council's Auditor, Galpins Accountants Auditors and Business Consultants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


James Holyman
CHIEF EXECUTIVE OFFICER


Deane Nankivill
PRESIDING MEMBER
AUDIT COMMITTEE

Date: 9/9/2020

DISTRICT COUNCIL OF ROBE
Annual Financial Statements
for the year ended 30 June 2020

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of District Council of Robe for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Tim Muhlhausler

Galpins Accountants, Auditors and Business Consultants

Dated this 11th day of September 2020

Council is a member of the Limestone Coast Local Government Association.

LCLGA is a regional subsidiary representing its Constituent Councils and is established pursuant to Sec 43 of the LGA 1999 by its Constituent Councils.

LCLGA's Goal:

To represent and serve our Constituent Councils and to advance the Limestone Coast communities through advocacy, facilitation and innovation.

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION



ANNUAL REPORT 2019-20



WELCOME

As the President of the Limestone Coast Local Government Association (LCLGA) it has been a privilege to work with the LCLGA Board and our constituent members in 2019 – 2020.

Notably, the LCLGA Board developed and approved a new strategic plan for the next five years. With our members, we agreed that the reason the LCLGA exist is to “collectively build stronger communities”.

Collaboration to achieve regional outcomes is in our DNA. It continues to be our purpose since our formation by our members in 1885.

During 2019/20 the Covid-19 pandemic was a significant disruptor to every aspect of our operations. This disruption was heightened in the Limestone Coast due to our proximity to the Victorian Border. Life in the Limestone Coast does not stop at the Victorian Border, and indeed our communities, economies, recreational, social and health systems cross the border with many of our friends, employees, business partners, customers, stakeholders and families living in Western Victoria. We are very much looking forward to the reopening of the SA/Vic Border.

We take great pride in how our members and the LCLGA have worked together with our community throughout 2019/20 to sustain services, deliver recovery programs, provide information, connect our community, deliver projects; and provide a voice to state and federal government.

A special thank you to those agencies that partnered with us over the past twelve months. Without your valuable contribution, time and effort, many of our projects would not go ahead. They are the South Australian Tourism Commission, Office for Recreation Sport and Racing, Regional Development Australia Limestone Coast, Local Government Association of South Australia, SA Government Departments and Agencies, the University of South Australia, the Australian Federal Government and our member Councils. Your continued support is very much appreciated.

We acknowledge the tremendous efforts of Federal Member of Parliament Mr Tony Pasin MP and State Members Mr Troy Bell MP and Mr Nick McBride MP. Your assistance and support are valued and greatly appreciated.

On behalf of the Board, I would like to acknowledge the efforts of our dedicated staff over the past 12 months: Tony Wright, Michaela Bell, Tony Elletson, Biddie Shearing, June Saruwaka, Prae Wongthong, Ali Auld, Sophie Bouchier, Mae Steele & Nicole Moran.

The Annual Report includes a detailed overview of the LCLGA operations and the value we have delivered to our members. I commend this years' report to you and would like to acknowledge the continued support of the constituent council Mayors, elected members and Chief Executive Officers.

Mayor Erika Vickery (OAM)

President LCLGA



INTRODUCTION

This document is the Annual Report of the Limestone Coast Local Government Association (LCLGA) Inc. for the period 1st July 2019 to 30th June 2020. This document is prepared pursuant to the Local Government Act 1999 to report to our Constituent Councils on the work and operation of the Association for the preceding financial year.

This report details the activities of the Association to represent and serve the seven Constituent Councils and to advance the Limestone Coast communities through effective advocacy, facilitation and innovation.

OUR ASSOCIATION

LCLGA was established as a regional body on 6th October 1885. LCLGA is a regional subsidiary representing its Constituent Councils and is established pursuant to Section 43 of the Local Government Act 1999 by the Constituent Councils.

The Association is comprised of the following Constituent Councils:

- > District Council of Grant
- > Kingston District Council
- > City of Mount Gambier
- > Naracoorte Lucindale Council
- > District Council of Robe
- > Tatiara District Council
- > Wattle Range Council

Under its Charter, LCLGA's objectives are to:

- > Work in Association with both the Local Government Association of South Australia (LGASA) and the Australian Local Government Association.
- > Undertake co-coordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level.
- > Facilitate and coordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils.
- > Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community.
- > Develop further co-operation between its Constituent Councils for the benefit of the communities of its region.
- > Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region.
- > Undertake projects and activities that benefit its region and its communities.
- > Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.
- > Implement programs that seek to deliver local government services on a regional basis; and
- > To effectively liaise and work with the State and Commonwealth Government and instrumentalities on a regional basis for the general enhancement of the region.

THE LCLGA BOARD

The LCLGA Board comprises nominated representatives from each of the Constituent Councils and is chaired by the LCLGA President. Each Constituent Council can nominate up to two Deputy Board Members.

LCLGA BOARD MEMBERS 2019-20

COUNCIL	DELEGATE	DEPUTY BOARD MEMBER/S
City of Mount Gambier	Mayor Lynette Martin (OAM)	Deputy Mayor Sonia Mezinac
District Council of Grant	Mayor Richard Sage	Cr Gillian Clayfield
Wattle Range Council	Mayor Des Noll	Deputy Mayor Moira Neagle Cr Dale Price
District Council of Robe	Mayor Alison Nunan	Cr David Laurie
Kingston District Council	Mayor Kay Rasheed	Cr Jodie Gluyas Cr Chris England
Naracoorte Lucindale Council	Mayor Erika Vickery (OAM)	Cr Scott McLachlan Cr Craig McGuire
Tatiara District Council	Mayor Graham Excell	Cr Robert Mock

The Board held six ordinary bi-monthly General Meetings, and The Annual General Meeting during 2019-2020. Meetings are hosted by Constituent Councils on a rotational basis.

OFFICE BEARERS 2019-2020

In accordance with the LCLGA Charter, the positions of LCLGA President and Vice President are appointed at the Annual General Meeting, held in February.

At the Annual General Meeting in February 2019, Mayor Erika Vickery was again elected as LCLGA President, to serve in the position for a period of 12 months. Mayor Richard Sage was elected as LCLGA Vice President.

During 2019-2020, the Executive Officer role was filled by Tony Wright

Dean Newbery and Partners are the appointed Auditor.

During 2019-2020, LCLGA engaged the following staff to deliver regional programs:

STAFF MEMBER	ROLE
Tony Wright	Executive Officer
Michaela Bell	Project Manager
Tony Elletson	STARCLUB Field Officer - Limestone Coast Regional Sporting Academy Coordinator
Biddie Shearing	Tourism Development Manager
Ali Auld (until June 2020)	Regional Community Road Safety Officer
Ali Auld	Leadership Program
June Saruwaka (until July 2019)	Regional Waste Management Coordinator
Prae Wongthong (until Jan 2020)	Climate Adaptation Project Officer
Mae Steele	Executive Support Officer
Nicole Moran	Trainee

LCLGA WORKING PARTIES & COMMITTEES

DELEGATES TO THE LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA

Under the Constitution of the LGASA, regions are represented via appointed members to serve on the LGA Board and the South Australian Regional Organisation of Councils (SAROC).

	LC LGA REPRESENTATIVE
LGA Board	Mayor Erika Vickery (SAROC Chair)
SAROC	Mayor Erika Vickery (Chair) Mayor Richard Sage (Delegate) LCLGA EO

SAROC is an important LGA committee for non-metropolitan Councils. Membership is drawn from each of the six non-metropolitan Regional Local Government Associations with members meeting bi-monthly to discuss the key issues affecting non-metropolitan Councils.

ASSOCIATION COMMITTEES AND WORKING PARTIES

To undertake specific projects or fulfil areas of operational responsibility, LCLGA convenes a number of committees and working parties. LCLGA acknowledges the work of all who have contributed to the following committees and working parties throughout 2019-2020. *(The current appointments are listed, as of 8th February 2019)*

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL	
LC LGA Roads and Transport Management Group	Cr Jamie Jackson (Presiding Member) Mr Aaron Hillier	Tatiara District Council	
	Cr Paul Jenner CEO or delegated staff member	City of Mount Gambier	
	Mr Steve Bourne	Naracoorte Lucindale Council	
	Mr Dave Worthley	Kingston District Council	
	Mr Peter Halton Ms Kerry Baker (Proxy)	Wattle Range Council	
	Mr Adrian Schutz	District Council of Grant	
	Mr Trevor Hondow Cr Bob Bates (Proxy)	Robe District Council	
	LCLGA EO LCLGA Project Manager	LCLGA	
	Limestone Coast Economic Development Reference Group	Mr Trevor Smart Mayor Erika Vickery	Naracoorte Lucindale Council
		Mayor Richard Sage CEO or delegated staff member (Proxy)	District Council of Grant
Mr Roger Balbolka Mr Steve Chapple		Wattle Range Council	
Cr Frank Morello CEO or delegated staff member		City of Mount Gambier	
Mr James Holyman		District Council of Robe	
Ms Nat Traeger		Kingston District Council	
Mayor Graham Excell Ms Anne Champness		Tatiara District Council	
LCLGA EO LCLGA Project Manager LCLGA Tourism Development Manager		LCLGA	

LCLGA WORKING PARTIES & COMMITTEES

COMMITTEE / WORKING PARTY	REPRESENTATIVE	COUNCIL
LCLGA Regional Waste Management Steering Committee	Mr Steve Bourne	Naracoorte Lucindale Council
	Mr Dave Worthley	Kingston District Council
	Cr Paul Jenner CEO or delegated staff member	City of Mount Gambier
	Mr Leith McEvoy Mr Aaron Price	District Council of Grant
	Mr James Holyman	Robe District Council
	Mr Andrew Pollock Mr Aaron Hillier (Proxy)	Tatiara District Council
	Mr Peter Halton Ms Lauren Oxlade (Proxy)	Wattle Range Council
	LCLGA Project Manager LCLGA EO	LCLGA
Tourism Management Group	Ms Jane Fetherstonhaugh Mr Mike Ryan (Proxy)	District Council of Grant
	Mr James Holyman	District Council of Robe
	Ms Sally Klose	Naracoorte Lucindale Council
	Ms Nat Traeger	Kingston District Council
	Mr Steve Chapple Mr Roger Balbolka	Wattle Range Council
	CEO or delegate	City of Mount Gambier
	Mr Kingsley Green Ms Anne Champness	Tatiara District Council
	Mrs Biddie Shearing LCLGA EO	LCLGA
Regional Sport and Rec Advisory Group	Ms Jane Fetherstonhaugh Ms Jayne Miller (Proxy)	District Council of Grant
	Ms Heather Schinkel	Kingston District Council
	Mrs Sally Klose	Naracoorte Lucindale Council
	Cr David Laurie Mayor Alison Nunan (Proxy)	District Council of Robe
	Ms Naomi Fallon	Tatiara District Council
	Ms Sarah Mrzec Mr Steve Chapple	Wattle Range Council
	Cr Kate Amoroso	City Mount Gambier
	Mr Tony Elletson LCLGA EO	LCLGA
LCLGA Audit & Risk Committee	Mayor Richard Sage	District Council of Grant
	Mayor Erika Vickery	Naracoorte Lucindale Council
	Mr James Holyman	District Council of Robe
	Mr Paul Duka	Wattle Range Council
	LCLGA EO	LCLGA

LCLGA WORKING PARTIES & COMMITTEES

ASSOCIATION REPRESENTATION - OUTSIDE ORGANISATIONS

LCLGA has numerous representatives on working parties, boards and committees including State Government boards, cross border bodies and regional boards and committees. This representation allows LC LGA to keep in touch with communities and have input to new and existing initiatives.

During 2019-2020, LCLGA made or continued the following appointments to other organisations.

(The current appointments are listed, as of 8th February 2020)

LCLGA APPOINTMENTS TO OUTSIDE ORGANISATIONS	CURRENT APPOINTMENTS	COUNCIL
South East Zone Emergency Management Committee (ZEMC)	Mr Andrew Meddle	City of Mount Gambier
	Mr Daryl Whicker	District Council of Grant
Limestone Coast Zone Emergency Centre Committee (ZEST)	LCLGA EO (Local Government Controller)	LCLGA
	Mr Ben Hood (Local Government Deputy Controller)	City of Mount Gambier
Green Triangle Freight Action Plan – Implementation Management Group	Mr Andrew Meddle	City of Mount Gambier
	Mr Tony Wright	LCLGA
Limestone Coast Community Services Roundtable	Mayor Erika Vickery	Naracoorte Lucindale Council
	Cr Moira Neagle	Wattle Range Council
Regional Development Australia Limestone Coast	Mayor Erika Vickery	Naracoorte Lucindale Council
Limestone Coast Bush Fire Management Committee	Mr David Hood	Naracoorte Lucindale Council
	Mr Roger Balbolka (Deputy)	Wattle Range Council
Southern Border Fire Coordination Association	Mr Roger Balbolka	Wattle Range Council
Local Government Association of SA – LGA Board	Mayor Erika Vickery (SAROC Chair)	Naracoorte Lucindale Council
	Mayor Richard Sage (Delegate)	
South Australian Regional Organisation of Councils (SAROC)	Mayor Erika Vickery (SAROC Chair)	Naracoorte Lucindale Council
	Mayor Richard Sage	District Council of Grant
	LCLGA EO (Observer)	LCLGA
Ac.care Board	Mr Tony Wright	LCLGA

1. INFRASTRUCTURE

	DESIRED REGIONAL OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2018-2019	KEY OUTCOMES
1.1	Existing and future regional infrastructure is fit for purpose and has the capacity to meet the region's needs.	Regional Leadership	Lead the implementation of the LCLGA 2030 Regional Transport Plan	LCLGA have engaged HDS Australia to undertake an update to the 2030 Regional Transport Plan, Road Action Plans & Roads Database
		Advocacy	Submissions and engagement with local members, and State and Federal government.	Coastal challenges, Supporting the Green Triangle Freight Action Plan, Waste levy and strategy, roads, signage and regional housing.
		Council Coordination	Effectively coordinate regional submissions for the Special Local Roads Program to maximise investment in regional road infrastructure.	LCLGA submitted nine prioritised applications for funding under the Special Local Roads Program (SLRP) for 2018-2019 requesting a total \$1,810.500 (refer to table on page 9)
1.2	Councils to protect built heritage, heritage spaces and the region's cultural heritage.	Council Coordination	Effectively coordinate and manage a regional Heritage Advisory Service for the benefit of Constituent Councils and private owners.	LCLGA currently engages Habitable Places Architects to deliver the Limestone Coast Heritage Advisory Services to Constituent Councils on a fee-for-service, under an Agreement for 2016-2021. The Heritage Adviser works closely with and under the direction of Councils' planning and development assessment staff to provide timely and considered professional advice that includes: <ul style="list-style-type: none"> > Heritage conservation advice > Statutory DA assessment and advice > Policy advice to Council > Local Heritage Development Plan Amendments > CDAP/Heritage Committee > State Heritage Unit
1.3	Development of a regional approach to the maintenance and provision of improved and new infrastructure and utility services.	Advocacy	Advocate for the region for improved and sustainable services from State and Australian Governments in meeting our regional needs for: <ul style="list-style-type: none"> > Roads > National Broadband Network > Mobile phone coverage 	LCLGA has continued to advocate on Roads, data services and the need to address blackspots.

1. INFRASTRUCTURE

SPECIAL LOCAL ROADS

	COUNCIL	ROAD	ROAD TYPE	ESTIMATED PROJECT COST \$	\$ SLRP SOUGHT
1	Tatiara District Council	Brown Terrace	Freight	145,000.00	72,500.00
2	District Council of Grant	Ramsay Terrace	Freight	400,000.00	200,000.00
3	Wattle Range Council	Railway Terrace South	Freight	300,000.00	150,000.00
4	Tatiara District Council	Mingbool Road	Freight	260,000.00	130,000.00
5	Wattle Range Council	Wandilo Forest Road	Freight	550,000.00	275,000.00
6	Wattle Range Council	Kennedy Road (Glencoe)	Freight	102,000.00	51,000.00
7	Naracoorte Lucindale	Old Caves Road	Tourism	1,235,000.00	617,500.00
8	District Council of Robe	Bagdad Road / Dairy Range Road	Freight	262,000.00	131,000.00
9	Tatiara District Council	Railway Terrace South	Freight	367,000.00	183,500.00
				\$ 3,621,000.00	\$ 1,810,500.00

2. SUSTAINABLE ECONOMY

	DESIRED REGIONAL OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-20	KEY OUTCOMES
2.1	A growing and diverse economy, based on the region's natural assets and innovative community, under the priorities of: Premium Food and Wine from our Clean Environment; and Growing Advanced Manufacturing.	Regional Leadership	Convene the Limestone Coast Economic Development Group (LCEDG) and maintain the Limestone Coast Economic Development Group Work Plan.	<p>The LCEDG continues to be an important forum to further regional priorities. The LCEDG consists of LCLGA members, RDA Limestone Coast and State Government representatives through Primary Industries and Regions SA (PIRSA) and the Department of State Development.</p> <p>The LCEDG completed a review of their Terms of Reference and developed a Work Plan to guide the implementation and prioritisation of critical projects to assist in achieving the outcomes detailed in the Limestone Coast Regional Growth Strategy & Action Plan</p> <p>Some of the major projects discussed includes:</p> <ul style="list-style-type: none"> > Limestone Coast Migration Project – workforce attraction & retention strategy > Workforce Assessment needs in the disability sector in the Limestone Coast > Development of a Strategic Plan for the Limestone Coast Red Meat Cluster > Limestone Coast Leadership Program
		Advocacy	Strongly advocate for investment, projects, legislation/policy review or development to promote economic growth in the region.	Engagement, presentations and submissions on projects and policy settings on the Growth Strategy pillars for growth.
		Partnership	Partner with RDA Limestone Coast to drive economic development projects for the Region.	This is an ongoing project where the LCLGA and Councils provide funding to enable the delivery of regional projects and supporting services for small businesses.

2. SUSTAINABLE ECONOMY

	DESIRED REGIONAL OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-20	KEY OUTCOMES
2.2	A thriving and well-supported tourism industry, growing the region's status as a visitor destination.	Advocacy	Advocate for and support industry leadership within regional tourism, including the rollout of the regional Limestone Coast brand	<p>The region has been represented at domestic and global tourism activities, underpinned by the Limestone Coast regional brand; and has contributed regularly at the SA Regional Chairs forums, including meetings with SATC, the Minister for Tourism and the Premier.</p> <p>The development of a Limestone Coast Industry Reference Group to test collaboration and the creation of an independent industry voice for the region.</p> <p>LCLGA supported the Mixed Dozen project which entailed significant business building capacity activities and a consumer-facing digital tool, which has leveraged the Limestone Coast Regional Brand.</p>
		Council Coordination	Coordinate council investment to implement the Regional Tourism Plan	<p>Due to Covid-19, some scheduled activities in regional tourism plan were re-directed to support and recovery work.</p> <p>The LCLGA Tourism Management Group developed a Recovery & Rebuilding Action Plan to provide support to the tourism sector and our members during the emergence of Covid-19.</p> <p>In parallel a new Destination Tourism & Marketing Plan was underdeveloped which was delayed due to Covid-19.</p>
2.3	A sustainable population base with the skills and capability to grow regional economic development.	Advocacy	Assist key regional bodies and the South Australian Government with the objective to grow our population, develop our regional workforce, and to build skills and capability in our communities, through implementation of the outcomes developed in the Limestone Coast Regional Growth Plan.	<p>The Limestone Coast Regional Growth Strategy identified 'Invigorating the working age population, by attracting and retaining more people across the region to fill key skills gaps and support vibrant and sustainable regional communities' as a priority area for growing the population in the Limestone Coast.</p>

3. ENVIRONMENTAL SUSTAINABILITY

	DESIRED OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-2020	KEY OUTCOMES
3.1	Local Government is a key partner in the sustainable management of the environment and natural resources in the region.	Advocacy and Partnership	Engagement with members and stakeholders on local environmental and sustainability issues.	LCLGA represents the region, as required, with regard to coastal, 4wd access and impacts from climat variability.
		Partnership	In partnership with Natural Resources South East and RDA Limestone Coast deliver the outcomes identified in the Climate Adaptation Plan	<p>Since 2018, the LCLGA have worked on the 'Coastal Flood Mapping Viewer application project' in collaboration with the Eyre Peninsula NRM Board, Eyre Peninsula Local Government Association, the Coast Protection Board and the Department for Environment and Water Department. This was funded by the Natural Disaster Resilience Program to improve access to Coastal flood mapping information.</p> <p>The Interactive Flood Mapping Tool is aimed at providing improved information about coastal flood hazard from sea level rise and flood events. The tool was launched in June 2020.</p>
3.2	A regional approach to landfill minimisation and innovative waste management.	Delivery	Coordinate shared resources for the Regional Waste Management Coordinator to deliver a regional approach to waste management.	<p>The LCLGA engaged the University of South Australia and BDO EconSearch to develop a model to test the viability and risks for a regional Material Recovery Facility (MRF). This involved an assessment of the costs in material recovery, processing and reuse of recyclable materials within the Limestone Coast context.</p> <p>A objective of this study was to create an assessment framework to determine the economic benefit from a range of options for the management of recyclable waste in the region.</p>
		Delivery	In partnership with Constituent Councils, develop an Implementation Plan for the Regional Waste Infrastructure Plan.	The Limestone Coast Region Waste and Resource Recovery Implementation Plan provides a list of priority actions for the region. The Committee has representatives from of our members who facilitate and coordinate the implementation plan.

3. ENVIRONMENTAL SUSTAINABILITY

	DESIRED OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-2020	KEY OUTCOMES
3.3	Well-managed and protected terrestrial, wetland, coastal and marine environments, with active partnership from all responsible organisations.	Partnership	Investigate further opportunities for funding of critical environmental outcomes and identified regional projects.	<p>The LCLGA was successful in obtaining funding from the LGR&DS to bring together Councils, State Government, Local Government Risk Management and independent researchers to develop a new, more equitable and sustainable funding model to manage coastal issues.</p> <p>This project aims to produce a new, collaborative and evidence-based coastal protection and management funding model for South Australian Coastal Councils, that take into account:</p> <ul style="list-style-type: none"> > The roles and most appropriate cost-sharing arrangements for coastal management across all levels of Government; > Establish a long-term program of works, rather than the current year-to-year arrangements; > A more streamline funding mechanisms to achieve multiple outcomes for our coast, including protection, tourism, health, recreational and environmental benefits; > Appropriate cost-sharing on public vs private benefits from the investment of public funding into coastal management and protection; > The Principles and thresholds for triggering Government financial intervention/support vs default market/insurance-driven response.

4. COMMUNITY AND SOCIAL WELLBEING

	DESIRED OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-2020	KEY OUTCOMES
4.1	Regional communities have access to appropriate health and education services and facilities.	Advocacy	<p>Advocate for expanded mental health and drug treatment services and support in the Limestone Coast.</p> <p>Encourage and support the initiatives of Constituent Councils to be expanded regionally, particularly regarding suicide prevention and other priority issues with significant impacts on regional areas.</p>	<p>The LC LGA continues to support the Substance Misuse Limestone Coast (SMLC) project and has engaged a Project Officer to deliver the Program in the region.</p> <p>With 3-years funding from the Federal Department of Health, SMLC has successfully delivered educational programs targeting schools and the community that can be adapted to the needs of each locations in the Limestone Coast.</p>
4.2	Regional communities have access to programs and facilities promoting a healthy lifestyle.	Partnership and Delivery	Partner with Constituent Councils to deliver the Regional Public Health and Wellbeing Plan	Under the South Australian Public Health Act, 2011 (The Act) South Australian Councils are required to maintain and review their Regional Public Health Plan (RPHP). The majority of Councils within the LCLGA agreed that a joint Public Health & Wellbeing Plan be reviewed and updated. A draft copy has been prepared for consultation.
			Partner with the Office of Recreation and Sport to deliver the STARCLUB Program for the Limestone Coast.	Local Government recognises the importance of sporting and recreation clubs to regional communities and is pleased to partner with the Office for Recreation, Sport and Racing to deliver the Star Club Program in the Limestone Coast. The Star Club Program has supported over 100 sporting and recreation clubs in the Limestone Coast in the areas of leadership, financial sustainability, compliance, planning and volunteer management
4.3	Local Government is a key regional partner in emergency management, road safety and other community safety programs.	Council Coordination	Assist to coordinate Constituent Councils' role in Zone Emergency Management to ensure appropriate role for Local Government in emergency response and recovery.	The LCLGA is a member of the Zone Emergency Management Committee (ZEMC), the Bushfire Management Committee (BMC) and the Zone Emergency Support Team (ZEST) with responsibility for regional emergency preparedness, response, planning and implementation.
		Partnership and Delivery	Partner with the DPTI, and work with relevant State agencies and community road safety groups to implement the South East Road Safety Strategy, including the engagement of a Regional Community Road Safety Officer to coordinate regional efforts to reduce road crashes and trauma.	<p>Sponsored by DPTI and supported by regional stakeholders the roads safety program was established to provide a regionally based road safety advocate to lead regional road safety activities including campaigning, initiating and promoting road safety messages and actions across the Limestone Coast.</p> <p>This is the final year of this project with the shift in responsibilities and resources to DPTI and SAPOL.</p>

5. LCLGA GOVERNANCE, LEADERSHIP & FINANCIAL SUSTAINABILITY

	DESIRED OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2019-2020	KEY OUTCOMES
5.1	LCLGA is recognised as the regional leadership body which provides a framework and coordination for other regional groups.	Regional Leadership	<p>Lead regional advocacy and action on priority issues, and actively engage and coordinate partner organisations' action on common regional issues.</p> <p>Facilitate active engagement and participation of Constituent Councils on issues and decisions that impact their communities.</p>	<p>As the peak Local Government body in the region, LCLGA continues to work with our local Members of Parliament, Federal Member for Barker Mr Tony Pasin, Member for Mount Gambier Mr Troy Bell, and Member for Mackillop Mr Nick McBride, and commends the work they do on behalf of our region.</p> <p>Additional to maintaining these working relationships, we also maintain close contact with both the State and Federal Government and regularly meet with Ministers and senior agency staff on issues relevant to the Region.</p>
5.2	Regional Local Government is effective and cost efficient.	Council Coordination	<p>Work with the State Government to implement the new Planning Act</p> <p>Identify and coordinate practical opportunities for joint investment, shared services and resources between Constituent Councils and the LGA that improve service delivery and provide cost savings.</p> <p>Coordinate and convene specialist Working Groups to address and act on regional issues of common interest to Constituent Councils:</p>	<p>The Board approved the formation of a Joint Planning Board for the Limestone Coast which will facilitate the delivery of a new Regional (Land Use) Plan by 2024.</p> <p>Many of our existing projects and programs provide shared service outcomes. Agreement was reached with our members to assess the market for shared outcomes in Roads, Waste and Materials Recycling. Additional activities in shared advertising were completed.</p> <p>The LCLGA continues to coordinate and convene the following;</p> <ul style="list-style-type: none"> > Roads and Transport Working Group > Limestone Coast Economic Development Reference Group > Regional Waste Management Steering Committee > Regional Sport and Recreation Advisory Group > Tourism Management Group
5.3	A well-governed regional organisation.	Delivery	Ensures the Association operates and carries out its operations in alignment with the adopted LCLGA Charter and relevant legislation	<p>The LCLGA has developed a new strategic plan to guide the Association over the next five years.</p> <p>In developing this plan, we engaged extensively with our members and stakeholders to understand what they value about the LCLGA, where we can improve and most importantly, what we should do into the future.</p> <p>We also explored the externalities that are likely to impact our members and the LCLGA in delivering this strategic plan. In a workshop with our Board (Mayors of the Limestone Coast constituent Councils) and Council CEO's we developed clarity on our "why"</p> <p>The "why" for the Limestone Coast Local Government</p> <p>is working with our members "collectively building stronger communities".</p>

5. LCLGA GOVERNANCE, LEADERSHIP & FINANCIAL SUSTAINABILITY

	DESIRED OUTCOME	LC LGA ROLE	LC LGA ACTIONS 2017-18	KEY OUTCOMES
5.4	LCLGA maintains its reputation with State and Australian Governments as a leading Local Government body and effective advocate for the Limestone Coast.	Advocacy	Lead effective and targeted advocacy campaigns, on priority regional issues, in partnership with Constituent Councils, the LGA and regional organisations as appropriate.	<p>Each year at both a state and federal level the LCLGA are requested to provide feedback and submission on behalf Limestone Coast region and our Constituent Councils.</p> <p>Some of our major submissions include:</p> <ul style="list-style-type: none"> > Joint Standing Committee on 'Migration in regional Australia' > Regions SA 'Regional Development Strategy Discussion Paper' > Select Committee 'Matters relating to the timber industry in the Limestone Coast' > South Australian Productivity Commission 'Inquiry into Local Government costs and efficiency.' > Efficient rating of renewable energy assets.
			Continue to be active members of SAROC and the LGA Board to support LCLGA's advocacy on regional issues and issues affecting Local Government.	President of the LCLGA Mayor Erika Vickery, Vice President Richard Sage and the LCLGA Executive Officer continue to attend SAROC meetings and have input into the many regional issues that are elevated to the LGASA Board for consideration.
			Lead the regions response and input to the State and Australian Governments on key issues and opportunities, acting as a single point of contact for regional visits and requests.	We engaged with Local Members, State and Federal Government including attending meetings with the Premier, State Ministers and Federal MP's and the opposition.
5.5	Effective communications with Constituent Councils, partner organisations and the community.	Delivery	Develop a modern communication plan that provides up to date information	The LCLGA EO and Project staff continue to meet regularly with Constituent Councils
			Continue LCLGA representation on key outside organisations	LCLGA Project staff provide bi-monthly reports to LCLGA Constituent Councils
				Continued LCLGA representation on key outside organisations.
5.6	LCLGA financial processes are transparent and efficient, ensuring a sustainable financial position.	Delivery	Implement an annual program of budget development, consultation, adoption and review.	We continue to hold our bi-monthly Board meetings across the Limestone Coast with reports being tabled for consideration, the majority of which are available to the public.
			Ensure that the LCLGA Board and Constituent Councils are provided with bimonthly financial and performance reports, and an Annual Report.	Budgets are prepared and sent out for Council feedback throughout April and May each year with final adoption of the Annual Budget taking place at the August Board meeting.
			Explore approaches to attract funding for LCLGA to deliver or partner on priority regional projects.	Throughout the year our staff continually monitor the grants environment to assess opportunities as they arrive. In this past year we have been able to attract additional funding through grant programs in Tourism, Waste and Leadership.

The South Australian Tourism Commission has a strategic partnership with each region in South Australia (there are 11 regions including Limestone Coast).

The Limestone Coast Local Government Association (LCLGA) is the preferred partner and we have a strong working relationship which supports this strategic alliance. The SATC provides \$47,000 pa (+CPI) to LCLGA, plus access to a further \$20,000 pa (matched 1:1) for consumer-facing activity. This financial agreement outlines agreed KPI's to be achieved such as being an in-region liaison for industry, political and local intelligence.

In addition, through the Tourism Industry Development Manager, we provide advice on funding applications that have a tourism outcome, for example, Events Funding.

The Limestone Coast Visitor economy was valued at \$375 million, year ending March 2020 (Tourism Research Australia) with 667,000 overnight visitors and 765,000 day trips.

The LCLGA Tourism Management Group monitor and oversee the implementation of the regional Priorities to Grow the Visitor Economy by 2020 (which expired in June 2020) within our Regional Tourism Framework (pictured below).

INDUSTRY

The Limestone Coast Collaborative
 Custodians of the Limestone Coast Regional Brand

24 x Tourism & Business Interest Groups
 875 tourism business across the region

South Australian Tourism Industry Council
 The peak body of the SA Tourism Industry

Delivering on the promise
Consumer Facing Activities

REGIONAL LEADERSHIP

Limestone Coast Local Government Association
 Consisting of 7 local councils

Limestone Coast Economic Development Group
 A group of high level leaders and economic practitioners focused on driving the region forward with their LCED Group Work Plan.

Regional Development Australia Limestone Coast

Capacity Building + Facilitation
Advocacy + Support
Leadership

GOVERNMENT

South Australian Tourism Commission
Regions SA / PIRSA

Dept. Environment, Water, Natural Resources

Austrade

AusIndustry

Leadership
Capacity Building + Support
Funding

PRIORITY 1: GROW OUR SHARE IN INTERNATIONAL VISITOR EXPENDITURE

The Limestone Coast was represented at the following Trade Events, specifically targeting our key international markets of United Kingdom, Europe/Germany, United State of America, India, South East Asia, SE Asia and China.

- › India Travel Mission – Kochi, August 2019. Secured 90 business to business face appointments with leading travel wholesalers and travel planners from across India. With the World Cup 2020 scheduled for late 2020 in Australia, we launched touring packages between Melbourne and Adelaide that coincided with the cricket schedule.
 - › To support this emerging market and to assist in developing compelling itineraries, the tourism industry development manager participated in an on-line webinar series called India Host which was adapted to focus on the domestic market, given Covid-19 and has provided a more in-depth understanding of how to attract, engage and service the local Indian community based traveller for domestic travel opportunities.
 - › Tourism Australia invited the Limestone Coast to present live to high volumes of agents in India, this resulted in many what's app messages seeking further information.
- › SATC Roadshow – United State of America. This was a sponsored trade event by SATC which included training sessions and presenting the Limestone Coast as a destination to 124 agents, itinerary planners/buyers in business to business meetings. In addition to pitching the region and its natural wonders to 30 media companies including the New York Times, Conde Nast Traveller, Travel & Leisure, Style & Society, Bella Mag, Travel Pulse and various family-oriented publications or websites.
- › Australia Marketplace – South East Asia. Secured 125 itinerary planners from Malaysia, Singapore & Indonesia and through the support of SATC provided interactive training sessions with agents.
- › Corroboree West in Perth provided an opportunity to meet and train 300 frontline travel agents from our key western markets.
- › The Limestone Coast was accepted to attend Australian Tourism Exchange in Melbourne 1 April 2019, however this event was cancelled due to Covid-19.

The Limestone Coast is a member of the Australian Tourism Export Council (ATEC) which enables our region to be viewed credibly when represented internationally and domestically in the trade distribution system. Our region also has a position on the South Australian Branch Committee of ATEC, the Tourism Industry Development Manager, Biddie Shearing, is the Chairperson which enables a national voice on inbound business and market development.

The Limestone Coast participated in exclusive ATEC trade events that bring together Inbound Tour Operators (ITO's) who are arguably the heart of the tourism supply chain, destinations and tourism operators. The events attended included;

- › South Australia ATEC B2B Exchange, Adelaide. Secured 16 x 10 minutes appointments.

- › ATEC Meeting Place, Brisbane. Secured 25 x 9-minute appointments.
- › SATC & ATEC SA Showcase, Sydney. Secured 27 x 10-minute appointments

Our region also hosted several familiarisations with wholesalers, travel influencers and media from various countries, some as a result of meetings held previously at Trade Events. These familiarisations were hosted in partnership with the South Australian Tourism Commission and Tourism Australia.

The Limestone Coast international visitation is 44,000 with 273,000 nights valued at \$19 million. (Tourism Research Australia International Visitor Survey, year ending March 2020).

REGIONAL TOURISM

PRIORITY 2: BUILD ADVOCACY AND FORMALISE ACTIVITIES FOR THE 'VISITING FRIENDS & RELATIVES' SECTOR

Together with the South Australian Tourism Commission and Tourism Australia, the Limestone Coast assisted in hosting trade and media familiarisations to increase reach through traditional and social media, including WeChat.

- Limestone Coast partnered with Amaze Tour, for a promotion that targeted 600,000 Chinese speaking Australians, who are active users of WeChat to drive bookings to the Limestone Coast. This campaign was postponed due to Covid-19.
- In August, the region hosted a film crew and two celebrities as they filmed throughout the region as part of a southern Australia itinerary. This was broadcast in Hong Kong on Channel TVB later in the year to an average audience of 77 million with an estimated media value of \$7 million.

PRIORITY 3: USE EVENTS TO GROW VISITATION

As part of our strategic partnership with the South Australian Tourism Commission we supported nine applications in the Regional Events and Festivals funding programme. Five events were successful in receiving money for marketing to support an increase in visitation and expenditure for our region. This was the highest number of events that have been funded through this program since its inception.



Our region supported Naracoorte Lucindale Council in delivering a highly successful triple j event called One Night Stand in 14th September, in Lucindale. Each of the 15,000+ attendees received a glow in the dark wrist band with the hashtag #LimestoneCoast. It is estimated the event generated \$20 million in economic activity in the region and increased awareness of the region.

PRIORITY 4: BUILD A REGIONAL PROPOSITION TO ATTRACT CORPORATE AND BUSINESS TRAVELLERS

The Limestone Coast are a regional member of the Adelaide Convention Bureau (ACB) and which includes an on-line pitch portal and our regional profile.

- The Limestone Coast accepted to attend the Destination SA in Adelaide, March 2020, event, however due to Covid-19 this was postponed. We also participated in on-line webinars to improve our regional profile and plan for the future.

The LCLGA was successful in a bid to host Sustainable Economic Development Regional Australia (SEGRA) National Conference in September 2020. This included significant work to develop a program and to access a grant through the ACB. Due to Covid-19, the 2020 conference was cancelled.

PRIORITY 5: WORK TOGETHER TO RAISE THE PROFILE OF THE LIMESTONE COAST

As part of our strategic partnership with the (SATC) the Limestone Coast was featured in the Intrastate Campaign themed "Things have Changed around here" encouraging visitation from those who may have visited the region previously years ago and enticing them to return. This campaign generated high volumes of interest with the biggest month ever for domestic traffic to sa.com, and the campaign has generated the most ATDW leads out to operators in a month as well as travel partner leads.

The tourism industry development manager continued to play an integral role in the Mixed Dozen Project as part of a large consortia, with 12 stakeholders with a total of \$362,000. In conjunction with Wine Australia and Primary Industries, Regions SA (PIRSA) the project brings together wine associations and other symbiotic organisations to build capabilities and confidence to better target, attract and host international wine visitors. A digital itinerary planner www.limestonecoast.org.au was launched in January 2020 aimed to inform, entice and disperse travellers across the region, ultimately increasing length of stay and depth of meaningful experience.

The project included capacity building and mentoring activities including workshops aimed to increase digital listings with the Australian Tourism Data Warehouse (ATDW). The region listings grew from 326 to 462 (40% increase). IN addition to this there were an additional 15 bookable online experiences established. This activity contributes to lifting the overall digital footprint of the region and raises the profile of the Limestone Coast.

Through several meetings and building on years of enthusiasm, the Tatiara District Council led an initiative to establish a Memorandum of Understanding between LCLGA and the Wimmera Mallee Tourism Association. The aim of the cross-border alliance was to bring together regional councils in a unique geographical location that have a high level of commonality with potential to grow our local economies while increasing the awareness of the region and its collective opportunities, initially underpinned by tourism activities.

In line with the Limestone Coast Regional Growth Strategy, which outlined the need for a holistic tourism and marketing plan to guide the growth and development of the visitor economy, the LCLGA has partnered with SATC to develop a Destination Tourism & Marketing Plan for the region. The first of its kind since 2010. Delivery of this plan has been delayed due to Covid-19 and is now due December 2020.

With three years of funding from the Federal Department of Health, and auspiced by the LCLGA, the SMLC is progressing the following objectives.

Objective: Scaffold an educative program targeting schools and the community that can be adapted to the needs of each location in the region.

CLIMATE SCHOOLS

All Limestone Coast secondary schools are being encouraged to use evidence informed Alcohol and Drug (AOD) education at www.climateschools.com.au. The full program is freely available for schools to use during the pandemic and is an innovative and engaging way to empower students to gain knowledge about their health and wellbeing. The modules are accessed on-line, making them perfect to use during home schooling periods and can be distantly managed by teaching staff.

Secondary schools currently registered to use Climate School modules include the Millicent Community Learning Centre, Bordertown High School, Penola High School, Mount Gambier High School, Kangaroo Inn Area School and Grant High School.

Substance use and mental health issues are the leading cause of burden of disease for young people, causing morbidity, behavioural problems, mental illness, loss of income to self and global economy. Mental illness and substance use disorders often begin in adolescence & early adulthood (15-24 years) and the delays to seek treatment is very long.

For example, the median delay to seek treatment for alcohol related abuse is 18 years (Gore et.al. 2011).

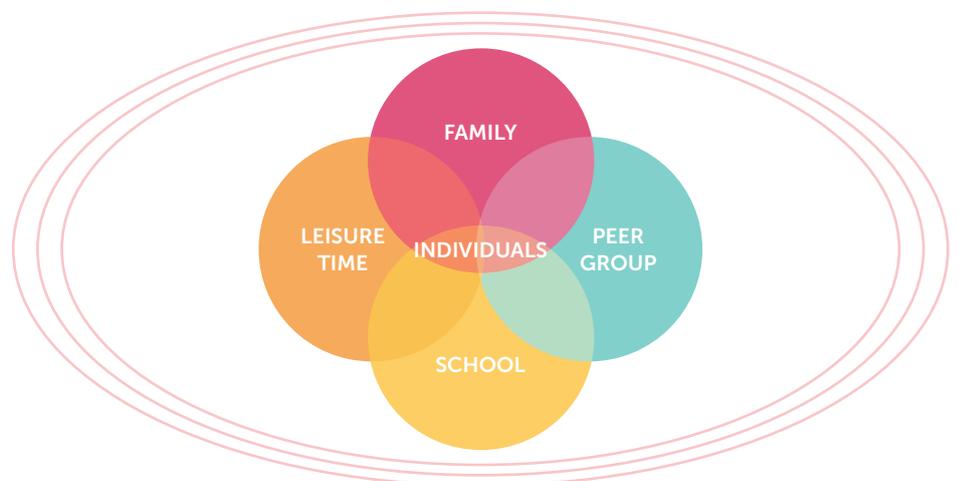
Climate Schools aims to change and strengthen the school climate around AOD education, and the modules provide curriculum-consistent health education courses proved to reduce harm and improve student well-being.

PLANET YOUTH DOMAINS IN AUSTRALIA

In 2019, The Limestone Coast was one of five Australian sites selected to participate in the Planet Youth trial by the Alcohol and Drug Foundation (ADF), with the program to be coordinated by SMLC.

South Australia has two trial sites, Mount Gambier and Murray Bridge.

The model shows that long term investment in community-led prevention leads to significant reductions in AOD use among young people with significant reduction in the need and costs for tertiary AOD treatment.



THE FOUR STEPS OF THE PLANET YOUTH MODEL ARE:

1. Conduct a Youth Survey in the school environment
2. Share the results to stakeholders in the community
3. Stakeholder workshops - drawing on survey data to inform the development of a community action plan and delivery of activities to address identified priority issues and identified gaps.
4. Evaluate the process and impact of the community action plan, report to the ADF and prepare for the next round of youth surveys in 2021.



The survey results were presented by the Planet Youth team from Iceland's Reykjavik University at a community information session at Mount Gambier City Hall on Wednesday 26th February 2020.

Those who attended shared a common interest in developing a community action plan promoting the increase of protective factors for young people in the region.

PROJECT OFFICERS ANNUAL REPORTS

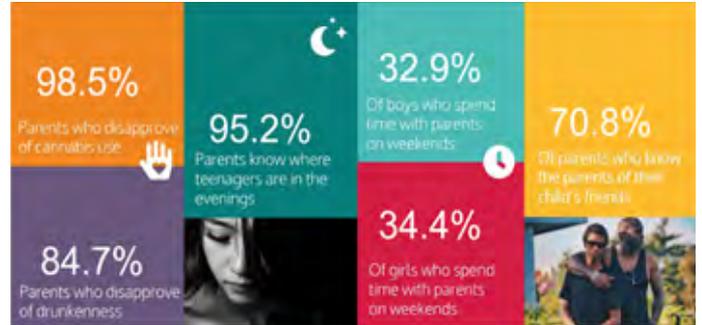
SUBSTANCE MISUSE LIMESTONE COAST

LIMESTONE COAST KEY FINDINGS

Substance Use - Key Findings



Family - Key Findings



Leisure activities - Key Findings



School - Key Findings



Objective: To collect and consolidate data about existing support services in the community and coordinate workforce training for agencies.

SMLC with the Limestone Coast Drug Action Team is exploring the short and long-term impacts of COVID-19 on Limestone Coast Agencies, their current and future resources, their clients who regularly use licit and illicit substances and the wider community.

We are asking our local experts their knowledge and opinions to gain an understanding of the current AOD issues and the future needs for our community. This information will allow drug-related issues in the Limestone Coast during COVID-19 to be accurately represented and used to inform planning for education, prevention and harm reduction strategies in the SMLC program, our networks, service providers and health departments.



Objective: To establish Community Partnerships

Loneliness and isolation contribute to vulnerability and increases the risk of problematic AOD use. The SMLC is engaging with small community groups to give vulnerable people in their community the opportunity to re-connect and contribute to their communities and reduce the uptake of alcohol and other drugs.

Tarpeena Progress Association (TPA) was granted \$1,000 seed funding through SMLC's Community Partnership Program. The TPA is using the grant money to purchase meat for their free monthly BBQ and equipment for

residents to use during social gatherings, bringing Tarpeena residents together. Members of the TPA have been inviting vulnerable people to their monthly gatherings and asking their opinions, via a survey SMLC prepared, about activities they would like to participate in during TPA monthly get-togethers. The data collected from the survey has been shared with the District Council of Grant. These activities have been put on hold during the COVID-19 pandemic.

Objective: To establish a Board representing diverse community interests to build and champion the development of substance misuse infrastructure and a community-based collaborative model.

Knowledge gained from the Western Region Alcohol and Drug Centre suggests that Board members need to be proactively selected for their networks and an ability to garner broad based support of development strategies. <https://wrad.org.au/>

With WRAD's precedent in mind, SMLC's Working Party members, Sergeant Andrew Stott, Dr Judy Nagy, Dr Sue Mutton and SMLC's project officer Sophie Bouchier invited selected community members to join SMLC's Advisory Board.

SMLC's Advisory Board members are John Williamson (Lawyer, Mt Gambier), Sue Thomson (Registered Nurse, Mt Gambier), Sandi Seymor (Social Worker, Penola), Michael Schultz (Accountant, Millicent) and Prof (Adj.) Ian Darnton-Hill AO (Adjunct Professor, University of Sydney). Our new Membership represents the diverse skills required to contribute to the progression of SMLC's objectives.

The COVID-19 pandemic meeting restrictions has delayed the Advisory Board induction process. On Monday 6th July, Michael White, Executive Director, from the Adelaide based South Australian Network of Drug and Alcohol Services (SANDAS), attended Mt Gambier to provide background information to Advisory Board members relating to AOD issues as part of Induction Part 1. Further Induction activities are being planned around COVID-19 restrictions, and on completion of the induction process, SMLC's website will be launched which is currently being designed by local web designer Leigh Howlett.



Induction part 1 with Michael White, Executive Director, SANDAS.

LIMESTONE COAST LEADERSHIP PROGRAM



In its second year, the project aims to develop, stimulate and foster a diverse range of leaders in our region to support boards, council, community leadership, project development, governance, industry, business associations, sport, recreation and service clubs.



The program is delivered by the Leaders Institute of SA and includes the following topics:

- > Adaptive Leadership
- > Leadership Frameworks and Tools
- > Leading Change
- > Governance and Finance
- > Presentations and Public Speaking
- > Developing Teams and Motivating Others
- > Reactive v Creative Leadership



**LEADERS
INSTITUTE**
OF SOUTH AUSTRALIA

LIMESTONE COAST LEADERSHIP PROGRAM

Through the program participants were placed into working groups to undertake Community Action Projects. These projects address real regional issues.

Participants benefit through the journey learning deeply about collaborative working and gaining valuable hands-on experience in complex fields and issues, while exploring social and economic dynamics and issues across our region.

Leadership launch

Limestone Coast program kicks off with two-day retreat

THE second year of the Limestone Coast Leadership Program launched recently with a two-day retreat in Robe.

The community capacity-building program - backed by the Limestone Coast Local Government Association - has attracted 17 participants this year, with Robe District Council hosting the first session of the eight-month course.

Designed specifically for the Limestone Coast, the program focuses on leadership capacity and developing networks of skilled and motivated people who support each other to take on roles and projects to benefit the region's community and economy.

"Regional delivery of this high-quality program by The Leaders Institute of SA, overcomes barriers that similar city-based programs present in terms of costs for

travel and accommodation and time away from work," program coordinator Ali Auld said.

"We are fortunate to have the chief executives from each of the seven council areas provide participants regional

Without the support of organisations and businesses within the Limestone Coast, a program like this could not be offered

ALI AULD
LIMESTONE COAST LEADERSHIP
PROGRAM COORDINATOR

context, with an insight into the unique (and common) issues, opportunities and challenges occurring across the Limestone Coast."

Participants will work together on several community action projects that

address real issues in the region.

"Sustainable, ongoing leadership programs in other states, have been shown to produce wide ranging social benefits including active citizenship, increased capacity, shared purpose and supporting participants to be catalysis for community action," Ms Auld said.

"Without the support of organisations and businesses within the Limestone Coast, a program like this could not be offered.

"We are very lucky and grateful to have such community minded regional businesses, industries, organisations and council leaders who recognise the value in a program such as this and provide scholarships to ensure that financial barriers do not impact on emerging leaders being able to undertake the program."

The projects being undertaken in 2020 include:

- > Attracting and Retaining a Skilled Workforce
- > Engaging Youth In Work Opportunities in the Region
- > Community Supporting Persons with Disability Independence
- > Moving people around the Limestone Coast

In addition to the scheduled program, participants are invited to attend events and functions as opportunities arise.

This year's participants had the opportunity to join an informal dinner with the Hon Clare Scrivens in Port MacDonnell in August 2020.

Sponsors SE NRM Board and Beach Energy took the opportunity to present to the group on the Induction Day in Feb 2020.

As the program is delivered in each council area, CEO's or their representatives are invited to present to the participants to share their regions issues, opportunities and challenges and their own leadership journey if desired.



LIMESTONE COAST LEADERSHIP PROGRAM 2020 PARTNERS



Limestone Coast Council areas also provide in-kind venue and catering support to the program.

PARTICIPANTS FOR 2020

- > 17 (12 Female and 5 Male)
- > Inclusion Migrant, Disability and Disadvantaged
- > Inclusion representatives from five of the Limestone Coast Council Areas
- > 1 participant withdrawal in 2020 due to Fires (Forestry Recovery work relocation to NSW)

Participants attend induction sessions, overnight workshops, monthly full day workshops and a graduation event. They also undertake out of session community action project work, substantial pre reading, research and written reflections.



COVID-19 IMPACTS

- > Restrictions required cancellation of the delivery of face to face sessions
- > Program moved to online zoom platform for one session
- > Following stakeholder feedback, program was hibernated for 2 months
- > Face to face delivery to be resumed 7th July (restrictions dependent)



OBJECTIVES

The overarching responsibility of the Regional Community Road Safety officer is to advance road safety in the Limestone Coast region whilst promoting and raising awareness of Government of SA road safety programs.

The priority work areas identified for 2019/2020:

- > Government of SA Campaign Support and Digital Engagement
- > Community and Industry Engagement

GOVERNMENT OF SA CAMPAIGN SUPPORT

Our strong relationship with regional print and electronic media enabled the promotion of the Government of SA campaign messages throughout the year.



Government of South Australia



Social media is an important part of our communications package. Facebook posts highlighting campaigns, issues and events are also used to educate all road users.

Regular social media posts promote and share current Government of SA road safety campaigns. The use of our social media has been instrumental in pushing the messages to and for the media, local members and community road safety groups.

Campaigns such as "Think who you'll leave behind" 'No ones driving if your distracted' 'The 10 year hangover' 'Be Safe Be Seen' and 'Our town could save your life – rest every two hours' are good examples of supporting the Government of SA state-wide campaigns. The "No Winners Here" regular road safety message continued to be circulated to all community road safety groups, Councils, regional media and interested stakeholders.

Driver commitment to road safety campaign sought

LIMESTONE Coast motorists are urged to take the Fatality Free Friday pledge ahead of tomorrow's national campaign to reduce road trauma across Australia.

The community-based road safety campaign, which is headlined annually by tomorrow's Fatality Free Friday, will unveil a tribute to the 1195 lives tragically lost on the nation's roads last year.

A collection of stories and safety messages from everyday people, frontline workers and those touched by road trauma will be released to the broader public as part of the Australian Road Safety Foundation (ARSF) initiative.

Supporting the Fatality Free Friday campaign, Limestone Coast Local Government Association regional community road safety officer Ali Auld urged motorists not to take additional risks behind the wheel despite a decline in traffic volume due to COVID-19 travel restrictions.

"It is very frustrating to see people on our roads

engaging in risky behaviour without caring about the rights of others to be safe on our roads," Ms Auld said.

"This careless decision making is continually putting the safety of the community at risk and we should not accept any excuses for these poor behaviours that endanger us all."

ARSF research has found one in four drivers admitted to taking road risks since the implementation of COVID-19 restrictions, a statistic it believes is being driven by the fact two thirds of Australians believe the roads are safer under current conditions.

Speeding is the most common risk drivers admitted to taking, followed by mobile phone use and running a red light or stop sign.

"As a community, we need to strongly heed the Australasian Road Safety Foundation who implore people to drive to the conditions and be courteous to each other to prevent further unnecessary trauma and injuries," Ms Auld said.

ARSF founder and chief executive Russell White warned there was never an excuse to be taking risks on or around the roads.

"For every road death, another 35 Australians are hospitalised," Mr White said.

While it was expected the road toll would reflect the reduction in traffic on the road, the national year-to-date toll has only declined by 12.5pc compared to the same period last year.

"Sadly, with fewer cars on the roads during coronavirus, we're seeing an increase in bad driver behaviour, which is unacceptable," Mr White said.

"Road trauma at any time is tragic, but it's also largely preventable.

"While our incredible frontline medical and emergency services are already working harder than ever, is that text message or few extra minutes worth adding extra pressure on these resources?"

Visit arsf.com.au/take-the-pledge to take the Fatality Free Friday pledge.

Campaign drives home road safety message

TODD LEWIS
@toddlewis1980

THE Mount Gambier community has responded to the call for safety on the roads by signing a pledge during yesterday's National Day of Action.

Mount Gambier Police joined police organisations from across the country to actively participate in the event.

As part of their commitment, members from the local force joined the Limestone Coast Local Government Association (LCLGA) at a Mount Gambier shopping centre to engage the community about road safety.

An inflatable car caught the eye of dozens of residents who took a break from their mid-week shopping to take the pledge to be safe on the road.

Mount Gambier Police community engagement officer Sergeant Andy Stott said it was evident there was concern about the issue within the community.

"People are genuinely concerned about the road toll and the number of injury collisions that we have," he said.

"It was pleasing to have people come forward and appreciate what we're doing but also make the pledge to say they believe in what we are trying to achieve."

Sgt Stott said more than 100 members of the community signed the inflatable car across a four hour period.



DRIVING COMMITMENT: LCLGA road safety officer Ali Auld pledges to be road safe alongside Mount Gambier Police Cadet Cooper, Jazquard Brown and Sergeant Andy Stott.

a good driver, then when I asked them if they ever check their mobile phone while driving, they had to think twice about it," she said.

"Thinking we are good drivers and actually being good drivers is quite possibly two different things. We need to remember the little things, such as a small distraction, can cause a collision."

The road safety National Day of Action was a direct response to the increase in the number of road fatalities this year compared to last year.

Road safety statistics were updated each week and placed on the pages of 7 country football associations in South Australia during the football and netball season highlighting the unnecessary level of road trauma on regional and rural roads.

Country Footy SA was able to post the weekly update on the pages of the majority of SA country football leagues on the weekend of the SA Country Football Championships. The weekly emails usually carry a themed Government of SA road safety message.

Opportunities were also seized to promote timely road safety messages that relate to regional issues for example, fatigue, drink/drug driving, distraction and speed. TV and Radio campaigns through winter promoting 'Drive to the Conditions' 'See and Be Seen' 'Headlights On'

Partnering with The Little Blue Dinosaur Foundation through the Christmas holiday time promotes road safety awareness with key messages of 'Hold my Hand' and 'Slow Down – Kids Around' building awareness for both locals and tourists



Regional media has continued to demonstrate their commitment to regional road safety with their willingness to distribute key road safety messages. We acknowledge and thank ABC SE Local Radio, Southern Cross Austereo, WIN Television, The Border Watch and Fairfax regional media for their support.

INDUSTRY AND COMMUNITY ENGAGEMENT

In step with the South Australian Road Safety Strategy – Towards Zero Together workplace activities aligning with the region's key industries and major employers. In Association with the Safe Freight Network (Forestry/manufacturing SA and Vic) and The Green Triangle Freight Action Plan Group progress is being made on improving workplace driving, road safety culture and the interaction of the Heavy Vehicle industry with other road users. These networks include sectors that comprise the regional freight task, forestry, livestock, fluids, bulk and general freight and contractors.

Opportunities through industry and community engagement have included:

- › Supporting and providing funding assistance and collaboration for promotion of the Annual Regional "Lights and Car Safety Check" championed by Rotary in the Limestone Coast. Evening sessions were held at Bordertown, Naracoorte, Millicent and Mount Gambier
- › Sharing training resources from the ARRB, NRSPP and LGA SA on informative and business improvement opportunities.
- › Membership with the Australian Road Safety Foundation (ARSF) has assisted regional stakeholders in raising the 'Road Safety Message'. Resources used at Family Truck Show, Fatality Free Friday and RYDA.
- › Raising opportunities through the media for the community to engage in community consultation and "Have their Say" on road safety issues,
- › Promoting the availability of partner programs and current road safety programs delivered by RYDA, RAA – Street Smart and Street-Smart Primary, The Little Blue Dinosaur Foundation, MFS- RAP



PROJECT OFFICERS ANNUAL REPORTS

REGIONAL ROAD SAFETY

Promoting and increasing road safety awareness through National Events such as 'National Ride to School Day' 'Walk Safely to School Day' 'National Ride to Work Day' 'National Police Remembrance Day' 'Fatality Free Friday' together with international 'World Day of Remembrance for Road Traffic Victims' and 'Global Road Safety Week'

Collaboration workshops with regional support services Standby, Substance Misuse, Road Trauma Support Team SA and The Limestone Coast Grief and Trauma Support Team were developed to increase awareness of how to access the regional support for trauma victims and their families.

Covid-19 restrictions 2 sessions to be delivered.

This Regional Community Road Safety Officer was externally funded through a partnership funding agreement with responsibilities transferred to DPTI 1st July 2019. (previously held with the Motor Accident Commission)

The partnership arrangement was guaranteed to continue for one year following the cessation of MAC and funding concluded 30th June 2020.



THE ROAD TO RECOVERY

THE BATTLE IS NOT YOURS ALONE!

IF YOU ARE OR SOMEONE YOU ARE SUPPORTING IS AFFECTED BY ROAD TRAUMA, SUICIDE OR SUBSTANCE MISUSE.

Please join us for morning tea and an informal information sharing event

Many in our communities suffer alone, it is our experience that for some people, meeting with others who have been through a similar experience can be very helpful

- Know what is available for the community, for yourself or how you can support others
- Understand how others have managed through hearing about their journeys
- Opportunities to share some of your own journey if desired

Proudly supported by the Limestone Coast Councils

TIME: 10AM to 12.30PM

FRIDAY FEB 21	City Hall Mt Gambier
FRIDAY MAR 13	Supper Room, Naracoorte Town Hall Naracoorte
FRIDAY APR 3	Supper Room, Kingston District Hall
FRIDAY APR 24	Port MacDonnell Community Complex, Port MacDonnell
FRIDAY MAY 15	Bordertown — Conference Room Tatiara District Council 10 to 12pm Keith - Ruth Wheel Room at Keith Institute 1.30 to 3.30pm
FRIDAY JUN 5	Civic and Arts Centre, Millicent
FRIDAY JUN 19	John Shaw Neilson Gallery, Visitors Information Centre Penola

Register your interest on Eventbrite:
The road to recovery—the battle is not yours alone (Location)

AGENDA
10am: Meet/Greet
10.30 to 11.30am: Dawns Story 'A Parents grief' and Standby
11.30am: Break
11.45am: Substance Misuse and Road Safety



Local Government recognises the importance of sporting and recreation clubs to regional communities, and is pleased to partner with the Office of Recreation, Sport and Racing (ORSR) to deliver the STARCLUB Program in the Limestone Coast.

The STARCLUB Program promotes involvement in recreation and sport by supporting all sporting and recreation clubs in the Limestone Coast in the areas of leadership, financial sustainability, compliance, planning and volunteer management. LCLGA employs the STARCLUB Field Officer, who serves as an on-ground resource and a conduit between clubs, councils, associations and the ORSR.

The long-term goals of this program are:

- > to ensure clubs in the region are compliant with State and Federal Legislation,
- > clubs are financially stable through prudent self-management and have access to appropriate funding
- > maintain and build on membership, players and volunteers within the club.

The STARCLUB Field Officer provides support to clubs and associations in a number of areas:

Funding and Financial Stability

Awareness of grant availability and application support, increased eligibility through STARCLUB membership, and education and training regarding financial stability.

Volunteer Management

Sourcing and retaining volunteer support, running nationally-accredited training and education locally, information on education and training courses, providing templates for job descriptions for volunteers, volunteer management policy assistance, ideas to involve, recognise and reward volunteers, and providing information on succession plans and complaints / conflict procedure.

Compliance

Occupational work, health and safety for club staff and volunteers, child protection, constitutions - update, review or start from scratch, incorporation, affiliation with State or national bodies, compliance with the Discrimination Act, risk management and information on licensing requirements for clubs selling alcohol.

Planning

Long-term maintenance of facilities, strategic planning, job descriptions, codes of conduct, good sports program and play by the rules program.

The STARCLUB Field Officer is guided by the Regional Sport and Recreation Advisory Group, established with membership from all constituent councils. This group provides direction and feedback for the STARCLUB Field Officer.

PROJECT OFFICERS ANNUAL REPORTS

STARCLUB PROGRAM

The STARCLUB Field Officer program delivered the following outcomes in 2019-20:

- > Had over 100 face to face meetings with clubs/associations providing support in the STARCLUB Program, as well as Funding, Strategic Planning, Facility Planning, Sports Tourism Opportunities, Conflict Resolution, Volunteer Support, Financial guidance and various other sports related issues. Also support for Clubs during the COVID-19 situation. Plus provided support to clubs with hundreds of phone calls and emails received.
- > The STARCLUB Field Officer also provided the following training and education for clubs in the region.
 - Strategic planning workshop
 - Child Safe Officer Course.
 - RSA Courses across the region Naracoorte
 - Level 1 Sports Trainers Course
- > Below is a table comparing the regions STARCLUB numbers from 2018-19 to 2019-20. In all areas we have seen an increase in clubs registering and progressing through the program. This is due to the support councils have shown to the program.

STARCLUB STATUS	2018-2019	2019-2020
LEVEL 1 REGISTERED Club has registered in the STARCLUB program but not 'submitted' their responses.	241	257
LEVEL 2 SUBMITTED All questions have been answered online as either; Yes, No or In Progress, and responses have been 'submitted'.	60	62
LEVEL 3 PROVISIONAL ONLINE STATUS ACHIEVED At least 3 questions in each of Parts 1-5 must be answered YES including all mandatory questions	49	54
LEVEL 4 FULL STARCLUB RECOGNITION ACHIEVED A consultant has met with the club and determined if the club has appropriately met criteria for 'Recognition'	43	45

LIMESTONE COAST REGIONAL SPORTING ACADEMY



In partnership with the Office for Recreation, Sport and Racing and the LCLGA, the Limestone Coast Regional Sporting Academy (LCRSA) inducted its first Inductees in October 2017 and commenced working with these Athletes in November, as part of a Pilot Program.

In June 2019 the LCLGA were successful in meeting certain requirements from the ORSR and obtained another \$50,000 to run the program for another 12 months. Once again, the LCLGA partnered with the ORSR and the third year of the LCRSA was launched in October 2019. We were pleased to welcome back Limestone Coast Regional Sporting Academy.

Hockey SA and Athletics SA as official partners of the Academy, and were able to offer skill-based sessions for athletes and local coaches. We were also excited to welcome two new sports to the program, Tennis and Cycling thanks to new partnerships formed with the South Australian Sports Institute and Tennis SA.

We inducted 72 athletes into the Academy for the 2019/20 iteration. There are 15 athletes in the hockey program, 5 in the athletics program, 20 in the tennis program, 12 in the cycling program and 20 in the lonestar program

These athletes are provided with a 12-month Gym membership, a 12-month elite athlete strength and conditioning program (2 sessions a week at the gym and an at home program), coaching, education sessions (sports psychology, media training, coping with pressure, sporting routines and sports nutrition), and high level testing at the University of SA's High Performance Centre in Adelaide. We are also able to live stream our education sessions to athletes across the region who are unable to attend.



The program has given the athletes the chance to understand the training and preparation requirements to become an elite athlete, as well as, improve their performances at school and on the field or track.

We continued our partnership with the University of SA, who provide us with a venue for our education sessions and testing. The LCRSA is extremely pleased to also be supported by the M & G Hotel Group, who have provided us with 30 nights of free accommodation for athletes and families, as well as, a reduced rate for athletes and families on an ongoing basis.

We also welcomed the Commodore on the Park as a partner this year. The Commodore on the Park provide our visiting coaches and educators with accommodation when they visit the region.

LIMESTONE COAST REGIONAL SPORTING ACADEMY

The LCRSA has four main objectives:

- > To identify regional sporting talent
- > To educate and develop youth in the region
- > To provide pathways to State and national representation
- > To develop the skills of regional coaches

The LCRSA athletes have done the Academy and our region extremely proud, competing at State and National levels in the past year. We have had two past Academy Alumni move to Adelaide and gain selection for Glenelg in the SANFLW League side and one of our current cycling program athletes has been offered a full time SASI Scholarship to train with the elite cyclists in the country. This has put her on the path to Olympic and World Championship selection.

We also had an athlete win the 2019-20 U/16 Athletics SA Athlete of the Year.

All of our athletes have been great ambassadors for the program and we look forward to continue supporting our current and future LCRSA athletes in the coming years.



ACKNOWLEDGEMENTS

LCLGA acknowledges the Constituent Council Mayors, Elected Members, Chief Executive Officers and staff for their support of the regional role of the Association.

During 2019-2020, the LCLGA Board engaged a small team to implement a diverse and comprehensive regional work plan: Tony Wright (Executive Officer), Michaela Bell (Projects Manager), Tony Elletson (LCLGA Star Club Field Officer & Limestone Coast Regional Sporting Academy), Ali Auld (Leadership Program), Biddie Shearing (LCLGA Tourism Industry Development Manager), Sophie Bouchier (Substance Misuse Program) and Mae Steele (Executive Support Officer). The Team farewelled June Saruwaka (Regional Waste Management Coordinator, Prae Wongthong (Climate Adaptation Project Officer) & Ali Auld (Community Road Safety Officer)

The Local Government Association SA has continued to provide strong support to LCLGA and its members throughout the year. LCLGA acknowledges the contributions of SAROC members, Chief Executive Officer Matt Pinnegar and the many LGA staff that have supported LCLGA throughout the year.

The Local Government Research and Development Scheme funding has enabled LCLGA to undertake a range of additional projects throughout the year, both through additional Research and Development Fund projects and via the Regional Capacity Building Grants.

LCLGA enjoys a close working relationship with RDALC Board members and staff.

Tony Wright
Executive Officer

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

FINANCIAL REPORTS

30 JUNE 2020





**Limestone Coast Local Government
Association**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 June 2020**

Limestone Coast Local Government Association

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Limestone Coast Local Government Association

**STATEMENT OF COMPREHENSIVE INCOME
AS AT 30 JUNE 2020**

	Note	2020 \$	2019 \$
Income			
Local Government Council Contributions	2	721,402	642,404
Other Contributions	2	314,020	498,859
Other Income	2	158,096	119,141
Project Income	2	295,088	130,069
Unbudgeted Project Income	2	1,761	7,063
Total Income		<u>1,490,367</u>	<u>1,397,536</u>
Expenses			
Operating Expenses	3	(229,201)	(284,088)
Employee Costs	3	(768,221)	(578,040)
Project Expenditure	3	(632,151)	(510,764)
Unbudgeted Project Expenditure	3	(1,761)	(54,459)
Total Expenses		<u>(1,631,334)</u>	<u>(1,427,351)</u>
NET SURPLUS / (DEFICIT)		<u>(140,967)</u>	<u>(29,815)</u>
Other Comprehensive Income			
Transfer to accumulated surplus of prior year unspent project funds	2	-	460,021
Total Other Comprehensive Income		<u>-</u>	<u>460,021</u>
TOTAL COMPREHENSIVE INCOME		<u>(140,967)</u>	<u>430,206</u>

This Statement is to be read in conjunction with the attached Notes.

Limestone Coast Local Government Association

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020**

	Note	2020 \$	2019 \$
Assets			
Current Assets			
Cash and Cash Equivalents	4	938,643	869,155
Trade and Other Receivables	4	64,550	109,323
Total Current Assets		<u>1,003,193</u>	<u>978,478</u>
Total Assets		<u>1,003,193</u>	<u>978,478</u>
Liabilities			
Current Liabilities			
Trade and Other Payables	5	58,448	65,047
Provisions	5	48,883	41,632
Other Liabilities	5	244,694	97,455
Total Current Liabilities		<u>352,025</u>	<u>204,134</u>
Non Current Liabilities			
Provisions	5	32,647	14,856
Total Current Liabilities		<u>32,647</u>	<u>14,856</u>
Total Liabilities		<u>384,672</u>	<u>218,990</u>
Net Assets		<u>618,521</u>	<u>759,488</u>
Equity			
Accumulated Surplus		618,521	759,488
Total Equity		<u>618,521</u>	<u>759,488</u>

This Statement is to be read in conjunction with the attached Notes.

Limestone Coast Local Government Association

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2020**

	Accumulated Surplus \$	Total Equity \$
2020		
Balance at the beginning of the year	759,488	759,488
Surplus for the year	(140,967)	(140,967)
Other Comprehensive Income	-	-
Balance at the end of year	<u>618,521</u>	<u>618,521</u>
2019		
Balance at the beginning of the year	329,282	329,282
Surplus for the year	(29,815)	(29,815)
Other Comprehensive Income	460,021	460,021
Balance at the end of year	<u>759,488</u>	<u>759,488</u>

This Statement is to be read in conjunction with the attached Notes.

Limestone Coast Local Government Association

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020**

	Note	2020 \$	2019 \$
Cash flows from operating activities			
Receipts from members		721,402	642,404
Other receipts		975,487	725,544
Payments to suppliers & employees		(1,627,401)	(1,390,011)
Net cash provided by (or used in) operating activities	6	<u>69,488</u>	<u>(22,063)</u>
Cash flows from investing activities			
Net cash provided by (or used in) investing activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Net cash provided by (or used in) financing activities		<u>-</u>	<u>-</u>
Net increase (decrease) in cash held		69,488	(22,063)
Cash & cash equivalents at beginning of period		869,155	891,218
Cash & cash equivalents at end of period	4	<u>938,643</u>	<u>869,155</u>

This Statement is to be read in conjunction with the attached Notes.

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Note 1: Statement of Significant Accounting Policies

The principal accounting policies adopted in preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless other stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australia legislation.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in apply Limestone Coast LGA accounting policies. The areas involving higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$)

2 The Local Government Reporting Entity

Limestone Coast LGA is incorporated under the SA Local Government Act 1999 and has its principal place of business at Level 1, 9 Bay Road, Mt Gambier, SA 5290. These financial statements include Limestone Coast LGA direct operations and all entities through which Limestone Coast LGA controls resources to carry on its functions. In the process of reporting on Limestone Coast LGA as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

4 Income taxes

The activities of the Association are exempt from taxation under the Income Tax Assessment Act 1997.

5 Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Note 1: Statement of Significant Accounting Policies (cont)

6 Leases

At inception of a contract, the Association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Association where the Association is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

7 Impairment of assets

At the end of each reporting period, the Association assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset where it is not possible to estimate the recoverable amount of an individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

8 Revenue

The Association recognises revenue under *AASB 1058 Income of Not-for-Profit Entities (AASB 1058)* or *AASB Revenue from Contracts with Customers (AASB 15)* when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer).

Revenue is measured based on the consideration to which the Association expects to be entitled on a contract with a customer. In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives

The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the Association to acquire or construct a recognisable non-financial asset that is to be controlled by the Association. In this case, the Association recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

9 Trade and other receivables

These include amounts due from ATO and accrued interest on deposits in financial institutions. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Note 1: Statement of Significant Accounting Policies (cont)

9 Trade and other receivables (cont.)

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

10 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncost) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Association does not make payment for untaken sick leave. Sick leave shall be portable from Association to Association. A local government employee shall be entitled to carry sick leave credits from the previous employing Association (or Associations) to the present Association provided the service is continuous as defined by the Local Government Act 1934 but such credits shall not be available until sick leave credits accrued at the employee's employing Association have been exhausted. The employing Association may recover from previous employing Associations a contribution towards the cost of sick leave granted in accordance with this contribution towards the cost of sick leave granted in accordance with this subclause.

11 New and Amended Accounting Polices Adopted

AASB 16 Leases, which commenced from 1 July 2019, requires that the right of use conveyed by leasing contracts except leases with a maximum term of 12 months and leases for non-material amounts be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability. At 30 June 2020, the Association has no leases to which this treatment will need to be applied.

The Association had elected to early adopted AASB 1058 (Income of Not for Profit Entities) and AASB 15 (Revenue from Contracts with Customers) effective 30 June 2019 utilising the cumulative effect method. The cumulative effect of transition is shown as an adjustment to retained earnings at the date of initial application and no adjustments were made to comparatives figures

Limestone Coast Local Government Association

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 2: Income

	2020	2019
	\$	\$
<u>Local Government Contributions</u>		
City of Mount Gambier	217,695	180,098
District Council of Grant	86,159	78,125
Wattle Range Council	135,999	134,442
Naracoorte Lucindale Council	110,772	90,027
District Council of Robe	44,968	43,453
District Council of Tatiara	83,874	75,842
District Council of Kingston	41,935	40,417
Total	<u>721,402</u>	<u>642,404</u>
<u>Other Contributions</u>		
South Australian Tourism Commission	77,708	49,013
Local Government Association	130,142	248,846
Regional Development Australia	170	30,000
Starclub Funding	106,000	106,000
Road Safety Funding (Motor Accident Commission)	-	65,000
Total	<u>314,020</u>	<u>498,859</u>
<u>Other Income</u>		
Interest Revenue	17,989	15,891
Funds Carried Forward	70,955	37,252
Sundry Income	31,764	65,998
Sponsorship	37,388	-
Total	<u>158,096</u>	<u>119,141</u>
<u>Project Income</u>		
Department of Environment and Water	5,000	58,910
SA Fire & Emergency Services Commission (NDRP)	23,250	6,750
Sports Academy Contribution	10,468	13,182
Participant Fees (Limestone Coast Leadership Program)	15,437	24,091
SA Coastal Councils Alliance	9,000	9,000
Building Better Regions Fund	21,864	18,136
Department of Planning, Transport & Infrastructure	65,000	-
Department of Health	90,069	-
LCLGA Project Contribution	55,000	-
Total	<u>295,088</u>	<u>130,069</u>
<u>Unbudgeted Project Income</u>		
Green Industries SA	-	2,063
SA Fire & Emergency Services Commission	-	5,000
Other	1,761	-
Total	<u>1,761</u>	<u>7,063</u>
<u>Other Comprehensive Income</u>		
Funds Carried Forward	-	173,376
Project Liability Income	-	286,645
Total	<u>-</u>	<u>460,021</u>

Limestone Coast Local Government Association

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 3: Expenses

	2020	2019
	\$	\$
<u>Operating Expenses</u>		
Advertising	14,343	15,656
Audit fees	11,378	2,900
Bank Charges	643	498
Chairperson's Allowance	13,105	2,895
Computing	16,197	12,538
Consultancy	9,316	20,352
Governance	-	16,005
Insurance	9,972	7,685
Legal Fees	-	-
Minor Equipment	-	7,403
Motor Vehicle	57,899	53,690
Office Expenses	27,808	22,583
Rent	22,797	25,227
Seminars	5,174	5,118
Trade Shows	15,131	42,082
Training	1,712	6,928
Travel and Accommodation	23,726	42,528
Total	<u>229,201</u>	<u>284,088</u>
<u>Employee Costs</u>		
Salaries and Wages	673,453	500,833
Superannuation	63,327	46,957
Oncosts	6,399	4,809
Leave provision movement	25,042	25,441
Total	<u>768,221</u>	<u>578,040</u>
<u>Project Expenditure</u>		
Coastal Alliance	67,587	37,663
Leadership Program	65,482	81,255
Administration	3,052	-
Red Meat Cluster	15,184	-
SMLC	27,361	-
Heritage Advisor	70,151	62,870
RDA Limestone Coast	102,143	90,781
Brand Development	6,882	9,325
Regional Growth Plan	1,530	6,050
Planning Reform	16,961	13,546
Climate Project	8,924	122,162
Sports Academy	87,416	46,996
Road Safety	10,149	1,307
Star Club	3,072	-
Tourism	110,926	13,871
Rating Equity State Project	1,000	-
Waste	34,331	24,938
Total	<u>632,151</u>	<u>510,764</u>

Limestone Coast Local Government Association

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 3: Expenses (Cont.)

	2020	2019
	\$	\$
<u>Unbudgeted Project Expenditure</u>		
Substance Misuse	-	40,000
Waste	-	14,459
Other	1,761	-
	1,761	54,459

Note 4: Assets

Cash and Cash Equivalents

Petty Cash	250	500
Cash at bank	228,917	176,856
Term Deposit	709,476	691,799
Total	938,643	869,155

Trade and Other Receivables

Trade Debtors	64,550	109,323
Total	64,550	109,323

Note 5: Liabilities

Trade and Other Payables

Goods & Services	26,272	43,233
Accrued Expenses	8,831	12,979
GST Payable	(2,406)	(1,698)
PAYG Payable	24,156	10,533
Other	1,595	-
	58,448	65,047

Provisions

	2020		2019	
	\$		\$	
	Current	Non-Current	Current	Non-Current
Employee entitlements (including on-costs)	48,883	32,647	41,632	14,856
	48,883	32,647	41,632	14,856

Limestone Coast Local Government Association

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 5: Liabilities (Cont.)

Other Liabilities

The unexpended funds reserve represent funds set aside for the future use on projects manage by the Association

	2020	2019
	\$	\$
Tourism		
Balance brought forward	20,000	151,851
Project Contribution (South Australian Tourism Commission)	23,952	20,000
Expenses/Transfer	<u>(20,000)</u>	<u>(151,851)</u>
Project funds not expended at year end	23,952	20,000
 Limestone Coast Leadership		
Balance brought forward	13,000	-
Project Contribution	31,775	13,000
Expenses/Transfer	<u>(6,500)</u>	<u>-</u>
Project funds not expended at year end	38,275	13,000
 SMLC -DOH		
Balance brought forward	9,925	-
Project Contribution	87,000	9,925
Expenses/Transfer	<u>(12,993)</u>	<u>-</u>
Project funds not expended at year end	83,932	9,925
 Regional Coast Alliance		
Balance brought forward	54,530	-
Project Contribution	98,535	54,530
Expenses/Transfer	<u>(54,530)</u>	<u>-</u>
Project funds not expended at year end	98,535	54,530
 Total unspent funds reserves	<u>244,694</u>	<u>97,455</u>

Note 6: Reconciliation of Cash Flow Statement

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the reporting period as shown in the Cash Flow Statement of reconciled to the related Balance Sheet as follows:

Total cash & cash equivalent assets	938,643	869,155
 (b) Reconciliation of Changes in Net Assets to cash from Operating Activities		
Net surplus for the year	(140,967)	430,206
 <i>Changes in assets and liabilities</i>		
(Increase)/decrease in trade and other receivables	44,773	(61,715)
Increase/(decrease) in trade and other payables	(21,817)	40,999
Increase/(decrease) in employee benefits	25,042	25,441
Increase/(decrease) in other liabilities	<u>162,457</u>	<u>(456,994)</u>
	<u>69,488</u>	<u>(22,063)</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	15,000	15,000
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Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Note 7: Financial Instruments

All financial instruments are categorised as *loans and receivables*

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value, interest is recognised when earned.</p> <p>Terms & Conditions: Deposits are returning fixed interest rates of 1.3% (2019 2.3%)</p> <p>Carrying amount: approximates fair value due to short term to maturity</p>
Receivables: Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowances for doubtful debts. An allowance for doubtful debts is recognised (and reassessed annually) when collection in full is no longer possible</p> <p>Terms & Conditions: unsecured, and do not bear interest. Although Association is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Associations boundaries.</p> <p>Carrying amount: approximates fair value (after deduction for any allowance)</p>
Receivables: other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & Conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value</p>
Liabilities: Creditors & Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in future for goods & services received, whether or not billed to the Association.</p> <p>Terms & Conditions: Liabilities are normally settled within 30 days.</p> <p>Carrying amount: approximates fair value</p>

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

Note 7: Financial Instruments (cont.)

Liquidity Analysis

2020	Due < 1 year	Due > 1 Year ≥ 5 years	Due > 5 Years	Total Contractual Cash Flows	Carrying Values
Financial Assets		\$	\$	\$	\$
Cash & Equivalents	938,643	-	-	938,643	938,643
Receivables	64,550	-	-	64,550	64,550
Total	1,003,193	-	-	1,003,193	1,003,193
Financial Liabilities					
Payables	26,272	-	-	26,272	26,272
Total	26,272	-	-	26,272	26,272
2019	Due < 1 year	Due > 1 Year ≥ 5 years	Due > 5 Years	Total Contractual Cash Flows	Carrying Values
Financial Assets		\$	\$	\$	\$
Cash & Equivalents	869,155	-	-	869,155	869,155
Receivables	109,323	-	-	109,323	109,323
Total	978,478	-	-	978,478	978,478
Financial Liabilities					
Payables	43,233	-	-	43,233	43,233
Total	43,233	-	-	43,233	43,233

The following interest rates were applicable to Limestone Cost LGA at balance date:

	2020 % Weighted Average Interest rate	Carrying Value	2019 % Weighted Average Interest rate	Carrying Value
Term Deposit	1.3%	709,476	2.3%	691,799
		<u>709,476</u>		<u>691,799</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 7: Financial Instruments (cont)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is not recognised market for the financial assets of Limestone Coast LGA.

Risk Exposures:

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. Limestone Coast LGA maximum credit risk on financial assets is the carrying amount, net of any allowances for Limestone Coast LGA doubtful debts. All investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Note 4 in relation to individual classes of receivables, exposure is concentrated within limestone Coast LGA boundaries, and there is no material exposure to any individual debtors.

Market risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Limestone Coast LGA's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currently risk apply

Liquidity risk is the risk that Limestone Coast LGA will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA information paper 15), liabilities have a range of maturity dates.

Interest rate risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Limestone Coast LGA has a balance of both fixed and variable rate investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner

Note 8: Contingent Liabilities and Contingent Assets

At 30 June 2020, the Association is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report.

Note 9: Capital Commitments

At 30 June 2020, the Association is unaware of any capital or leasing commitments which have not already been recorded elsewhere in this financial report.

Limestone Coast Local Government Association

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Note 10: Events after the end of the reporting period

The entity has and continues to be affected by the current COVID-19 pandemic which has seen some impact on the ability to deliver programs and projects. Some additional grant stimulus has been received.

Subject to the impact from COVID-19 pandemic, the Committee is not aware of any other events which have occurred subsequent to balance date which would materially affect the financial statements prepared for the year ended at 30 June 2020

Note 11: Economic Dependence

Limestone Coast Local Government Association is dependent on the Local Councils within its jurisdiction and other funding bodies for the majority of its revenue used to operate the business. At the date of this report, the Committee believe that the Local Councils and other bodies will continue to fund the Association.

Note 12: Capital Management

The Committee controls the capital of the entity to ensure that adequate cash flows are generated to fund its programs and that returns from investments are maximised within tolerable risk parameters. The Committee ensures that the overall risk management strategy is in line with this objective. The committee operates under policies approved by the board. Risk management policies are approved and reviewed by the board on a regular basis. These include credit risk policies and future cash flow requirements. The entity's capital consists of financial liabilities, supported by financial assets. There have been no changes to the strategy adopted by the Committee to control the capital of the entity since the previous year.

Note 13: Related Party Disclosure

The total remuneration paid to key management personnel of Limestone Coast Local Government Association Incorporated during the year was as follows;

	2020	2019
	\$	\$
Short term employee benefits incl. Allowances	174,801	110,512
Post employment benefits	15,361	10,223

Key management personnel above includes the executive and Board of Management.

The specific banding of key management personnel and Board of management from the Limestone Coast Local Government Association Incorporated during the year was as follows;

\$	2020	2019
under \$50,000	1	1
\$50,001 to \$100,000	0	0
\$100,001 to \$150,000	0	1
\$150,001 to \$200,000	1	0

Limestone Coast Local Government Association

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

Note 13: Related Party Disclosure (cont.)

Other related parties includes close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel individually or collectively with their close family members.

There were no transactions with other related parties apart from:

- A relative of a KMP owns a business who contract's there services as required to the Kingston District Council.

	Amounts received from Related Party during the financial year	Amounts outstanding from Related Party at the end of the financial year
Related Party Entity	2020 \$	2020 \$
City of Mount Gambier	217,695	-
District Council of Grant	86,159	-
Wattle Range Council	135,999	-
Naracoorte Lucindale Council	110,772	1,650
District Council of Robe	44,968	-
District Council of Tatiara	83,874	-
District Council of Kingston	41,935	-
Total	<u>721,402</u>	<u>1,650</u>

Limestone Coast Local Government Association

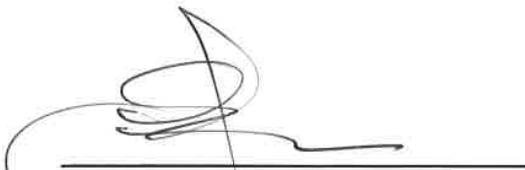
**STATEMENT BY MEMBERS OF THE COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2020**

In the opinion of the committee, the Financial Statements comprising of the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Limestone Coast Local Government Association as at 30 June 2020 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Limestone Coast Local Government Association will be able to pay its debts as and when they fall due.

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Mayor Erika Vickery
President
Date:



Tony Wright
Executive Officer
Date:

Limestone Coast Local Government Association

**STATEMENT BY MEMBERS OF THE COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2020**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Limestone Coast Local Government Association for the year ended 30 June 2020, the Association's Auditor, Dean Newberry has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



**President
LC Local Government Association**



**Chief Executive Officer
District Council of Grant**



**Chief Executive Officer
City of Mount Gambier**



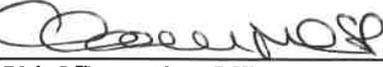
**Chief Executive Officer
Kingston District Council**



**Chief Executive Officer
Naracoorte Lucindale Council**



**Chief Executive Officer
District Council of Robe**



**Chief Executive Officer
Tatiara District Council**



**Chief Executive Officer
Wattle Range Council**

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Limestone Coast Local Government Association for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Jim Keogh

Partner

DEAN NEWBERY & PARTNERS

CHARTERED ACCOUNTANTS

Dated the 7th day of October 2020

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

Opinion

We have audited the financial report of the Limestone Coast Local Government Association (the Authority), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of Financial Statements.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information other than the Financial Report and Auditor's Report Thereon

The Authority is responsible for the other information. The other information comprises the information included in the Authority's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. The Authority's responsibility includes establishing and maintaining internal control relevant to preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY & PARTNERS CHARTERED ACCOUNTANTS



**JIM KEOGH
PARTNER**

Signed on the 15th day of October 2020,
at 214 Melbourne Street, North Adelaide