District Council of Robe

MINUTES

Minutes of the Ordinary Council Meeting held on 20 November 2018, commencing at 6.00pm at the District Council of Robe Chambers, Smillie Street Robe.

Mr Roger Sweetman, Chief Executive, presided over the meeting until Mayor Elect Nunan took the Oath of Office.

ACKNOWLEDGEMENT

Acknowledgement of Traditional Owners
The District Council of Robe recognises this District’s considerable natural and cultural heritage, including thousands of years of traditional ownership by the Boandik people, and the more recent contribution from people either born here or who have migrated here.

WELCOME

Chief Executive, Mr Roger welcomed the Elected Members, Staff and Gallery.

PRESENT

Mayor Elect Alison Nunan, Crs Elect Ned Wright, Michael Boyd, David Laurie, Bob Bates, Rino Dell’Antonio and Peter Riseley.

STAFF IN ATTENDANCE

Chief Executive, Mr Roger Sweetman, Deputy Chief Executive, Mr Nick Brown, Works Operation Co-ordinator, Mr Trevor Hondow and Minute Secretary, Ms Anne-Marie Peters.

APOLOGIES

Nil
OFFICER’S REPORTS – Chief Executive Officer

5.1.1 Returning Officers Report – Announcement of Candidates Elected

The meeting noted the ‘Returning Officers Report – Announcement of Candidates Elected” report.

5.1.2 Taking of Oath/Declaration of Office

The following Elected Members made their declaration of office:

Mayor
Alison Nunan

Elected Member
David Park Laurie

Elected Member
Peter Rayner Riseley

Elected Member
Michael Alan Boyd

Elected Member
Simon Ned Wright

Elected Member
Rino Joseph Dell’Antonio

Elected Member
Malcolm Robert Bates

Pursuant to Section 60 of the Local Government Act 1999, and made an undertaking in the prescribed manner and form to discharge the members duties conscientiously and to the best of his/her abilities.

The declarations were made before a Justice of the Peace, Mr Nick Brown.

At the conclusion of declaration of office Mayor Nunan took the Chair and presided over the meeting.

5.1.3 Registration of Interest

Pursuant to Section 65 of the Local Government Act 1999 ("the Act") “Lodging of Primary Returns”, each person who is elected as a member of Council must, within six (6) weeks after election or appointment, submit to the Chief Executive a primary return in accordance with schedule 3 of the Act.

5.1.4 Conflict of Interest

Moved Cr Boyd
Seconded Cr Dell’Antonio

Resolved that the “Conflict of Interest” report be received. (162/2019)
5.1.5 Campaign Donations

Moved Cr Wright
Seconded Bates

Resolved that the “Campaign Donations” be received. (163/2019)

Carried

5.1.6 Time and Place of Ordinary Meetings

Moved Cr Boyd
Seconded Cr Wright

Resolved that the District Council of Robe, pursuant to Section 81 of the Local Government Act, shall hold its ordinary monthly meetings on the second Tuesday of each month commencing at 6.00pm and shall be held in the Council Chambers, Royal Circus, Robe, 5276. (164/2019)

Carried

5.1.7 Structure of Council Meeting Agenda

Moved Cr Boyd
Seconded Cr Dell’Antonio

Resolved that the District Council of Robe having considered report No. 5.1.7 "Structure of Council Meeting Agenda” adopt the structure of the Council meeting agenda’s as detailed within the report. (165/2019)

Carried

5.1.8 Deputy Mayor

Moved Cr Boyd
Seconded Cr Wright

Resolved that the District Council of Robe, pursuant to Section 51(3) of the Local Government Act 1999 as amended, appoint one of its members to the position of Deputy Mayor. (166/2019)

Carried
Moved Cr Riseley
Seconded Cr Bates

Resolved that the District Council of Robe, pursuant to Section 51(4) of the Local Government Act 1999 as amended, determine that the term of office for the Deputy Mayor be 2 years. (167/2019)

Carried

Moved Cr Laurie
Seconded Cr Wright

Resolved that the District Council of Robe determine that the process for the election of Deputy Mayor is as follow:

- Nominations will be invited by the Mayor from amongst the members.
- They do not have to be in writing nor do they have to be seconded. Nominations will be achieved simply by indicating “I nominate Councillor (?) For the position of Deputy Mayor of the District Council of Robe”.
- The Mayor will then enquire as to whether the person nominated is prepared to accept the nomination.
- While that person may agree to accept the nomination, he/she has the right to withdraw at any time before the matter is put to a vote.
- If a member is absent from the meeting, this would not preclude them from being nominated. They would need to have advised the Chief Executive prior to the meeting as to whether or not they are prepared to accept the nomination.
- If more than one person is nominated then the matter will proceed to a vote.
- All members present are required to vote in the election.
- It is not a conflict of interest to vote for yourself if you have been nominated.
- Voting will be undertaken by secret ballot.
- Mr. Nick Brown Deputy Chief Executive will act as returning officer for the conduct of the elections.
- If one nomination is received - No election, Elected Member is then appointed by resolution.
- If two nominations are received - Should only two nominations be received then the successful candidate will be the one with the greater number of votes.
- If three or more nominations are received - If no candidate receives a majority of votes, (half plus one or if all elected members are present 4) then the candidate with the least votes is excluded. The members are required to vote again in the same manner but only choosing between the remaining candidates. This process will continue until one candidate receives the majority votes.
- The result of the ballot is confirmed as a Council resolution which would occur in the same manner as any other resolution.

All nominees for Deputy Mayor will be provided with 5 minutes to address Council if they wish before the voting takes place. (168/2019)

Carried
Nominations for the position of Deputy Mayor were invited by Mayor Nunan from amongst the Members.

Cr Boyd nominated Cr Riseley for the position of Deputy Mayor of the District Council of Robe.

Cr Riseley accepted the nomination for the position of Deputy Mayor of the District Council of Robe.

Moved Cr Boyd
Seconded Cr Wright

Resolved that the District Council of Robe appoint Cr Riseley to the position of Deputy Mayor for a term of 2 years pursuant to Section 51(3) of the Local Government Act 1999 as amended. (169/2019)

Carried

5.1.9 Statutory Council Committees – Audit Committee

Moved Cr Boyd
Seconded Cr Dell’Antonio

Term of Office

Resolved that the District Council of Robe determine that the term of office for the Council members and the independent member of the Audit Committee be the term of the Council, Council members 2 years. (170/2019)

Carried

Moved Cr Riseley
Seconded Cr Boyd

Independent Member Sitting Fees

Resolved that the District Council of Robe determine the sitting fees for the Independent Member of the Audit Committee be ($55 per hour, maximum $300) plus travelling for attendance at each meeting. (171/2019)

Carried
Moved Cr Riseley
Seconded Cr Boyd

**Council Members**

Resolved that the District Council of Robe appoint the following Elected Members to Council’s Audit committee for the term of the Council:
- Mayor Alison Nunan (ex officio)
- Councillor Boyd
- Councillor Wright
- Councillor Bates (172/2019)

Carried

Moved Cr Boyd
Seconded Cr Riseley

**Independent Member**

Resolved that the District Council of Robe appoint Deane Nankivell as the independent member of the District Council of Robe Audit Committee for the term of the Council. (173/2019)

Carried

Moved Cr Boyd
Seconded Cr Dell’Antonio

**Presiding Member**

Resolved that the District Council of Robe appoint Deane Nankivell as the presiding member of the District Council of Robe Audit Committee for the term of the Council. (174/2019)

Carried

5.1.10 **Statutory Council Committees – Council Assessment Panel**

Moved Cr Boyd
Seconded Cr Dell’Antonio

**Council Member**

Resolved that the District Council of Robe appoints Cr Wright to Council’s Assessment Panel Development Panel. This appointment will expire at the conclusion of the periodic Council elections in 2022 or earlier should Council resolve to establish a Regional Assessment Panel. Cr Riseley be appointed as proxy to Council Assessment Panel. (175/2019)

Carried
Moved Cr Riseley
Seconded Cr Bates

Resolved to defer the remainder of the “Statutory Council Committees – Council Assessment Panel” report to the December 2018 Council meeting. (176/2019)

Carried

5.1.11 Statutory Council Committees – Strategic Planning and Development Policy Committee

Moved Cr Boyd
Seconded Cr Dell’Antonio

Resolved that the District Council of Robe establishes a Strategic Planning and Development Committee whose membership comprises of the whole of Council.

Resolved that the District Council of Robe appoint Deputy Mayor (Cr Riseley) as the Presiding Member of the Strategic Planning and Development Policy Committee. (177/2019)

Carried

5.1.12 Council Committees and Advisory Groups

Moved Cr Boyd
Seconded Cr Wright

Resolved that the “Council Committees and Advisory Groups” report be received. (178/2019)

Carried

5.1.13 Council Representation on External Committees

Moved Cr Laurie
Seconded Cr Wright

Resolved that the “Council Representation on External Committees” report be received. (179/2019)
5.1.14 Appointment of Council Representatives to Local Government Bodies – Limestone Coast Local Government Association (LCLGA)

Moved Cr Dell’Antonio
Seconded Cr Riseley

Resolved that the District Council of Robe appoint the Mayor (member) and Deputy Mayor (proxy) as its representative on the Limestone Coast Local Government Association. (180/2019)

Carried

5.1.15 Appointment of Council Representatives to Local Government Bodies – Local Government Association (LGA)

Moved Cr Riseley
Seconded Cr Dell’Antonio

Resolved that the District Council of Robe appoint the Mayor (member) and Deputy Mayor (proxy) as its representative/voting delegate on the Local Government Association of South Australia. (181/2019)

Carried

5.1.16 Appointment of Council Representatives to Local Government Bodies – Local Government Finance Authority (LGFA)

Moved Cr Laurie
Seconded Cr Riseley

Resolved that the District Council of Robe appoint the Mayor (member) and the Deputy Mayor (proxy) as its representative/voting delegate on the Local Government Finance Authority. (182/2019)

Carried

5.1.17 Allowances and Benefits

Moved Cr Bates
Seconded Cr Dell’Antonio

Resolved that the “Allowances and Benefits” report be received. (183/2019)

Carried
5.1.18  **Matters Which Lay on the Table**

Moved Cr Dell’Antonio
Seconded Cr Riseley

**Resolved that the “Matters Which Lay on the Table” report be received.**  (184/2019)

**Carried**

5.1.19  **Training and Induction of Elected Members**

Moved Cr Laurie
Seconded Cr Riseley

**Resolved that the District Council of Robe having considered report No. 5.1.19 “Training and Induction of Elected Members”:**

**Confirm that further Elected Member induction and training will be conducted on:**

1. **Tuesday 27th of November 2018 commencing at 6.00 pm at the Council Chambers, and**
2. **Tuesday 4th of December 2018 commencing at 9.00 am at the Robe Football Club.**  (185/2019)

5.1.20  **Miscellaneous Information**

Moved Cr Dell’Antonio
Seconded Cr Bates

**Resolved that the “Miscellaneous Information” report be received.**  (186/2019)

**Carried**

**OFFICER’S REPORTS – Deputy Chief Executive Officer**

5.2.1  **Victoria Street Road Closure**

Moved Cr Riseley
Seconded Cr Laurie

**Resolved that pursuant to the powers conferred on the Minister for Transport in Section 33 of the Road Traffic Act 1961 and delegated to Councils by the Minister on 12 March 2001, the District Council of Robe hereby advises that the event known as “Mayoral Christmas Parade” is an event to which Section 33 of the Road Traffic Act 1961 applies and; makes this order, temporarily closing the following street in the Robe Township:**

**The following street will be closed to traffic between 3:30 pm and 7:00 pm Sunday 23rd December 2018:**

- Victoria Street between Davenport Street and Bagot Street.
The following street will be closed to traffic between 3:30 pm and 5:00 pm Sunday 23rd December 2018:
Victoria Street between Squire Drive and Davenport Street. (187/2019)

Carried

Meeting closed at 7.04 pm.

Next Ordinary Meeting of Council to be held 6.00pm Tuesday 11 December 2018.

__________________________ signed ___________________ date
Mayor Alison Nunan